

GREATER LAFOURCHE PORT COMMISSION
BOARD MEETING AGENDA
WEDNESDAY, JUNE 14, 2023 at 10:30AM
Administration Office · 16829 East Main St · Cut Off, LA 70345
(Posted: June 9, 2023 at 4:25PM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approve minutes for May 10, 2023 meeting
- V. Executive Director's Report
 - A. Northern Expansion
 - 1. Northern Expansion Slip C & Flotation Canal Sweep Dredging (*Picciola & Associates*)
 - B. Airport Projects
 - 1. Aircraft Operations
 - 2. Airport Connector Road and Bridge (*Picciola & Associates*)
 - 3. Airport Terminal Surcharge Project (*GIS Engineering*)
 - 4. PAPI LED Upgrade (*GIS Engineering*)
 - C. Other Projects
 - 1. Fourchon Pavilion (*Picciola & Associates*)
 - 2. Flotation Canal & Front Commercial Marina Dredge (*Picciola & Associates*)
 - 3. Flotation Canal Drainage Improvements (*Picciola & Associates*)
 - 4. Leeville LA 1 Construction Canal Dredging & Mitigation (*Angelette Design*)
 - 5. Hurricane IDA Repair Projects
 - a. Administration Building (*Duplantis Design Group*)
 - b. Nerby Collins Marina Bucket Dredge (*Picciola & Associates*)
 - c. Demolition of GLF337 Office – (*Picciola & Associates*)
 - d. Operations Center, EOC, and Warehouse (*Ritter Maher*)
 - e. Boat Lift Roof and Wharves (*GIS Engineering*)
 - f. Airport Terminal Repairs (*GIS Engineering*)
 - g. Flotation Canal Mooring Dolphin Repairs (*Angelette Design*)
 - h. Inland Debris Removal
- VI. PUBLIC COMMENT
- VII. Committee Reports
 - A. Executive Committee
 - 1. Consider approving the request from Lafourche Parish Fire District No. 3 for the Fourchon Fire Station
 - 2. Consider approving the Louisiana Land & Exploration Temporary Access Permit
 - 3. Consider approving the Memorandum of Understanding with Grand Isle Shipyard regarding the Clean Ports Program
 - 4. Consider approving the Land and Water Conservation State Project Agreement and Maintenance Agreement
 - 5. Consider rejecting the Port Truck bids
 - 6. Consider approving the Cooperative Endeavor Agreement with the Golden Meadow Tarpon Rodeo
 - 7. Consider approving the Cooperative Endeavor Agreement with the Fourchon Oilman's Association
 - 8. Consider approving the Cooperative Endeavor Agreement with the CCA Louisiana Foundation
 - B. Permits and Waterways Committee
 - 1. Review the permits from Gulf South Pipeline Company, Antoine's Oysters, and Castex Energy
 - C. Construction & Development Committee
 - 1. Consider accepting the Clear Lien Certificate from Onshore Materials for the Airport Terminal Surcharge project
 - 2. Consider approving the Substantial Completion Certificate from Onshore Construction for the Fourchon Pavilion
 - 3. Consider approving the lowest responsive bids for the Flotation Canal Road Drainage Improvements
 - 4. Consider approving the Substantial Completion Certificate from Picciola Construction Co. for the Administration Building repairs
 - 5. Consider approving Change Order No. 1 from Plaisance Dragline & Dredging for the Nerby Collins Marina Dredge project
 - 6. Consider approving the Substantial Completion Certificate from Plaisance Dragline & Dredging for the Nerby Collins Marina Dredge project
 - 7. Consider accepting the Clear Lien Certificate from Low Land Construction Co. for the Demolition of GLF337 Office
 - 8. Consider approving Change Order No. 3 from Tasch for the Repairs to the Operations Center, EOC, and Warehouse
 - 9. Consider approving the proposal for the Inland Debris Removal project
 - D. Finance Committee
 - 1. Consider approving payment of May 2023 invoices and recognize expenditures over \$25,000
 - 2. Consider approving the May 2023 preliminary financial statements
 - 3. Consider approving the out of state travel request
 - 4. Consider approving the 2022 audited financial statements
- VIII. Any Other Business
- IX. Public Comment
- X. Adjournment

Serena L. Bruce, Legal/Projects Assistant
Greater Lafourche Port Commission
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OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
June 14, 2023

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, June 14, 2023 at 10:30AM at 16829 East Main Street, Cut Off, LA 70345.

Vice President Gisclair called the meeting to order then Secretary M. Callais called roll.

ATTENDED: Thomas Pitre III, Jimmy Lafont, Rodney Gisclair Sr., Reggie Ledet, Larry Griffin, John Melancon, Jr., Mike Callais and Kris Callais

ABSENT: Harris Cheramie, Jr.

Upon motion by Melancon second by M. Callais, with no public comment, the board unanimously approved the minutes for May 10, 2023 meeting.

Executive Director's Report

Northern Expansion – Engineer Joe Picciola reported the contractor Coastal Dredging has dredged along Flotation Canal and is now down the slip for the Slip C Sweep Dredging project. They are approximately 50% complete.

Airport Projects - Davie Breaux reported the aircraft operations for May were 1,737 operations, 11,710 passengers, and 28,682 vehicles. Engineer Joe Picciola reported on the Airport Connector Road and Bridge project. Sealevel Construction is working on pouring concrete for the bridge columns. They continue to work on drainage dirt work for the corridor road base between LA1 and LA3235. Engineer John Plaisance reported Onshore Materials has completed the Airport Terminal Surcharge Project and the clear lien certificate is ready for approval. He stated they are finalizing the design of the new Terminal Facility. Engineer John Plaisance reported Preferred Electric has ordered the materials for the PAPI LED Upgrades which has a lead time of 90 days. The work should begin in August.

Other Projects - Engineer Joe Picciola reported stated Onshore Construction is substantially complete with a few punch list items and ready for approval today for the Fourchon Pavilion. We continue to work with them on contract days which will be a future change order. Engineer Joe Picciola reported bids were received on June 6th for the Flotation Canal Road Drainage Improvements. The recommendation is to award to the lowest bidder TD Construction Group in the amount of \$227,703. Engineer Sandy Guidry reported the contractor for the Leeville LA 1 Construction Canal Dredging & Mitigation is Coastal Dredging Co. Contracts are signed and we are scheduling a preconstruction meeting next week.

Hurricane IDA Repair Projects – Architect Blaise Dufrene reported Picciola Construction is substantially complete with the Administration Building repairs. He stated Picciola Construction did a good job and thanked the Port staff they were very helpful throughout the process. Executive Director Chiasson stated we are happy to be in and the staff can't wait to move in, and we appreciate all the hard work. Engineer Joe Picciola reported Plaisance Dragline is substantially complete for the Nerby Collins Marina Bucket Dredge. He has cleanup to do on site. We do have a balancing change order for approval a deduct of \$11,834.00. Engineer Joe Picciola reported Low Land Construction is complete with the Demolition of GLF337 Office and the clear lien certificate is ready for approval. Davie Breaux reported on the Operations Center, EOC, and Warehouse projects being done by Tasch. EOC is nearing completion with only base boards to install. Operations Center the siding repairs and exterior painting remain. The Warehouse has some electrical items to complete. Engineer John Plaisance reported the contractor Tidewater Dock will be moving into Nerby Collins Marina soon for the Boat Lift Roof and Wharves project. Engineer John Plaisance reported the Airport Terminal Repairs project is in the lien period.

Engineer Sandy Guidry reported Sealevel Construction is finalizing pipe pile installations this week and will be working on the remaining topside work for the Flotation Canal Mooring Dolphin Repairs. Chiasson reported on the Inland Debris Removal. Proposals were received on May 26th with 6 received but 2 were non-responsive. The recommendation is to award Low Land Construction Co. in the amount of \$440,000.00. Breaux stated there are 35 different locations between Fourchon and Leeville bridge. Melancon questioned if this is a two-part project with the Parish, which Chiasson replied the Parish is working on a different project from Golden Meadow to Leeville.

Vice President Gisclair opened the floor for public comment. Chiasson thanked Fred Trowbridge from Congressman Scalise's office, Representative Joe Orgeron, and Lin Kiger with Lafourche Chamber of Commerce for attending our meeting. Lin Kiger, President of the Golden Meadow Tarpon Rodeo addressed board. He announced the Golden Meadow Fourchon Tarpon Rodeo is being held June 29th to July 1st at the new Fourchon Pavilion. We did offer to do the ribbon cutting ceremony on stage Thursday evening. There will be a fishing tournament, cook-off, shrimp boil, bands, a family event with different vendors and food all for a good time and good cause for the scholarship program. M. Callais stated he is serving as the admiral and would like to encourage the public to attend and support this endeavor. Chiasson stated a ribbon cutting at the admiral's party would be appropriate.

Representative Joe Orgeron reported on the post legislative session. There were 3 bills passed, House Bill 57, Act 110 to rename Larose link section the Clarence Marts Jr. Memorial Highway. House Bill 304, Act 119 affects elected officials that resign or retire causing a special election you are disqualified for running for same position. House Bill 114, Act 140 waiver to allow State Conservation, Recreation and Tourism to return Caillouet donated property into a State Park. He stated on Friday there is a Caillouet Land meeting scheduled to discuss the sale and donation. Unfortunately, the offshore renewable energy revenue to the state dedicated to CPRA's Coastal Restoration Fund Bill to put on October's ballot did not make it through the session nor did his bill to keep off the beach and set state waters quota make it through this session. Lastly, the Capital Outlay Bill. He thanked the board for their visit to the Capitol. The dredging of \$5 million in P1, \$20 million in P5. Airport Terminal of \$2.5M in P5, and \$500,000 in P1 for Fourchon Bridge and \$4.9M in P5. Chiasson stated for the last few years we had approved \$500,000 and now have up to \$2 million that we can use as soon as we get the permits approved. This is all good to allow us to move forward with projects. Orgeron stated other local funding approved for Butch Hill Pump and the Airport Corridor for the Parish. Golden Meadow had 3 projects for the Town. Grand Isle had \$1.5 million for a back levee and \$3.2 million for pier rehabilitation on east side with the breakdown as \$2 million federal, \$1 million state, and \$200,000 from Jefferson Parish. The Grand Isle Mayor received \$500,000 to rebuild bridge pier on the Caminada side. He sent a letter that he will have it done in 60 days and there is a contractor on site as of yesterday to do that work. He questioned DOTD for a sweep truck on the elevated highway, which Davie Breaux replied they were there last week. Other conversations with DOTD for this year all roadside grass cutting tractors are all working should not have any problems keeping the shoulders clean on LA 3235 and LA1. Chiasson stated we will have DOTD Scott Rundell at our next meeting to give an update with tolls and the LA1 project. Chiasson stated funding for House Bill 1 we did receive \$2.5 million for a FEED Study of Fourchon Island. This study will provide data and numbers for the cost to develop Fourchon Island. He appreciates the State and all the help. Orgeron stated Restore or Retreat (ROR) annual meeting is June 28th at Nicholls and Governor John Bel Edwards will be the keynote speaker. There will be table space for Congressman Graves and Senator Cassidy's office. Chiasson stated he recommended the board cancel our committee meeting on that date so all the board can attend the ROR meeting. Orgeron stated he was informed by a former LDWF agent that there is a GNO Foundation grant that ROR can apply for to work towards future fishing piers along LA 1 between Fourchon and Grand Isle.

There is money available, and the federal grant would pay for a project study. We will be working with engineering groups to get that grant. He thanked the board for their time and assistance.

Committee Reports

Executive Committee - The committee met May 24th in Cut Off. Present were Cheramie, Gisclair, Griffin, and Lafont. They also met June 12th with Cheramie absent.

Upon motion by M. Callais second by K. Callais, with no public comment, the board unanimously approved the request from the Lafourche Parish Fire District No. 3 to assist with the operating cost of \$450,000 for 1 year to manage the Fourchon Fire Station. The cooperative endeavor agreement will detail quarterly payments once receive the quarterly financial report.

Upon motion by Ledet second by Lafont, with no public comment, the board unanimously approved the Louisiana Land & Exploration Temporary Access Permit for the Inland Debris Removal project.

Upon motion by Griffin second by Pitre, with no public comment, the board unanimously approved the Memorandum of Understanding with Grand Isle Shipyard, LLC in support of their application for the Clean Ports Program through EPA.

Upon motion by Lafont second by M. Callais, with no public comment, the board unanimously approved the Land and Water Conservation State Project Agreement and Maintenance Agreement to fund \$350,000 of the total proposed \$700,000 Coastal Wetlands Park development.

Upon motion by Melancon second by Ledet, with no public comment, the board unanimously rejected the 2023 Port Truck bids for being non-responsive.

Upon motion by K. Callais second by Melancon, with no public comment, the board unanimously approved the Cooperative Endeavor Agreement with the Golden Meadow Tarpon Rodeo for access to the event and in-kind services for Fourchon Pavilion usage and Port Harbor Police security.

Upon motion by Griffin second by Melancon, with no public comment, the board unanimously approved the Cooperative Endeavor Agreement with the Fourchon Oilman's Association for access to the event and in-kind services for Fourchon Pavilion usage and Port Harbor Police security.

Upon motion by Ledet, second by Pitre, with no public comment, the board unanimously approved the Cooperative Endeavor Agreement with the CCA Louisiana Foundation the legislator's rodeo sponsorship of \$5,000 for access to event in Grand Isle.

Permits and Waterways Committee - The committee met May 24th in Cut Off. Present were Gisclair, Pitre, Cheramie, with Ledet absent. They also met June 12th with Cheramie absent.

Ledet presented for the board's review the permits from Gulf South Pipeline Company, Antoine's Oysters, and Castex Energy.

Construction & Development Committee - The committee met May 24th in Cut Off. Present were M. Callais, Lafont, Cheramie, with K. Callais absent. They also met June 12th with K. Callais and Cheramie absent.

Upon motion by Ledet second by K. Callais, with no public comment, the board unanimously accepted the Clear Lien Certificate from Onshore Materials for the Airport Terminal Surcharge project.

Upon motion by M. Callais second by Griffin, with no public comment, the board unanimously approved Substantial Completion Certificate dated April 3, 2023 from Onshore Construction for the Fourchon Pavilion.

Upon motion by Pitre second by Lafont, with no public comment, the board unanimously approved the lowest responsive bid from TD Construction Group in the amount of \$227,703.00 for the Flotation Canal Road Drainage Improvements.

Upon motion by M. Callais second by K. Callais, with no public comment, the board unanimously approved the Substantial Completion Certificate dated May 17, 2023 from Picciola Construction Co. for the Administration Building repairs.

Upon motion by K. Callais second by Griffin, with no public comment, the board unanimously approved Change Order No. 1 from Plaisance Dragline & Dredging for the Nerby Collins Marina Dredge project a decrease in contract price of \$11,834.00.

Upon motion by K. Callais second by Ledet, with no public comment, the board unanimously approved the Substantial Completion Certificate dated June 3, 2023 from Plaisance Dragline & Dredging for the Nerby Collins Marina Dredge project.

Upon motion by Melancon second by Pitre, with no public comment, the board unanimously accepted the Clear Lien Certificate from Low Land Construction Co. for the demolition of GLF337 Office.

Upon motion by Melancon second by Lafont, with no public comment, the board unanimously approved Change Order No. 3 from Tasch for the repairs to the Operations Center, EOC, and Warehouse an increase in contract price of \$46,173.82.

Upon motion by Griffin second by Lafont, with no public comment, the board unanimously approved the proposal from Low Land Construction Company for the Inland Debris Removal project in the amount of \$440,000.

Finance Committee - The committee met on May 24th in Cut Off. Present were Melancon, Griffin, Cheramie, with K. Callais absent. They also met June 12th with K. Callais and Cheramie absent.

Upon motion by Melancon second by Griffin, with no public comment, the board unanimously approved payment of May 2023 invoices and recognized expenditures over \$25,000 which total \$3,712,936.80.

Upon motion by Melancon second by Pitre, with no public comment, the board unanimously approved the May 2023 preliminary financial statements.

Upon motion by Melancon second by K. Callais, with no public comment, the board unanimously approved the out of state travel request from Joe Colson to attend the B-Sides & DEFCON Security Conference in Nevada Aug 7th - 13th.


Chairman Melancon presented for the board's consideration the 2022 audited financial statements. John Murray, CPA of LaPorte presented the financial highlights of the 2022 audit report. The first report is the independent auditor's report which resulted in an unmodified opinion in accordance with general accounting principles. The big change this year was in leases recording both the revenue and expenditures as incurred but with new GASBY standard extent of future commitments accounted for \$78.4 million. The second report is the governmental auditing standards which resulted in no compliance findings and no deficiencies in internal controls. The third report is the Single Audit Report when exceed \$750,000 in federal funds which resulted in compliance with requirements and resulted in unmodified opinion and no findings.

The financial highlights are as follows: cash and investments \$117.9 million (7.2% decrease), capital assets \$250.6 million (10% increase), lease receivables \$517.9 million (1.7% decrease), net pension and OPEB liabilities \$20.7 million (.5% decrease), and year end net position \$443.7 million (8.3% increase). The Port had annual operating revenues of \$3.8 million (9.6% increase), operating expenses \$1.7 million (1.7% increase), net operating income \$17.3 million (13% increase), net income before capital grants \$18.4 million (20% increase), and capital grants \$22.4 million (56% increase), and net change in net position \$33.9 million (31% increase over the restated 2021 change in net position of \$25.9 million). The graph for total revenues by source showed 36% lease rentals, 32% capital grants, 23% interest revenue, 4% ad valorem taxes, 3% other, and 2% investment income. The graph for operating expenses showed 32% depreciation and amortization, 28% personnel services, 22% lease expense, 10% maintenance operations, and 8% other expenses. Murray stated future accounting changes next year will be GASB 96 will change how IT arrangements are reported in 2023 financial statements. The statewide agreed upon procedures covered 14 categories of control and compliance areas. We did not identify any exceptions in any of the categories. He then thanked Miranda and the staff a lot of work went into the single audit and the new lease standards.

Melancon thanked Mr. Murray for a good presentation, and we are very proud of Miranda and the staff. Upon motion by Melancon second by Griffin, with no public comment, the board unanimously approved the 2022 audited financial statements.

Upon motion by Lafont second by Griffin, the board adjourned the meeting at 11:21AM.

ATTEST:



Harris J. Cheramie, Jr., President



Charles M. "Mike" Callais, Secretary