

# **GREATER LAFOURCHE PORT COMMISSION**

## **AGENDA**

**November 12, 2015 at 10:30 AM**

**Administration Building · 16829 East Main St · Galliano, LA**

*(Revised: November 10, 2015 at 10:15 AM)*

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider approval of minutes for October 14, 2015 regular meeting
- V. Executive Director's Report
  - A. Northern Expansion**
    - 1. Northern Expansion Slip D Bucket Dredge (*Picciola & Associates*)
    - 2. Northern Expansion Slip C 800 LF East Bulkhead (*Angelette-Picciola*)
    - 3. Northern Expansion Slip C 950 LF West Bulkhead (*Angelette-Picciola*)
  - B. Airport Projects**
    - 1. Glide Slope (*LPA/Baker*)
    - 2. Pump Station – Engine & Pump Replacement (*Picciola & Associates*)
  - C. Other Projects**
    - 1. Nerby Collins Commercial Marina Bulkhead (*J. Wayne Plaisance*)
    - 2. Mooring Dolphins Phase 4 (*Angelette-Picciola*)
    - 3. Fourchon Bridge Helper Bent (*Picciola & Associates*)
    - 4. Airport Road Paving project – LPG
    - 5. Steel Mooring Piles in Bayou Lafourche (*Picciola & Associates*)
    - 6. Assumption of Maintenance Study (*AECOM*)
    - 7. Section 203 Feasibility Study (*CBI*)
    - 8. LA 3090 Overlay – DOTD
  - D. Update on LA 1 Projects**
  - E. Presentation from NSU Biology Department**
- VI. Committee Reports
  - A. Executive Committee**
    - 1. Consider approving the amendment for Swire Oilfield Services Site GLF192
    - 2. Consider approving the amendment for Grand Isle Shipyard Site GLF193
    - 3. Consider approving the request from Martin Holdings to combine the Main and Slip#1 lease
    - 4. Consider approving the request from Joe's Septic Contractors to sublease to R&D Enterprises
    - 5. Consider approving the request from Complex Drilling regarding insurance on site GLF190
    - 6. Consider approving the amendment of lease with American Air Service regarding gate maintenance
    - 7. Consider approving the Fourchon Bridge Cooperative Endeavor Agreements with Lafourche Parish Government, Edward Wisner Donation, Chevron USA, Caillouet Land, and Shell Pipeline
    - 8. Consider approving the Master Services Agreement with AIRSIS for the Pipeline Safety Grant/C.A.M.O.
  - B. Permits & Waterways Committee**
    - 1. Review permit applications from Lafourche Parish Water District No. 1, Plains Pipeline LP, Discovery Producer Services, DOTD, and Jambon Marine
  - C. Construction & Development Committee**
    - 1. Consider approving Change Order No. 2 from Ernest P. Breaux Electrical for the Glide Slope project
    - 2. Consider accepting the Clear Lien Certificate from Ernest P. Breaux Electrical for the Glide Slope project
    - 3. Consider approving Change Order No. 2 from Dolphin Services for the Nerby Collins Marina project
    - 4. Consider approving Change Order No. 3 from Dolphin Services for the Nerby Collins Marina project
    - 5. Consider approving the Substantial Completion Certificate from Dolphin Services for the Nerby Collins Marina project
    - 6. Consider awarding the lowest responsive bid for the Fourchon Helper Bent project
    - 7. Consider approving Change Order No. 1 from Huey P. Stockstill for the LA 3090 Culvert project
    - 8. Consider approving the Substantial Completion Certificate from Huey P. Stockstill for the LA 3090 Culvert project
  - D. Finance Committee**
    - 1. Consider approving payment of October invoices and recognize expenditures over \$10,000
    - 2. Consider approving the October 2015 Financial Statements
    - 3. Consider approving the 2015 Budget Amendment
    - 4. Consider approving out of state travel requests
- VII. Any other business – None
- VIII. Public Comment – None
- IX. Adjournment

*Serena L. Bruce, Legal/Projects Assistant  
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**OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION**  
**November 12, 2015**

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Thursday, November 12, 2015 at 10:30 AM at the Administration Building 16829 East Main Street, Galliano, LA.

Secretary Cheramie called the meeting to order and Gaudet called roll.

ATTENDED: Chuckie Cheramie, Kris Gaudet, Ted Savoie, Wilbert Collins, Larry Griffin, John Melancon Jr., Jimmy Guidry, and Ervin Bruce

ABSENT: Perry Gisclair

Upon motion by Melancon and second by Guidry, with no public comment, the board unanimously approved the minutes for October 14, 2015 regular meeting.

**Executive Director's Report**

Northern Expansion – Engineer Ben Hodson reported Crosby Dredging is on site making the 5<sup>th</sup> pass for the Slip D Bucket Dredge. They are having some difficulty with hard sand slowing them down slightly. They do plan to make another pass. Wilbert Collins entered the meeting. Engineer Larry Picciola reported Shavers-Whittle has completed the access road and now working the waterfront access area for the Slip C 800 LF East Bulkhead project. One small crane is now on site and the larger crane is expected in 2 weeks to then start driving deadman piles. Engineer Picciola reported Slip C 950 LF West Bulkhead bid opening is scheduled on December 3<sup>rd</sup> at 2:00PM. The pre-bid meeting is scheduled for next Thursday at 10AM in Galliano. Melancon questioned how many bidders he expects, which Picciola replied it may be more than last bid which was 16.

Airport Projects – Richard Osborne reported we received the clear lien certificate and a change order for the Glide Slope project which is later on the agenda. Materials are on site to replace the trash screens for the Pump Station upgrade. The crane is expected to mobilize today or tomorrow and work should begin this week.

Other Projects – Engineer Plaisance reported Nerby Collins Commercial Marina Bulkhead is complete. There are two change orders later on the agenda Change Order No. 2 increase of \$26,710 for additional pilings and Change Order No. 3 final quantities a decrease of (\$19,730.90). Engineer Larry Picciola reported Dupre Bros is on site today for the Mooring Dolphins project. The subcontractor Dolphin Services will start driving all the piles and Dupre Bros will do all the welding. Hodson reported bids were received on September 1<sup>st</sup> for the Fourchon Helper Bent project. Since then, the lowest bidder Professional Construction Services of \$331,255 has agreed to extend the award until December 15<sup>th</sup>. Chiasson stated the plan is to award at the December meeting before the deadline. Hodson reported the contractor for the Airport Road Paving project will start with the excavation of the ditch on the northern side and backfill then will start on the excavation of the roadway doing 500' sections at a time. Hodson stated that the Steel Mooring Piles in Bayou Lafourche are being fabricated, painted, and welded. They should be on site in the next few weeks to drive the piles. Once driven, they will fill with concrete. Chiasson stated he is reviewing the final report of the Assumption of Maintenance Study and plans to submit to the ASA's office before Thanksgiving holidays. This study is the 6,000' section of Bayou Lafourche from C-Port 1 north to Flotation Canal. Chiasson stated we are still in the preliminary stages of the Section 203 Feasibility Study. This report has also been submitted to the ASA's office. We are waiting the approval to be able to move forward with the agreement. Regarding LA 3090 Overlay project, Davie Breaux reported Huey Stockstill has moved out of Port for now but will return to do the final paving, striping, and shoulder work.

Update on LA 1 Projects – Boulet reported on Segment C of the LA 1 Improvement Project remains scheduled to receive bids February 2016. The Coalition is continuing to work with state and federal government agencies in developing funding streams for Phase II's segments A & B. On the federal level, we are grateful to the federal delegation for successfully placing measures in both the Senate and the House draft versions of the 2015 Federal Highway Bill, under which the nation's largest highway grant program would include criteria to evaluate a highways' contribution to national energy security. A conference committee of house and senate members will meet in the next two weeks to iron out their chambers differences. We are working with LA DOTD, CPRA and the State Treasurer's Office on some state funding streams.

Presentation from NSU Biology Department – Joni Tuck reported on the combined effort with Nicholls State University for the planting on the beach. The beach geotube project repaired over a mile of beach for \$5 million. Some of the funding came from FEMA, Shell, Port, FRRRI and Wisner did do a separate project adding sand. She then showed photos of the construction. Once the project was completed, we partnered with NSU to use plants that the Biology Department harvested. To date we planted over 16,500 plants since July 2014. She then showed photos of the planting. Chiasson stated that NSU is a key partner for the beach being recognized and the Port being one of the AAPA 2015 Environmental Improvements Award Winners. Dr. Murphy stated this is a great opportunity for NSU to work with a public agency, corporate entities, and researchers. Putting researchers and the students together allows students to learn about the plants on the farm then see the results of their actions. The before and after photos are incredible. We are proud of the award and work that was done. Quenton Fontenot and Allyse Ferrara also in attendance. Ferrara thanked the Port for the wonderful partnership.

Chiasson recognized Lafourche Parish President Charlotte Randolph. Randolph complimented the board on recent efforts with NSU, along with the other projects that the Parish and Port work together on. Randolph then announced her candidacy for Parish President for the November 21<sup>st</sup> election. Gary Champagne announced his candidacy for Parish Councilman District 8. Chiasson stated that with Vizier's resignation and Savoie's appointment the election for Seat D is on March 5, 2016 with the qualifying dates December 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup>. Savoie stated he is not running for this position therefore the seat is open and all candidates are welcome to qualify.

### **Committee Reports**

Executive Committee - The committee met on October 28<sup>th</sup> in Port Fourchon present was Gisclair, Cheramie, Melancon, and Griffin. They also met on November 9<sup>th</sup> in Galliano with all present.

Upon motion by Griffin and second by Bruce, the board unanimously approved the amendment with Swire Oilfield Services to reduce site GLF192 by 6,684 sq. ft. to accommodate the connector road.

Upon motion by Collins and second by Savoie, with no public comment, the board unanimously approved the amendment for Grand Isle Shipyard to reduce site GLF193 by 2,016 sq. ft. to accommodate the connector road.

Upon motion by Melancon and second by Bruce, with no public comment, the board unanimously approved the request from Martin Holdings to combine the GLF307-Main and GLF307-Slip#1 into one lease.

Upon motion by Guidry and second by Griffin, with no public comment, the board unanimously approved the request from Joe's Septic Contractors to sublease a portion of their site to R&D Enterprises a tank cleaning company.

Upon motion by Gaudet and second by Collins, with no public comment, the board unanimously approved the request from Complex Drilling to amend the lease relative to the requirement of environmental impairment liability coverage on site GLF190. Chiasson stated they do take on any responsibility if any hazardous materials are found on site.

Upon motion by Bruce and second by Gaudet, with no public comment, the board unanimously approved the amendment of lease with American Air Service regarding gate maintenance on site SLA105.

Upon motion by Collins and second by Melancon, with no public comment, the board unanimously approved the Cooperative Endeavor Agreement with the Lafourche Parish Government for the Fourchon Helper Bent project.

Upon motion by Melancon and second by Savoie, with no public comment, the board unanimously approved the Master Services Agreement with AIRSIS for the Pipeline Safety Grant/C.A.M.O.

Permits & Waterways Committee - The committee met on October 28<sup>th</sup> in Fourchon present was Cheramie, Gisclair, Collins, and Griffin. They also met on November 9<sup>th</sup> in Galliano with all present.

Gaudet presented for the board's review the permit applications from the Lafourche Parish Water District No. 1, Plains Pipeline LP, Discovery Producer Services, DOTD, and Jambon Marine.

Construction & Development Committee - The committee met on October 28<sup>th</sup> in Fourchon present was Bruce, Gisclair, Griffin, and Savoie. They also met on November 9<sup>th</sup> in Galliano with all present.

Upon motion by Bruce and second by Collins, with no public comment, the board unanimously approved Change Order No. 2 a deduct of (\$5,000) from Ernest P. Breaux Electrical for the Glide Slope project.

Upon motion by Savoie and second by Griffin, with no public comment, the board unanimously accepted the Clear Lien Certificate from Ernest P. Breaux Electrical for the Glide Slope.

Upon motion by Melancon and second by Guidry, with no public comment, the board unanimously approved Change Order No. 2 an increase of \$26,710.00 with 7 additional calendar days from Dolphin Services, LLC for the Nerby Collins Marina project.

Upon motion by Gaudet and second by Griffin, with no public comment, the board unanimously approved Change Order No. 3 a deduct of (\$19,730.90) from Dolphin Services, LLC for the Nerby Collins Marina project.

Upon motion by Bruce and second by Savoie, with no public comment, the board unanimously approved the Substantial Completion Certificate dated October 21, 2015 from Dolphin Services, LLC for the Nerby Collins Marina project.

Cheramie presented awarding the lowest responsive bid for the Fourchon Helper Bent project which no action was taken.

Upon motion by Guidry and second by Savoie, with no public comment, the board unanimously approved Change Order No. 1 an increase of \$29,956.61 from Huey P. Stockstill, LLC for the LA 3090 Culvert project.

Upon motion by Griffin and second by Collins, with no public comment, the board unanimously approved the Substantial Completion Certificate dated September 21, 2015 from Huey P. Stockstill, LLC for the LA 3090 Culvert project.

Finance Committee - The committee met on October 28<sup>th</sup> in Fourchon present was Melancon, Gaudet, Gisclair, and Guidry. They also met November 9<sup>th</sup> in Galliano with all present.

Upon motion by Melancon and second by Griffin, with no public comment, the board unanimously approved payment of October invoices and recognized expenditures over \$10,000 which total \$822,947.02.

Upon motion by Melancon and second by Collins, with no public comment, the board unanimously approved the October 2015 Financial Statements.

Upon motion by Melancon and second by Gaudet, with no public comment, the board unanimously approved the 2015 Budget Amendment reduction of (\$1,723,083) due to the 20% discount on rentals for seaport tenants from April 2015 to December 2015 a lease revenue decrease of (\$2,314,971) and a savings of landowner expenses of \$591,888.

Upon motion by Melancon and second by Collins, with no public comment, the board unanimously approved the out of state travel requests for Chett Chiasson, Kris Gaudet, John Melancon, Ted Savoie and Chuckie Cheramie to attend the meetings in Washington, DC on January 21, 2016.

Upon motion by Gaudet and second by Melancon, the board adjourned the meeting at 11:11AM.

ATTEST:

  
Perry Gisclair, President

  
Harris "Chuckie" Cheramie, Jr., Secretary