

GREATER LAFOURCHE PORT COMMISSION
BOARD MEETING AGENDA
WEDNESDAY, MARCH 13, 2024 at 10:30AM
Administration Office · 16829 East Main St · Cut Off, LA 70345
(Revision Posted: March 12, 2024 at 8:55AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approve minutes for February 15, 2024 meeting
- V. Executive Director's Report
 - A. Northern Expansion
 - 1. Northern Expansion Slip D Bulkhead (*GIS Engineering*)
 - B. Airport Projects
 - 1. Aircraft Operations
 - 2. Airport Connector Road and Bridge (*Picciola & Associates*)
 - 3. PAPI LED Upgrade (*GIS Engineering*)
 - 4. Fuel System Rehabilitation (*GIS Engineering*)
 - 5. Terminal (*GIS Engineering*)
 - C. Other Projects
 - 1. Leeville LA 1 Construction Canal Dredging & Mitigation (*Angelette Design*)
 - 2. Hurricane IDA Repair Projects
 - a. Fourchon Beach (*Angelette Design*)
 - b. Airport Hangar Replacement (*GIS Engineering*)
- VI. PUBLIC COMMENT
- VII. Committee Reports
 - A. Executive Committee
 - 1. Consider approving the lease amendment request from USDA/NRCS Plant Material Center
 - 2. Consider approving the request from Sea Support Dock and Logistics to renew the Right of First Refusal on sites GLF320 and GLF321
 - 3. Consider approving the request from Seacor Marine to extend the agreement for mooring in Flotation Canal
 - 4. Consider approving the request from Bollinger Fourchon to renew Leases GLF502-A, GLF502-B and GLF502-C
 - 5. Consider approving the request from T&M Food Catering Service to lease a portion of Site GLF200
 - 6. Consider approving the Reimbursement Agreement with NOAA for the management, operations, and maintenance and repair to the Port Fourchon Physical Oceanographic Real-Time Systems at Nerby Collins Marina
 - 7. Consider approving the Cybersecurity Training Policy
 - 8. Consider approving the advertisement for summer employment
 - 9. Consider approving the Cooperative Endeavor Agreement with the Town of Golden Meadow for police patrol
 - B. Permits and Waterways Committee
 - 1. Review the permit from GLPC, Shell Pipeline Co., Louisiana Land & Exploration Co., GLPC, and LA Dept. of Wildlife & Fisheries
 - C. Construction & Development Committee
 - 1. Consider adopting the DOTD resolution to advertise Slip D Bulkhead project
 - 2. Consider approving Partial Substantial Completion Certificate from Coastal Dredging Co. for the Leeville LA 1 Construction Canal Dredging & Mitigation project
 - D. Finance Committee
 - 1. Consider approving payment of February 2024 invoices and recognize expenditures over \$25,000
 - 2. Consider approving the February 2024 preliminary unaudited financial statements
 - 3. Consider approving the out of state travel request
 - 4. Consider approving the Louisiana Compliance Questionnaire
- VIII. Any Other Business
- IX. Public Comment
- X. Adjournment

Serena L. Bruce, Legal/Projects Assistant
Greater Lafourche Port Commission
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**OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
MARCH 13, 2024**

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, March 13, 2024 at 10:30AM at 16829 East Main Street, Cut Off, LA 70345.

President Cheramie called the meeting to order then Secretary M. Callais called roll.

ATTENDED: Harris Cheramie Jr., Thomas Pitre III, Jimmy Lafont, Rodney Gisclair Sr., Reggie Ledet, Larry Griffin, John Melancon, Jr., Mike Callais, and Kris Callais

ABSENT: None

Upon motion by M. Callais second by Melancon, with no public comment, the board unanimously approved the minutes for February 15, 2024 meeting.

Executive Director's Report

Northern Expansion – Engineer John Plaisance reported the revised plans and specs have been submitted to DOTD for approval for the Northern Expansion Slip D Bulkhead project.

Airport Projects – Deputy Port Director Davie Breaux reported the aircraft operations for the month of February were 1500, with 7920 passengers, and 15,302 vehicles. Engineer Joe Picciola reported on the Airport Connector Road and Bridge. Sealevel Construction is complete with the concrete machinery deck on LA 308. They are currently working on the formwork for the concrete machinery deck on the LA 1 side. They continue to work on the control house and laying asphalt on the connector road. Engineer John Plaisance reported we still have not received the regulator for the PAPI LED Upgrade project. The delivery is expected by March 18th. Melancon questioned how long it will take to install, which Plaisance replied one day then they will have to schedule an FAA flight check. Engineer John Plaisance reported the contract for the Fuel System Rehabilitation was awarded to Volute and we anticipate issuing the notice to proceed before the end of March. Engineer John Plaisance reported the plans are being finalized to advertise the new FBO Terminal.

Other Projects – Engineer Neil Angelette reported Coastal Dredging continues to dredge for the Leeville LA 1 Construction Canal Dredging & Mitigation project. Coastal dredging is approximately 50% complete and we will issue a partial substantial completion to release the completed portion to DOTD.

Hurricane IDA Repair Projects – Engineer Angelette reported the Fourchon Beach project is scheduled to open bids April 3rd. Engineer John Plaisance reported they continue to work on the design plans for the Airport Hangar Replacement.

President Cheramie opened the floor for any public comment. Chiasson thanked the public for attending the meeting. He also introduced our new employee Gina Cheramie, Staff Accountant. The board welcomed her.

Committee Reports

Executive Committee - The committee met March 13th in Cut Off. Present were Cheramie, Griffin, Gisclair and Lafont.

Upon motion by Gisclair second by Pitre, with no public comment, the board unanimously approved the Amendment of Lease from USDA/NRCS Plant Material Center to extend the lease term and modify the property.

Upon motion by Griffin second by Ledet, with no public comment, the board unanimously approved the request from Sea Support Dockside and Logistics to renew the Right of First Refusal on sites GLF320 and GLF321.

Upon motion by Lafont second by K. Callais, with no public comment, the board unanimously approved the request from Seacor Marine to extend the agreement for mooring in Flotation Canal.

Upon motion by M. Callais second by Griffin, with no public comment, the board unanimously approved the request from Bollinger Fourchon to renew Leases GLF502-A, GLF502-B and GLF502-C.

Upon motion by Pitre second by Ledet, with no public comment, the board unanimously approved the request from T&M Food Catering Service to lease a portion of Site GLF200.

Upon motion by Melancon second by Griffin, with no public comment, the board unanimously approved the Reimbursement Agreement with NOAA for the management, operations, and maintenance and repair to the Port Fourchon Physical Oceanographic Real-Time Systems at Nerby Collins Marina.

Upon motion by M. Callais second by K. Callais, with no public comment, the board unanimously approved the Cybersecurity Training Policy.

Upon motion by Griffin second by Gisclair, the board unanimously approved the advertisement for summer employment for 4 positions.

Upon motion by M. Callais second by Lafont, with no public comment, the board unanimously approved the Cooperative Endeavor Agreement with the Town of Golden Meadow for police patrol.

Permits and Waterways Committee - The committee met March 11th in Cut Off. Present were Gisclair, Pitre, Cheramie, and Ledet.

Chairman Gisclair presented for the board to review the permits from GLPC, Shell Pipeline Co., Louisiana Land & Exploration Co., GLPC, and LA Dept. of Wildlife & Fisheries.

Construction & Development Committee - The committee met March 11th in Cut Off. Present were K. Callais, M. Callais, Cheramie, and Lafont.

Upon motion by K. Callais second by Griffin, with no public comment, the board unanimously adopted the DOTD resolution to advertise the Slip D Bulkhead project.

Upon motion by K. Callais second by Lafont, with no public comment, the board unanimously approved the Partial Substantial Completion Certificate from Coastal Dredging for the LA 1 Construction Canal Dredging & Mitigation project in Leeville.

Finance Committee - The committee met on March 11th in Cut Off. Present were Melancon, Griffin, K. Callais, and Cheramie.

Upon motion by Melancon second by Griffin, with no public comment, the board unanimously approved payment of February 2024 invoices and recognized expenditures over \$25,000 which totaled \$2,783,315.15.

Upon motion by Melancon second Pitre, with no public comment, the board unanimously approved the February 2024 preliminary unaudited financial statements.

Upon motion Melancon second by K. Callais, with no public comment, the board unanimously approved the out of state travel request from Chett Chiasson to attend the NOIA Annual Meetings in DC April 16th – 19th.

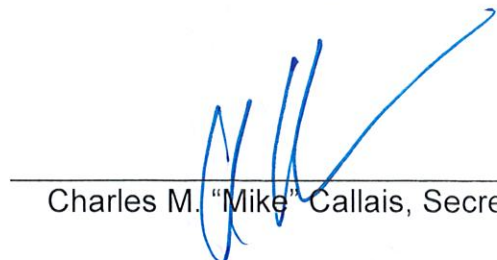
Upon motion by Melancon second by Gisclair, with no public comment, the board unanimously approved the Louisiana Compliance Questionnaire for the 2023 audit.

Upon motion by Lafont second by Pitre, the board adjourned the meeting at 10:52 AM.

ATTEST:



Harris J. Cheramie, Jr., President



Charles M. "Mike" Callais, Secretary