

**GREATER LAFOURCHE PORT COMMISSION**  
**BOARD MEETING AGENDA**  
**WEDNESDAY, DECEMBER 13, 2023 at 10:30AM**  
**Administration Office · 16829 East Main St · Cut Off, LA 70345**  
*(Posted: December 8, 2023 at 3:15PM)*

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approve minutes for November 8, 2023 meeting
- V. Executive Director's Report
  - A. Northern Expansion
    - 1. Northern Expansion Slip D Bulkhead (*GIS Engineering*)
  - B. Airport Projects
    - 1. Aircraft Operations
    - 2. Airport Connector Road and Bridge (*Picciola & Associates*)
    - 3. PAPI LED Upgrade (*GIS Engineering*)
    - 4. Fuel System Rehabilitation (*GIS Engineering*)
  - C. Other Projects
    - 1. Flotation Canal & Front Commercial Marina Dredge (*Picciola & Associates*)
    - 2. Flotation Canal Drainage Improvements (*Picciola & Associates*)
    - 3. Leeville LA 1 Construction Canal Dredging & Mitigation (*Angelette Design*)
    - 4. Fourchon Beach (*Angelette Design*)
    - 5. Hurricane IDA Repair Projects
      - a. Boat Lift Roof and Wharves (*GIS Engineering*)
      - b. Airport Hangar Building Demolition (*GIS Engineering*)
      - c. Inland Debris Removal
- VI. PUBLIC COMMENT
- VII. Committee Reports
  - A. Executive Committee
    - 1. Consider approving the request from Crowley Wind Service to extend Right of First Refusal Term
    - 2. Consider approving the request from M-I to extend lease for site GLF310
    - 3. Consider approving the request from Gulf Wind Technology to lease property in Fourchon
    - 4. Consider approving the Meeting Participation by Disabled Individuals Policy
    - 5. Consider approving the bids for the surplus sale
    - 6. Consider approving the agreement with CPRA for the Fourchon Beach project
  - B. Permits and Waterways Committee
    - 1. Consider approving the bids for the removal of vessels
  - C. Construction & Development Committee
    - 1. Consider approving Change Order No. 7 from Sealevel Construction for the Airport Connector Road and Bridge project
    - 2. Consider approving Change Order No. 1 from Preferred Electric for the Upgrades to the PAPI LED project
    - 3. Consider approving the Agreement with Coastal Dredging Company for the Flotation Canal and Front Commercial Marina Dredge project
    - 4. Consider accepting the Clear Lien Certificate from TD Construction Group for the Flotation Canal Road Drainage project
    - 5. Consider accepting the Clear Lien Certificate from Tidewater Dock for the Ida Boat Lift Roof and Wharves project
    - 6. Consider approving Change Order No. 1 from Low Land Construction Co. for the Inland Debris Removal project
  - D. Finance Committee
    - 1. Consider approving payment of November 2023 invoices and recognize expenditures over \$25,000
    - 2. Consider approving the November 2023 unaudited financial statements
    - 3. Consider approving the out of state travel requests
    - 4. Consider approving the 2024 Budget
- VIII. Any Other Business
- IX. Public Comment
- X. Adjournment

*Serena L. Bruce, Legal/Projects Assistant*  
*Greater Lafourche Port Commission*  
*16829 East Main St., Cut Off, LA 70345*  
*(985)632-6701*

**OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION**  
**December 13, 2023**

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, December 13, 2023 at 10:30AM at 16829 East Main Street, Cut Off, LA 70345.

President Cheramie called the meeting to order then Secretary M. Callais called roll.

ATTENDED: Harris Cheramie Jr., Thomas Pitre III, Jimmy Lafont, Rodney Gisclair Sr., Reggie Ledet, Larry Griffin, John Melancon, Jr., Mike Callais, and Kris Callais

ABSENT: None

Upon motion by Melancon second by Pitre, with no public comment, the board unanimously approved the minutes for November 8, 2023 meeting.

**Executive Director's Report**

Northern Expansion – Engineer John Plaisance reported bids received were higher than the estimate for the Northern Expansion Slip D Bulkhead project. We are working on other options to reduce costs.

Airport Projects – Davie Breaux reported the aircraft operations for the month of November were 1614, with 13,571 passengers, and 18,006 vehicles. Engineer Joe Picciola reported on the Airport Connector Road and Bridge project. Sealevel Construction is currently working on pouring concrete for the bridge columns and control house. They have begun laying asphalt on the connector road. We do have a change order for swapping out aggregate subbase to asphalt for approval a deduct of \$42,365.02. Engineer John Plaisance reported the PAPI LED Upgrades were installed by Preferred Electric. The equipment did not line up correctly and we found that the regulator needs to be replaced. There is a change order to replace the regulator for approval an increase of \$29,681.80. Engineer John Plaisance reported bids for the Fuel System Rehabilitation were higher than estimated therefore we will be sending the revised plans for review next week.

Other Projects - Engineer Joe Picciola reported Coastal Dredging Co. has stopped dredging on November 30<sup>th</sup> for the Flotation Canal & Front Commercial Marina Dredge project. They have moved to Leeville for the LA 1 Mitigation Dredge project. We do have an agreement for approval to document the suspension of work, quantities, additional work and return date. Engineer Joe Picciola reported the Flotation Canal Drainage Improvements project is complete with the receipt of the clear lien certificate from TD Construction Group. Engineer Neil Angelette reported Coastal Dredging mobilized in Leeville and has started dredging to rebuild the marsh on the south side for the Leeville LA 1 Construction Canal Dredging & Mitigation project. We expect them to be complete in 3 months. The contract time ended December 6<sup>th</sup> therefore there will be liquidated damages associated with this project. Engineer Neil Angelette reported the plans and specs for the Fourchon Beach and Breakwater project is being advertised with the bid opening scheduled January 16<sup>th</sup>.

Hurricane IDA Repair Projects – Engineer John Plaisance reported the Boat Lift Roof and Wharf project is complete with the receipt of the clear lien certificate from Tidewater Dock. Engineer John Plaisance reported B.E.T. Construction has completed the Airport Hangar Building Demolition and is in the lien period. They are currently finalizing the plans and specs for the hangar replacement. Davie Breaux reported Low Land Construction is complete for the Inland Debris Removal project. There is a change order for removing additional items an increase of \$29,754.00.

President Cheramie opened the floor for any public comment. Parish President Archie Chaisson addressed the board. He confirmed that for the new Parish Road Sales District consolidations nothing will change and will continue to work. With the continued partnerships between the Parish and the Port Commission he presented the Port with the final Airport Connector Road and Bridge check. Parish Councilman Daniel Lorraine addressed the board and stated the check presented came from Road Sales Tax District No.2 and not the Parish-wide funds. Road Sales Tax District No. 2 is from the powerlines in Larose which was a 20-year tax and will now be combined going forward. President Cheramie acknowledged the receipt of the final payment and thanked the Parish contribution, but there is no need for a history lesson.

### **Committee Reports**

Executive Committee - The committee met November 21<sup>st</sup> and December 11<sup>th</sup> in Cut Off. Present were Cheramie, Griffin, Gisclair and Lafont.

Upon motion M. Callais second by K. Callais, with no public comment, the board unanimously approved the request from Crowley Wind Service to extend the Right of First Refusal Term for another year.

Upon motion by Griffin second by Ledet, with no public comment, the board unanimously approved the request from M-I to extend lease for site GLF310 for another 5-year lease term.

Upon motion by Pitre second by Lafont, with no public comment, the board unanimously approved the request from Gulf Wind Technology to lease a 250' x 250' premises to place a wind turbine in Fourchon. James Martin stated the plan on the lease site is to construct a technology demonstration turbine in Fourchon. This will showcase Louisiana design and technology blades and data on generating power from wind speeds from the Gulf of Mexico. They want to commence in 2024 by using Louisiana stakeholders for the design, manufacturing, and service of this turbine. Melancon stated we are excited to have them on board. He stated this is an example of how our community leads in introducing new and innovative ideas and this will also be part of our energy grid and he thanked him for choosing Fourchon as a location.

Upon motion by Griffin second by Gisclair, with no public comment, the board unanimously approved the Meeting Participation by Disabled Individuals Policy. Chaisson explained during the last legislative session, they passed this policy that provides for individuals that meet the definition of a disability under the Americans with Disabilities Act (ADA) to be able to participate in public meetings by telephone. They would have to contact us 3 days prior to a meeting for services by phone. This policy also provides for any board member that meets the ADA requirement to attend meetings by phone which would count in a quorum and entitled to vote on matters on the agenda.

Upon motion by Melancon second by Ledet, with no public comment, the board unanimously approved the 33 high bids for the surplus sale. The Port rejected the bid for the 2014 Ford Explorer.

Upon motion by M. Callais second by Lafont, with no public comment, the board unanimously approved the Cooperative Endeavor Agreement with CPRA for the Fourchon Beach project to contribute \$2M.

Permits and Waterways Committee - The committee met November 21<sup>st</sup> in Cut Off. Present were Gisclair, Cheramie, Ledet with Pitre absent. They also met December 11<sup>th</sup> with all members present.

Upon motion by Gisclair second by Pitre, with no public comment, the board unanimously approved the lowest responsive bid from Plaisance Dragline and Dredging Co. of \$7,500 for the removal of Vessel #1 and \$7,500 for the removal of Vessel #2 from Bayou Lafourche in Golden Meadow.

Construction & Development Committee - The committee met November 21<sup>st</sup> and December 11<sup>th</sup> in Cut Off. Present were M. Callais, Cheramie, Lafont, and K. Callais.

Upon motion Upon motion by K. Callais second by M. Callais, with no public comment, the board unanimously approved Change Order No. 7 from Sealevel Construction for the Airport Connector Road and Bridge project to decrease the contract price by \$42,365.02.

Upon motion by K. Callias second by Griffin, with no public comment, the board unanimously approved Change Order No. 1 from Preferred Electric for the Upgrades to the PAPI LED project to increase contract price by \$29,681.81 and add 155 calendar days.

Upon motion by K. Callais second by Ledet, with no public comment, the board unanimously approved the Agreement with Coastal Dredging Co. for the Flotation Canal and Front Commercial Marina Dredge project to allow the contract time to stop on November 30<sup>th</sup> to move dredge to the Leeville LA 1 project with plans to return on or before March 1, 2024, and to perform additional dredging as identified near the entrance of Flotation Canal.

Upon motion by K. Callais second by Lafont, with no public comment, the board unanimously accepted the Clear Lien Certificate from TD Construction Group for the Flotation Canal Road Drainage project.

Upon motion by K. Callais second by Melancon, with no public comment, the board unanimously accepted the Clear Lien Certificate from Tidewater Dock for the Ida Boat Lift Roof and Wharves project.

Upon motion by K. Callais second by Gisclair, with no public comment, the board unanimously approved Change Order No. 1 from Low Land Construction Co. for the Inland Debris Removal project to increase the contract price by \$29,759.00.

Finance Committee - The committee met on November 21<sup>st</sup> and December 11<sup>th</sup> in Cut Off. Present were Melancon, Griffin, Cheramie, and K. Callais.

Upon motion by Melancon second by Griffin, with no public comment, the board unanimously approved payment of November 2023 invoices and recognized expenditures over \$25,000 which totaled \$8,990,633.21.

Upon motion by Melancon second by M. Callais with no public comment, the board unanimously approved the November 2023 unaudited financial statements.

Upon motion by Melancon second by K. Callais, with no public comment, the board unanimously approved the out of state travel request from Chett Chiasson to attend the AAPA Legislative Summit in DC March 19<sup>th</sup> – 22<sup>nd</sup>.

Chairman Melancon presented for the board's consideration the 2024 Budget. Miranda Parker presented the highlights as follows: Port anticipates revenues of \$32.18M. From there we deduct the direct cost of \$12.26M for landowner and depreciation. Gross profit of \$19.9M less expenses of \$23.2M, equals \$3.2M operating loss, plus \$12.66M of non-operating revenue, equals a net income of \$9.38M.

Parker then explained the \$12.66M of non-operating revenues includes ad valorem of \$2.8M, grants-capital construction projects of \$25M, interest earned of \$4M, a deduct of emergency disaster contingency of 5%, extraordinary items and special items such as the LA 1 Phase 2 contribution of \$5M, Port Fourchon Marsh Creation and LA 1 Mitigation Dredge projects.

Parker then presented some major projects are follows: Fourchon Beach and Breakwaters \$17M and the Flotation Canal Channel Dredge of \$1.45M. The Slip D Bulkhead of \$14M and the Bayou Lafourche Bulkhead design of \$1.5M. The Flotation Canal and Marina Dredge of \$1.8M and Fourchon Island Feed Study of \$2.5M. The Coastal Wetlands Park of \$1M, the Flotation Canal Shoreline Protection of \$5.2M and the Flotation Canal Road and Access Paving of \$3.6M. The Harbor Police LWIN project of \$150,000. Airport Hangar Replacement of \$1.5M. Airport Master Plan Update of \$475,000 and the LED Site Certification of \$105,000. Airport Terminal Design of \$5M and Airport Connector Road and Bridge of \$13.7M.

Parker then continued with the 2024 beginning cash of \$91.9M, plus net income of \$9.38M, plus depreciation expense of \$9.25M, less capital assets of \$768,532, less capital projects of \$49M, a decrease in unearned deferred revenues of \$914,529, plus other payables of \$1.65M, a decrease in other receivables of \$5M, equals ending cash of \$56.4M, less retained earnings in

future capital of \$49.2M for Fourchon Island equals ending cash of \$7.29M. Parker stated the overall operating budget is \$35,469,201, capital budget is \$49,833,044 and Non-Operating budget is \$36,315,112 which totals the 2024 Budget of \$121,617,357. Upon motion by Melancon second by Griffin, with no public comment, the board unanimously approved the 2024 Budget of \$121,617,357.

President Cheramie opened the floor for any other business. Chiasson thanked members of the audience for attending. Davie Breaux stated CCA Louisiana was in Port yesterday for the completion of the Pelican Island Reef Project in Timbalier Bay.

President Cheramie opened the floor for any public comment. Each board member and Director Chiasson wished the public a Merry Christmas and a Happy New Year. Chiasson announced the Harbor Police raised money from their "No Shave" fundraiser to help needy families this Christmas. Chief Kinler announced the Harbor Police are participating in the Safe Ride Home Program from December 18<sup>th</sup> to January 2<sup>nd</sup> to provide free rides with no questions in the 10<sup>th</sup> Ward.

Upon motion by Lafont second by Pitre, the board adjourned the meeting at 11:22AM

ATTEST:



Harris J. Cheramie, Jr., President



Charles M. "Mike" Callais, Secretary