

CERTIFICATION

Pursuant to Proclamation JBE 2020-30 of the Governor of the State of Louisiana, the Greater Lafourche Port Commission hereby certifies that, without the use of a telephone and/or video conferencing, it would otherwise be unable to operate due to the quorum requirement of La.R.S. 42:19.

GREATER LAFOURCHE PORT COMMISSION

AGENDA

WEDNESDAY, MAY 13, 2020 at 10:30AM

Administration Office · 16829 East Main St · Cut Off, LA 70345, via Facebook Live

(Revised: May 12, 2020 at 10:20AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approve minutes for April 8, 2020 regular meeting
- V. Executive Director's Report
 - A. Northern Expansion
 - 1. Northern Expansion Slip C 400' East Part 2 Bulkhead (*Picciola & Associates*)
 - 2. Northern Expansion Slip C 1100' East Bulkhead (*Picciola & Associates*)
 - 3. Coastal Wetlands Park
 - B. Airport Projects
 - 1. Aircraft Operations
 - 2. Airfield Drainage Improvements – Construction Phase (*Duplantis Design Group*)
 - 3. Airport Connector Road and Bridge (*Picciola & Associates*)
 - C. Other Projects
 - 1. Section 203 Feasibility Study (*GIS Engineering*)
- VI. **Public Comment**
- VII. Committee Reports
 - A. Executive Committee
 - 1. Consider approving the request from Ecoserv for improvement rent considerations on Site GLF628
 - 2. Consider approving the request from Allport Services for improvement rent considerations on Site GLF616
 - 3. Consider approving the request from Guidry Brothers, Inc. for improvement rent considerations on Site GLF620 and GLF622
 - 4. Consider approving the request from PSH Holdings, LLC (RCS) for improvement rent considerations on GLF604 and GLF605
 - 5. Consider approving the request from Christina Romero to lease site GLF189 for a food trailer
 - 6. Consider approving the bids for surplus equipment
 - B. Permits & Waterways Committee
 - 1. Review permits from GLPC (Halliburton), Fourchon Shorebase, Lafourche Parish Government, and GLPC (Northern Expansion)
 - C. Construction and Development Committee
 - 1. Consider approving the DOTD Resolution to Submit the Application for the Port Priority Program
 - 2. Consider accepting the Clear Lien Certificate from Byron E. Talbot Contractors for the Airfield Drainage Improvements
 - 3. Consider approving the FAA Cares Act Grant for the South Lafourche Leonard Miller Jr. Airport
 - D. Finance Committee
 - 1. Consider approving payment of April 2020 invoices and recognize expenditures over \$10,000
 - 2. Consider approving the Louisiana Compliance Questionnaire
- VIII. Any Other Business
- IX. Public Comment
- X. Adjournment

*Serena L. Bruce, Legal/Projects Assistant
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In accordance with the Americans with Disabilities Act, if you need special assistance, please contact us at (985) 632-6701, describing the assistance that is necessary.

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
May 13, 2020

Pursuant to Proclamation Number JBE 2020-30 of the Executive Department of the State of Louisiana, the Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, May 13, 2020 at 10:30AM at the Administration Office 16829 East Main Street, Cut Off, LA 70345 and via teleconference. The meeting was broadcast over Facebook Live allowing public participation and comment.

President Harris Cheramie, Jr. called the meeting to order and Secretary M. Callais then called roll.

ATTENDED: Harris Cheramie, Jr., Rodney R. Gisclair, Jimmy Lafont, John Melancon, Jr., Mike Callais, and Kris Callais attended in-person at 16829 East Main Street, Cut Off, LA 70345. Rodney J. Gisclair, Sr., Curtis Pierce, and Larry Griffin attended via teleconference.

ABSENT: None

Upon motion by M. Callais second by Griffin, with no public comment, the board unanimously approved the minutes for April 8, 2020 regular meeting.

Executive Director's Report

Northern Expansion – Engineer Joe Picciola reported Sealevel Construction is complete, all punch list items are done, and it is now in the lien period for Slip C 400' East Bulkhead Project. DOTD has done a final inspection and it has been accepted. Engineer Joe Picciola reported Shavers Whittle Construction offsite they are fabricating concrete piles for Slip C 1100' East Bulkhead. He stated on site they are driving steel sheet piles and have 750 linear feet in the ground and will start driving concrete piles tomorrow. Regarding the Coastal Wetlands Park Fill Area, Davie Breaux reported Grand Isle Shipyard moved approximately 20,000 cubic yards of material for the base layout of a future parking lot. The project is complete. Thad Angeloz reported the initial deadline to submit information for the Land and Water Conservation was May 1st. He stated now we are waiting on comments back from the state then we will work on any changes or documents to submit by June 15th which is when it will move to the federal level for review and approval.

Airport Projects – Joe Wheeler, Airport Director reported the aircraft operations for April were 1295 operations, 4548 passengers, and 13,893 vehicles. It is a significant drop from a year ago which is due to COVID-19 restrictions and gas prices. Wheeler reported the clear lien certificate is on the agenda for approval for the Airfield Drainage Improvements. Engineer Joe Picciola reported on the Airport Connector Road and Bridge project. The 60% plan review was submitted to DOTD at the end of March as well as the Right of Way (ROW) plans. We did receive comments back and are updating the plans. The next submittal is June 2nd to send 90% plan submittal and ROW maps. We did receive the state coastal use permit. US Corps has everything ready to submit their permit. We are providing more information to US Coast Guard for their permit. We are working with FHWA and DOTD to conduct another public meeting online. It will be a virtual public meeting. We will present the latest layout of the project and give the public a chance to comment online for a period of 27 days. He is also working on getting an agreement on the environmental assessment of the entire project. Regarding appraisals, Bryce Autin reported on Mr. Andrew Martin's property we should have final approval from DOTD today on the appraisals. They were submitted again last week for DOTD review, and there were some minor comments that our review appraisers responded to this morning. We expect final approval today. We are working toward revising the ROW maps by June 2nd and we need to wait until those are approved before we can move forward for the remainder of the appraisals. We are doing all we can in advance to make sure the appraisers are ready to go. The relocation analysis for Mr. Andrew Martin should be complete and submitted to DOTD by the end of this week for approval. He stated possibly in a couple of weeks we

can have a special meeting on authorizing an offer to Mr. Martin. Executive Director Chett Chiasson stated we will have a preliminary meeting with Mr. Martin and his attorney Henry Lafont tomorrow afternoon to discuss where we are and how we are moving forward.

Other Projects – Chiasson reported on the Section 203 Feasibility Study. He stated we have transitioned out of the study phase. The report is final and has been accepted by the Assistant Secretary of the Army's Office and the Corps of Engineers. It has been recommended to Office of Management and Budget (OMB) for review. They will be reviewing for consistency and budgeting for the federal government. We are working on verbiage for the next water resource bill that will come out in Congress. Our congressional delegation will understand what needs to be done when that bill starts moving. There is a preliminary budget bill that has been put out and our verbiage is part of it.

Public Comment – Chiasson stated he received notice from Henri Boulet that DOTD Scott Rundell stated beginning Monday, May 18th at 8AM they will start collecting tolls again at the cash booth. The cars have been passing thru the toll tag lane and receiving a bill through the mail. Chiasson stated if anyone is interested in seeing what the LA Economic Recovery Task Force is doing, which he is a member of, you can go to www.laertaskforce.com. The website shows the initial Phase 1 of economic recovery, liability issues, and insurance cost. There were 2 bills that passed the House and Senate Committees which is called the Omnibus Premium Reduction Act of 2020. This is for automobile insurance which is tort reform to reduce Louisiana premiums. Chiasson then stated we are evaluating where we are with the State moving into Phase 1 there are still a lot of restrictions. With that in mind, the board has agreed that we will not advertise to hire summer employees for this summer. He believes this is the best decision moving forward, and next year we may start the program up again.

President Cheramie opened for any public comment, with none, the meeting continued.

Committee Reports

Executive Committee - The committee met May 11, 2020 in Cut Off via teleconference and/or present were Cheramie, M. Callais, Melancon, and R. Gisclair Sr.

Upon motion by Melancon second by K. Callais, with no public comment, the board unanimously approved the request from Ecoserv Environmental to amend their lease GLF628 for a deferral of improvement rent for 3 months from June to August 2020 and in September the improvement rent will be re-amortized to include the new deferred amount.

Upon motion by R. Gisclair Sr. second by Pierce, with no public comment, the board unanimously approved the request from Allport Services to amend their lease GLF616 for a deferral of improvement rent for 1 year from April – March 2021 and in April 2021 the improvement rent will be re-amortized to include the new total deferred amount.

Upon motion by Griffin second by Lafont, with no public comment, the board unanimously approved the request from Guidry Brothers to amend their leases GLF620 and GLF622 for a deferral of improvement rent for 8 months from May to December 2020 and in January 2021 the improvement rent will be re-amortized to include the new deferred amount.

Upon motion by R. Gisclair second by M. Callais, with no public comment, the board unanimously approved the request from PSH Holdings to amend their leases GLF604 and GLF605 for a deferral of improvement rent for 8 months from May to December 2020 and in January 2021 the improvement rent will be re-amortized to include the new deferred amount.

Upon motion by Melancon second by K. Callais, with no public comment, the board approved the request from Christina Romero to lease site GLF189 for a food trailer. R. Gisclair questioned the elevation of the Entergy meter. The vote resulted in 8 yeas and 1 abstain by M. Callais.

Upon motion by Griffin second by R. Gisclair, with no public comment, the board unanimously approved the 86 high bids for surplus equipment sale which total \$22,520.43 includes 3 vehicles, 1 tractor, 2 mowers, 1 vessel, 30 tires, 41 iPhones, 3 phone cases, a back rack, drill press, Formica top, iron rack, and a box blade. Of the remaining 34 items with no valid bids, we recommend reducing the minimum bid and re-advertising on Govdeals.com which consist of monitors, switches, phone cases and phone clips.

Permits & Waterways Committee - The committee met May 11th in Cut Off via teleconference and/or present were Lafont, R. Gisclair, Pierce, and Cheramie.

Cheramie presented the permits from GLPC (Halliburton), Fourchon Shorebase, Lafourche Parish Government, and GLPC (Northern Expansion).

Construction and Development Committee - The committee met May 11th in Cut Off via teleconference and/or present were Griffin, K. Callais, Lafont, and Cheramie.

Upon motion by K. Callais second by Pierce, with no public comment, the board unanimously approved to adopt the DOTD Resolution to Submit the Application for the Port Priority Program for a new project of 2400' of bulkhead and dredging along Flotation Canal and Slip D.

Upon motion by Griffin second by R. Gisclair, with no public comment, the board unanimously accepted the Clear Lien Certificate from Byron E. Talbot Contractors for the Airfield Drainage Improvements project.

Upon motion by Lafont second by R. Gisclair Sr., with no public comment, the board unanimously approved to accept the FAA Cares Act Grant for the South Lafourche Leonard Miller Jr. Airport to fund \$69,000.

Finance Committee - The committee met May 11th in Cut Off via teleconference and/or present were Melancon, M. Callais, R. Gisclair Sr., and Cheramie.

Upon motion by Melancon second by M. Callais, with no public comment, the board unanimously approved the payment of April 2020 invoices and recognized expenditures over \$10,000 which total \$2,740,942.40.

Upon motion by Melancon second by R. Gisclair Sr., with no public comment, the board unanimously approved the Louisiana Compliance Questionnaire for the 2019 audit.

President Cheramie opened the floor for any other business. Director Chiasson stated with the lease rental deferral of 90 days there are 3 lessees LOOP, Martin Operating Partnership, and Delmar that have declined the offer. He stated that by next meeting in June we will give the board an update on how the revenues look for the year with all these rental changes. Griffin stated he went to the store yesterday and is amazed by the people that are not wearing mask or gloves. He stated this virus is not over, please stay safe. Chiasson announced the Hurricane Meeting will be held June 1st and it will be a virtual meeting with presentations and updates, please watch for the upcoming notifications.

Upon motion by Lafont second by Melancon, the board adjourned the meeting at 11:05AM.

ATTEST:


Harris Cheramie Jr., President


Charles M. "Mike" Callais, Secretary