

**GREATER LAFOURCHE PORT COMMISSION**  
**BOARD MEETING AGENDA**  
**THURSDAY, FEBRUARY 15, 2024 at 10:30AM**  
**Administration Office · 16829 East Main St · Cut Off, LA 70345**  
*(Posted: February 12, 2024 at 3:00PM)*

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approve minutes for January 10, 2024 meeting
- V. Executive Director's Report
  - A. Northern Expansion
    - 1. Northern Expansion Slip D Bulkhead (*GIS Engineering*)
  - B. Airport Projects
    - 1. Aircraft Operations
    - 2. Airport Connector Road and Bridge (*Picciola & Associates*)
    - 3. PAPI LED Upgrade (*GIS Engineering*)
    - 4. Fuel System Rehabilitation (*GIS Engineering*)
  - C. Other Projects
    - 1. Leeville LA 1 Construction Canal Dredging & Mitigation (*Angelette Design*)
    - 2. Fourchon Beach (*Angelette Design*)
    - 3. Fourchon Terraces
    - 4. Hurricane IDA Repair Projects
      - a. Airport Hangar Building Demolition (*GIS Engineering*)
      - b. Inland Debris Removal
- VI. Retirement Recognition for Harbor Police Officer Brent Constransitch
- VII. PUBLIC COMMENT
- VIII. Committee Reports
  - A. Executive Committee
    - 1. Consider approving the request from USDA/NRCS Plant Material Center to extend the lease term
    - 2. Consider approving the request from LLOG to lease 3 mooring dolphins
    - 3. Consider approving the request from DTB Charters to lease site GLF300
    - 4. Consider approving the request from the Ambulance District to extend office space at EOC
    - 5. Consider approving the request from Gulf Wind Technology to change name to GWT Fourchon, LLC
    - 6. Consider approving the request from Baker Hughes to extend lease GLF403
    - 7. Consider approving the Disadvantage Business Enterprise (DBE) Program Policy
    - 8. Consider approving the request from VIH Helicopters to assign leases Slip-12 and Slip-14 to Bristow
    - 9. Consider approving the Cooperative Endeavor Agreement with BTNEP for planting the Port Fourchon Single User Mitigation Bank
    - 10. Consider approving the partial assignment from In Hot Water to Clean Waste for GLF611
  - B. Permits and Waterways Committee
    - 1. Review the permit from Lafourche Parish Government
  - C. Construction & Development Committee
    - 1. Consider adopting a DOTD resolution to submit the Port Priority Program Application
    - 2. Consider approving the FAA Amendment for the flight check
    - 3. Consider approving the lowest responsive bid for the Fuel System Rehabilitation project
    - 4. Consider accepting the clear lien certificate from B.E.T. Construction for the Airport Hangar Demolition
    - 5. Consider accepting the clear lien certificate from Low Land Construction for the Inland Debris Removal
  - D. Finance Committee
    - 1. Consider approving payment of January 2024 invoices and recognize expenditures over \$25,000
    - 2. Consider approving the January 2024 preliminary unaudited financial statements
    - 3. Consider approving the out of state travel request
    - 4. Consider approving the audit engagement letters for 2023 audit and statewide agreed upon procedures
- IX. Any Other Business
- X. Public Comment
- XI. Adjournment

*Serena L. Bruce, Legal/Projects Assistant*  
*Greater Lafourche Port Commission*  
*16829 East Main St., Cut Off, LA 70345*  
*(985)632-6701*

**OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION  
FEBRUARY 15, 2024**

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Thursday, February 15, 2024 at 10:30AM at 16829 East Main Street, Cut Off, LA 70345.

President Cheramie called the meeting to order then Secretary M. Callais called roll.

ATTENDED: Harris Cheramie Jr., Thomas Pitre III, Jimmy Lafont, Rodney Gisclair Sr., Reggie Ledet, Larry Griffin, John Melancon, Jr., Mike Callais, and Kris Callais

ABSENT: None

Upon motion by Melancon second by Gisclair, with no public comment, the board unanimously approved the minutes for January 10, 2024 meeting.

**Executive Director's Report**

Northern Expansion – Engineer John Plaisance reported bids received were higher than the estimate for the Northern Expansion Slip D Bulkhead project. We have revised plans and will send them to DOTD for approval.

Airport Projects – Executive Director Chett Chiasson reported on Monday we received notification from the 2024 Bipartisan Infrastructure Law Airport Terminal Program that we are receiving a grant for \$1.5M for the new Airport Terminal construction. We want to thank the Department of Transportation, FAA, Senator Cassidy, Congressman Scalise and the entire congressional delegation for supporting our project.

Deputy Port Director Davie Breaux reported the aircraft operations for the month of January were 1433, with 7509 passengers, and 18,649 vehicles. Engineer Joe Picciola reported on the Airport Connector Road and Bridge. Sealevel Construction has been working on getting the forms down from the machinery deck on the LA308 side. They will then install the forms for the machinery deck on the LA 1 side to pour concrete. They are moving in to work on asphalt at the intersections of LA 3235, LA 1 and LA 308. They continue to monitor the machinery construction in Franklinton. Chiasson stated we will be sending out the notification for the upcoming bayou closure. Picciola stated the closure will be for 2 days during the last week of February for the contractor to lift the form deck on the LA 1 side. Engineer John Plaisance reported we still have not received the regulator for the PAPI LED Upgrade project. The delivery is expected by March 8<sup>th</sup>. Engineer John Plaisance reported we received bids last week for the Fuel System Rehabilitation. The low bidder did not send all the proper paperwork and was non-responsive. The second lowest bidder was Volute, Inc. in the amount of \$830,000 which we recommend awarding.

Other Projects – Engineer Neil Angelette reported Coastal Dredging continues to dredge for the Leeville LA 1 Construction Canal Dredging & Mitigation project. Coastal dredging is approximately 35% complete and close to reaching the milestone for the first 1500 ft. to issue a partial substantial completion. At this pace, they may be complete at the end of April and will have liquidated damages associated with the time delays. Chiasson stated there is also another project that is currently on hold agreed to start back March 1<sup>st</sup>. Both projects will be late. Gisclair questioned the time delays affecting the DOTD project, which Angelette replied the DOTD contractor wanted to start in March but later decided they will start when all the dredging work is completed. The Port will still release the first 1500 ft. when we are done and if the DOTD contractor chooses not to start work that will be their decision. Engineer Angelette reported the bid advertisement was cancelled last week for the Fourchon Beach project for permit issues. We

will resubmit the permit concern and then will readvertise the project in the next few weeks. Chiasson stated it is basically making sure we have a plan in place for bird watching and nesting birds during construction. Director Chiasson showed photos of the Port Fourchon Terracing project being done by Ducks Unlimited in which the Port is a partner in doing this work.

Hurricane IDA Repair Projects – Engineer John Plaisance stated we received the clear lien certificate from B.E.T. Construction for the Airport Hangar Building Demolition. We are in the process of addressing comments regarding the Hangar Replacement project which should be ready to advertise next month. Breaux reported we received the clear lien certificate from Low Land Construction for the Inland Debris Removal project.

President Cheramie announced the retirement recognition for Harbor Police Officer Brent Constransitch. Chiasson stated we are sad to see him retire but are happy for him. He then read the certificate and plaque that was presented to Constransitch.

President Cheramie opened the floor for any public comment. John Ellington a scout and senior at South Lafourche High School announced his project to build a pavilion near the Cut Off Youth Center. He is receiving donations until the end of the month to be able to start construction in April.

### **Committee Reports**

Executive Committee - The committee met February 8<sup>th</sup> in Cut Off. Present were Cheramie, Griffin, Gisclair and Lafont.

Cheramie presented for the board's consideration to approve the request from USDA/NRCS Plant Material Center to extend the lease term. No action taken.

Upon motion by K. Callais second by Pitre, with no public comment, the board unanimously approved the request from LLOG Exploration to lease 3 mooring dolphins in Flotation Canal.

Upon motion by M. Callais second by Lafont, with no public comment, the board unanimously approved the request from DTB Charters to lease site GLF300.

Upon motion by Griffin second by Melancon, with no public comment, the board unanimously approved the request from the Ambulance District to extend the office space lease at EOC.

Upon motion by Gisclair second by Ledet, with no public comment, the board unanimously approved the request from Gulf Wind Technology to change name to GWT Fourchon, LLC for site GLF115 lease.

Upon motion by Pitre second by Ledet, with no public comment, the board unanimously approved the request from Baker Hughes to extend lease GLF403.

Upon motion by M. Callais second by Griffin, with no public comment, the board unanimously approved the Disadvantage Business Enterprise (DBE) Program Policy.

Upon motion by Gisclair second by Lafont, with no public comment, the board unanimously approved the request from VIH Helicopters to assign leases Slip-12 and Slip-14 to Bristow.

Upon motion by Ledet second by K. Callais, with no public comment, the board unanimously approved the Cooperative Endeavor Agreement with BTNEP for planting the Port Fourchon Single User Mitigation Bank.

Upon motion by Melancon second by Pitre, with no public comment, the board unanimously approved the partial assignment from In Hot Water, LLC to Clean Waste, LLC for GLF611.

Permits and Waterways Committee - The committee met February 8<sup>th</sup> in Cut Off. Present were Gisclair, Pitre, Cheramie, and Ledet.

Chairman Gisclair presented for the board to review the permit from Lafourche Parish Government.

Construction & Development Committee - The committee met February 8<sup>th</sup> in Cut Off. Present were K. Callais, M. Callais, Cheramie, and Lafont.

Upon motion by K. Callais second by Gisclair, with no public comment, the board unanimously adopted the DOTD resolution to submit the Port Priority Program Application for the Bayou Lafourche bulkhead project.

Upon motion by K. Callais second by M. Callais, with no public comment, the board unanimously approved the FAA Amendment for the flight check.

Upon motion by K. Callais second by Pitre, with no public comment, the board unanimously approved the lowest responsive bid from Volute, Inc. in the amount of \$830,000 for the Fuel System Rehabilitation project.

Upon motion by K. Callais second by Griffin, with no public comment, the board unanimously accepted the clear lien certificate from B.E.T. Construction for the Airport Hangar Demolition.

Upon motion by K. Callais second by Ledet, with no public comment, the board unanimously accepted the clear lien certificate from Low Land Construction for the Inland Debris Removal.

Finance Committee - The committee met on February 8<sup>th</sup> in Cut Off. Present were Melancon, Griffin, K. Callais, and Cheramie.

Upon motion by Melancon second by Griffin, with no public comment, the board unanimously approved payment of January 2024 invoices and recognized expenditures over \$25,000 which totaled \$5,533,782.61.

Upon motion by Melancon second by Griffin, with no public comment, the board unanimously approved the January 2024 preliminary unaudited financial statements.

Upon motion by Melancon second by Lafont, with no public comment, the board unanimously approved the out of state travel request from Chett Chiasson to attend the Consumer Energy Alliance Board Meeting in DC May 1<sup>st</sup> – 3<sup>rd</sup>.

Upon motion by Melancon second by Gisclair, with no public comment, the board unanimously approved the audit engagement letters for 2023 audit and statewide agreed upon procedures with LaPorte.

Upon motion by Lafont second by Pitre, the board adjourned the meeting at 11:00 AM.

ATTEST:



Harris J. Cheramie, Jr., President



Charles M. "Mike" Callais, Secretary