

GREATER LAFOURCHE PORT COMMISSION
AGENDA
WEDNESDAY, JULY 13, 2022 at 10:30AM
Administration Office · 16829 East Main St · Cut Off, LA 70345
(Revised: July 12, 2022 at 9:15AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approve minutes for June 8, 2022 and June 22, 2022 meeting
- V. Executive Director's Report
 - A. Northern Expansion
 - 1. Northern Expansion Slip C & Flotation Canal 1500' Bulkhead (*Picciola & Associates*)
 - 2. Northern Expansion Slip D & Bayou Lafourche Dredge (*GIS Engineering*)
 - B. Airport Projects
 - 1. Aircraft Operations
 - 2. Airport Connector Road and Bridge (*Picciola & Associates*)
 - 3. Seal Coat & Pavement Markings (*GIS Engineering*)
 - 4. Approach Obstruction Removal (*ICE*)
 - 5. S.L. Industrial Mobile Home Park (*Picciola & Associates*)
 - C. Other Projects
 - 1. Fourchon Pavilion (*Picciola & Associates*)
 - 2. Hurricane IDA
- VI. Presentation from South Louisiana Economic Council
- VII. PUBLIC COMMENT
- VIII. Committee Reports
 - A. Executive Committee
 - 1. Consider approving the purchase of Additional Helipad Improvements, parking lot improvements and terminal foundation from Rotorcraft Leasing and Amendment of Lease covering these improvements
 - 2. Consider approving the request from John W. Stone Oil Distributors for a landlord agreement on site GLF615
 - 3. Consider approving the revisions to the itemized receipt and leave policies, and adopt the Federal Procurement policy
 - 4. Consider approving the request from Jerry Savoie to lease T-Hangar east bay
 - 5. Consider approving the request from OMNI to assign lease site GLF625 to Expeditors & Production Services Company (EPS Logistics)
 - B. Permits & Waterways Committee
 - 1. Review permits from Daniel Delatte Jr. and Big Jim's Seafood
 - 2. Consider approving the low bid for removal of sunken vessel in Bayou Lafourche
 - C. Construction & Development Committee
 - 1. Consider approving Change Order No. 3 from Crosby Dredging for the Slip D & Bayou Lafourche Dredge project
 - 2. Consider approving the Substantial Completion Certificate from Crosby Dredging for the Slip D & Bayou Lafourche Dredge project
 - 3. Consider approving Change Order No. 4 from Sealevel Construction for the Airport Connector Road and Bridge project
 - 4. Consider approving the lowest responsive bid for the Public Boat Launch Bathhouse Repairs
 - D. Finance Committee
 - 1. Consider approving payment of June 2022 invoices and recognize expenditures over \$25,000
 - 2. Consider approving the January to June 2022 unaudited financial statements
 - 3. Consider approving out of state travel requests
- IX. Any Other Business
- X. Public Comment
- XI. Adjournment

Serena L. Bruce, Legal/Projects Assistant
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OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION

July 13, 2022

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, July 13, 2022 at 10:30AM at the Administration Office 16829 East Main Street, Cut Off, LA 70345.

President Harris Cheramie Jr. called the meeting to order. Secretary M. Callais then called roll.

ATTENDED: John D. Ordonne, Harris Cheramie, Jr., Jimmy Lafont, Rodney J. Gisclair Sr., Curtis Pierce, Larry Griffin, John Melancon, Jr., Mike Callais, and Kris Callais.

ABSENT: None

Upon motion by Griffin second by Melancon, with no public comment, the board unanimously approved the minutes for June 8, 2022 and June 22, 2022 meetings.

Executive Director's Report

Northern Expansion – Engineer Joe Picciola reported the contractor APC Construction has completed driving the concrete piles and is scheduled to pour the 5th deadman today for the Slip C & Flotation Canal Bulkhead project. They continue to drive steel sheet piles and started installing walers. Engineer John Plaisance reported Crosby Dredging is substantially complete as of June 9th for the Slip D & Bayou Lafourche Dredge project. There is a deduct change order of \$1,877,652.50 which is a decrease in spoil material needed to fill the mitigation site the total project is now \$10,587,243.30.

Airport Projects – Davie Breaux reported the aircraft operations for the month of June were 1084, with 7,148 passengers, and 20,177 vehicles. Engineer Joe Picciola reported on the Airport Connector Road and Bridge project. Sealevel Construction is working on civil site work on LA 3235. They completed driving piles in Bayou Lafourche and are now forming up bridge supports in Bayou Lafourche. Engineer John Plaisance reported Gee Asphalt has completed the seal coat and put the temporary markings for the Seal Coat & Pavement Markings project. After setting for 30 days which should end in 2 weeks, they will install the permanent markings. Davie Breaux reported the Engineer and Contractor are finalizing discussions of returning on site to complete the Approach Obstruction Removal project. Engineer Joe Picciola reported Onshore Materials installed the sewer plant for the S.L. Industrial Mobile Home Park. The contractor is waiting final electrical hookup with Entergy which should be by the end of the week.

Other Projects – Engineer Joe Picciola reported Onshore Construction has everything formed up for the slab and still waiting concrete for the Fourchon Pavilion. Within the next couple of weeks, we should have concrete ready to be poured.

Hurricane IDA – Executive Director Chett Chiasson reported on updates for upcoming projects. The Administration Building started advertising June 21st, pre-bid will be July 14th, and bid opening July 26th. We received bids for the Public Boat Launch Bathhouse on July 6th, and the apparent low bidder is Grand Isle Shipyard for \$319,653.05. The Operations Center, EOC, and Operations Warehouse started advertising July 1st, pre-bid July 20th, and bid opening August 4th. The Front Marina boat lift roof, Storm Harbor, Front Marina and Nerby Collins Wharves started advertising on July 1st, pre bid July 18th, and bid opening July 28th. For the Airport Terminal and Hangar building, we will start advertising at the end of the month. The temporary Galliano Office repairs are underway, Cinderblock Warehouse final coat of paint and interior ceiling tiles installed. For the Airport T-Hangar, Electrical Buildings, and Maintenance Shop materials have been ordered. Griffin questioned the main office if we have insurance why we have to wait on FEMA to repair, Chiasson stated we don't have wind and hail insurance. We are getting quotes for wind and hail for all our buildings. Melancon stated we will get some FEMA relief for the repairs.

Presentation from South Louisiana Economic Council (SLEC) –Vic Lafont presented to the board the updates from SLEC with new and ongoing projects. In 2022 SLEC and Entergy Louisiana teamed up to

work with ROI to focus on developing a prospect list of 300 highly qualified companies and secure meetings for new projects. SLEC continues to develop and build a portfolio of Certified Sites within the Louisiana Bayou Region. SLEC and consultants are working on a Region-Wide Strategic Action Plan which is going through the following phases: Background research, develop a regional needs assessment survey, identify key stakeholders and participate in interviews and/or focus groups, based on results of interviews draft the strategic action plan, finalize the strategic action plan, and final phase public engagement and rollout which is expected in October 2022. SLEC is creating an Emerging Energy Opportunities Task Force to explore the economic development opportunities and ensure the Bayou Region is well positioned to support new energy markets. SLEC continues to develop the Bayou Business Resiliency Center and to support the initiatives in researching and working to develop a new industry identified as the Resiliency Sector in the Bayou Region. Also, the Coastal Technical Assistance Center has a statewide partnership with LED and CPRA to ensure local subcontractors are involved with prime contractors in coastal investments and activities which currently has over 80 businesses enrolled to receive CTAC services.

President Cheramie opened the floor for public comment, there were none.

Committee Reports

Executive Committee - The committee met June 22nd in Cut Off. Present were Cheramie, Griffin, Gisclair, with Lafont absent. They also met July 11th in Cut Off with all present.

Chairman Cheramie presented for the board's consideration the purchase of additional helipads, parking lot improvements, and terminal foundation from Rotorcraft Leasing and the Amendment of Lease covering these improvements. Discussion followed regarding the pending finalized appraisal and final amounts to purchase and apply back as an improvement rent to the lease. Upon motion by Melancon second by K. Callais, with no public comment, the board unanimously approved the purchase of improvements and amendment of lease with Rotorcraft Leasing.

Upon motion by Pierce second by Lafont, with no public comment, the board unanimously approved the request from John W. Stone Oil Distributor for a landlord subordination agreement on site GLF615.

Chairman Cheramie presented for the board's consideration the revisions to the itemized receipt and leave policies, and to adopt the Federal Procurement policy. Chiasson stated these revisions include allowing employees to take sick leave to care for immediate family, adds sister-in-law and brother-in-law to immediate family, and adopts the current Federal Procurement policy as required by FEMA and Port Security Grants. Upon motion by M. Callais second by Ordonne, with no public comment, the board unanimously approved the revised policy changes and adopted the Federal Procurement policy.

Upon motion by Gisclair second by Griffin, with no public comment, the board unanimously approved the request from Jerry Savoie to lease T-Hangar east bay.

Upon motion by Griffin second by Pierce, with no public comment, the board unanimously approved the request from OMNI Energy Services Corp. to assign Lease Site GLF625 to EPS Logistics Company.

Permits & Waterways Committee - The committee met June 22nd and July 11th in Cut Off. Present were Cheramie, Gisclair, Pierce, and Ordonne.

Chairman Gisclair presented for the board's review the permits from Daniel Delatte Jr. and Big Jim's Seafood.

Upon motion by Gisclair second by Lafont, with no public comment, the board unanimously accepted the lowest responsive bid from Plaisance Dragline & Dredging Co. in the amount of \$9,509.00 for the removal of A-framed sunken vessel in Bayou Lafourche located in Cut Off, LA.

Construction & Development Committee - The committee met June 22nd and July 11th in Cut Off. Present were K. Callais, M. Callais, Cheramie, and Pierce.

Upon motion by K. Callais second by M. Callais, with no public comment, the board unanimously approved Change Order No. 3 from Crosby Dredging for the Slip D & Bayou Lafourche Dredge project to decrease the contract price by \$1,877,652.50.

Chairman K. Callais presented for the board's consideration the Substantial Completion Certificate dated June 9, 2022 from Crosby Dredging for the Slip D & Bayou Lafourche Dredge. Upon motion by

Ordonne to approve the Substantial Completion Certificate, which was second by Melancon, with no public comment, the board voted 8 yeas and 1 abstain from Griffin.

Upon motion by K. Callais second by Griffin, with no public comment, the board unanimously approved Change Order No. 4 from Sealevel Construction for the Airport Connector Road and Bridge project to add an additional 42 days to the contract time.

Upon motion by Gisclair second by M. Callais, with no public comment, the board unanimously approved the lowest responsive bid of \$319,653.05 from Grand Isle Shipyard, LLC for the Public Boat Launch Bathhouse Repairs.

Finance Committee - The committee met June 22nd and July 11th in Cut Off. Present were Melancon, Griffin, K. Callais, and Cheramie.

Upon motion by Melancon second by Griffin, with no public comment, the board unanimously approved the payment of June 2022 invoices and recognized expenditures over \$25,000 which total \$8,526,225.23.

Upon motion by Melancon second by Lafont, with no public comment, the board unanimously approved the January to June 2022 unaudited financial statements.

Upon motion by Melancon second by K. Callais, with no public comment, the board unanimously approved the out of state travel requests from Michael Kinler to attend the AAPA Port Security and Smart Ports Seminar & Expo in California July 11th to 14th; Chett Chiasson, Loulan Pitre, and Johnny Ordonne to attend the Offshore Wind Port & Vessel Summit in Virginia September 26th to 28th; Chett Chiasson, Johnny Ordonne, Mike Callais, John Melancon, Jimmy Lafont to attend the AAPA Annual Convention in Florida October 16th to 20th; Joseph Colson to attend the BSides & DEFCON Security Conferences in Nevada August 8th to 14th; Chett Chiasson to attend Washington Meetings in DC July 19th to 22nd; and Scott Bynum to attend the FBINAA Mastering the Leadership Challenges of Law Enforcement in Texas July 31st to August 5th.

Upon motion by Lafont second by Ordonne, the board adjourned the meeting at 11:11AM.

ATTEST:



Harris J. Cheramie, Jr., President



Charles M. "Mike" Callais, Secretary