

2025 FUEL SUPPLIER (Semiannual)
BID NOTICE

Sealed bids for supplying Mid-Grade (89 Octane) unleaded gasoline and off highway, dyed diesel fuel for a period of six (6) months from **January 15, 2025 to July 14, 2025** to be delivered weekly to the Fourchon Warehouse, and as needed to the Cut Off Warehouse and the Galliano Airport will be received by the Greater Lafourche Port Commission (GLPC) until 10:00AM on Friday, January 3, 2025 at its office at 16829 East Main Street, Cut Off, LA 70345, at which time bids will be opened and read aloud.

Any bid submitted must be on the forms obtained from the GLPC. Sealed envelopes shall be marked “2025 Fuel Supplier” and can be delivered by regular mail, hand delivered or overnight courier service to 16829 East Main Street, Cut Off, LA 70345, or submitted online through the central auction house website below.

Copies of detailed proposal shall be examined online at <https://www.centralauctionhouse.com/rfp.php?cid=68> or obtained from the GLPC in person, by emailing glpc@portfourchon.com, by calling 985-632-6701, or from our website at <https://portfourchon.com/news-events/public-notice>.

Bids will be considered per line item. The successful bidder will be required to execute an Agreement, Affidavit, and provide commercial general liability and automobile liability with limits of \$1,000,000, and worker’s compensation with limits set forth by Louisiana law.

The Commission reserves the right to waive any informality or to reject any and all bids. In the event of a tie, the proposal resulting in the lowest administration expense to the GLPC will be selected.

Chett Chiasson
Executive Director
Greater Lafourche Port Commission

PUBLICATION DATES:

Daily Comet and Lafourche Gazette: December 4, 2024, December 11, 2024 and December 18, 2024

2025 FUEL SUPPLIER PROPOSAL (SEMIANNUAL)

GREATER LAFOURCHE PORT COMMISSION

The undersigned bidder, having familiarized itself with the advertised Bid Notice and this Proposal (all of which are made a part hereof) hereby proposes, in compliance with these stipulations, to furnish the Greater Lafourche Port Commission (“GLPC”) with Mid-Grade and Off Hwy Dyed Diesel as needed from **January 15, 2025 through July 14, 2025**.

GLPC will award the Proposal with the lowest “Company Mark Up.” In the event of a tie on low “Company Mark Up,” GLPC will base its award on which such tied Proposal would result in the lowest administrative expense to the GLPC.

Regardless of the source of fuel provided, the price to be billed by the successful Vendor will be the Oil Price Information Service (“OPIS”) Calendar Day Contract Average price at the **Convent/Garyville Terminal** for said fuel on date of delivery plus “Company Mark Up” and applicable taxes. The actual cost from the refinery or distributor shall not serve as the basis for invoicing.

For Mid-Grade (89 Octane) Unleaded Gasoline, the OPIS Calendar Day Contract Average for Mid-Grade “Gross CBOB Ethanol (10%)” fuel will be used (ie. “CONT RACK AVG”). For Off Hwy Dyed Diesel, the Calendar Day Contract Average for Gross Ultra Low Sulfur Red Dye Distillate will be used (ie. “CONT RACK AVG”). For deliveries on Saturday and Sunday, the immediately prior OPIS Calendar Day Contract Average price for the immediately preceding Friday will be used. “Company Mark Up” entered on the bid form shall include all charges for which the bidder seeks to be compensated including but not limited to all overhead and profit (over and above the OPIS index price and excluding applicable taxes) on a “per gallon” basis. **“Company Mark Up” is the only factor which will be compared for the purpose of determining the low bidder.** The successful Vendor shall invoice based upon the OPIS index price referenced above plus the “Company Mark Up” and any applicable taxes. Note that the Greater Lafourche Port Commission is exempt from state and local sales tax and federal excise tax. The “per gallon” invoice amount shall be calculated as follows:

Appropriate OPIS Price + Company Mark Up + Applicable Taxes = Invoice Amount

Each invoice from Vendor shall include the appropriate OPIS prices used as the basis for determining the invoiced price.

It is not a requirement that all bidders submit a bid for each line item fuel. Bidders are free to select which line item fuel(s) for which they wish to submit a bid. The Commission at its discretion, may elect to award all or any portion of the following items.

The selected bidder(s) will be required to execute the Affidavit Regarding Employment Verification, as required by Louisiana’s Public Bid Law, 10 days after the bid opening date (January 3, 2025).

GLPC hours of operations to receive deliveries are 7:00AM to 3:00PM Monday thru Friday. The selected bidder(s) shall deliver fuel within the hours of operations listed above at the earliest time but no later than 3 days after order.

GLPC Locations are identified as follows:

Item 1 & 2: Fourchon Warehouse
180 A.O. Rappelet Road
Golden Meadow, LA 70357
(Port Fourchon)

Item 3: Cut Off Warehouse
16819 East Main Street
Cut Off, LA 70345

Item 4: Galliano Airport
Shop: 125 Apache Road
Pumps: end of Cobra Road
Galliano, LA 70354

FUELS TO BE DELIVERED WEEKLY OR AS DIRECTED BY COMMISSION PERSONNEL:

<p>1. Mid Grad (89 Octane) Unleaded Gasoline delivered to Fourchon Warehouse</p> <p>(2,000 Gallon Tank) 100% conventional product</p> <p>AVG Monthly: 1900 Gallons AVG Delivery: 1000 Gallons</p>	<p style="text-align: center;">Company Mark Up</p> <p style="text-align: center;">\$ /gal</p>
<p>2. Off Hwy, Dyed Diesel delivered to Fourchon Warehouse</p> <p>(1,000 Gallon Tank)</p> <p>AVG Monthly: 400 Gallons AVG Delivery: 300 Gallons</p>	<p style="text-align: center;">Company Mark Up</p> <p style="text-align: center;">\$ /gal</p>
<p>3. Mid Grad (89 Octane) Unleaded Gasoline delivered to Cut Off Warehouse</p> <p>(1,000 Gallon Tank) 100% conventional product</p> <p>AVG Monthly: 1200 Gallons AVG Delivery: 600 Gallons</p>	<p style="text-align: center;">Company Mark Up</p> <p style="text-align: center;">\$ /gal</p>
<p>4. Off Hwy, Dyed Diesel delivered to Galliano Airport</p> <p>(2,000 Gallon Tank @ Pump) (300 & 500 Gallon Tank @ Shop)</p> <p>AVG Monthly: 700 Gallons AVG Delivery: 1000 Gallons</p>	<p style="text-align: center;">Company Mark Up</p> <p style="text-align: center;">\$ /gal</p>

COMPANY: _____

ADDRESS: _____ PHONE: (wk) _____

_____ (cell) _____

SIGNATURE: _____ TITLE: _____

Print Name: _____

EMAIL ADDRESS: _____

SALES PERSON TO CALL FOR ORDERS:

NAME: _____ PHONE: _____

2025 Fuel Supplier
Name of Project

January 3, 2025
Date of Bid

STATE OF LOUISIANA

PARISH OF LAFOURCHE

ATTESTATIONS AFFIDAVIT

Before me, the undersigned notary public, duly commissioned and qualified in and for the parish and state aforesaid, personally came and appeared Affiant, who after being duly sworn, attested as follows:

LA. R.S. 38:2212.10 Verification of Employees

- A. At the time of bidding, Appearer is registered and participates in a status verification system to verify that all new hires in the state of Louisiana are legal citizens of the United States or are legal aliens.
- B. If awarded the contract, Appearer shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the state of Louisiana.
- C. If awarded the contract, Appearer shall require all subcontractors to submit to it a sworn affidavit verifying compliance with Paragraphs (A) and (B) of this Subsection.

NAME OF BIDDER

NAME OF AUTHORIZED SIGNATORY OF BIDDER

DATE

TITLE OF AUTHORIZED SIGNATORY OF BIDDER

**SIGNATURE OF AUTHORIZED
SIGNATORY OF BIDDER/AFFIANT**

Sworn to and subscribed before me by Affiant on the ____ day of _____, 2025 .

Notary Public