

GREATER LAFOURCHE PORT COMMISSION

AGENDA

November 15, 2018 at 10:30AM

Administration Office • 16829 East Main St • Cut Off, LA 70345

(Revised: November 14, 2018 at 8:15AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approve minutes for October 10, 2018 regular meeting and October 10, 2018 special meeting
- V. Executive Director's Report
 - A. Northern Expansion
 1. Northern Expansion Slip C 939' West Sweep Dredge (*Angelette-Picciola*)
 2. Northern Expansion Slip C 1671' East Bulkhead (*Picciola & Associates*)
 3. Northern Expansion Slip C 1671' East Sweep Dredging (*Picciola & Associates*)
 4. Mitigation Dredge of Slip D (*J. Wayne Plaisance*)
 - B. Airport Projects
 1. Aircraft Operations
 2. Taxiway Lighting and Runway LED Upgrades (*Duplantis Design Group*)
 3. Airfield Drainage Improvements – Design Phase (*Duplantis Design Group*)
 4. Runway Approach Easement (RPZ)
 5. Airport Access Road Culvert Improvements (*Picciola & Associates*)
 6. LA 308 Airport Access Improvements - LPG (*Picciola & Associates*)
 - C. Other Projects
 1. Section 203 Feasibility Study (*GIS Engineering*)
 2. LA 1 Phase 2 Leeville Mitigation Dredge (*Angelette-Picciola*)
 3. Fourchon Island Soil Borings (*Angelette-Picciola*)
 4. Nerby Collins Marina Boat Lift Extension (*J. Wayne Plaisance*)
 5. Public Boat Launch Bulkhead Repairs (*J. Wayne Plaisance*)
 6. CCTV Slip B Camera and Equipment
 7. Belle Pass Structure Repairs
- VI. Update from Restore or Retreat
- VII. Public Comment
- VIII. Committee Reports
 - A. Executive Committee
 1. Consider approving the Amendment to Lease with Edward Wisner Donation for Fourchon Island
 2. Consider approving the request from Allport Services to extend the Right of First Refusal for site GLF341
 3. Consider approving the request from Rotorcraft Leasing Company for additional parking and helipad improvements
 - B. Permits and Waterways Committee
 1. Review permits from Harvest Midstream, Caillouet Land, and Lafourche Parish Government
 - C. Construction and Development Committee
 1. Consider accepting the Clear Lien Certificate from Magnolia Dredge & Dock for the Slip C 939' West Sweep Dredge project
 2. Consider approving the Substantial Completion Certificate from Crosby Dredging for the Slip C 1671' East Bulkhead project
 3. Consider approving Change Order No. 3 from Crosby Dredging for the Mitigation Dredge of Slip D
 - D. Finance Committee
 1. Consider approving payment of October 2018 invoices and recognize expenditures over \$10,000
 2. Consider approving the October 2018 unaudited financial statements
 3. Consider approving the out of state travel requests
- IX. Any Other Business
- X. Public Comment
- XI. Adjournment

*Serena L. Bruce, Legal/Projects Assistant
Greater Lafourche Port Commission
16829 East Main St., Cut Off, LA 70345
(985)632-6701*

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact us at (985) 632-6701, describing the assistance that is necessary.

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
November 15, 2018

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Thursday, November 15, 2018 at 10:30AM at the Administration Office 16829 East Main Street, Cut Off, LA 70345.

President P. Gisclair called the meeting to order and Secretary Cheramie then called roll.

ATTENDED: Chuckie Cheramie, Perry Gisclair, Kris Gaudet, Rodney Gisclair, Curtis Pierce, Larry Griffin, John Melancon, Jr., Jimmy Guidry, and Randy Adams

ABSENT: None

Upon motion by Griffin second by Melancon, with no public comment, the board unanimously approved the minutes for October 10, 2018 regular meeting and October 10, 2018 special meeting.

Executive Director's Report

Northern Expansion - Engineer Neil Angelette reported Slip C 939' West Sweep Dredge is complete with clear lien certificate and retainage payment on the agenda. Engineer Joe Picciola reported on Slip C 1671' East Bulkhead project, Crosby Dredging is substantially complete with a few punch list items remaining of touch up painting and dirt work. The balancing change order will be ready for next meeting. The substantial completion certificate is on the agenda to consider. Engineer Joe Picciola reported on Slip C 1671' East Sweep Dredging, Magnolia Dredge & Dock moved in last week and started dredging over the weekend. They will be dredging 24/7. Adams questioned if it was the dredge that is at Bollinger, which Picciola replied no. R. Gisclair questioned if it was a subcontractor dredging, which Picciola replied yes, Coastal Dredging. Engineer John Plaisance reported the Mitigation Dredge of Slip D is complete and there is a change order on the agenda to add an additional 74 days to the contract time.

Airport Projects - Airport Manager Richard Osborne reported in October the aircraft operations were 2,654, with 11,923 passengers, and 19,660 vehicles. The contractor Sun Industries has replaced all the sign faces this week that were warped for the Taxiway Lighting and Runway LED Upgrades. This project is now complete. Osborne stated DDG is working on the design of the Airfield Drainage Improvements. Osborne stated he is in the process of responding to the FAA questions regarding the Runway Approach Easement (RPZ). Engineer Joe Picciola reported the contracts have been signed with Byron E. Talbot Contractors for the Airport Access Road Culvert Improvements. The preconstruction meeting is scheduled for November 20th and we expect them to start mid-December. Engineer Joe Picciola reported on LA 308 Airport Access Improvements project, Beverly Construction was issued notice to proceed on November 12th and they are on site this morning starting the drainage work.

Other Projects - Executive Director Chett Chiasson reported we received today the Independent External Pier Review (IEPR) report for the Section 203 Feasibility Study. The Port and GIS Engineering will be reviewing the comments and sending responses. GIS is currently responding to comments received from the draft EIS and public outreach meetings. The letters we have received back are good and supportive. Engineer Neil Angelette reported on the LA 1 Phase 2 Leeville Mitigation Dredge, Magnolia Dredge & Dock is expected to show up any day now to complete the repairs needed. Engineer Angelette reported on the Fourchon Island Soil Borings stating the borings are complete and they are currently working on the geotechnical report. Engineer John Plaisance reported on Nerby Collins Marina Boat Lift Extension, the preconstruction meeting was last week, and Gulf Island Services was issued the notice to proceed to begin December 4th. Engineer Plaisance reported on the Public Boat Launch Bulkhead Repairs, the preconstruction meeting was last week, and Plaisance Dragline and Dredge was issued the notice to proceed to begin November 26th. April Danos reported on

the CCTV Slip B Camera and Equipment, we are receiving equipment and working on the contract for the installation and the MOU agreements with the tenants. Davie Breaux reported on the Belle Pass Structure Repairs, the structure is in good condition. We will work on getting a quote out to contractors to remove the existing equipment and renovate the steps and handrails.

Update from Restore or Retreat (ROR) – Simone Maloz, Executive Director of ROR reported ROR will be writing a support letter on the Caminada Back Barrier 2 which is another coastal restoration project through the CWPPRA program. They had one successfully move to construction, so they are looking to do a second project. The state has already kicked off the 2023 Master Plan. Maloz and Chiasson are both involved in different planning efforts representing both the Port and ROR. The first thing in the plan is to solicit for any new projects and new project ideas for them to consider which they are taking these recommendation through March 2019. There is a webinar on the guidelines that need to be followed. They don't want detailed technical information at this point mostly general ideas about basins. The Water Institute of the Gulf is looking for additional research needs that the Port may have on this specific area. The state's report on what they are spending money on in the next 3 years will come out in January. The report goes line by line on budget items for different projects. ROR is finishing some work on coastal financing and had a report done looking at the state's coastal money in general on how they can better maximize and leverage what they have. We also saw a need to look at GOMESA money which allows to have cash on the ground sooner however it is based on factors including oil and gas. LSU did that report for ROR. The short story is that GOMESA looks very strong into the future which helps on the coastal aspect as well as the Port. Chiasson recognized Claire LaBarbera with GIS Engineering to report on the Section 203 Feasibility Study. LaBarbera reported the public scoping meeting was on October 24th which went well. Since then the open commenting period for the Draft EIS closed on November 7th. We received 3 comment letters from US Fish and Wildlife, National Marine Fisheries Service, and Barataria-Terrebonne National Estuary Program. They are all in support of the project and commend the Port Commissions efforts in the study. Yesterday, we received the final IEPR report and will be working to address those comments.

President P. Gisclair opened the floor for any public comment. He then recognized the 2 new commissioners elect in the audience and congratulated Mike Callais and Kris Callais on the election. Mike Callais thanked his family, all the people who voted and supported him, and he is ready to get to work. Kris Callais thanked his wife for supporting him throughout the campaign to be on this successful board. He commended the board for all that has been done and looks forward to working with the board to achieve great success. He thanked everyone who exercised their right to vote to put him in office. He will do the job to the best of his ability and work on the goals he campaigned on to make the Port prosper. Chiasson stated he will be setting up meetings with them prior to the January meeting.

P. Gisclair publicly thanked everyone who voted and appreciates being reelected to continue to work moving this Port forward. Melancon thanked everyone it is an honor to serve on this Port and promised to continue to do a good job. He thanked his wife for the support throughout the campaign. P. Gisclair acknowledged Jimmy Lafont is also a commissioner elect but could not make this meeting. Gaudet thanked the people who voted for him however unsuccessful the campaign he would like to express gratitude for serving the Port. It is an honor and privilege and he is very grateful for the opportunity he had and what he contributed to this board. He will continue to serve the community and intends to stay active with the Port moving forward.

Chiasson recognized Joni Tuck on her last day in the office she is moving on to bigger things. We appreciate all the work she has done in the last 4 ½ years. We will continue to move forward from what she has put in place. Chiasson stated on behalf of himself, the board, and staff we appreciate all the help Joni have given and the work she has done. We congratulate her on the move and look forward to continuing to work with her in her new position. Joni Tuck replied thanks for the opportunity it has been great these past years.

Committee Reports

Executive Committee - The committee met October 24th in Cut Off present were P. Gisclair and Melancon, with Griffin and Cheramie absent. They also met November 13th in Cut Off with all present.

Upon motion by Pierce second by Melancon, with no public comment, the board unanimously approved the Amendment to Lease with Edward Wisner Donation for Fourchon Island to increase the tract by 1.6 acres totaling 911 acres. Rental for this increase shall be a single lump sum of \$2,400.

Upon motion by Cheramie second by Gaudet, with no public comment, the board unanimously approved the request from Allport Services for a Right of First Refusal on site GLF341. Chiasson stated that this includes the payment of one month's expected rent to hold the site for one year. Adams questioned if this is the normal process, which Chiasson replied yes. Chiasson stated that within the year if they decide to lease the payment goes toward the first month's rent.

Upon motion by Griffin second by Adams, with no public comment, the board unanimously approved the request from Rotorcraft Leasing Company to enlarge two helipads and add an additional parking lot. Rotorcraft will do all the work then get it appraised and the Port will purchase the improvements and add it to the lease improvement rent.

Permits and Waterways Committee - The committee met October 24th in Cut Off present were Pierce and P. Gisclair, with Cheramie and Griffin absent. They also met November 13th in Cut Off with all present.

Chairman Cheramie presented for the board's review the permits from Harvest Midstream, Caillouet Land, and Lafourche Parish Government.

Construction and Development Committee - The committee met October 24th in Cut Off present were R. Gisclair, Adams, and P. Gisclair, with Griffin absent. They also met November 13th in Cut Off with all present.

Upon motion by R. Gisclair second by Gaudet, with no public comment, the board unanimously accepted the Clear Lien Certificate from Magnolia Dredge & Dock for the Slip C 939' West Sweep Dredge project.

Upon motion by Pierce second by Cheramie, with no public comment, the board unanimously approved the Substantial Completion Certificate dated October 31, 2018 from Crosby Dredging for the Slip C 1671' East Bulkhead project.

Upon motion by Griffin second by Adams, with no public comment, the board unanimously approved Change Order No. 3 from Crosby Dredging for the Mitigation Dredge of Slip D to add an additional 74 days to the contract time.

Finance Committee - The committee met October 24th in Cut Off present were Melancon, Gaudet, Guidry, and P. Gisclair. They also met November 13th in Cut Off with all present.

Upon motion by Melancon second by Guidry, with no public comment, the board unanimously approved payment of October 2018 invoices and recognized expenditures over \$10,000 which total \$1,834,590.01.

Upon motion by Melancon second by Adams, with no public comment, the board unanimously approved the October 2018 unaudited financial statements.

Upon motion by Melancon second by Pierce, with no public comment, the board unanimously approved the out of state travel requests from Aaron Montez and PJ Lyons to attend the RCTA Interview and Interrogation Course in Mississippi December 2nd-7th, Chett Chiasson and Commissioners TBD to attend Louisiana Alive and other meetings in Washington, DC January 29th - February 3rd, and April Danos to attend the National Cyber Strategy workshop in Maryland December 5th - 8th.

Upon motion by Cheramie second by R. Gisclair, the board adjourned at 11:05 AM.

ATTEST:



Kris Gaudet, Vice President



Harris "Chuckie" Cheramie, Jr., Secretary