

CERTIFICATION

Pursuant to Proclamation JBE 2020-30 of the Governor of the State of Louisiana, the Greater Lafourche Port Commission hereby certifies that, without the use of a telephone and/or video conferencing, it would otherwise be unable to operate due to the quorum requirement of La.R.S. 42:19.

GREATER LAFOURCHE PORT COMMISSION

AGENDA

WEDNESDAY, APRIL 8, 2020 at 3:00PM

Administration Office • 16829 East Main St • Cut Off, LA 70345

(Revised: April 6, 2020 at 4:30 PM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approve minutes for March 11, 2020 regular meeting
- V. Executive Director's Report
 - A. Northern Expansion
 - 1. Northern Expansion Slip C 400' East Part 2 Bulkhead (*Picciola & Associates*)
 - 2. Northern Expansion Slip C 1100' East Bulkhead (*Picciola & Associates*)
 - 3. Coastal Wetlands Park
 - B. Airport Projects
 - 1. Aircraft Operations
 - 2. Airfield Drainage Improvements – Construction Phase (*Duplantis Design Group*)
 - 3. Airport Connector Road and Bridge (*Picciola & Associates*)
 - C. Other Projects
 - 1. Section 203 Feasibility Study (*GIS Engineering*)
 - 2. Harbor Police Workboat
- VI. Public Comment
- VII. Committee Reports
 - A. Executive Committee
 - 1. Consider approving the South Lafourche Levee District Lock Operations Agreement
 - 2. Consider approving the request from HOS Port for a Landlord Agreement
 - 3. Consider approving the request from Odyssey Marine to lease mooring dolphins #46 to #48
 - 4. Consider approving the request from Adriatic Marine for a short term limited use lease on site GLF630
 - 5. Consider approving lease rental considerations
 - B. Permits & Waterways Committee
 - 1. Review permits from St. Vincent Seafood and Greater Lafourche Port Commission
 - C. Construction and Development Committee
 - 1. Consider approving the Change Order No. 2 from Sealevel Construction Slip C 400' East Bulkhead
 - 2. Consider approving the Substantial Completion Certificate from Sealevel Construction Slip C 400' East Bulkhead
 - 3. Consider approving the Cooperative Endeavor Agreement with the Lafourche Parish Water District for waterline extension on Minor Cheramie Sr. Road
 - D. Finance Committee
 - 1. Consider approving payment of March 2020 invoices and recognize expenditures over \$10,000
- VIII. Any Other Business
- IX. Public Comment
- X. Adjournment

*Serena L. Bruce, Legal/Projects Assistant
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OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
April 8, 2020

Pursuant to Proclamation Number JBE 2020-30 of the Executive Department of the State of Louisiana, the Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, April 8, 2020 at 3:00PM at the Administration Office 16829 East Main Street, Cut Off, LA 70345 and via teleconference. The meeting was broadcast over Facebook Live allowing public participation and comment.

President Harris Cheramie, Jr. called the meeting to order and Secretary M. Callais then called roll.

ATTENDED: Harris Cheramie, Jr., Jimmy Lafont, John Melancon, Jr., and Mike Callais attended in-person at 16829 East Main Street, Cut Off, LA 70345. Rodney R. Gisclair, Rodney J. Gisclair, Sr., Curtis Pierce, Larry Griffin, and Kris Callais attended via teleconference.

ABSENT: None

Upon motion by Griffin second by R. Gisclair, with no public comment, the board unanimously approved the minutes for March 11, 2020 regular meeting.

Executive Director's Report

Northern Expansion – Engineer Joe Picciola reported Sealevel Construction is substantially complete as of March 25th for Slip C 400' East Bulkhead Project. They are currently working on punch list items. We do have the substantial completion certificate and a change order to consider. A deduct of \$30,883 for final quantities and 3 days of additional contract time. Engineer Joe Picciola reported Shavers-Whittle Construction is currently working on site prep and receiving steel sheets for Slip C 1100' East Bulkhead project. The official Notice to Proceed date will be issued April 14th. They expect possible delays due to the Coronavirus, but they will keep track of the time and let us know issues as they come up. Regarding the Coastal Wetlands Park, Thad Angeloz reported the deadline to submit to the Land and Water Conservation has been extended therefore he continues to work through the MOU with Wisner and plans to submit by the end of this month.

Executive Director Chett Chiasson stated that we will be receiving any public comments throughout this meeting and afterward please email glpc@portfourchon.com we will be happy to answer any questions or comments regarding any agenda item.

Airport Projects – Joe Wheeler, Airport Director reported the aircraft operations for March were 1,775 operations, 8,140 passengers, and 17,121 vehicles. The Airfield Drainage Improvements project lien period ended April 3rd. We expect the clear lien certificate and final retainage invoice will be received for our next meeting. Engineer Joe Picciola reported on the Airport Connector Road and Bridge project. The 60% design plan was submitted to DOTD on March 31st. We also submitted the Traffic Study and the Right of Way (ROW) plat and plans. We anticipate the State permit soon and have already paid for the required mitigation. We are working with the Corps of Engineers for their permit approval which we expect to receive soon. We submitted the Draft Environmental Assessment to DOTD and received some comments back which we are incorporating now. Picciola stated next we plan on having a meeting with DOTD to discuss the ROW and virus situation and the plan to have public meetings in May or June. Chiasson stated once we have the State and Corps permits, we can utilize that to get the USCG to issue their permit. Picciola responded we received some comments from the USCG which we are working on incorporating our responses and should have that back to them by next week. Bryce Autin, Port General Counsel stated he has been working on the title work for the remaining ROW's. He has been sending these with notes to DOTD for approval and they have been approving them quickly. He should be complete by next week. Autin stated at the same time he is working on the appraisals for the Martin property. The appraisals required for this project have been submitted to DOTD. We received

some minor comments to be resolved by the appraisers, but it should not impact the value. We will then submit it to get approval from DOTD then we will be ready to make an offer to Mr. Martin. The remainder of ROW's to acquire is waiting on DOTD's approval of the ROW maps to move forward. He stated this set should be quicker because the form is not as extensive as the form followed for Mr. Martin's property.

Other Projects – Engineer John Plaisance reported that we have received some comments back from the Corps of Engineers for the Section 203 Feasibility Study. Chiasson stated the Corps and the Assistant Secretary of the Army's (ASA) office has reviewed all that was submitted for the initial submittal. He stated we recently submitted the addendum that focused on going to -30ft. depth from the authorized -24ft. depth of what we have today. They stated that it is engineeringly, economically, and environmentally feasible of what we want to do. The ASA is finalizing their transmittal letter to the Office of Management and Budget (OMB) for their review. Chiasson stated we had a preliminary meeting with OMB to let them know who we are and what we are trying to accomplish. All the numbers, dollars, and cents work out well and represents good benefit cost ratios. We need to move forward to get it approved, then it can move to Congress to put in next WRDA Bill. We are currently working on the verbiage that will need to be added to the bill. We anticipate an infrastructure bill later this year as part of a stimulus type bill where the WRDA bill could be included. We will continue to pay attention on the progress of that bill. Director Chiasson reported the Harbor Police Workboat is complete and will be delivered this week. It will need an escort. The new vessel is 12' x 40' and was built by Hanko's at a cost of \$195,000. The vessel will mostly be used as a buoy tender but there are removable benches that can be used for tours of the Port.

Executive Director opened for any public comment, with none, the meeting continued.

Committee Reports

Executive Committee - The committee met April 6, 2020 in Cut Off and via teleconference present were Cheramie, M. Callais, Melancon, and R. Gisclair Sr.

Upon motion by M. Callais second by K. Callais, with no public comment, the board unanimously approved the Intergovernmental Agreement with the South Lafourche Levee District to contribute \$200,000 for a term of five years towards payment of qualified personnel to operate the Leon Theriot Lock. Chiasson stated this will be the third time this five year agreement has been approved.

Cheramie presented for the board's approval the request from HOS Port for a Landlord Agreement for sites GLF601 and GLF602. Chiasson stated this is a financial transaction as they are going through Chapter 11 bankruptcy proceedings. Bryce Autin responded this is a typical type of agreement that allows our Lessee to either get new funding or re-finance loans. He stated in this case we will be assisting HOS Port in restructuring finances. He stated basically we allow them to grant a leasehold mortgage in the property and we subordinate and take a backseat to the banks rights in seizing and selling moveable equipment on the site. Upon motion by Lafont second by R. Gisclair Sr., with no public comment, the board unanimously approved the request from HOS Port for a Landlord Agreement on sites GLF601 and GLF602.

Upon motion by Melancon second by Pierce, with no public comment, the board unanimously approved the request from Odyssey Marine to lease mooring dolphins #46 to #48 for 6 months.

Upon motion by R. Gisclair second by Griffin, with no public comment, the board unanimously approved the request from Adriatic Marine for a short term limited use lease on site GLF630. Chiasson stated the site will be used to dock vessels, loading and unloading, road access, parking of vehicles, but restricted to no hot work. They will in turn terminate the mooring dolphin lease on dolphins #43 to #45.

Cheramie presented to the board to consider approving lease rental considerations. Chiasson stated the Port understands what is going on in the world market of oil and gas. We understand the oil is low because of the supply and demand imbalance. There is an oversupply of oil around the world, which obviously impacts our customers and the users of our customers which is the oil and gas operators. This is a trickle effect down to us. We are recommending for our Seaport oil and gas tenants to restructure rent on basic land leases to have a 90 day rental consideration no payments for April, May and June. We would add the 90 days to their existing termination clause (i.e. 90 day termination would now be 180 day

termination). We would also add the 90 days to the end of the lease term. Upon motion by Lafont second by Melancon, the floor was open for discussion. R. Gisclair Sr. questioned if this recommendation was discussed with some of the lessees, which Chiasson replied yes. He had discussed this with several of them. Griffin questioned if the 90 days will be made up at the end of the lease, which Chiasson replied we are adding 90 days to the current cancellation clause as well as adding 90 days to the end of the lease term. With no further discussion and no public comment, the board unanimously approved to forego collection of Basic Rent due under leases for oil and gas support tenants for the months of April, May and June 2020 in exchange for increasing the required advance notice to terminate the leases by 90 days and adding 90 days to the end of the lease term.

Permits & Waterways Committee - The committee met April 6th in Cut Off and via teleconference present were Lafont, R. Gisclair, Pierce, and Cheramie.

Cheramie presented for the board's review the permits from St. Vincent Seafood and Greater Lafourche Port Commission which is for the Fourchon Island Development project. Davie Breaux updated the board on the upcoming large CPRA project that will be done by Weeks Marine. The project will start April 28th and Weeks Marine will be pumping material along West Belle Pass, then will move to Trinity Island and expect to move to the Timbalier Islands in 2021. This is a \$148 million project to pump 10 million cubic yards of material to rebuild the coast.

Construction and Development Committee - The committee met April 6th in Cut Off and via teleconference present were Griffin, K. Callais, Lafont, and Cheramie.

Upon motion by Griffin, second by M. Callais, with no public comment, the board unanimously approved Change Order No. 2 from Sealevel Construction for Slip C 400' East Bulkhead to decrease the contract price by \$30,883 to reflect actual quantities and add 3 additional days to the contract time.

Upon motion Griffin second by K. Callais, with no public comment, the board unanimously approved the Substantial Completion Certificate dated March 25, 2020 from Sealevel Construction for Slip C 400' East Bulkhead.

Upon motion Pierce second by R. Gisclair, with no public comment, the board unanimously approved the Cooperative Endeavor Agreement with the Lafourche Parish Water District for 2,245' of waterline extension on Minor Cheramie Sr. Road a 50/50 cost share. Chiasson stated the project quote totaled \$112,075.44.

Finance Committee - The committee met April 6th in Cut Off and via teleconference present were Melancon, M. Callais, R. Gisclair Sr. and Cheramie.

Upon motion by Melancon second by M. Callais, with public comment, the board unanimously approved payment of March 2020 invoices and recognized expenditures over \$10,000 which total \$2,196,220.51.

President Cheramie opened for public comment. He stated to please keep State Representative Reggie Balaga in your prayers along with anyone else that has the coronavirus.

Upon motion by Griffin second by M. Callais, the board adjourned the meeting at 3:40PM.

ATTEST:



Harris Cheramie Jr., President



Charles M. "Mike" Callais, Secretary