

GREATER LAFOURCHE PORT COMMISSION

AGENDA

April 17, 2019 at 10:30AM

Administration Office • 16829 East Main St • Cut Off, LA 70345

(Revised: April 16, 2019 at 9:20AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approve minutes for March 13, 2019 regular meeting and March 27, 2019 special meeting
- V. Executive Director's Report
 - A. Northern Expansion
 - 1. Northern Expansion Slip C 400' East Part 2 Bulkhead (*Picciola & Associates*)
 - 2. Minor Cheramie Sr. Road Paving (*Angelette-Picciola*)
 - B. Airport Projects
 - 1. Aircraft Operations
 - 2. Airfield Drainage Improvements – Design Phase (*Duplantis Design Group*)
 - 3. Runway Approach Easement (RPZ)
 - 4. Airport Road Culvert Improvements (*Picciola & Associates*)
 - C. Other Projects
 - 1. SLLD – LA 1 Re-Alignment and Flood Wall (*Picciola & Associates*)
 - 2. Section 203 Feasibility Study (*GIS Engineering*)
 - 3. Nerby Collins Marina Boat Lift Extension (*GIS Engineering*)
 - 4. Public Boat Launch Pavilion Bulkhead Repairs (*GIS Engineering*)
 - 5. CCTV Slip B Camera and Equipment
- VI. Public Comment
- VII. Committee Reports
 - A. Executive Committee
 - 1. Consider approving the request from Rotorcraft for an Act of Sale and Amendment of Lease SLIP-10
 - 2. Consider approving the request from John W. Stone Oil Distributor for Landlord Estoppel Certificate for sites GLF615 and GLF308
 - 3. Consider approving the Landlord Agreement for C-Port 3 site GLF621
 - 4. Consider approving the request from C&C Offshore to extend lease site GLF105
 - 5. Consider approving the request from Halliburton to extend lease site GLF313
 - 6. Consider approving the request from V.J. Caro, Jr. to assign lease site GLF202-1
 - 7. Consider approving the Cooperative Endeavor Agreement with Louisiana's Cajun Bayou Tourism for setting up pedestals with view finders
 - 8. Consider approving accepting the bid to purchase a Passenger Van
 - 9. Consider approving the request from Grand Isle Shipyard to extend the Sublease with Dynamic Environmental on site GLF193
 - B. Permits & Waterways Committee
 - 1. Review permits from CPRA of Louisiana and Marathon Pipe Line
 - C. Construction and Development Committee
 - 1. Consider approving the lowest responsive bid for Minor Cheramie Sr. Road Paving project
 - 2. Consider approving the Substantial Completion Certificate from Byron E. Talbot Contractor for the Airport Road Culvert Improvements
 - 3. Consider accepting the Clear Lien Certificate from Gulf Island Services for the Nerby Collins Marina Boat Lift Extension
 - D. Finance Committee
 - 1. Consider approving payment of March 2019 invoices and recognize expenditures over \$10,000
 - 2. Consider approving the 2018 unaudited financial statements
 - 3. Consider approving the out of state travel requests
- VIII. Any Other Business – Notice of May 8, 2019 Public Hearing for Ad Valorem Millage
- IX. Public Comment
- X. Adjournment

*Serena L. Bruce, Legal/Projects Assistant
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OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
April 17, 2019

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, April 17, 2019 at 10:30AM at the Administration Office 16829 East Main Street, Cut Off, LA 70345.

President Cheramie called the meeting to order and Secretary P. Gisclair then called roll.

ATTENDED: Harris Cheramie, Jr., Perry Gisclair, Rodney Gisclair, Curtis Pierce, Larry Griffin, John Melancon, Jr., Mike Callais, and Kris Callais

ABSENT: Jimmy Lafont

Upon motion by Pierce second by Melancon, with no public comment, the board unanimously approved the minutes for March 13, 2019 regular meeting and March 27, 2019 special meeting.

Executive Director's Report

With Executive Director Chett Chiasson out this week, Deputy Port Director Davie Breaux is taking his place for the meeting.

Northern Expansion - Engineer Joe Picciola reported Slip C 400' East Part 2 Bulkhead project is being advertised with bid opening scheduled on May 9th. Engineer Larry Picciola reported bids were open on April 2nd for the Minor Cheramie Sr. Road Paving project. Byron E. Talbot Contractor was the low bid at \$2,071,677.75 for base and all 3 alternates. State Facility Planning has reviewed the bids and concurred with the award.

Airport Projects – Davie Breaux reported in March the aircraft operations were 2224, with 10,241 passengers, and 15,183 vehicles. He stated that Duplantis Design Group sent FAA the Airfield Drainage Improvements design plans and overall development objective (ODO). We are waiting feedback from FAA to move forward. Breaux reported the Runway Approach Easement proposal for future tree clearing is being discussed with the landowner. The agreements should be ready for next month's meetings. Engineer Joe Picciola reported on the Airport Road Culvert Improvements project. Byron E. Talbot Contractors completed the installation of the box and round culverts. The milling and asphalt paving were done last week. The contractor is doing final clean up and striping today. The substantial completion certificate is on the agenda recommendation is to approve.

Other Projects – Engineer Joe Picciola reported Byron E. Talbot Contractor is doing the embankment and roadwork for the South Lafourche Levee District's LA 1 Re-Alignment and Flood Wall. The crane is on site to drive the H piles and steel sheet piles this week. Engineer John Plaisance reported on the Section 203 Feasibility Study that was submitted to the ASA Corps office. GIS received 44 comments which they are working on the responses to send back. R. Gisclair questioned if the comments were anything outstanding or did not expect, which Plaisance replied they were mostly routine nothing out of the ordinary. Engineer John Plaisance reported the Nerby Collins Marina Boat Lift Extension project is complete with the clear lien certificate and retainage payment on the agenda. Engineer John Plaisance reported the Public Boat Launch Pavilion Bulkhead Repairs is complete and in the lien period. John Crochet reported the C-Port 3 and In Hot Water cameras were installed this week for the CCTV Slip B Camera and Equipment project.

President Cheramie opened the floor for any public comment. Archie Chaisson III announced his candidacy for Lafourche Parish President.

Committee Reports

Executive Committee - The committee met March 27th in Fourchon present were Cheramie, R. Gisclair, P. Gisclair, and Melancon. They also met April 15th in Cut Off with all members present.

Upon motion by Melancon second by P. Gisclair, with no public comment, the board unanimously approved the request from Rotorcraft Leasing Company for an Agreement of Sale and Amendment of Lease on site SLIP-10 for the parking lot extension of 0.80 acres of filter cloth, limestone and parking curbs and enlargement of 2 helipads and widened taxiway for \$175,931.86.

Upon motion by K. Callais second by R. Gisclair, with no public comment, the board unanimously approved the request from John W. Stone Oil Distributor for Landlord Estoppel Certificate for sites GLF615 and GLF308.

Upon motion by Pierce second by M. Callais, with no public comment, the board unanimously approved the Landlord Waiver and Estoppel Agreement for C-Port 3 on site GLF621.

Upon motion by P. Gisclair second by Melancon, with no public comment, the board unanimously approved the request from C&C Offshore to extend lease site GLF105 for an additional 4-year term.

Upon motion by Pierce second by M. Callais, with no public comment, the board unanimously approved the request from Halliburton to extend lease site GLF313 through October 31, 2019.

Upon motion by M. Callais second by Griffin, with no public comment, the board unanimously approved the request from Vyner J. Caro, Jr. to assign lease site GLF202-1 to Piranha Properties.

Upon motion by K. Callais second by Pierce, with no public comment, the board unanimously approved the Cooperative Endeavor Agreement with Louisiana's Cajun Bayou Tourism for the sum of \$9,500 allocated for the purchase and setting up pedestals with view finders for nature enthusiasts.

Upon motion by P. Gisclair second by Griffin, with no public comment, the board unanimously approved accepting the bid from Lafourche Ford Lincoln in the amount of \$45,931 to purchase a Passenger Van. Melancon questioned if this will replace the existing van, which Breaux replied yes. The existing van will be sold with surplus items.

Upon motion by R. Gisclair second by P. Gisclair, with no public comment, the board unanimously approved the request from Grand Isle Shipyard to extend the Sublease Agreement lease term with Dynamic Environmental Services on site GLF193.

Permits & Waterways Committee – The committee met March 27th in Fourchon present were P. Gisclair, Pierce, Lafont and Cheramie. They also met April 15th in Cut Off with Lafont absent.

Chairman P. Gisclair presented for the board's review the permits from CPRA of Louisiana and Marathon Pipe Line. P. Gisclair stated on Monday night we had a presentation by two 5th graders on the History of the Fourchon Bridge by August Autin and Jack Castagnetta who won first place in State with the presentation. P. Gisclair congratulated them for the presentation.

Construction and Development Committee – The committee met March 27th in Fourchon present were Griffin, K. Callais, Lafont, and Cheramie. They also met April 15th in Cut Off with Lafont absent.

Upon motion by Pierce second by P. Gisclair, with no public comment, the board unanimously awarded the contract to the lowest responsive bidder Byron E. Talbot Contractor in the amount of \$2,071,677.75 which includes Base and Alternates 1, 2, and 3 for Minor Cheramie Sr. Road Paving project.

Upon motion by M. Callais second by K. Callais, with no public comment, the board unanimously approved the Substantial Completion Certificate dated April 10, 2019 from Byron E. Talbot Contractor for the Airport Road Culvert Improvements. Breaux stated the total project cost is \$484,931,75 with funding of \$132,000 from LA DOTD.

Upon motion by Griffin second by R. Gisclair, with no public comment, the board unanimously accepted the Clear Lien Certificate from Gulf Island Services for the Nerby Collins Marina Boat Lift Extension. Breaux stated the total project cost is \$142,316.11.

Finance Committee – The committee met March 27th in Fourchon present were Melancon, R. Gisclair, M. Callais, and Cheramie. They also met April 15th in Cut Off with all members present.

Upon motion by Melancon second by Pierce, with no public comment, the board unanimously approved payment of March 2019 invoices and recognized expenditures over \$10,000 which total \$997,959.80.

Upon motion by Melancon second by M. Callais, with no public comment, the board unanimously approved the 2018 unaudited financial statements.

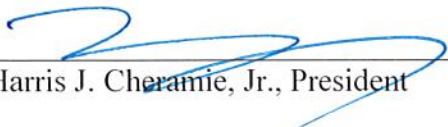
Upon motion by Melancon second by Griffin, with no public comment, the board unanimously approved the out of state travel requests from Aaron Montez to attend the Regional Counterdrug Training Academy in Mississippi May 20th – 23rd, Chett Chiasson to attend the AAPA Port Directors Seminar in Illinois July 15th – 17th, Rodney Gisclair, Curtis Pierce and Mike Callais to attend the AAPA Seminar for Port Governing Boards in California June 17th – 20th, and Chett Chiasson to attend the Section 203 Study Meeting with the Assistant Secretary of the Army in DC with date to be determined.

President Cheramie opened the floor for any other business stating the notice of May 8, 2019 public hearing and meeting for ad valorem millage. General Counsel Bryce Autin stated notice is hereby given pursuant to Article 7, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B) that a public hearing of the Greater Lafourche Port Commission in Lafourche Parish, State of Louisiana, will be held at its Administration Office located at 16829 East Main Street, Cut Off, LA 70345, on Wednesday, May 8, 2019 at 10:30 a.m. to consider levying additional or increased millage rates without further voter approval or adopting the adjusted millage rates after reassessment and rolling forward to rates not to exceed the prior year's maximum. The estimated amount of tax revenues to be collected in the next tax year from the increased millage is \$4,031,757, and the amount of increase in taxes attributable to the millage increase is \$171,188. P. Gisclair stated if anyone in the public would like more information regarding the public hearing, please come to this office and our staff or administration will explain the procedures of renewing the millage rate.

President Cheramie opened the floor for any public comment. Breaux thanked Congressman Steve Scalise for being here yesterday with 7 other Congress men and women during his yearly Offshore Energy Tour of the Louisiana Coast. The roundtable discussion on industry, drilling, and Port Fourchon's importance to the nation's energy supply was held here at the office. Cheramie commended Breaux for doing a good presentation for the Congressmen and filling in this week as Port Director, Harbor Police Chief and Airport Manager.

Upon motion by Pierce second by P. Gisclair, the board adjourned the meeting at 10:58AM.

ATTEST:



Harris J. Cheramie, Jr., President



Perry Gisclair, Secretary