## AGENDA SEPTEMBER 10, 2003

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider August 13, 2003 Regular Meeting Minutes for approval
- V. Executive Director's Report
  - A. Northern Expansion Update
    - a. Construction status:
      - i. Slip A East Hydraulic Dredging John Plaisance
      - ii. N. Doucet Drive Asphalt Extension John Plaisance
      - iii. Slip B, West Bulkhead Larry Picciola
      - iv. Slip B, Hydraulic Dredging Larry Picciola
      - v. Slip B Delmar Site Joe Picciola
  - B. Airport Update
    - a. Project status:
      - i. Hangar Construction
  - C. New Port Administration Building
  - D. Port Security
    - a. Harbor Patrol Vessel
    - b. Security Camera System
  - E. Highway Improvements
- VI. Committee Reports
  - A. Executive Committee
    - a. Consider approving revised Rewards and Recognition Program policy
    - b. Consider approving Tri-Party Agreement for C-Port 2
  - B. Permits & Waterways Committee
    - a. Letters of No Objection
      - i. Terry Serigny
      - ii. Caillouet Land Corporation
      - iii. Caillouet Land Corporation
      - iv. Tennessee Gas Pipeline Co.
  - C. Construction and Development Committee
    - a. Consider approving Change Order No. 1 for Test Pile Program
    - b. Consider approving Change Order No. 2 for New Administration Building
    - Consider accepting the work and issuing a Certificate of Substantial Completion for Mike Hooks for East Dredging of Slip A
    - d. Consider approving Change Order No. 1 for East Dredging of Slip A
  - D. Finance Committee
    - a. Consider payment of invoices and recognize Expenditures over \$10,000
    - b. Consider approving August 2003 Financial Statement
- VII. Public Comment
- VIII. Any other business
- IX. Adjournment

## OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION September 10, 2003

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, September 10, 2003 at 10:30 AM.

President Melancon called the meeting to order, and Secretary Collins called the roll.

PRESENT: John Melancon, Donald Vizier, Wilbert Collins, Larry Griffin, Ervin Bruce,

Chuckie Cheramie, Harry Cheramie, Jimmy Lafont, and Beau Martin.

ABSENT: None

Upon motion by Donald Vizier and second by Ervin Bruce, the minutes of the August 13, 2003, regular meeting were unanimously approved.

## **Executive Director's Report**

Northern Expansion – Engineer John Plaisance reported that Mike Hooks is Substantially Complete; Change Order No. 1 allowed for the dredging of approximately 8,000 more cubic yards. One hole was discovered in the bulkhead; a diver will be sent to check the entire length of the bulkhead. Plans for asphalting N. Doucet Dr. extension were submitted to DOTD. Engineer Larry Picciola reported that based on the results of the test pile program, the piles planned for this project allow for maximum capacity both in tension and compression. The bulkhead cost is estimated to be in the range of \$2,500 per linear foot versus the original estimate of \$3,000-\$3,200 per linear foot. The final plans and specs are being submitted to DOTD for the dredging of approximately 2,200,000 cubic yards. Project Engineer Joe Picciola reported that he is in the process of updating the costs for the Delmar site with the information from the test pile program.

Airport – Airport Manager Jeff Hunter reported that the hangar building was delivered on Friday and a pre-bid is scheduled on the 16<sup>th</sup> for the foundation and erection of the building.

New Administration Building – Architect Edmond Cheramie reported that Change Order No. 2 is up for consideration by the Construction & Development Committee for changes to accommodate the Port Security camera system and other computer and telecommunications needs. It is recommended that a \$90,000 cap be placed on the approval of this Change Order, since the final numbers are as yet unavailable but are preliminarily pointing to \$87,000.

Port Security – Director Falgout reported that the specs are being prepared to bid the Security Vessel, and the engines will be acquired through state bid. Jim Brindle & Associates, Inc. is developing the specs for the system and is currently qualifying bidders to perform the proposed work.

Commissioner Chuckie Cheramie left the meeting.

Highway Improvements – David Miller, DOTD Project Manager for the LA 1 Improvements reported that the project is moving and on schedule to have 2 projects underway in 15 months, those being the North and South tie-ins and 2-lane bridge from North Leeville to Fourchon. Currently, crews are surveying, performing soil borings, proceeding with a test pile program, and starting preliminary engineering and design. There is \$15-17 million in federal monies for the ongoing work, and the state has committed to make-up the funding difference for the first phase.

## **Committee Reports**

Executive – Chairman John Melancon reported that the committee met on September 10, 2003 at the Administration Building in Galliano. All members were present. The Committee voted to enter into Executive Session to discuss strategy in the litigation filed against the Commission by Carl A. Chauvin. The vote of the Executive Committee to enter into Executive Session was President Melancon – Yea; Vice President Vizier – Yea; Secretary Collins – Yea; Treasurer Griffin – Yea. At the end of the Executive Session, the same four members voted to end the Executive Session and go back into the Public Meeting.

The Commission then discussed items that were discussed at the Committee meeting.

President Melancon presented a revised Rewards and Recognition Program policy to the board. The policy was revised so that Safety Awards will not be given to Commission employees for any accident that results in lost time or a cost incurred by the Commission. Upon motion by Larry Griffin and second by Wilbert Collins, the revised policy was approved.

President Melancon presented a Tri-Party Agreement for C-Port 2. Attorney Pitre explained that this document allows for C-Port 2 to refinance their improvements, and this board approved the very same document when the original financing was completed. Upon motion by Wilbert Collins and second by Ervin Bruce, the board unanimously approved the Agreement and authorized President Melancon to execute it.

Permits & Waterways — Chairman Jimmy Lafont reported that the committee met on September 10, 2003 at the Administration Building in Galliano. All members were present. The Commission then discussed items that were discussed at the committee meetings.

Upon motion by Chairman Lafont and second by President Melancon, the Commission unanimously issued a letter of no objection to Tennessee Gas.

Upon motion by Chairman Lafont and second by Harry Cheramie, the Commission unanimously issued a letter of no objection to Terry Serigny.

Upon motion by Chairman Lafont and second by Wilbert Collins, the board voted to issue a letter of no objection to Caillouet Land Corporation for construction of a fishing pier, provided a 12' gap is left for access of emergency response vehicles and construction equipment.

Upon motion by Chairman Lafont and second by Donald Vizier, the board voted to issue a letter of no objection to Caillouet Land Corporation to renew their development permit for lands north of C-Port along Bayou Lafourche, provided no wheel washing is used to clear the area around the proposed mooring piles.

Construction & Development – Chairman Bruce reported that the committee met on September 10, 2003 at the Administration Building in Galliano. All members were present. The Commission then discussed items that were discussed at the committee meetings.

Chairman Bruce presented Change Order #1 for the Test Pile Program. Upon motion by Ervin Bruce and second by Beau Martin, the board unanimously approved Change Order #1.

Chairman Bruce presented Change Order # 2 for the New Administration Building, which allows for necessary changes for the accommodation of the new Port Security camera system and other telecommunications and computer improvements. Upon motion by Ervin Bruce and second by Jimmy Lafont, the board unanimously approved Change Order #2 at a maximum cost of \$90,000.

Chairman Bruce presented the Certificate of Substantial Completion for the East Dredging of Slip A Project. Upon motion by Ervin Bruce and second by Wilbert Collins, the board unanimously approved issuing a Certificate of Substantial Completion to Mike Hooks, Inc.

Chairman Bruce presented Change Order # 1 for the East Dredging of Slip A project. It increases the dredging quantity by about 8,000 cubic yards and the contract cost by \$10,305.27.

Upon motion by Ervin Bruce and second by Wilbert Collins, Change Order # 1 was unanimously approved.

Finance – Chairman Griffin reported that the committee met on September 10, 2003 at the Administration Building in Galliano. All members were present. The Commission then discussed items that were discussed at the committee meetings.

Upon motion by Chairman Griffin and second by Ervin Bruce, the invoices for the month were unanimously approved for payment.

Upon motion by Chairman Griffin and second by Harry Cheramie, the August 2003 financial statement was unanimously approved.

President Melancon then opened the meeting to public comment and recognized candidates for political office.

Commissioner Martin then requested a written opinion from Attorney Pitre regarding the legality of the Executive Committee's Executive Session held on Monday night.

Upon motion by Larry Griffin and second by Johnny Melancon, the board unanimously agreed to adjourn the meeting.

ATTEST:

John Melancon, Sr., President

whoch Comms, Secretary