

GREATER LAFOURCHE PORT COMMISSION

AGENDA

July 13, 2016 at 10:30 AM

Administration Building · 16829 East Main St · Galliano, LA

(Revised: July 12, 2016 at 8:55 AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider approval of minutes for June 8, 2016 regular meeting
- V. Executive Director's Report
 - A. Northern Expansion
 1. Northern Expansion Slip C 800 LF East Bulkhead (*Angelette-Picciola*)
 2. Northern Expansion Slip C 800 LF East Sweep Dredging (*Angelette-Picciola*)
 3. Northern Expansion Slip C 950 LF West Bulkhead (*Angelette-Picciola*)
 4. Flotation Canal Hydraulic Dredge (*Picciola & Associates*)
 - B. Airport Projects
 1. Pump Station – Engine & Pump Replacement (*Picciola & Associates*)
 2. Beacon and Tower Painting
 3. Storm Water Management
 - C. Other Projects
 1. Fourchon Bridge Repair project (*Picciola & Associates*)
 2. Assumption of Maintenance Study
 3. Section 203 Feasibility Study (*GIS Engineering*)
 4. Geotube Beach Repairs (*Angelette-Picciola*)
 5. Town of Golden Meadow Floodwall Improvements/Bulkhead
- VI. Update on LA 1 Tolling – Scott Rundell
- VII. Public Comment - None
- VIII. Committee Reports
 - A. Executive Committee
 1. Consider approving the short term agreement with Caillouet Land regarding timing for mitigation
 2. Consider approving the Wisner Right of First Refusal Agreement for Fourchon Island
 3. Consider approving the request from Newpark Drilling for an extension of the RFR on site 630
 4. Consider approving the request from Rotorcraft to amend lease SLIP-17 for an additional 5 years
 5. Consider approving the Parish request for the Leeville Public Boat Launch project
 6. Consider approving the advertisement for the surplus equipment sale
 7. Consider approving the request from Lafourche Drainage District to extend their lease at the Port Complex
 - B. Permits & Waterways Committee
 1. Review the permit applications from Lafourche Parish Government
 - C. Construction & Development Committee
 1. Consider approving the lowest responsive bid for Slip C 800' Dredge project
 2. Consider approving the clear lien certificate from Plaisance Dragline for the Airport Pump Station Replacement project
 3. Consider approving the clear lien certificate from Professional Construction Services for the Fourchon Bridge Repair project
 4. Consider approving the low quote for the Nerby Collins West Loading Zone Bulkhead Repairs
 - D. Finance Committee
 1. Consider approving payment of June 2016 invoices and recognize expenditures over \$10,000
 2. Consider approving the January – June 2016 unaudited financial statements
 3. Adopt the millage rate for the tax year 2016
 4. Consider approving the out of state travel request
- IX. Any other business – None
- X. Adjournment

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OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
July 13, 2016

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, July 13, 2016 at 10:30 AM at the Administration Building 16829 East Main Street, Galliano, LA.

President Gisclair called the meeting to order and Secretary Cheramie called roll.

ATTENDED: Chuckie Cheramie, Perry Gisclair, Kris Gaudet, Rodney Gisclair, Wilbert Collins, Larry Griffin, John Melancon Jr., Jimmy Guidry, and Ervin Bruce

ABSENT: None

Upon motion by Melancon and second by Bruce, with no public comment, the board unanimously approved minutes for June 8, 2016 regular meeting.

Executive Director's Report

Northern Expansion – Engineer Larry Picciola reported Shavers Whittle completed all concrete deadman and steel sheets for Slip C 800 LF East Bulkhead project. They are working on painting, installing tie rods and lightweight aggregate. They should be finish by the end of the month. Engineer Picciola reported the bid opening for Slip C 800 LF East Dredge project was held July 7th. The low bid was from Crosby Dredging for \$300,000 which he recommends approval. Melancon questioned the estimate, which Picciola replied \$500,000. Engineer Picciola reported Blanchard Contractors has 2 concrete deadman left to drive for Slip C 950 LF West Bulkhead. They have 400' of steel sheets in place and have started welding whaler beams in place. Engineer Joe Picciola reported Crosby Dredging is currently between Slip B and Slip C for the Flotation Canal Hydraulic Dredge project. They have filled the development area on the northern section of Slip C and now filling the Slip D side. The project is 60% complete.

Airport Projects – Engineer Joe Picciola reported the lights at the pump station are installed and the project is complete. The clear lien and retainage payment are later on the agenda for approval. Richard Osborne reported the Beacon and Tower Painting project is 100% funded by DOTD. The low quote was awarded to Rouse Construction for \$6,195. The contract is being signed and they may mobilize next week to start painting. The Storm Water Management drainage study is 90% FAA funded and 10% DOTD funded. Duplantis Design Group is 60% complete with the design. We expect a draft plan in hand before the next meeting.

Other Projects – Engineer Joe Picciola reported the Fourchon Bridge Repair project is complete with the clear lien and retainage payment up for approval today. Executive Director Chiasson reported the Assumption of Maintenance Study is under review by the Corps office. The environmental review is currently under public notice period for comments which will end this month then it can move forward with approval. Chiasson reported on the Section 203 Feasibility Study. There was a meeting on Monday with the Corps to discuss the timeframe and plan for the study. The memorandum of agreement is in the final stages of approval. Joni Tuck reported that the survey work is complete on the west side for the Geotube Beach Repairs project. The engineer will be surveying on the east side next week. We are also working on a response for additional information to FEMA. Engineer John Plaisance reported the Port contributed \$100,000 to the \$1.5 million project by the Town of Golden Meadow for the Floodwall Improvements/Bulkhead project. The contractor should finish driving piles next week and will start driving sheets. He expects completion at the end of October.

Update on LA 1 Tolling – Scott Rundell with DOTD presented to the board the traffic and revenue history of the LA 1 Toll Bridge. There was a downturn in revenue from \$6.4 million in 2015 to \$5.69 million in 2016. The traffic was also down by 21% from 2015. The revenue statistics on cash are down

13% from 2015. The credit card transactions are now trending up. The AVI Tag lane had a significant drop from \$3.35 million in 2015 to \$2.89 million in 2016. V-Toll revenue (no tag in tag lane) is dropping because more people are using tags correctly. The good news is that violations are down. We have a much better handle on our system which is working more efficiently. The yearly traffic numbers are defined by class. Class 1 (2 axle vehicle) is down 150,000 vehicles. Class 2 (3 axle) is slightly up from 2015 which is a 2 axle vehicle pulling a boat. Class 3 (dually) down 20%. Class 4 (3 axle) down slightly. Class 5 (4 axle) down slightly. Class 6 (18 wheeler) down from 167,000 to 151,000. Class 6+ (anything above 18 wheeler) is down slightly. The invoices sent out are down substantially about 13,000 from last year which means less violations. We do send out notifications letters of expired credit cards or bad addresses which has increased. For suspended registrations where you get a violation because you ran the toll, you have 30 days to pay plus admin fees. After 30 days if you don't pay, the second violation notice includes late fees. After 60 days of non-payment, it goes to the attorney general debt collection. We have dramatically reduced the suspended registrations from 2,400 in 2015 to 1,800 in 2016. The suspended driver's license reduced from 3,500 to 800. We answered 16,000 phone calls this year. The tags sold this year increased to 5,527 with last year being 4,392. The attorney general's office had debt collected \$280,000 this past fiscal year which goes toward the bonds.

The LA 1 violations for 2016 total 19,853 for first violations, out of that 7,173 turned into second violations, and out of that 1,795 turned into debt collections. We have a total of 76,735 accounts. There are 25,000 accounts that had activity in the last year. We are going thru the process that if anyone has abandoned an account with 2 years or more of no activity, we will be closing that account and sending that money to the treasury. Rundell stated the last 2 years they have had 100% clean legislative audits. He then presented an organizational chart showing 10 toll collectors, 10 workers at customer service center in Golden Meadow, and 4 workers in Baton Rouge. DOTD is in the process of updating the toll tags as well. In the past, the old tags costed \$25 or \$32.50 then 2 years ago they costed \$12.50, but just recently we are going with a new tag that cost \$1.59. They are also doing a free tag swap for the customers that have the old hard case tags. If the customer had 1 hard case tag for 4 vehicles, the customer will receive 4 new tags for each of their vehicles. There are a lot of positive changes going on which result in fewer phone calls and less violations. He stated 3 years ago if you had a violation you wouldn't receive the notice until 3 months later, but now if you have a violation you receive notice within 3 to 4 days. Lastly, one issue we have now on the bridge is contraflow of oversized loads. Some have permits but no escorts, some have permits and escorts but don't pay the toll, and others have no permit or escort and run through. This is a daily issue and the Port police have worked well with us in stopping those people.

Cheramie stated he had his license suspended from a ticket a year old and he was never notified. He called and went to the customer service center in Golden Meadow but they didn't want to help him. After 2 months, he finally spoke to someone and found out they had never mailed out the violation. He was very disappointed and should have never had a suspended license. Rundell replied with our system invoices are mailed within 3 days of the violation. We also have about 30% of invoices that come back undeliverable because of addresses. Rundell stated that he would be glad to look into his case. Further discussion followed regarding the customer service center.

President Gisclair opened the floor for public comment. Chiasson stated that he and Henri Boulet will be heading to Washington DC this afternoon for the LA 1 Phase 2 section of the elevated highway. He also stated Senator Bill Cassidy was in Port Fourchon last Friday for a port tour, meeting and he also attended the Fourchon Oilman's Rodeo. Vhores Trosclair presented to the board documents he found in his father's desk drawer a former commissioner. The documents included port agendas, 1981 legislative audit, plans, brochures, and 1983 financials. The brochure is probably one of the first promotional brochures by the Port that features an article by A.O. Rappelet and with the 1974 Port Development Program plan together represents the brains and plan for what we have today. Trosclair then donated these document to the Port for public archives, which he was thanked by Chiasson and the board.

Committee Reports

Executive Committee - The committee met on June 22nd in Fourchon present was P. Gisclair, Cheramie, Griffin, and Melancon. They also met on July 11th in Galliano with Cheramie absent.

Upon motion by Gaudet second by Cheramie, with no public comment, the board unanimously approved the short term agreement with Caillouet Land regarding timing for mitigation. Bryce Autin stated the requirement for certain mitigation in the Caillouet agreement only has a year however that will not be enough time for permitting to be complete. This agreement will allow us 18 months to complete.

Upon motion by R. Gisclair to approve to negotiate a Right of First Refusal Agreement with Edward Wisner Donation for Fourchon Island, which was second by Melancon, the floor was open for discussion. Chiasson explained that this is 909.4 acres slated for a deepwater port facility. This is the same area that the 203 Feasibility Study covers which will show the feasibility of going to a deeper draft into Port Fourchon. The plan is to have a deepwater port on Fourchon Island with Belle Pass deepened approx. -35 to -50 feet up to the intersection of Bayou Lafourche and Pass Fourchon. This will allow Port Fourchon to continue to serve the deepwater oil and gas industry and drilling rigs coming in for repairs. This would be the future expansion site and within the next 2-3 years we will learn a lot about our capabilities and what will be involved in developing and housing this location. The board then voted which resulted in all 9 yeas.

Upon motion by Collins second by Cheramie, with no public comment, the board unanimously approved the request from Newpark Drilling Fluids, LLC for an extension of the Right of First Refusal on site 630.

Upon motion by Griffin second by Bruce, with no public comment, the board unanimously approved the request from Rotorcraft Leasing Co. to amend lease SLIP-17 for an additional 5 year term.

President P. Gisclair presented for the board's consideration to approve the Parish request for the Leeville Public Boat Launch project. Chiasson explained the agreement states that following payment of the currently dedicated \$266,000 towards actual construction of the launch improvements, the Parish shall submit requests to the Port for reimbursement that in no event shall exceed \$166,000. Upon motion by Collins to approve the request from the Lafourche Parish Government for an intergovernmental agreement to fund up to \$166,000 toward the Leeville Boat Launch Fishing Pier project, which was second by Guidry, the floor was open for discussion. Parish Councilman Daniel Lorraine thanked the Port for participating in this project. He then questioned why it is so hard to get on the agenda since he had sent a letter. He then stated thanks only to public comment period because beside that he would not have been able to talk. The board then voted which resulted in all 9 yeas.

Upon motion by Griffin second by Bruce, with no public comment, the board unanimously approved the advertisement for surplus equipment which will include minimum bids for the Holland Tractor of \$16,000, Dodge Ram Truck of \$9,000, and the aluminum hull of \$150.00. Gaudet questioned if we don't get the minimum bid if we will re-advertise, which Chiasson replied yes.

Upon motion by Melancon second by Guidry, with no public comment, the board unanimously approved the request from Lafourche Drainage District to extend their office lease at the Port Complex for an additional year.

Permits & Waterways Committee - The committee met on June 22nd in Fourchon present was Cheramie, Griffin, P. Gisclair, and Collins. They also met on July 11th in Galliano with Cheramie absent.

Chairman Cheramie presented for the board's review the permit application from Lafourche Parish Government.

Construction & Development Committee - The committee met on June 22nd in Fourchon present was Griffin, Bruce, and P. Gisclair, with R. Gisclair absent. They also met on July 11th in Galliano with all present.

Upon motion by Melancon second by Bruce, with no public comment, the board unanimously awarded the lowest responsive bid of \$300,000 from Crosby Dredging, Inc. for Slip C 800' East Sweep Dredge project.

Upon motion by R. Gisclair second by Collins, with no public comment, the board unanimously accepted the clear lien certificate from Plaisance Dragline & Dredging Co. for the Airport Pump Station Replacement project.

Upon motion by Guidry second by R. Gisclair, with no public comment, the board unanimously accepted the clear lien certificate from Professional Construction Services for the Fourchon Bridge Repair project.

Upon motion by Bruce second by Gaudet, with no public comment, the board unanimously awarded the low quote of \$30,283 from SBL Construction to repair Nerby Collins Marina West Loading Zone Bulkhead.

Finance Committee - The committee met on June 22nd in Fourchon present was Guidry, P. Gisclair, Melancon, and Gaudet. They also met on July 11th in Galliano with all present.

Upon motion by Melancon second by Guidry, with no public comment, the board unanimously approved the payment of June 2016 invoices and recognized expenditures over \$10,000 which total \$3,584,755.17.

Upon motion by Melancon second by Griffin, with no public comment, the board unanimously approved the January to June 2016 unaudited financial statements.

Chairman Melancon presented for the board to adopt the millage rate for the tax year 2016. President P. Gisclair then read the resolution out loud: *“Be it resolved, that the following millage(s) are hereby levied on the 2016 tax roll on all property subject to taxation by Greater Lafourche Port Commission of 6.54 mills; Be it further resolved, that the proper administrative officials of the Parish of Lafourche, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2016, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.”* Chiasson explained with this newly assessed 6.54 mills the Port will collect the same as it did last year at 6.83 mills. Griffin questioned if we have 4 years to go back to our max 6.83 mills, which Chiasson replied yes. Upon motion by Gaudet to adopt the 6.54 mills for tax year 2016, which was second by R. Gisclair, a roll call vote was taken which resulted in 9 yeas by Cheramie, P. Gisclair, Gaudet, R. Gisclair, Collins, Griffin, Melancon, Guidry, and Bruce.

Upon motion by Melancon second by Guidry, with no public comment, the board unanimously approved the out of state travel request by Joni Tuck to attend and present at the AAPA Energy and Environment Seminar in Canada September 13th – 16th.

Chairman Melancon requested the board take a unanimous vote to add to the agenda the Multi-Bank Securities resolution. Upon motion by Melancon second by Cheramie, with no public comment, the board unanimously voted to add the Multi-Bank Securities resolution to the agenda by a roll call vote of 9 yeas by Cheramie, P. Gisclair, Gaudet, R. Gisclair, Collins, Griffin, Melancon, Guidry, and Bruce. Director Chiasson explained this is to update our account with personnel authorized to sign for our governmental investments with Multi-Bank Securities. Upon motion by Melancon second by Cheramie, with no public comment, the board unanimously adopted the resolution appointing Chett Chiasson, Miranda Parker, Perry Gisclair, and John Melancon, Jr. as being authorized to sign and maintain the account with Multi-Bank Securities, Inc.

President P. Gisclair opened the floor for any other business. Collins recognized Michael Buise with Morgan Stanley who introduced himself stating he just started working in this area thinking there is an opportunity for a large investment firm to help out the area. Chiasson then presented the figures from the Parish Assessor’s office of the ad valorem taxes collected because of the facilities in Port Fourchon and at the S.L. Airport. The Airport total of ad valorem taxes on aircraft is \$1,837,342 and real property is \$1,117,902 for a total of \$2,955,245. Port Fourchon ad valorem taxes on watercraft is \$42,324,568 and real property is \$20,148,817 for a total of \$62,473,385. The Port Commission with the Airport and Fourchon contribute to the Parish and all taxing districts \$65,428,631 for 2015. He stated 2014 was \$62 million. He stated a lot of things that are done publicly in our Parish are from a large part

of the good tenants and business people that are here. Griffin stated so about 60% of ad valorem taxes collected are from the 10th Ward, which Chiasson replied it is lower than that closer to 50%. Gaudet stated keep in mind \$44 million of the taxes collected are on moveable property with aircraft and watercraft. P. Gisclair stated with that said it shows the importance that we need to keep the moveable taxes here with us no matter what it takes because we have states on both sides of us wanting our business. Griffin stated P. Gisclair is having back surgery please keep him in your prayers for a successful surgery.

Upon motion by Cheramie second by Gaudet, with no public comment, the board adjourned the board meeting at 11:33 AM.

ATTEST:



Perry Gisclair, President



Harris "Chuckie" Cheramie, Jr., Secretary