

AGENDA
March 13, 2013 at 10:30 AM
Administration Building 16829 East Main, Galliano, LA
(Revised 3/12/2013 at 9:00 AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider approval of minutes for February 20, 2013 regular meeting
- V. Executive Director's Report
 - A. Northern Expansion**
 - 1. Guidry Brothers Site Development (Picciola & Associates)
 - B. Airport Projects**
 - 1. Glide Slope (LPA/Baker)
 - 2. Airport Master Plan Update (LPA/Baker)
 - 3. Runway Sealcoat & Remarking (LPA/Baker)
 - C. FEMA Projects**
 - 1. Bathhouse (J. Wayne Plaisance)
 - 2. Beach Repair Project (Picciola & Associates)
 - D. Port Security and Grant Projects**
 - 1. Multi-Agency Emergency Response/Operations Building (2009)
 - 2. Waterside Radar Video Surveillance Project (2009)
 - E. Other Port Projects**
 - 1. Assumption of Maintenance Study (URS)
 - 2. Mooring Dolphins Phase 3 (Angelette-Picciola)
 - 3. Martin Bulkhead Repair (low tide painting)
 - 4. Storm Harbor Marina
 - F. Update on LA 1 Projects**
- VI. Committee Reports
 - A. Executive Committee
 - 1. Consider approving the request from Swire Oilfield Services for an additional year Right of First Refusal on Site GLF192
 - 2. Consider approving the request from Boudreaux's Oilfield Contracting to assign lease to Joe's Septic Contractors for site GLF408
 - 3. Consider approving the request from Hidalgo Ouellet Holdings dba Envirochem for a Right of First Refusal for 400 LF along Slip C
 - 4. Consider approving new leases with Baker Hughes and M-I for mooring dolphins along Bayou Lafourche
 - 5. Consider approving the request from Edison Chouest Offshore for a Right of First Refusal on 30.72 acres on the West Bayou Lafourche property
 - 6. Consider approving the request from Chevron to lease property at the Airport
 - 7. Consider approving the tower lease agreement with the Department of Homeland Security
 - 8. Consider approving the tower lease agreement with Stone Energy
 - 9. Consider advertising for summer employees
 - 10. Consider approving the Amendment to Guidry Brothers lease site GLF622 regarding site improvement rent
 - 11. Consider adopting a resolution in support of Veterans District millage renewal
 - B. Permits & Waterways Committee
 - 1. Review permit applications by Apache Corporation(Ext), Castex Energy, and Chevron Midstream Pipeline
 - C. Construction & Development Committee
 - 1. Consider approving Change Order No. 3 from Byron E. Talbot Contractors for the Guidry Brothers Site Development project
 - 2. Consider approving Change Order No. 1 from Pavement Maintenance for the Runway Sealcoat and Remarking project
 - 3. Consider approving the Substantial Completion Certificate from Pavement Maintenance for the Runway Sealcoat and Remarking project
 - 4. Consider approving the LOOP IED Contract for Port Security 2010 project
 - D. Finance Committee
 - 1. Consider approving payment of February invoices and recognize expenditures over \$10,000
 - 2. Consider approving 2012 Louisiana Compliance Questionnaire
 - 3. Consider approving the out of state travel requests
- VII. Any other business
- VIII. Public Comment
- IX. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
March 13, 2013

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, March 13, 2013 at 10:30 AM at the Administrative Building 16829 East Main Street, Galliano, LA.

President Gisclair called the meeting to order and Secretary Cheramie called roll.

ATTENDED: Chuckie Cheramie, Perry Gisclair, Kris Gaudet, Donald Vizier, Wilbert Collins, Larry Griffin, John Melancon Jr., Ervin Bruce, and Jimmy Guidry

ABSENT: None

Upon motion by John Melancon and second by Wilbert Collins, the board unanimously approved the minutes for February 20, 2013 regular meeting.

Executive Director's Report

Executive Director Chett Chiasson stated that he had the opportunity last Tuesday, March 5th to testify to the House Natural Resources Subcommittee on Energy and Mineral Resources for the hearing entitled *America's Offshore Energy Resources: Creating Jobs, Securing America, and Lowering Prices*. He talked about the Port and our importance to the nation and the importance of future offshore lease sales. He discussed with them the upcoming Central Gulf of Mexico lease sale on March 20th of 39 million and how important that is to our future and the nation's energy security. He also discussed how Port Fourchon could be a case study of what could happen across the country if we could open up more areas for drilling activity for oil and gas toward the west and east coast. We had good dialogue with the committee members and it was a pleasure to represent you all.

Northern Expansion – Engineer Joe Picciola reported that the Guidry Brothers Site Development project is substantially complete and in the lien period. All punch list items were completed last week. There is a change order adjusting final quantities for approval today a decrease of (\$383,136.46). Chiasson stated that Guidry Bros is moving forward with constructing the buildings for the site.

Airport Projects – Airport Manager Joe Wheeler reported that the Glide Slope project is still scheduled to bid out this month. They are also discussing options of possibly relocating the AWOS closer to the proposed glide slope site. Wheeler reported that we are waiting on FAA approval for the Airport Master Plan layout. The Runway Sealcoat & Remarketing project is substantially complete as of January 21st. There is a change order for approval an increase of \$386.88 with 9 additional days. The Airport operations for February were slightly down with a total of 1522 operations. Chiasson stated that he and Wheeler will be attending a Joint Transportation Committee hearing today in Baton Rouge that involves both Port Priority Program and Airport Priority Program projects.

FEMA Projects – Engineer John Plaisance reported that the Bathhouse is complete and open. Engineer Joe Picciola reported that the preconstruction meeting for the Beach Repair project was held last week. We are discussing with Hamp's Construction some insurance requirements that need to be resolved. He has been reviewing their material submittals. They are currently putting together their work plan for the project. Once all these items are resolved, we will issue a notice to proceed. Gisclair questioned if the insurance issue would jeopardize the bid, which Picciola replied no, that we need them to add language on describing the type of insurance we need. Chiasson stated that the State's Caminada Headland project preconstruction meeting is next Wednesday and they plan to begin construction in June.

Port Security and Grant Projects – Davie Breaux reported that the contractor completed the columns for the Multi-Agency EOC. They poured the slab yesterday and plan to start working on the second floor

concrete and parking next week. The Waterside Radar Video Surveillance project is moving along putting upgrades at the Fourchon Bridge, HOS Port site, and the Port tower. Completion is expected by the end of April.

Other Port Projects – William Evans with URS reported that they are still receiving comments from the resource agencies for the Assumption of Maintenance Study. The draft report is scheduled to be ready in April for Chiasson to bring with him to the Corps Headquarters meeting in DC. We did receive the dredge quantities and cost estimates from Picciola & Associates relative for dredge material in the area. Engineer Larry Picciola reported that the contractor is finishing today the painting on the mooring dolphins in Bayou Lafourche. They plan to do a final inspection tomorrow and then move out equipment. The substantial complete certificate will be ready by next meeting. Engineer Larry Picciola stated that in regards to the Martin Bulkhead Repair (low tide painting) project even though the contractor has been in the area since January the tide and weather have not permitted him to complete the work. He stated that we will postpone the completion of this work until next year. Engineer John Plaisance reported that in regards to the Storm Harbor Marina, we have been waiting on the Corps' permit approval for 2 years. Plaisance and Chiasson met with the Corps last week to discuss and they are now willing to approve the permit. We do plan to possibly start bidding in April to get the construction moving forward. Chaisson stated that the majority of funds for this project are coming from the Lafourche Parish CDBG funds.

Update on LA 1 Projects – Henri Boulet reported that DOTD Legal Section is reviewing the final changes to the servitude requested by Apache and ConocoPhillips. While the changes appear problem-free to DOTD R/O/W personnel, their legal section has to approve it. DOTD is working with the school board on their servitude as well. DOTD is now waiting on FHWA approval for Phase II Segment C engineering services to HNTB Corporation. If FHWA approves the contract soon, the project manager anticipates the notice to proceed issued on March 25th. Sigma Consultant Group, Inc. was selected for the environmental services contract.

Concerning potential funding for Phase II, the Coalition is still pursuing State Capital Outlay funds in fiscal years 2014, 2015 and 2016 to construct Segment C. As well, we are educating designees appointed to the Federal Restoration Council who will oversee a significant part of the funding coming out of the Restore Act on how the LA 1 Project will contribute to the region's long term economic sustainability & the nation's energy security.

Concerning repairs to LA 1 between Port Fourchon and the Lafourche/Jefferson Parish line, a DOTD project to rehabilitate shoulders and provide a minor overlay to the roadway is scheduled for bid in April 2013. DOTD expects a contract to be issued by the end of May with work beginning in June. They expect that contract to be in excess of \$3 million. DOTD's maintenance recently spent 8 days on that section restoring areas of the stone embankment that were washed away.

Stephen Glascock with DOTD addressed the board to discuss the improvements to the LA 1 highway. He began with a brief background. The bridge opened in 2009 and the revenues collected from the tolls pay off the bonds. DOTD is in charge of toll collections and processing violations. In 2011, the pre-pay and post-pay method was inefficient; therefore, DOTD installed the ATPM to help collect tolls. The improvements that have been implemented are the barrier system and 2 ATPM machines. Some positive impacts on improvements are simplified ATPM process, new graphics, and canopy/enclosure, processing outstanding violation images, placed customer service representatives at the toll gantry, and enhanced communications at the ATPM. The back system is now accurately capturing toll revenues. Some business rules have changed with GeauxPass accounts that are in bad standing have began to receive violation invoices. We have increased revenues collected and currently at 97.59% monthly average. We are now up to date on issuing violations. So far in 2013, we have collected \$219,656 in tolls/fees. We also started sending out of state violations to Texas and Mississippi which payments are slowly coming in. DOTD does have improvements scheduled to lengthen the ATPM lane and improve the intersection.

Stephen presented a chart that shows the increased transaction volume from last February to this year. He then briefed the board on the violation process. The LA 1 toll violations covered under LA R.S. 47:820.5.4 which states the owner of vehicle is responsible for tolls incurred. The 72 hour post pay is only available to GeauxPass users that drive their account negative and if the owner fails to make payment of the proper toll then a violation invoice is sent. LA R.S. 47:820.5.2 governs the violation appeal process. DOTD can dismiss violations if given erroneously, power to waive administrative fees, and can place violators on a payment plan if sign promissory note. These options are all done on a case by case basis. Some changes to the violation process being considered for non-GeauxPass users are violators can pay the tolls owed and administrative fee or in lieu of that violator agrees to set up a GeauxPass account and buy a toll tag, deposit funds into an account, account stays valid for a calendar year with no further violations incurred, then DOTD could suspend the administrative fees and ultimately possibly waive all suspended fees.

In regards to GeauxPass changes, DOTD is now sending notices to customers if registered credit card is about to expire, auto-replenish fails, low account balance, or negative account balance. We have established a new user agreement that clearly spells out rights and obligations of patron when setting up a GeauxPass account. DOTD had 1000 GeauxPass give-a-way with over 300 already given out. Yesterday, a toll booth was installed for manual collections during peak periods (4am to 2pm, weekdays). Afterward, machines can handle traffic flow with the exception of summer months or special events. DOTD is evaluating future plans to possibly go to all manual collections since collections have stopped on the Crescent City Connection.

Griffin stated that the Mayor of New Orleans is speaking out on scare tactics that the Crescent City Connection without the toll will rust and fall into the river if they don't renew the toll. What makes it different from any other bridge that DOTD does maintenance repairs on, which Stephen replied that DOTD will continue baseline maintenance and operations for the bridge? Cheramie stated that before someone gets killed by the intersection in Leeville DOTD needs to concentrate on extending the lane, widening the passing lane, and adding an extra lane. This should be top priority. Gaudet questioned if DOTD has plans to send out notifications for GeauxPass users for low balances, which Stephen replied yes. Stephen stated that is planned to start in April sending notifications by mail and email for low balances, expired credit cards, or negative balances.

Gisclair questioned if the 72 hour post pay is only for negative balances, which Stephen replied that is only if you have an account. He stated that with the last transaction if there is a negative balance you have 72 hours to go online to update your account funds and if not a violation invoice will be issued. Gisclair stated that if he used his wife's vehicle without a GeauxPass when the machine was not there only had the cameras he was told that he could stop on the way back to pay that toll. Stephen stated that it depends on the tag you have. The sticker toll tag is a one to one ratio however if you have the hard case tag multiple vehicles can be registered on one tag. Cheramie stated that if you have a hard case tag you can still use it, which Stephen replied yes but DOTD is no longer issuing any new hard case tags. Gisclair questioned if DOTD is going to phase out the hard case tags, which Stephen replied that is currently being discussed. Gisclair stated that he appreciates that we are being recognized with all the work being done to solve the problems. He believes that the State initially didn't realize that we have that much traffic down here and that is where DOTD was surprised with all these problems we are having. He is glad that DOTD recognized the problems and are fixing them. He agrees with Cheramie that the widening and lengthening of the lane will be a great help to solve a lot of the problems.

Chiasson questioned if the manual collections will augment the actual ATPM meaning that if there are no cars in the lane the vehicle will pass up the person and use the ATPM or does it mean that it will be all manual collections and the ATPM will not be used, which Stephen replied they will all pay the person. He stated that if the person is not there they will have to use the machine. Davie Breaux wanted to clarify that the GeauxPass give-a-way is not passing for free it is that DOTD is giving away free tags (\$12.50 per tag) with the customer also enrolling with an account, which Stephen replied yes that is correct.

Vizier stated that he is 100% in favor of the bridge however whoever made the decision to build the south section first is what is causing all these problems. If they would have built the north section first from Golden Meadow to Leeville we wouldn't have all these problems. He stated that he talked to Ted Falgout and the reasoning was that the south end was a more vulnerable highway. Boulet replied that was an interagency decision by the State, Federal, and about 12 agencies that looked at the project. He stated that part of the decision was that it was closest to the coast and more vulnerable to storm wave action destroying the highway. Chiasson stated that the first section was replacing the Leeville Bridge which was the most important part. Boulet stated that on the north section we are asking them to look at the increased traffic closely and requesting them to put two ATPM lanes rather than one along with the GeauxPass lane. Vizier also agrees with Cheramie that the most important priority now should be adding or widening the lane in Leeville before the intersection, which Boulet replied that he has relayed that to DOTD and they have had people measuring to see how much shoulder they have to work with to get this done. We hope to get this started by the end of this month.

Committee Reports

Executive Committee - The Committee met on March 11, 2013 at the Administrative Building in Galliano. Present was Perry Gisclair, Larry Griffin, Chuckie Cheramie, and John Melancon.

Upon motion by Wilbert Collins and second by John Melancon, with no public comment, the board unanimously approved the request from Swire Oilfield Services for an additional year Right of First Refusal on Site GLF192.

Upon motion by Ervin Bruce and second by Wilbert Collins, with no public comment, the board unanimously approved the request from Boudreaux's Oilfield Contracting to assign lease to Joe's Septic Contractors for site GLF408 subject to fence repairs being completed.

Upon motion by Chuckie Cheramie and second by Wilbert Collins, with no public comment, the board unanimously approved the request from Hidalgo Ouellet Holdings dba Envirochem for a Right of First Refusal for 400 LF of undeveloped property along Slip C.

Upon motion by Donald Vizier and second by Ervin Bruce, with no public comment, the board unanimously approved new leases with Baker Hughes for 4 mooring dolphins and M-I for 4 dolphins along Bayou Lafourche.

Upon motion by John Melancon and second by Wilbert Collins, with no public comment, the board approved the request from Edison Chouest Offshore for a Right of First Refusal on 30.72 acres on the West Bayou Lafourche property. The vote resulted in 8 yeas and 1 abstain by Gisclair.

Upon motion by Wilbert Collins and second by Larry Griffin, with no public comment, the board unanimously approved the request from Chevron USA, Inc. to lease 37.08 acres of property at the Airport for a helicopter facility with parking areas which also includes a Right of First Refusal for future development and future parking areas.

Upon motion by Jimmy Guidry and second by John Melancon, with no public comment, the board unanimously approved the tower lease agreement with the U.S. Department of Homeland Security.

Upon motion by Chuckie Cheramie and second by Wilbert Collins, with no public comment, the board unanimously approved the tower lease agreement with Stone Energy.

Upon motion by Ervin Bruce and second by Larry Griffin, with no public comment, the board unanimously approved advertising for summer employees. Chiasson stated that we will advertise to hire 5 roustabouts and 1 clerical person which will be selected at our May meeting.

Upon motion by Kris Gaudet and second by John Melancon, with no public comment, the board unanimously approved the Amendment to Guidry Brothers lease regarding site improvement rent on GLF622. Port Attorney Autin stated that this will increase their current improvement rental with the completion of the site improvement project includes cost from construction, engineering services, and soil borings that will be paid back during the existing primary term.

Upon motion by Wilbert Collins and second by John Melancon, with no public comment, the board unanimously approved sending a letter in support of the Veterans District millage renewal. Gisclair stated that he was contacted by Linton Doucet requesting the Port's support in the renewal.

Permits & Waterways Committee - The committee met on March 11, 2013 at the Administrative Building in Galliano. Present was Chuckie Cheramie, Wilbert Collins, Larry Griffin, and Perry Gisclair.

Chairman Cheramie presented for the board's review the permit applications from Apache Corporation (Ext), Castex Energy, and Chevron Midstream Pipeline.

Construction & Development Committee - The committee met on March 11, 2013 at the Administrative Building in Galliano. Present was Ervin Bruce, Larry Griffin, Perry Gisclair with Donald Vizier absent.

Upon motion by Ervin Bruce and second by Wilbert Collins, with no public comment, the board unanimously approved Change Order No. 3 a decrease of (\$383,136.46) from Byron E. Talbot Contractors for the Guidry Brothers Site Development project.

Upon motion by Ervin Bruce and second by Wilbert Collins, with no public comment, the board unanimously approved Change Order No. 1 an increase of \$386.88 with 9 additional days from Pavement Maintenance Unlimited for the Runway Sealcoat and Remarketing project.

Upon motion by John Melancon and second by Jimmy Guidry, with no public comment, the board unanimously approved the Substantial Completion Certificate dated January 21, 2013 from Pavement Maintenance Unlimited for the Runway Sealcoat and Remarketing project.

Upon motion by John Melancon and second by Wilbert Collins, with no public comment, the board unanimously approved the Sub grant Agreement with LOOP, LLC for the IED Structural Control Building for the Port Security 2010 project.

Finance Committee - The committee met on March 11, 2013 at the Administrative Building in Galliano. Present was John Melancon, Jimmy Guidry, Kris Gaudet, and Perry Gisclair.

Upon motion by John Melancon and second by Larry Griffin, with no public comment, the board unanimously approved payment of February invoices and recognized expenditures over \$10,000.

Upon motion by John Melancon and second by Wilbert Collins, with no public comment, the board unanimously approved the 2012 Louisiana Compliance Questionnaire.

Upon motion by John Melancon and second by Wilbert Collins, with no public comment, the board unanimously approved the out of state travel requests by Joe Wheeler to attend the 85th AAAE Conference in Nevada on May 19th and Chett Chiasson to attend the LNG Marine Transportation Conference in Texas on June 10th.

President Gisclair opened the floor for public comment. Lafourche Parish President Charlotte Randolph addressed the board and asked for all to keep in their prayers the 4 gentlemen that were involved in the vessel accident in Bayou Perot last night. This incident indicates how this submerged pipeline is one that is rising and with this area subsidence it is causing dangerous conditions. We need to keep people aware of that and do what we can to alleviate this situation. She appreciates the partnership with the Port because together we can work to provide safer travels into the future. She appreciated the presentation by DOTD on LA 1 it is again in the news today with the problems with the tolls system. Unfortunately sometimes we use the newest and greatest technology thinking it is the best but sometimes the old fashion way works better. She appreciates that the reaction is swift and people may travel at ease on this great highway, which is a tribute to this Port Commission and its predecessors. This highway was necessary even though it took a whole lot of wrangling to do and the fact that it was done with the cooperation of so many people she then thanked the Port for their leadership in the highway project. It is essential for the Port's growth. Randolph stated that she was quoted in the Comet yesterday saying that Thibodaux was the crowning jewel however what she really said was that there are a number of crowning jewels in this Parish. We can never forget about Port Fourchon and what it does for us. She does agree that DOTD and none of us knew what the volume of traffic would be on this highway which can't be anticipated and why they are working toward correcting the issues.

Randolph reported that the Airport Road is on the Parish's upgrade list and will be improved in an upcoming project that should begin early this summer. She is happy to hear about the Storm Harbor project progressing. People have no idea on how slow government works. She then stated she wanted to solute the Port Commission because there have been comments to the improvements and investments on

Highway 311 in Houma and people are questioning what about Lafourche. It is because Port Fourchon is hidden and people don't see the activity and major investments going on in Port and throughout the Parish because of the success of Port Fourchon. She thanked the Port for their work and for continuing to be our economic engine by ensuring that everything is being done for the best interest of Lafourche.

Griffin question Randolph about the status of the Clovelly Boat Launch, which Randolph replied that the landowners are not negotiating anymore the money was approved but until they come to the table it is on hold. This is an opportunity to the community if there is somewhere else that we can locate a boat launch on the eastern side of Bayou Lafourche we are open to suggestions. Gisclair stated that she mentioned that Fourchon is hidden away from the rest of the Parish but lately he knows that Director Chiasson, our staff, and commissioners try to educate local, state, and federal people by giving tours and statistics to show what is going on in Fourchon. We are trying to wake up some of these people that the Port is not only about LA 1 but the rest of the Parish and the Port by explaining to them what is going on here, what goes through here with the percentages of natural gas and oil, and how our unemployment rate is so low. We try to educate them on the investments made at Fourchon that they may view the Port differently and possibly consider funding more or paying more attention to. Gisclair then thanked Randolph for attending the meeting. Randolph stated that photos of Fourchon are included in the Parish's presentation to schools and other entities and she welcomes any new photos to include.

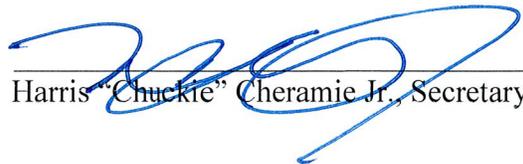
Chiasson stated that he will be calling on her soon because he wants to begin discussions with Congressman Cedric Richmond who started a new bipartisan Congressional Maritime Caucus to get him to help us educate the people that don't necessarily like what we do or understand the amount of investments we have and with his help get those people here to show what we do and the services we provide the oil and gas industry. Then at that point they could make their decision if they like what we do or not. Randolph stated that she is a member of the National Association of Counties Steering Committee Environment, Energy and Land Use and you have both sides of the spectrum. The effort is not preaching to the choir but trying to educate those who are steadfast against the oil industry. We do have allies throughout the country in places that at one time we would not have such as Wyoming and Pennsylvania and normally we can partner with Texas but getting California to agree is a bigger effort than the locals. Chiasson stated that recently Senator Landrieu brought in Senator Ron Wyden from Oregon to tour the Port and afterward he understood what we do here.

Upon motion by Chuckie Cheramie and second by Larry Griffin, the board adjourned the regular board meeting.

ATTEST:



Perry Gisclair, President



Harris "Chuckie" Cheramie Jr., Secretary