

Greater Lafourche Port Commission

AGENDA

August 12, 2015 at 10:30 AM

Administration Building · 16829 East Main St · Galliano, LA

(Revised: August 11, 2015 at 9:57 AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider approval of minutes for July 8, 2015 regular meeting
- V. Executive Director's Report
 - A. **Northern Expansion**
 1. Northern Expansion Slip C Bulkhead (J. Wayne Plaisance)
 2. Northern Expansion Slip C East Sweep Dredge (J. Wayne Plaisance)
 3. Northern Expansion Slip D Bucket Dredge (Picciola & Associates)
 4. Northern Expansion Slip C 800 LF East Bulkhead (Angelette-Picciola)
 - B. **Airport Projects**
 1. Glide Slope (LPA/Baker)
 2. Apron Expansion (LPA/Baker)
 3. Pump Station – Engine & Pump Replacement (Picciola & Associates)
 - C. **Port Security and Grant Projects**
 1. Cybersecurity and Resiliency (2013)
 2. Port Wide Sustain & Maintain (2014)
 3. Risk Mitigation Plan (2014)
 - D. **Other Projects**
 1. Storm Harbor Marina (J. Wayne Plaisance)
 2. Nerby Collins Commercial Marina Bulkhead (J. Wayne Plaisance)
 3. N. J. Theriot Road Elevation & Improvements (Angelette-Picciola)
 4. Mooring Dolphins Phase 4 (Angelette-Picciola)
 5. FEMA: Breakwaters (Picciola & Associates)
 6. Fourchon Bridge Helper Bent (Picciola & Associates)
 7. Assumption of Maintenance Study (URS/AECOM)
 8. Section 203 Feasibility Study
 9. LA 3090 Culvert project
 10. LA 3090 Overlay – DOTD
 11. Airport Road Paving project – LPG
 - E. **Update on LA 1 Projects**
- VI. Committee Reports
 - A. Executive Committee
 1. Consider approving the lease agreement with LL&E for the Public Boat Launch
 2. Consider approving the Right of First Refusal from CLNG, LLC for an additional year
 3. Consider approving the request from Tommy Plaisance regarding the hunting lease
 4. Consider approving the request from Baker Marine Solutions regarding Site GLF199
 5. Consider approving the request from Lafourche Drainage District to extend their lease at the Port Complex
 6. Consider approving the request from Expert Riser to lease 8 acres of property along Minor Cheramie Road
 7. Consider approving the requests from PMI to sublease and extend lease on Site GLF405
 8. Consider approving the request from RCS, LLC to assign GLF604 and GLF605 to PSH Holding, LLC
 9. Consider approving the request from Rotorcraft Leasing Company, LLC to amend SLIP-10
 10. Consider approving the renewal of Adopt-A-Road program for LA 3090
 11. Consider approving the Rewards and Recognition Policy revision
 12. Consider approving bids for surplus equipment sale
 13. Consider approving the minimum bids for remaining surplus items for the online auction
 - B. Permits & Waterways Committee
 1. Review permit applications from Chevron Pipe Line Company
 - C. Construction & Development Committee
 1. Consider approving the DOTD Amendment to Intergovernmental Agreement for Slip C
 2. Consider adopting the DOTD Resolution Accepting the Work for Slip C Bulkhead project
 3. Consider approving the Change Order from Coastal Dredging for Slip C East Dredge
 4. Consider approving the lowest responsive bid for the Slip C East 800' Bulkhead project
 5. Consider approving the DOTD Sponsorship Agreement for airfield drainage (Pump Station Repairs)
 6. Consider approving the Change Order from Barriere for the N.J. Theriot Road Improvements
 7. Consider approving the lowest responsive bid for the Mooring Dolphins Phase 4 project
 8. Consider approving the Change Order from Bertucci for the Breakwater project
 9. Consider approving the Substantial Completion Certificate from Bertucci for the Breakwater project
 - D. Finance Committee
 1. Consider approving payment of July invoices and recognize expenditures over \$10,000
 2. Consider approving the July 2015 Financial Statements
 3. Consider approving out of state travel requests
- VII. Any other business – None
- VIII. Public Comment – None
- IX. Adjournment

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OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
August 12, 2015

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, August 12, 2015 at 10:30 AM at the Administration Building 16829 East Main Street, Galliano, LA.

President Gisclair called the meeting to order and Secretary Cheramie called roll.

ATTENDED: Chuckie Cheramie, Perry Gisclair, Kris Gaudet, Wilbert Collins, Larry Griffin, Jimmy Guidry, John Melancon Jr., and Ervin Bruce

ABSENT: Donald Vizier

Upon motion by Melancon and second by Bruce, with no public comment, the board unanimously approved the minutes for July 8, 2015 regular meeting.

Executive Director's Report

Northern Expansion – Engineer John Plaisance stated Slip C Bulkhead project is complete and we are waiting on the clear lien certificate to pay retainages. Chett Chiasson stated this project constructed 3,000 LF of bulkhead for a total cost of \$19.6 million. Engineer Plaisance stated the Slip C East Sweep Dredge project is complete and in the lien period costing approximately \$1 million. Engineer Joe Picciola reported that Crosby Dredging has been working on the Slip D Bucket Dredge project making decent progress and finished the second pass. The berm is at about a +4 elevation. They will be leaving the job for a few weeks to let the spoil materials settle then will return to do the third and fourth pass. Engineer Larry Picciola reported that bids were received yesterday for the Slip C 800 LF East Bulkhead. There were 12 bidders and the low bid was L&A Contracting for \$4,989,377.44 however the bid bond named the wrong project therefore they were rejected. The recommendation is to award to the next lowest responsive bid Shavers Whittle of \$5,061,200 all bid documents were in order. Melancon questioned the highest bid, which Angelette replied \$8 million.

Airport Projects – Richard Osborne Airport Manager reported that the Glide Slope was inspected on July 20th it is fully operational and waiting final paperwork to close the project. We are waiting on the final closeout change order for the Apron Expansion project to close. We did receive comments from DOTD for the airport inspection which we will be addressing within the next 30 days. Kutchins & Groh is working on our DBE Plan Update which is a requirement needed to receive grant funding. Chiasson stated that the Glide Slope project cost \$865,000 and the Apron Expansion cost \$3.4 million. Davie Breaux stated the preconstruction meeting for the Pump Station Engine & Pump Replacement project is scheduled for Thursday.

Port Security and Grant Projects – April Danos reported that the Cybersecurity and Resiliency project is scheduled to be complete by August 31st. We continue to process invoices for the Sustain & Maintain project. Joni Tuck stated they are reviewing the draft Risk Mitigation Plan and have a feedback session next week.

Other Projects - Engineer John Plaisance reported the Storm Harbor Marina is complete except for the minor adjustments on the catch basins. Chiasson stated the marina cost right under \$1.4 million a joint effort between the Port, Parish, and CDBG funds. The Nerby Collins Commercial Marina Bulkhead is progressing well. The contractor is pouring concrete piles for bulkhead. Engineer Larry Picciola reported that the N. J. Theriot Road Improvements project is complete and in the lien period with all punch list items completed. Chiasson stated the road cost \$3.7 million with funding from EDA, State Capital Outlay, and the Port. Picciola reported that there is a change order deduct of \$9,774.36 later on the agenda. Engineer Larry Picciola reported bids were received on July 28th for the Mooring Dolphins Phase 4 project. There were 15 bidders. The recommendation is to award to the lowest responsive bid Dupre Brothers

Construction of \$898,300. Engineer Joe Picciola reported that the FEMA Breakwaters project is complete. There is a balancing change order and substantial completion later on the agenda for approval. Breaux reported that the Fourchon Bridge Helper Bent is currently being advertised with the bid opening scheduled for September 1st. In regards to the Assumption of Maintenance Study, Joe Berlin with AECOM reported that they are addressing the comments that were received from Corps headquarters and providing the necessary information. Dustin Malbrough with CBI reported that the Section 203 Feasibility Study project worksheet is still under review by Corps headquarters. We expect this to be forwarded to the Asst. Secretary of the Army's office by the end of this month with possible approval by the end of October. In regards to the LA3090 Culvert project, Breaux reported that Vision Communications is on site lowering lines. The contractor is expected on site next week. Breaux stated the contractor for the DOTD LA3090 Overlay project plans to be on site by the end of next week. This road overlay is a \$3.8 million project includes patching, 3 lifts in some areas, and will pick up the road 6 inches. Engineer Joe Picciola reported the Airport Road Paving project was awarded to Huey Stockstill at the Parish's meeting last night.

Update on LA 1 Projects - Henri Boulet reported that the final approval for Capital Outlay funding for Phase II Segment C passed the State Bond Commission at its July meeting. The project remains scheduled for a letting date February 2016. The Coalition is working with the state and industry match partners on some final parts of the cooperative endeavor agreement. Additionally, we are working with DOTD to address the comments from the Army Corps of Engineers and the LA Dept. of Natural Resources on the project's permit application. We are continuing to push for funding for the next phases of the LA 1 Improvement project at relative state agencies where the project qualifies for specific program funding. As well due to our consistent efforts in Washington, DC, I am pleased that the Senate Environmental and Public Works Committee has included a program in the proposed Federal Highway Bill which will align well with the LA 1 project in both project cost and funding requirements. We will see how that proposed program makes it through the House & Senate Conference Committee this fall. The Coalition remains strong with 69 members at this time. Boulet then presented a few slides of the Segment C project: 1st slide overview of 3400 ft. of roadway over the levee that will cost approx. \$46 million; 2nd slide shows side view of the T-Wall built over the levee; 3rd slide supporting piles; 4th slide overview of road crossing levee; and 5th slide timeframe of project a 2 year construction period with expected completion summer 2018. Gisclair questioned if the cost changed due to delays or changes in the T-Wall, which Boulet replied no the price did not change.

Chiasson recognized Parish Councilman Daniel Lorraine. Lorraine thanked the Port for participating in the Leeville Boat Launch which was a joint effort with the Parish of \$411,000, Wallop-Breaux Fund of \$500,000, and the Port \$200,000. He also thanked the board for taking over the Airport and doing the tremendous job of all the improvements. He reiterated that the Parish did approve the Airport Road Overlay project of \$1,197,639.50 by Huey Stockstill. Chiasson recognized Clerk of Court Vernon Rodrigue who informed the board that he will be retiring at the end of his term. He thanked the board for their support throughout the years then he introduced Vernell Autin. Ms. Autin the current Chief Deputy Clerk of Court announced her candidacy for Clerk of Court. Chiasson then recognized Annette Fontana. Ms. Fontana currently an attorney and serving as Assistant District Attorney announced her candidacy for Clerk of Court.

Committee Reports

Executive Committee - The committee met on July 22nd in Port Fourchon present was Gisclair, Cheramie, Melancon, and Griffin. They also met on August 10th in Galliano with all present.

Upon motion by Gaudet and second by Collins, with no public comment, the board unanimously approved the Surface Lease with Louisiana Land and Exploration Company, LLC to construct, maintain, and operate the Public Boat Launch Facilities and Access. This lease is for a term of five years and shall have the right to renew for an additional five year term for an annual payment of \$10.00 per year.

Upon motion by Guidry and second by Melancon, with no public comment, the board approved the Right of First Refusal from CLNG, LLC for an additional year for the property along west Bayou Lafourche. The vote resulted in 7 yeas, 1 absent, and 1 abstain by Gisclair.

President Gisclair presented for the board's consideration the request from Tommy Plaisance regarding the hunting lease. Chiasson recommended taking no action at this time to allow the staff to work out a solution regarding his request for a reduction in rent.

Upon motion by Griffin and second by Bruce, with no public comment, the board unanimously approved the request from Baker Marine Solutions to amend Lease Site GLF199 relative to the requirement of environmental impairment liability coverage.

Upon motion by Guidry and second by Bruce, with no public comment, the board approved the request from the Lafourche Drainage District to extend their office lease at the Port Complex. The vote resulted in 7 yeas, 1 absent, and 1 abstain by Collins.

Upon motion by Collins and second by Cheramie, with no public comment, the board unanimously approved the request from Expert Riser to lease 8.296 acres of property along Minor Cheramie Road. This lease is for a term of ten years and shall have the right to renew for five additional five year terms for a basic rental of approximately \$6,000.00 per month.

Upon motion by Collins and second by Guidry, with no public comment, the board unanimously approved the requests from Production Management Industries to sublease approx. 20,000 sq. ft. of property on Site GLF405 to Diamond Tank Rentals.

Upon motion by Cheramie and second by Griffin, with no public comment, the board unanimously approved the request from RCS, LLC to assign Sites GLF604 and GLF605 to PSH Holding, LLC which is owned by the same person.

Upon motion by Guidry and second by Cheramie, with no public comment, the board unanimously approved the request from Rotorcraft Leasing Company, LLC to amend lease SLIP-10 to include language regarding the appraisal of the proposed improvements, purchase at fair market value, and the improvement rental payback.

Upon motion by Collins and second by Griffin, with no public comment, the board unanimously approved the 2 year renewal of the State's DOTD Adopt-A-Road program for LA 3090 in an effort to maintain a litter-free highway.

Upon motion by Gaudet and second by Bruce, with no public comment, the board unanimously approved the revised Rewards and Recognition Policy which increases and defines the number of members on the awards panel.

Upon motion by Melancon and second by Bruce, with no public comment, the board unanimously approved the high bids for the surplus equipment sale.

Upon motion by Griffin and second by Guidry, with no public comment, the board unanimously approved setting the minimum bid of \$50.00 for the access control surplus consolidated items #22, 23, and 24 for the online auction.

Permits & Waterways Committee - The committee met on July 22nd in Fourchon present was Cheramie, Collins, Gisclair, and Griffin. They also met on August 10th in Galliano with all present.

Chairman Cheramie presented for the board's review the permit application from Chevron Pipeline Co.

Construction & Development Committee - The committee met on July 22nd in Fourchon present was Bruce, Vizier, Gisclair, and Griffin. They also met on August 10th in Galliano with all present.

Upon motion by Bruce and second by Melancon, with no public comment, the board unanimously approved the DOTD Amendment to Intergovernmental Agreement for Slip C for the allocation of \$5 million of grant funds.

Upon motion by Collins and second by Gaudet, with no public comment, the board unanimously adopted the DOTD Resolution Accepting the Work for Slip C Bulkhead project by Johnson Bros.

Upon motion by Griffin and second by Melancon, with no public comment, the board unanimously approved Change Order No. 1 an increase of \$94,020.00 from Coastal Dredging for Slip C East Sweep Dredging project.

Upon motion by Bruce and second by Melancon, with no public comment, the board unanimously awarded the lowest responsive bid of \$5,061,200.00 from Shavers-Whittle Construction for the Slip C 800 LF East Bulkhead project.

Upon motion by Collins and second by Cheramie, with no public comment, the board unanimously approved the DOTD Sponsorship Agreement for Airfield Drainage (Pump Station Repairs) grant funding of \$634,521.00.

Upon motion by Bruce and second by Guidry, with no public comment, the board unanimously approved Change Order No. 1 a decrease of (\$9,774.36) from Barriere Construction for the N.J. Theriot Road Improvements project.

Upon motion by Griffin and second by Guidry, with no public comment, the board unanimously awarded the lowest responsive bid of \$898,300.00 from Dupre Brothers Construction for the Bayou Lafourche and Flotation Canal Mooring Dolphins Phase 4 project.

Upon motion by Cheramie and second by Gaudet, with no public comment, the board unanimously approved Change Order No. 3 a decrease of (\$3,825.00) from Bertucci Contracting Co. for the Breakwater project.

Upon motion by Bruce and second by Melancon, with no public comment, the board unanimously approved the Substantial Completion Certificate dated July 14, 2015 from Bertucci Contracting Co. for the Breakwater project.

Finance Committee – The committee met on July 22nd in Fourchon present was Melancon, Gaudet, Gisclair and Guidry. They also met August 10th in Galliano with Guidry absent.

Upon motion by Melancon and second by Collins, with no public comment, the board approved the payment of July invoices and recognized expenditures over \$10,000 which total \$1,714,834.92. The vote resulted in 7 yeas, 1 absent, and 1 abstain by Griffin.

Upon motion by Melancon and second by Gaudet, with no public comment, the board unanimously approved the July 2015 Financial Statements.

Upon motion by Melancon and second by Cheramie, with no public comment, the board unanimously approved the out of state travel requests from Joni Tuck to attend the AAPA Environment Committee Meeting in Massachusetts on September 15th, and April Danos to attend the AAPA IT Committee Meeting in California on October 5th.

President Gisclair opened the floor for any other business. Chiasson welcomed new employee Miranda Parker to the staff. She is currently the Assistant Director of Finance and once Mr. Rome retires she will be the Director of Finance. Chiasson then updated the board on the Corps Maintenance Dredge in Belle Pass stating that the bids were opened July 30th low bid by Weeks Marine. We did receive a call yesterday that the dredge may be in Port starting Monday. We will be letting the tenants know and will attend the preconstruction meeting to help organize the vessel traffic during this dredge so everyone is on the same page.

Griffin made a proposal to discuss at next month's meeting the possibility of changing the board meeting time to 6:00 PM rather than the current 10:30 AM meeting time.

Upon motion by Cheramie and second by Gaudet, the board meeting was adjourned at 11:23 AM.

ATTEST:


Perry Gisclair, President


Harris "Chuckie" Cheramie, Jr., Secretary