

**GREATER LAFOURCHE PORT COMMISSION**  
**BOARD MEETING AGENDA**  
**WEDNESDAY, JULY 12, 2023 at 10:30AM**  
**Administration Office · 16829 East Main St · Cut Off, LA 70345**  
*(Posted: July 7, 2023 at 5:50PM)*

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approve minutes for June 14, 2023 meeting
- V. Executive Director's Report
  - A. Northern Expansion
    - 1. Northern Expansion Slip C & Flotation Canal Sweep Dredging (*Picciola & Associates*)
    - 2. Northern Expansion Slip D Bulkhead (*GIS Engineering*)
  - B. Airport Projects
    - 1. Aircraft Operations
    - 2. Airport Connector Road and Bridge (*Picciola & Associates*)
    - 3. PAPI LED Upgrade (*GIS Engineering*)
  - C. Other Projects
    - 1. Fourchon Pavilion (*Picciola & Associates*)
    - 2. Flotation Canal & Front Commercial Marina Dredge (*Picciola & Associates*)
    - 3. Flotation Canal Drainage Improvements (*Picciola & Associates*)
    - 4. Leeville LA 1 Construction Canal Dredging & Mitigation (*Angelette Design*)
    - 5. Hurricane IDA Repair Projects
      - a. Administration Building (*Duplantis Design Group*)
      - b. Nerby Collins Marina Bucket Dredge (*Picciola & Associates*)
      - c. Operations Center, EOC, and Warehouse (*Ritter Maher*)
      - d. Boat Lift Roof and Wharves (*GIS Engineering*)
      - e. Airport Terminal Repairs (*GIS Engineering*)
      - f. Flotation Canal Mooring Dolphin Repairs (*Angelette Design*)
      - g. Inland Debris Removal
- VI. Presentation by LA DOTD, Scott Rundell
- VII. Presentation by LA Workers Compensation Safety Award
- VIII. PUBLIC COMMENT
- IX. Committee Reports
  - A. Executive Committee
    - 1. Consider approving the HOS Port mooring dolphin agreement
    - 2. Consider approving the request from C&C Offshore to extend lease site GLF105
    - 3. Consider approving the request from ERA/Bristow Group to assign lease site GLF407 to GDE Tiger Gulf of Mexico Energy Services
    - 4. Consider approving marketing agreements with Bayou Civic Club, Cut Off Youth Center, and Town of Golden Meadow
  - B. Permits and Waterways Committee
    - 1. Review the permits from Coastal Seafood, Perdido Energy Louisiana, Coastal Seafood, GLPC, Corps of Engineers, and Gulf South Pipeline Company
  - C. Construction & Development Committee
    - 1. Consider approving the lowest responsive bids for the 2023 semiannual fuel supplier
    - 2. Consider approving the lowest responsive bids for the 2023 semiannual construction materials supplier
    - 3. Consider adopting the DOTD resolution to advertise for Slip D Bulkhead project
    - 4. Consider approving Change Order No. 6 and Change Order No. 7 from Picciola Construction Co. for the Administration Building repairs
    - 5. Consider approving Change Order No. 3 from Tasch for the Repairs to the Operations Center, EOC, and Warehouse
    - 6. Consider approving the substantial completion certificate from Tasch for the Repairs to the Operations Center, EOC, and Warehouse
    - 7. Consider approving Change Order No. 7 and Change Order No. 8 from Tidewater Dock for the Boat Lift Roof and Wharves project
    - 8. Consider accepting the clear lien certificate from Freetown Builders for the Airport Terminal project
  - D. Finance Committee
    - 1. Consider approving payment of June 2023 invoices and recognize expenditures over \$25,000
    - 2. Consider approving the January to June 2023 unaudited financial statements
    - 3. Consider approving the out of state travel request
    - 4. Consider approving the insurance broker proposal
- X. Any Other Business
- XI. Public Comment
- XII. Adjournment

*Serena L. Bruce, Legal/Projects Assistant*  
*Greater Lafourche Port Commission*  
*16829 East Main St., Cut Off, LA 70345*  
*(985)632-6701*

**OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION**  
**July 12, 2023**

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, July 12, 2023 at 10:30AM at 16829 East Main Street, Cut Off, LA 70345.

President Cheramie called the meeting to order then Secretary M. Callais called roll.

ATTENDED: Harris Cheramie Jr., Thomas Pitre III, Jimmy Lafont, Rodney Gisclair Sr., Reggie Ledet, Larry Griffin, John Melancon, Jr., Mike Callais and Kris Callais

ABSENT: None

Upon motion by Griffin second by Gisclair, with no public comment, the board unanimously approved the minutes for June 14, 2023 meeting.

**Executive Director's Report**

Northern Expansion – Engineer Joe Picciola reported contractor Coastal Dredging is approximately 78% complete for the Slip C Sweep Dredging project. They have fallen behind and have committed to working 24 hours a day until they are complete, which should be in the next 2 to 3 weeks. Engineer John Plaisance reported Northern Expansion Slip D Bulkhead is ready to advertise.

Airport Projects – Davie Breaux reported the aircraft operations for the month of June were 1952 operations; 12,153 passengers; and 26,099 vehicles. Engineer Joe Picciola reported on the Airport Connector Road and Bridge project. Sealevel continues to pour concrete. They have poured the second section column on LA308 then will pour the second section column on LA 1 side next week. Since the last meeting, we have visited the company producing bridge machinery and those components are coming along and they are working with Sealevel to be on schedule. Engineer John Plaisance reported the contractor will begin installation of the PAPI LED Upgrades in August.

Other Projects – Engineer Joe Picciola reported Onshore Construction has completed all punch list items for the Fourchon Pavilion. The contract is currently in the lien period, and we are negotiating contract days and will have a recommendation at next month's meeting. Engineer Joe Picciola reported we plan on issuing the notice to proceed within the next 2 weeks to Coastal Dredging for the Flotation Canal & Front Commercial Marina Dredge. Breaux stated on the spoil disposal area we will do a second lift on the levee on the northern section of Flotation Canal to be ready for dredge material. Engineer Joe Picciola reported TD Construction Group is the contractor for the Flotation Canal Road Drainage Improvements. Contracts have been signed and we are having a preconstruction meeting tomorrow. Engineer Neil Angelette reported we will issue the notice to proceed this week to Coastal Dredging for the Leeville LA 1 Construction Canal Dredging & Mitigation. We anticipate the contractor will begin layout next week, containment berm later this month, and bring in the dredge next month. President Cheramie requested notification to Leeville bait shops for the water intake issues.

Hurricane IDA Repair Projects – Davie Breaux reported the Administration Building Repair project is in the lien period and the 2 change orders are for the A/C units and additional time. Engineer Joe Picciola reported the Nerby Collins Marina Bucket Dredge is in the lien period. Plaisance Dragline is working on site cleanup and will install limestone once Tidewater installs the electrical conduit. Breaux reported contractor Tasch is substantially complete with a change order for additional work and days for the Operations Center, EOC, and Warehouse Repair project. Engineer John Plaisance reported contractor Tidewater Dock is working in Nerby Collins

Marina installing conduit and started on wharves for the Boat Lift Roof and Wharves project. Engineer John Plaisance reported the Airport Terminal Repairs project is complete with clear lien certificate for approval. Engineer Neil Angelette reported contractor Sealevel Construction is finalizing topside work and should be complete next week on the Flotation Canal Mooring Dolphin Repairs. Breaux reported the contracts are being signed with Low Land Construction for the Inland Debris Removal project. Gisclair questioned if we are taking care from Leeville to Fourchon which Chiasson replied yes. He stated the Parish is working with NOAA and FEMA from Leeville north.

Presentation by LA DOTD Tolls - Scott Rundell updated the board on the LA 1 toll collections. In 2021, DOTD signed a contract with Plenary Infrastructure Belle Chase, LLC to operate and maintain the LA 1 toll collections which will leverage the operational efficiencies to have same vendor operating both locations. We will be installing a new modern system. There will be no toll booths, non-stop lanes, and invoices will be sent to customers without transponders. The new system will not measure axles, it will be simplified to 3 separate vehicle classes. It will measure by size: small, medium, or large. He showed that currently there are 8 classifications which have been reduced to 3 classifications. The Toll Plaza repairs from Ida are complete. The LA 1 gantry has been raised 4 ft. and in September they will install new equipment. Work should be done at night. There are 36 non-revenue account types such as USCG, Homeland Security, Police, Fire, Post Office, Veterans, and residents of Port Fourchon and Grand Isle. They do offer a LA 1 commuter discount to qualify for non-resident commuter rate you must make a minimum of 20 trips over a period of 60 days. Once you meet that threshold, the discounted rate of \$2.70 per trip is automatically applied to the account in the system.

Presentation by LA Workers Compensation Safety Award – Monique Granier with LWCC reported Governor Foster started this program in 1992 when no one can afford workers comp insurance and now it has been successful. We have 22,000 policy holders in LA and only the top safest 70 get this award. This is a credit to what you do. There is a lot of infrastructure and buildings in place here and this is a group effort.

President Cheramie opened the floor for any public comment. Lafourche Parish Councilman Daniel Lorraine discussed the Leeville Public Boat Launch and Fishing Pier. The boat launch was built in 2014 for \$1.2 million with participation by WDLF \$500,000, Parish \$500,000, and the Port Commission \$200,000 for Phase 1. He stated for Phase 2 the fishing pier was built in 2017 with participation by State \$100,000, Parish \$334,000, Port Commission \$167,000, and the Tourist Commission \$42,000. The Port collects 6.54 mills from tax payers in the 10<sup>th</sup> Ward which brings in approximately \$3 million. He stated the Parish is getting ready to start work on the fishing pier. The contractor is Low Land Construction for \$1.2 million. He is here today if the Port Commission would consider contributing to the pier. President Cheramie replied for the request to come from the Parish Council. Chiasson stated that he will get with the Parish Administration to get an understanding of the whole project and what is needed. Lorraine stated we appreciate any contribution.

Lin Kiger President of Golden Meadow Fourchon Tarpon Rodeo thanked the board and appreciated the use of the Pavilion for the rodeo. Kiger recognized the Harbor Police, Maintenance, and IT Department and thanked them publicly for their support on a job well done.

### **Committee Reports**

Executive Committee - The committee met July 10<sup>th</sup> in Cut Off. Present were Cheramie, Gisclair, Griffin, and Lafont.

Upon motion by Melancon second by Pitre, with no public comment, the board unanimously approved the Mooring Dolphin Repair Agreement with HOS Port to reimburse the Port 10% of the total cost to repair Dolphins #1 to #24.

Upon motion by M. Callais second by Lafont, with no public comment, the board unanimously approved the request from C&C Offshore to extend lease site GLF105 for 2 additional 4-year terms.

Upon motion by Griffin second by K. Callais, with no public comment, the board unanimously approved the request from ERA/Bristow Group to assign lease site GLF407 to GDE Tiger Gulf of Mexico Energy Services, LLC. The Port plans to amend the property layout for use of public helipads.

Upon motion by Gisclair second by Ledet, with no public comment, the board unanimously approved the Cooperative Endeavor Agreements with Town of Golden Meadow, Bayou Civic Club, and the Cut Off Youth Center for placement of signs/billboards at frequently visited public facilities promoting Port Fourchon in return for the Port's payment of \$5,000 to each entity.

Permits and Waterways Committee - The committee met July 10<sup>th</sup> in Cut Off. Present were Gisclair, Pitre, Cheramie, and Ledet.

Chairman Gisclair presented for the board's review the permits from Coastal Seafood, Perdido Energy Louisiana, Coastal Seafood, GLPC, Corps of Engineers, and Gulf South Pipeline Company. Chiasson stated we will write a letter to DNR on the prop washing concern for the Perdido Energy permit.

Construction & Development Committee - The committee met July 10<sup>th</sup> in Cut Off. Present were K. Callais, M. Callais, Lafont, and Cheramie.

Upon motion by K. Callais second by Ledet, with no public comment, the board unanimously approved the lowest responsive bid from Waguespack Oil Company for the July 2023 to January 2024 semiannual fuel supplier at a markup rate of \$.2295 for both gas and diesel.

Upon motion by K. Callais second by M. Callais, with no public comment, the board unanimously approved the lowest responsive bids for the July 2023 to January 2024 semiannual construction materials supplier with 12 items to Grand Isle Shipyard and 1 item to D. Hayes Enterprise.

Upon motion by K. Callais second by Pitre, with no public comment, the board unanimously adopted the DOTD resolution to advertise for Slip D Bulkhead project H.014903.

Upon motion by K. Callais second by Griffin, with no public comment, the board unanimously approved Change Order No. 6 an increase of \$13,435.30 and 25 days, and Change Order No. 7 an increase of \$11,857.01 and 1 day from Picciola Construction Co. for the Administration Building Repairs.

Upon motion by K. Callais second by Lafont, with no public comment, the board unanimously approved Change Order No. 3 to increase the contract price by \$46,173.82 and add 123 days from Tasch for the Repairs to the Operations Center, EOC, and Warehouse.

Upon motion by K. Callais second by Gisclair, with no public comment, the board unanimously approved the Substantial Completion Certificate dated July 6, 2023 from Tasch for the Repairs to the Operations Center, EOC, and Warehouse.

Upon motion by K. Callais second by Ledet, with no public comment, the board unanimously approved Change Order No. 7 to add 72 days, and Change Order No. 8 an increase of \$11,051.70 and add 2 days from Tidewater Dock for the Boat Lift Roof and Wharves project.

Upon motion by K. Callais second by Griffin, with no public comment, the board unanimously accepted the clear lien certificate from Freetown Builders for the Airport Terminal Repair project.

Finance Committee - The committee met on July 10<sup>th</sup> in Cut Off. Present were Melancon, Griffin, Cheramie, and K. Callais.

Upon motion by Melancon second by Griffin, with no public comment, the board unanimously approved the payment of June 2023 invoices and recognized expenditures over \$25,000 which total \$3,360,590.86.

Upon motion by Melancon second by M. Callais, with no public comment, the board unanimously approved the January to June 2023 unaudited financial statements.


Upon motion by Melancon second by K. Callais with no public comment, the board unanimously approved the out of state travel request from Chett Chiasson to attend the AAPA Board CEO Interviews in DC August 13<sup>th</sup> – 15<sup>th</sup>, Chett Chiasson and board members to be

determined to attend the AAPA Annual Convention in Colorado October 22<sup>nd</sup> – 26<sup>th</sup>, and Davie Breaux to attend the Offshore Wind Executive Summit in Texas October 22<sup>nd</sup> – 24<sup>th</sup>.

Melancon presented to the board to consider approving the insurance broker proposal. Chiasson reported we received 6 proposals which were evaluated, and the recommendation is to accept the proposal from USI Insurance Services. Upon motion by Melancon second by Pitre, with no public comment, the board unanimously approved USI Insurance Services as our insurance broker.

Upon motion by Lafont second by Pitre, the board adjourned the meeting at 11:11AM.

ATTEST:

  
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Harris J. Cheramie, Jr., President

  
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Charles M. "Mike" Callais, Secretary