

**GREATER LAFOURCHE PORT COMMISSION**  
**AGENDA**  
**WEDNESDAY, MAY 10, 2023 at 10:30AM**  
**Popie's Palace · 9045 East Avenue A · Cut Off, LA 70345**  
*(Revised: May 9, 2023 at 9:20AM)*

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approve minutes for April 12, 2023 meeting
- V. Executive Director's Report
  - A. Northern Expansion
    - 1. Northern Expansion Slip C & Flotation Canal Bulkhead (*Picciola & Associates*)
    - 2. Northern Expansion Slip C & Flotation Canal Sweep Dredging (*Picciola & Associates*)
  - B. Airport Projects
    - 1. Aircraft Operations
    - 2. Airport Connector Road and Bridge (*Picciola & Associates*)
    - 3. Airport Terminal Surcharge Project (*GIS Engineering*)
    - 4. PAPI LED Upgrade (*GIS Engineering*)
  - C. Other Projects
    - 1. Fourchon Pavilion (*Picciola & Associates*)
    - 2. Flotation Canal & Front Commercial Marina Dredge (*Picciola & Associates*)
    - 3. Leeville LA 1 Construction Canal Dredging & Mitigation (*Angelette Design*)
    - 4. Hurricane IDA Repair Projects
      - a. Administration Building (*Duplantis Design Group*)
      - b. Nerby Collins Marina Bucket Dredge (*Picciola & Associates*)
      - c. Demolition of GLF337 Office – (*Picciola & Associates*)
      - d. Operations Center, EOC, and Warehouse (*Ritter Maher*)
      - e. Boat Lift Roof and Wharves (*GIS Engineering*)
      - f. Airport Terminal Repairs (*GIS Engineering*)
      - g. Flotation Canal Mooring Dolphin Repairs (*Angelette Design*)
      - h. Inland Debris Removal
- VI. PUBLIC COMMENT
- VII. Committee Reports
  - A. Executive Committee
    - 1. Consider approving request from U.S. Dept of Homeland Security - ICE to extend tower lease
    - 2. Consider approving an Intergovernmental Agreement with the Lafourche Parish Government for office space at the Port Annex
    - 3. Consider approving the request from Trussco to assign lease GLF302 to FDF Energy Services
    - 4. Consider approving the request from Trinity Rental Services to amend lease for additional property
    - 5. Consider approving the request from Global Towing to extend the mooring dolphin lease
    - 6. Consider approving the agreement with Provisions for future lease amendment
    - 7. Consider declaring 2 Dell Laptops as surplus and donate to the Town of Golden Meadow
    - 8. Consider approving the Act of Sale and related agreements with Caillouet Land
    - 9. Consider hiring summer employees
  - B. Permits and Waterways Committee
    - 1. Review the permits from CPRA, Chevron Environmental Management Co., Perdido Energy Louisiana, FAA, and Perdido Energy Louisiana
    - 2. Consider approving the lowest responsive bid for the removal of vessels
  - C. Construction & Development Committee
    - 1. Consider adopting the DOTD resolution accepting the work for Slip C Bulkhead project
    - 2. Consider approving the Clear Lien Certificate from APC Construction for the Slip C Bulkhead project
    - 3. Consider approving Change Order No. 5 from Onshore Construction for the Fourchon Pavilion
    - 4. Consider approving Change Order No. 6 from Picciola Construction Co. for the Administration Building Repairs
    - 5. Consider approving Change Order No. 6 from Tidewater Dock for the Boat Lift/Roof and Wharf Repair project
    - 6. Consider approving the Partial Substantial Completion Certificate from Tidewater Dock for the Boat Lift/Roof and Wharf Repairs project
    - 7. Consider approving the Substantial Completion Certificate from Freetown Builders for the Airport Terminal Repairs
  - D. Finance Committee
    - 1. Consider approving payment of April 2023 invoices and recognize expenditures over \$25,000
    - 2. Consider approving the April 2023 preliminary financial statements
    - 3. Adopt the 2023 ad valorem millage rate
    - 4. Consider approving the out of state travel request
- VIII. Any Other Business
- IX. Public Comment
- X. Adjournment

*Serena L. Bruce, Legal/Projects Assistant*  
*Greater Lafourche Port Commission*  
*16829 East Main St., Cut Of, LA 70345*  
*(985)632-6701*

**OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION**  
**May 10, 2023**

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, May 10, 2023 at 10:30AM at Popie's Palace 9045 East Avenue A, Cut Off, LA 70345.

President Cheramie called the meeting to order then Secretary M. Callais called roll.

ATTENDED: Harris Cheramie, Jr., Thomas Pitre III, Jimmy Lafont, Rodney Gisclair Sr., Reggie Ledet, Larry Griffin, John Melancon, Jr., Mike Callais and Kris Callais

ABSENT: None.

Upon motion by Griffin second by Ledet, with no public comment, the board unanimously approved the minutes for April 12, 2023 meeting.

**Executive Director's Report**

Northern Expansion – Engineer Joe Picciola reported the contractor APC Construction is complete and the clear lien certificate has been received for Slip C Bulkhead project. Engineer Joe Picciola reported contractor Coastal Dredging has dredged approximately 90,000 cubic yards for Slip C & Flotation Canal Sweep Dredging project.

Airport Projects – Davie Breaux reported the aircraft operations for April were 1608, with 10,735 passengers and 21,284 vehicles. Engineer Joe Picciola reported on the Airport Connector Road and Bridge project. Sealevel Construction has poured concrete for the bridge columns on LA 308. They are scheduled to pour concrete for the control house and in the next 2 weeks will pour concrete for the bridge columns on LA 1. They continue to work on installing sand and limestone for the base of the connector road. Engineer John Plaisance reported the Airport Terminal Surcharge project is in the lien period. Engineer John Plaisance reported Preferred Electric has ordered the materials for the PAPI LED Upgrades which has a lead time of 90 days. The work should begin in August.

Other Projects – Engineer Joe Picciola reported Onshore Construction is nearing completion on the Fourchon Pavilion. Entergy hooked up the electrical power yesterday. They are checking today and will test the fire alarm system. There is a change order an increase of \$7,240.53 for the electrical panels. Engineer Joe Picciola reported the notice to proceed will be issued to Coastal Dredging for the Flotation Canal & Front Commercial Marina Dredge once the sweep dredging project is complete. Engineer Neil Angelette reported Coastal Dredging is the contractor for the Leeville LA 1 Construction Canal Dredging & Mitigation project. Contracts are being signed then we will schedule a preconstruction meeting. This project will take 3 months to dredge the area. We are keeping DOTD informed. Once the dredge is complete, the contractor for the elevated highway project will start from Leeville to meet the work in Golden Meadow.

Hurricane IDA Repair Projects – Davie Breaux reported the fire marshal is expected to inspect the Administration Building next week. We hope to be in the building by next meeting. The current change order is an increase of \$25,299.73 for a commercial A/C interior and exterior unit. Engineer Joe Picciola reported Plaisance Dragline has approximately 4,000 cubic yards remaining to dredge. They continue to truck the material to areas in Port. Engineer Joe Picciola reported the Demolition of GLF337 Office is in the lien period. Davie Breaux reported Operations Center, EOC, and Warehouse the electricity to Operations and Warehouse are being hooked up this week for Tasch to complete the flooring and warehouse facility. Engineer John Plaisance reported Tidewater Dock has completed all the wharves in the Front Commercial Marina. They are waiting for the dredge to be complete to move into the Nerby Collins Marina. There is a

balancing change order a decrease of \$6,545.10 and a Partial Substantial completion for the Front Commercial Marina. Engineer John Plaisance reported Freetown Builders is substantially complete for the Airport Terminal repairs project. Engineer Neil Angelette reported Sealevel Construction has completed the repair on 15 dolphins for the Flotation Canal Mooring Dolphin repair project. They are currently working on demo and removal of the pipe piles and delivery of new piles. Davie Breaux reported the Inland Debris Removal project request for proposal is being advertised and ends May 26<sup>th</sup>.

President Cheramie opened the floor for any public comment. Daniel Lorraine advised the Parish discussed last night to de-dedicate the right of way deed along the beach area which was issued to the Parish in 1971. He stated Chevron and the Parish paid to black top the road in that right of way. He stated the Port is negotiating with Caillouet for property and he just wanted to confirm with the Port the direction on this. Chiasson stated as part of the purchase agreement with Caillouet which we will be closing on June 1<sup>st</sup>, the portion de-dedicated will be the ownership of the Port Commission to provide us access to Fourchon Island and it will be a public road. Chiasson stated there will be a new bridge and a State Park on the beach side.

### **Committee Reports**

Executive Committee - The committee met April 26<sup>th</sup> and May 8<sup>th</sup> in Cut Off. Present were Cheramie, Gisclair, Griffin, and Lafont.

Upon motion by Griffin second by Gisclair, with no public comment, the board unanimously approved the request from U.S. Dept of Homeland Security - ICE to extend tower lease for 2 additional 5-year terms.

Upon motion by Melancon second by Lafont, with no public comment, the board unanimously approved an Intergovernmental Agreement with the Lafourche Parish Government for office space at the Port Annex. Chiasson stated that this will assist the agencies that were previously housed in the South Lafourche Library.

Upon motion by Pitre second by M. Callais, with no public comment, the board unanimously approved the request from Trussco to assign lease GLF302 to FDF Energy Services.

Upon motion by K. Callais second by Ledet, with no public comment, the board unanimously approved the request from Trinity Rental Services to amend the lease for additional property.

Upon motion by Pitre second by Griffin, with no public comment, the board unanimously approved the request from Global Towing to extend the mooring dolphin lease term for 3 dolphins in Flotation Canal.

Upon motion by Gisclair second by Melancon, with no public comment, the board unanimously approved the agreement with Provisions for a future lease amendment. Chiasson stated this lease amendment will happen once the Caillouet purchase is complete.

Upon motion by Griffin second by M. Callais, with no public comment, the board unanimously approved declaring 2 Dell Laptops as surplus and the Port will donate them to the Town of Golden Meadow.

Upon motion by Lafont second by K. Callais, with no public comment, the board unanimously approved the Act of Sale and related agreements with Caillouet Land.

Upon motion by Ledet second by Lafont, with no public comment, the board unanimously approved hiring summer employees as follows: Hunter Comeaux, Dylan Cloutier, and Carter Galjour.

Permits and Waterways Committee - The committee met April 26<sup>th</sup> and May 8<sup>th</sup> in Cut Off. Present were Gisclair, Pitre, Ledet, and Cheramie.

Chairman Gisclair presented for the boards review permits from CPRA, Chevron Environmental Management Co., Perdido Energy Louisiana, FAA, and Perdido Energy Louisiana.

Upon motion by Gisclair second by Pitre, with no public comment, the board unanimously approved the lowest responsive bid from Tidewater Dock, Inc. for the removal of 4 vessels as

follows: Vessel#1 \$7,510, Vessel#2 \$7,510, Vessel#3 \$7,510 and Vessel#4 \$15,820 totaling \$38,350.00.

Construction & Development Committee - The committee met April 26<sup>th</sup> and May 8<sup>th</sup> in Cut Off. Present were K. Callais, M. Callais, Lafont, and Cheramie.

Upon motion by K. Callais second by M. Callais, with no public comment, the board unanimously adopted the DOTD resolution accepting the work for Slip C Bulkhead H.013648 (323).

Upon motion by K. Callais second by Lafont, with no public comment, the board unanimously accepted the Clear Lien Certificate from APC Construction for the Slip C Bulkhead project.

Upon motion by K. Callais second by Griffin, with no public comment, the board unanimously approved Change Order No. 5 from Onshore Construction for the Fourchon Pavilion to increase contract price by \$7,240.53.

Upon motion by K. Callais second by Ledet, with no public comment, the board unanimously approved Change Order No. 6 from Picciola Construction Co. for the Administration Building Repairs to increase contract price by \$25,299.73 and add 40 days to the contract time.

Upon motion by K. Callais second by Melancon, with no public comment, the board unanimously approved Change Order No. 6 from Tidewater Dock for the Boat Lift/Roof and Wharf Repair project to decrease contract price by \$6,545.10.

Upon motion by M. Callais second by Gisclair, with no public comment, the board unanimously approved the Partial Substantial Completion Certificate dated May 3, 2023 from Tidewater Dock for the Boat Lift/Roof and Wharf Repairs project completing Front Commercial Marina.

Upon motion by K. Callais second by M. Callais, with no public comment, the board unanimously approved the Substantial Completion Certificate dated April 25, 2023 from Freetown Builders for the Airport Terminal Repairs.

Finance Committee - The committee met on April 26<sup>th</sup> and May 8<sup>th</sup> in Cut Off. Present were Melancon, Griffin, K. Callais and Cheramie.

Upon motion by Melancon second by M. Callais, with no public comment, the board unanimously approved payment of April 2023 invoices and recognized expenditures over \$25,000 which total \$4,114,739.11.

Upon motion by Melancon second by Griffin, with no public comment, the board unanimously approved the April 2023 preliminary financial statements.

Chairman Melancon presented for the board to adopt the millage rate for the tax year 2023. Chiasson stated our max millage rate is 7.17 mills however we recommend to levy 6.89 mills for 2023. Chiasson then read the resolution out loud: *"Be it resolved, that the following millage(s) are hereby levied on the 2023 tax roll on all property subject to taxation by the Greater Lafourche Port Commission millage for Operations and Maintenance of 6.89 mills. Be it Further Resolved, that the proper administrative officials of the Parish of Lafourche, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2023, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law."* Upon motion by Melancon to adopt the millage rate of 6.89 mills for the tax year 2023, which was second by M. Callais, with no public comment, the roll call vote resulted in 9 yeas by Cheramie, Pitre, Lafont, Gisclair, Ledet, Griffin, Melancon, M. Callais, and K. Callais.

Upon motion by Melancon second by Griffin, with no public comment, the board unanimously approved the out of state travel request from Scott Bynum to attend the 2023 National Homeland Security Conference in Illinois July 23<sup>rd</sup> – 27<sup>th</sup>.

Upon motion by Lafont second by Pitre, the board adjourned the meeting at 11:05AM.

ATTEST:



Harris J. Cheramie, Jr., President



Charles M. "Mike" Callais, Secretary