

GREATER LAFOURCHE PORT COMMISSION
AGENDA
WEDNESDAY, OCTOBER 14, 2020 at 10:30AM
Administration Office • 16829 East Main St • Cut Off, LA 70345
(Revised: October 13, 2020 at 9:30AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approve minutes for September 10, 2020 and September 23, 2020 meetings
- V. Executive Director's Report
 - A. Northern Expansion
 - 1. Northern Expansion Slip C 1100' East Bulkhead (*Picciola & Associates*)
 - 2. Northern Expansion Slip D & Bayou Lafourche Dredge (*GIS Engineering*)
 - B. Airport Projects
 - 1. Aircraft Operations
 - 2. Airport Connector Road and Bridge (*Picciola & Associates*)
 - C. Other Projects
 - 1. Tidal Creek Bridge & Culvert Improvements (*Picciola & Associates*)
 - 2. Front Commercial Marina Boat Shed/Lift (*GIS Engineering*)
- VI. Public Comment
- VII. Committee Reports
 - A. Executive Committee
 - 1. Consider approving the request from Expert Riser Solutions for rental deferral on lease sites GLF410, GLF414 and GLF617
 - 2. Consider approving amendment to Schlumberger lease GLF626 regarding construction of site improvements and increase in improvement rent
 - 3. Consider approving the counter offer to purchase property of Andrew Martin and Ace Martin
 - 4. Consider approving the revised Office Closure and Emergency Duty Pay Provisions
 - 5. Consider declaring the vehicles and vessel as surplus and approve to advertise for bids
 - B. Permits & Waterways Committee
 - 1. Review permit from Louis Cheramie
 - C. Construction and Development Committee
 - 1. Consider approving Change Order No. 2 from Shavers Whittle Construction for Slip C 1100' East Bulkhead project
 - 2. Consider adopting a resolution to approve the Airport Capital Improvements Program Application 2021 - 2026
 - 3. Consider approving the lowest responsive bid for the Tidal Creek Bridge & Culvert Improvements
 - D. Finance Committee
 - 1. Consider approving payment of September 2020 invoices and recognize expenditures over \$10,000
 - 2. Consider approving the September 2020 unaudited financial statements
 - 3. Adopt the 2020 ad valorem millage rate
- VIII. Any Other Business
- IX. Public Comment
- X. Adjournment

*Serena L. Bruce, Legal/Projects Assistant
Greater Lafourche Port Commission
16829 East Main St., Cut Off, LA 70345
(985)632-6701*

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact us at (985) 632-6701, describing the assistance that is necessary.

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
October 14, 2020

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, October 14, 2020 at 10:30AM at the Administration Office 16829 East Main Street, Cut Off, LA 70345.

President Harris Cheramie, Jr. called the meeting to order and Vice President R. Gisclair Sr. then called roll.

ATTENDED: Harris Cheramie, Jr., John D. Ordonne, Jimmy Lafont, Rodney J. Gisclair Sr., Curtis Pierce, Larry Griffin, John Melancon, Jr., and Kris Callais

ABSENT: Mike Callais

Upon motion by Ordonne second by K. Callais, with no public comment, the board unanimously approved the minutes for September 10, 2020 and September 23, 2020 meetings.

Executive Director's Report

Northern Expansion – Engineer Joe Picciola reported Shavers-Whittle Construction is driving concrete piles, forming and pouring the concrete deadman and welding structural components on the bulkhead for Slip C 1100' East Bulkhead project. They have requested a change order which provides 36 days of additional contract time due to COVID, weather, and storm delays which we recommend approving. Melancon questioned if there is any cost in the change order, which Picciola replied no only days. Engineer John Plaisance reported the contracts have been signed with Crosby Dredging for the Slip D & Bayou Lafourche Dredge project. The project may be started by the end of the month.

Airport Projects – Joe Wheeler, Airport Director reported the aircraft operations for September were 1740, with 6538 passengers and 14,598 vehicles. Engineer Joe Picciola reported on the Airport Connector Road and Bridge project. DOTD had some comments to the plans which changes have been made. The Environmental Assessment has been signed off on and we are waiting on the US Coast Guard permit. DOTD letting date is scheduled for December 9th but it may be delayed due to obtaining the other right of ways. Bryce Autin reported we are scheduled to complete the right of way acquisitions by mid-December which is on schedule. We have been receiving all appraisal reports on properties for temporary servitudes and submitting to DOTD for review and approval.

Other Projects – Engineer Joe Picciola reported bids were received last week for the Tidal Creek Bridge & Culvert Improvements project. Low Land Construction was the low bidder in the amount of \$774,300 and we recommend award. R. Gisclair questioned the purpose of building a bridge versus culverts, which Picciola replied the bridge is better for flow of the tidal creek which needs a certain amount of current exchange. The proposed permitted bridge will be built to DOTD standards because of the concrete trucks that will need to pass. Melancon stated for any flooding in that area the water will exit better in the open channel versus culverts, which Picciola replied the bridge will provide two times more flow for drainage. Engineer John Plaisance reported the Front Commercial Marina Boat Shed/Lift project is being advertised with the pre-bid scheduled for tomorrow and bid opening in a few weeks in time for the November meeting. Executive Director Chett Chiasson stated this boat shed is for the new Harbor Police vessel.

President Cheramie opened the floor to any public comment. Kenneth Doucet announced his candidacy for Constable 4th Justice of the Peace Court #82. Willis Toups announced his candidacy for Golden Meadow Councilmen.

Committee Reports

Executive Committee - The committee met September 23rd in Cut Off present were Cheramie, R. Gisclair Sr., Melancon, and M. Callais. They also met October 12th in Cut Off with M. Callais absent.

Upon motion by Pierce second by Griffin, with no public comment, the board unanimously approved the request from Expert Riser Solutions to amend their lease sites GLF410, GLF414 and GLF617 for a deferral of 50% of Basic Rent with 2% interest for 12 months from November 1, 2020 to October 31, 2021. Thereafter, the deferred amount will be amortized at 2% over the remainder of the current term during which time there shall be no Early Termination Right.

President Cheramie presented for the board's consideration approving the amendment to Schlumberger lease GLF626 regarding construction of site improvement and increase in improvement rent. Chiasson stated Schlumberger is looking to do \$16 million of improvements on their site and they are requesting the Port assist with doing the civil work of rock, sand, and geotextile grid with the cost to be paid through improvement rent on the back end. Upon motion by Griffin second by Gisclair, with no public comment, the board unanimously approved the request from Schlumberger Technology to amend lease GLF626 regarding construction of site improvements and payment of Improvement Rent.

President Cheramie stated no action will be taken on the counteroffer to purchase property of Andrew Martin and Ace Martin this will be deferred to our next meeting.

President Cheramie presented for the board's consideration approving the revised Office Closure and Emergency Duty Pay Provisions. Chiasson stated the revision clarifies how we pay employees working emergency duty just like we do for storms. He stated this is mainly for Harbor Police that work hourly on a normal scheduled work week during a storm; they would get paid regular pay plus time and one-half during emergency duty declaration. Upon motion by Lafont second by Melancon, with no public comment, the board approved the revised Office Closure and Emergency Duty Pay Provisions.

Upon motion by K. Callais second by Pierce, with no public comment, the board unanimously declared the 4 vehicles and 1 vessel are surplus and no longer needed for public purpose, minimum bids will be applied to each item and it will be advertised for sale.

Permits & Waterways Committee - The committee met September 23rd and October 12th in Cut Off present were Pierce, Lafont, Ordonne, and Cheramie.

Pierce presented for the board's review the permit from Louis Cheramie.

Construction and Development Committee - The committee met September 23rd and October 12th in Cut Off present were Griffin, K. Callais, Lafont, and Cheramie.

Upon motion by K. Callais second by Lafont, with no public comment, the board unanimously approved Change Order No. 2 from Shavers Whittle Construction to add 36 days to the contract time for Slip C 1100' East Bulkhead project.

Upon motion by R. Gisclair second by Melancon, with no public comment, the board unanimously adopted a resolution to approve the Airport Capital Improvements Program Application 2021 to 2026. Chiasson stated the 6 year plan is for \$16.2 million of projects with the Port commitment of \$2.5 million.

Upon motion by Pierce second by Ordonne, with no public comment, the board unanimously accepted the lowest responsive bid from Low Land Construction in the amount of \$774,300.00 for the Tidal Creek Bridge & Culvert Improvements.

Finance Committee - The committee met September 23rd in Cut Off present were Melancon, M. Callais, R. Gisclair Sr., and Cheramie. They also met October 12th with M. Callais absent.

Upon motion by Melancon second by Griffin, with no public comment, the board unanimously approved the payment of September 2020 invoices and recognized expenditures over \$10,000 which total \$1,810,856.18.

Upon motion by Melancon second by R. Gisclair, with no public comment, the board unanimously approved the September 2020 unaudited financial statements.

Chairman Melancon presented for the board to adopt the millage rate for the tax year 2020. Chiasson explained there was a discrepancy from the original assessment of our max millage rate of 7.80 mills, therefore our new max millage rate is now 7.17 mills. He stated our recommendation to the board is to go down to 6.54 mills. Chiasson then read the resolution out loud: *"Be it resolved, that the following millage(s) are hereby levied on the 2020 tax roll on all property subject to taxation by the Greater Lafourche Port Commission for operations and maintenance at 6.54 mills; Be it further resolved that the proper administrative officials of the Parish of Lafourche, State of Louisiana, be and they are hereby*

empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2020, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.” Upon motion by Melancon second by Ordonne to adopt the 6.54 mills for tax year 2020, with no public comment, the roll call vote resulted in 8 yeas by Cheramie, Ordonne, Lafont, R. Gisclair Sr. Pierce, Griffin, Melancon, K. Callais, and 1 absent by M. Callais.

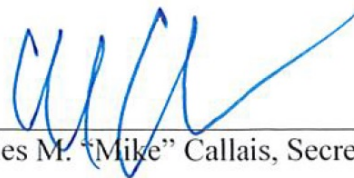
President Cheramie opened the floor for any other business. M. Callais stated he appreciates that we accommodated him via phone during the meeting. President Cheramie stated to please keep Mike Callais and his family in your prayers. He also asked to keep the Harbor Police Officer and gentlemen that was involved in the accident this morning in your prayers. He then stated it is Breast Cancer Awareness Month to please keep them in your prayers.

Upon motion by Ordonne second by Lafont, the board adjourned the meeting at 10:58AM.

ATTEST:



Harris J. Cheramie, Jr., President



Charles M. "Mike" Callais, Secretary