

GREATER LAFOURCHE PORT COMMISSION
AGENDA
WEDNESDAY, DECEMBER 11, 2019 at 10:30AM
Administration Office • 16829 East Main St • Cut Off, LA 70345
(Posted: December 6, 2019 at 4:35PM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approve minutes for November 14, 2019 regular meeting
- V. Executive Director's Report
 - A. Northern Expansion
 - 1. Northern Expansion Slip C 400' East Part 2 Bulkhead (*Picciola & Associates*)
 - 2. Northern Expansion Slip C 1100' East Bulkhead (*Picciola & Associates*)
 - 3. Minor Chermie Sr. Road Paving (*Angelette-Picciola*)
 - 4. Coastal Wetlands Park
 - B. Airport Projects
 - 1. Aircraft Operations
 - 2. Airfield Drainage Improvements – Construction Phase (*Duplantis Design Group*)
 - 3. Airport Connector Road and Bridge (*Picciola & Associates*)
 - C. Other Projects
 - 1. Section 203 Feasibility Study (*GIS Engineering*)
 - 2. Belle Pass Tower Upgrades
- VI. Update from LA 1 Coalition
- VII. Public Comment
- VIII. Committee Reports
 - A. Executive Committee
 - 1. Consider approving the Memorandum on Understanding (MOU) with Edward Wisner Donation for the Land & Water Conservation Fund grant program
 - 2. Consider approving the request from Acadiana Oil and Environmental to lease a portion of site 630
 - 3. Consider approving the request Rotorcraft Leasing Company for the proposed hangar improvements on lease site SLIP-10
 - 4. Consider declaring the Port Bus as surplus and providing for sale/donation
 - 5. Consider approving the Port Policy Revisions
 - B. Permits & Waterways Committee
 - 1. Review permits from Allen Allemand, Marquis Resources, LLC, and Key Operating Company
 - C. Finance Committee
 - 1. Consider approving payment of November 2019 invoices and recognize expenditures over \$10,000
 - 2. Consider approving the November 2019 unaudited financial statements
 - 3. Consider approving the out of state travel requests
 - 4. Consider approving the 2020 Budget
 - 5. Consider approving the LaPorte audit engagement agreement
- IX. Any Other Business
- X. Public Comment
- XI. Adjournment

*Serena L. Bruce, Legal/Projects Assistant
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OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
December 11, 2019

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, December 11, 2019 at 10:30AM at the Administration Office 16829 East Main Street, Cut Off, LA 70345.

President Harris Cheramie, Jr. called the meeting to order and Secretary M. Callais then called roll.

ATTENDED: Harris Cheramie, Jr., Rodney R. Gisclair, Jimmy Lafont, Rodney J. Gisclair, Sr., Curtis Pierce, Larry Griffin, John Melancon, Jr., Mike Callais, and Kris Callais

ABSENT: None

Upon motion by K. Callais second by R. Gisclair, with no public comment, the board unanimously approved the minutes for November 14, 2019 regular meeting.

Executive Director's Report

Northern Expansion – Engineer Joe Picciola reported Sealevel Construction is on site driving steel sheet piles for Slip C 400' East Bulkhead project. They should be complete this week, then will begin installing the concrete deadman. Executive Director Chett Chiasson questioned the contract time, which Picciola replied they have a few months left and are only 1 week behind due to weather delays. Engineer Joe Picciola reported Shavers-Whittle Construction has been issued a conditional notice to proceed which begins December 16th to start ordering materials and site prep work for Slip C 1100' East Bulkhead project. This project is a 12-month project and will end next year. Engineer Larry Picciola reported the Minor Cheramie Sr. Road Paving project is complete and in the lien period which ends December 12th. He stated the clear lien certificate and retainage will be presented at the next meeting. Thad Angelloz reported on the Coastal Wetlands Park. The view finders have been delayed and are scheduled to be delivered before the end of the year. Once received we will construct the platforms and expect an event sometime next spring. We are working with Wisner to have an agreement in place for the second submittal of the Land & Water Conservation Grant which is due by April 2020, then it will move to the federal level of review.

Airport Projects – Joe Wheeler Airport Director reported the aircraft operations for the month of November were 2,102, with 9,580 passengers, and 17,374 vehicles. Byron E. Talbot Contractors plans to be complete by next week on the Airfield Drainage Improvements. The FAA flight inspection is scheduled for December 19th. Regarding the Airport Connector Road and Bridge, Chiasson stated we are finalizing agreements for the appraisals of the property. We do have 2 meetings scheduled with landowners for December 12th at 6PM and December 19th at 6PM both here at our Administration office. Engineer Joe Picciola reported they continue to work on the design plan details. We have submitted the permit application and the solicitation of views to notify adjacent landowners which were mailed 2 weeks ago. We have these 2 meetings scheduled with landowners beginning tomorrow and next Thursday to show the plans, timeframe, and any possible impacts there may be. We have completed the wetlands delineation, cultural resources report, and geotechnical reports. The next deadline we are working toward is the 60% design set submittal which is due by the end of March 2020. Melancon questioned who the design plans will be submitted to, which Picciola replied DOTD.

Other Projects – Dustin Malbrough reported on the Section 203 Feasibility Study. The ASA Corps office didn't agree with the alternate route therefore we are working on an addendum to satisfy the comments. We expect to be complete in 2-3 weeks to submit. Next week we are meeting with the Corps District office to discuss the comments and the addendum. The EIS information we are working to get passed in the WRDA bill if we get it through the District Office. Chiasson stated the meeting planned

with the ASA's office for December did not happen, but we will schedule it for the week of January 22nd when we will be in DC. April Danos reported she is working on the bid packet for the Belle Pass Tower platform upgrades. As well as the agreement with AIC for the security systems contract. Chiasson reported on the Highway Embankment work that started today to place rocks along the embankment. The first area is in Cut Off along LA 308 and next week they will be working south of the Leon Theriot Locks. R. Gisclair Sr. questioned if this is Port funded, which Chiasson replied yes. Melancon questioned if DOTD is assisting us with equipment, which Chiasson replied no, they were not able to provide the equipment this year.

Update from LA 1 Coalition – Henri Boulet reported the LA 1 Coalition continues to work with LA DOTD and their consultant HNTB Corporation on the upcoming federal grant submission for Phase II of the LA 1 Project. My efforts are currently focused on getting data from a range of companies that rely on LA 1 in order to compute the \$375 million project's cost-benefit analysis. To that end, today HNTB transportation planners working on the grant will tour the port and begin a series of interviews with stakeholders over the next three days. Boulet continues to work on securing up to \$25 million in industry commitments to submit in the form of pledge letters with the grant. This will demonstrate to the Trump Administration, alongside the Port's pledge, that industry is willing to participate in the project in a significant manner. Currently, the Coalition has received a little over \$6 million in pledge letters toward this effort. As we close out the calendar year 2019, he thanked the commissioners and the port's staff for their continued support in this critical effort. We have some momentum moving forward with the state, the port's and industries pledges to date, and committed to being strategic with a Washington strategy on how to most leverage the funds pledged so far to garner the needed federal investment.

President opened the floor for any public comment. Chiasson stated the public may be familiar with what has been said at the Parish meetings in the last few weeks of misinformation regarding a project that the Port has contributed funds to. Brent Abadie with the Parish Administration did not know where the Port's \$100,000 donated to the Town of Golden Meadow went to. Chiasson stated he was looking at the wrong project. He stated that the Town of Golden Meadow did have an emergency storm project with FEMA that funds were returned because it came in underbudget which was Phase 2. The project the Port and the South Lafourche Levee District contributed to was Phase 3. The funds sent were spent properly toward a bulkhead project that we had monthly updates from the engineer while it was going on at our public meetings. He just wanted to make that clear and tell the public the correct information so that the people don't think that the Port's funds are not spent correctly. This is not the case. Cheramie stated we will not spend any funds incorrectly our staff does a good job to make sure of that. He stated the Parish Administration needs to apologize for making it seem to the public the Port and Town of Golden Meadow didn't do something right. R. Gisclair Sr. stated we spend our money wisely for our community a good example is the work being doing now along the embankment stabilization to help our community, parish, and DOTD. We support the projects that benefit our citizens and the public thank you for doing these things. Eddie Callais with the Fourchon Oilmen's Association (FOA) stated due to having to cancel this year's tournament because of the hurricane, the FOA board did make a \$79,000 donation to the Second Harvest Food Bank which will generate over 20,000 meals for the Lafourche and Terrebonne Communities. Over the past 9 years, FOA has given \$725,000 in scholarships to over 100 agencies. FOA took a \$100,000 loss this year, however the board came up with a golf tournament and received over \$60,000 of donations to hold the organization and grant process for non-profits. We are will continue to have scholarships and will continue the cycle of grant awards. President Cheramie recognized Ms. D'Lynn Boudreaux and congratulated her on being elected Parish Council Member for District 8.

Committee Reports

Executive Committee - The committee met November 25th in Cut Off present were Cheramie, R. Gisclair Sr., M. Callais, and Melancon. They also met December 9th in Cut Off with all present.

Upon motion by R. Gisclair second by M. Callais, with no public comment, the board unanimously approved the Memorandum of Understanding (MOU) with Edward Wisner Donation for the Land & Water Conservation Fund Grant Program regarding Wisner as a co-sponsor on the grant application for

the Coastal Wetlands Park. The Port will be the sponsor and agrees to all requirements and agrees to utilize the area for recreation.

Upon motion by Melancon to approve the request from Acadiana Oil and Environmental Corporation to lease 7.35 acre tract fronting 400 feet of waterfront along Slip C which will include an implementation fee and a six month permitting period until commencement. Second by R. Gisclair Sr., with no public comment, the vote resulted in 8 yeas and 1 abstain by K. Callais.

Upon motion by Lafont second by Pierce, with no public comment, the board unanimously approved the request from Rotorcraft Leasing Company to amend lease SLIP-10 for the construction of hangar additions with concrete aprons and include language regarding the appraisal of the proposed improvements, purchase at fair market value, and the increased improvement rental over the next 8 years.

Upon motion by Griffin second by K. Callais, with no public comment, the board unanimously declared the Port Bus as surplus and transfers the bus to the Bayou Lafourche Fresh Water District provided that the Port receives proceeds if sold.

Upon motion by R. Gisclair second by Lafont, with no public comment, the board unanimously approved the Privacy, Purchasing and Disbursements, and Receipt Policy revisions and approved the new Contracts Policy and Disaster Recovery/Business Continuity policy.

Permits & Waterways Committee - The committee met November 25th in Cut Off present were Pierce, Lafont, R. Gisclair, and Cheramie. They also met December 9th in Cut Off with all present.

Pierce presented for the board's review permits from Allen Allemand, Marquis Resources, LLC, and Key Operating Company.

Finance Committee - The committee met November 25th in Cut Off present were Melancon, R. Gisclair Sr., M. Callais, and Cheramie. They also met December 9th in Cut Off with all present.

Upon motion by Melancon second by Griffin, with no public comment, the board unanimously approved payment of November 2019 invoices and recognized expenditures over \$10,000 which total \$2,327,087.80.

Upon motion by Melancon second by M. Callais, with no public comment, the board unanimously approved the November 2019 unaudited financial statements.

Upon motion by Melancon second by Lafont, with no public comment, the board unanimously approved the out of state travel requests from Thad Angelloz and Joe Wheeler to attend Louisiana Alive Event in DC January 21st to 24th, Brook Angelette and Aaron Montez to attend the Federal Law Enforcement Training Center on Seaport Security Antiterrorism in South Carolina January 26th to 31st, Chett Chiasson to attend the AAPA Governance Meetings and Leadership Summit in Florida January 27th to 29th, and Michael Kinler, Scott Bynum, and other Harbor Police Officers to attend Central Square 2020 Customer Conference in Nevada March 17th to 21st.

Melancon presented for the board's consideration approving the 2020 Budget. Finance Director Miranda Parker presented the highlights of the budget. The Port revenues of \$28.8M less direct cost of \$10.2M, equals gross profit of \$18.5M, less operating expenses of \$17.4M, equals operating profit of \$1.1M, plus non-operating revenue of \$10.4M, equals net income of \$11.6M.

Regarding the non-operating revenue of \$10.4M mentioned above, the breakdown is on page 17 of packet which includes \$4M of advalorem less 10% uncollectable taxes, plus \$10.7M capital grants, \$268,000 of maintenance grants, and \$1.9M of interest earned, less \$2.9M of emergency 5% contingency, less \$3M for beach restoration.

Parker stated the expected 2020 beginning cash of \$121M, plus net income of \$11.6M, plus the depreciation expense of \$8M, less purchase of capital assets and projects of \$31M, plus deferred revenues and other receivables of (\$5.8M), equals ending cash of \$103.8M, less future Fourchon Island project \$50M, equals final ending cash of \$53.8M. The overall operating budget \$27,748,030, capital budget \$31,025,488, and non-operating budget \$5,938,676 totals the 2020 Budget of \$64,712,194.

Chiasson then presented the highlights of the proposed projects in 2020 as follows: Seaport projects are 400' and 1100' Slip C Bulkhead and Dredging of \$9.1M, Highway Embankment Stabilization, Flotation Canal Dredge at the Commercial Marina, dredging section of Bayou Lafourche north of C-Port 1 to Flotation Canal, Fourchon Island Design and Permitting, Flotation Canal and Slip D Hydraulic Dredge of \$9.3M, Coastal Wetlands Parking, Bridge, and Pavilion soil borings and design, Public Boat Launch Improvements, and Harbor Patrol Work Boat currently being constructed. Airport projects are Runway Approach Obstruction Removal, Terminal Design, and Connector Road and Bridge. Upon motion by Melancon second by M. Callais, with no public comment, the board unanimously approved the 2020 Budget of \$64,712,194. Cheramie stated Ms. Parker's group and Chiasson did an excellent job on the budget, which Chiasson replied thanks but it is a team effort all supervisors and the department staff have a hand in the budget process.

Upon motion by Melancon second by R. Gisclair Sr., with no public comment, the board unanimously approved the LaPorte audit engagement agreement for 2019.

Melancon stated the Finance Committee would like to thank the staff, administration, and all employees for a job well done on the budget.

Cheramie opened the floor for any public comment. Melancon stated we loss a fellow commissioner this year Perry Gisclair and this is the season he will be missed the most. He then wished his family a Merry Christmas. Griffin stated because of him we still believe in Santa. Each Commissioner then wished everyone a Merry Christmas and a Prosperous New Year.

Upon motion by K. Callais second by Lafont, the board adjourned the board meeting at 11:21AM.

ATTEST:



Harris Cheramie Jr., President



Charles M. "Mike" Callais, Secretary