

AGENDA  
MAY 14, 2003

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider April 8, 2003 Regular Meeting Minutes for approval
- V. Consider April 23, 2003 Special Meeting Minutes for approval
- V. Executive Director's Report
  - A. **Northern Expansion Update**
    - a. Construction status:
      - i. Slip A East Bulkhead – John Plaisance
      - ii. Slip A East Hydraulic Dredging – John Plaisance
      - iii. Slip B, West Bulkhead – Larry Picciola
      - iv. Slip B, Hydraulic Dredging – Larry Picciola
      - v. Slip B Delmar Site – Joe Picciola
  - B. **Airport Update**
    - a. Project status:
      - i. Fueling System
      - ii. Hangar Construction
  - C. **New Port Administration Building**
  - D. **Highway Improvements**
- VI. Committee Reports
  - A. **Executive Committee**
    - a. Consider authorizing President Melancon to execute Boat Launch Canal Servitude with Wisner and Burlington
    - b. Consider authorizing President Melancon to execute the Sponsor-State Agreement with DOTD for AWOS
    - c. Consider approving Accident Policy
    - d. Consider amending East Golden Meadow Farm leases to provide for 90 days cancellation
    - e. Legal opinion from Deramee, Allemand, Pitre, & Richard regarding appraisal of Port Fourchon Marina's lease
    - f. Review applications and hire summer employees
  - B. **Permits & Waterways Committee**
    - a. Letters of No Objection
      - a. Apache Corporation
      - b. Apache Corporation
      - c. ExxonMobil Pipeline Co./LOCAL, LLC/Shell Pipeline Co. LP
      - d. Greater Lafourche Port Commission
      - e. Hunt Oil Company
      - f. Wilma Pitre
    - b. Vessel Graveyard
  - C. **Construction and Development Committee**
    - a. Consider accepting the low bid for Hangar Materials
    - b. Consider adopting a resolution requesting permission to advertise for Northern Expansion Slip A, East Dredging
    - c. Consider approving the request from Lot 14, LLC to sublease to Environmental Treatment Team
    - d. Consider approving the request from Coastal Distributors to assume Valure Electric's lease
  - D. **Finance Committee**
    - a. Consider payment of invoices and recognize Expenditures over \$10,000
    - b. Consider approving April 2003 Financial Statement
    - c. Sale of surplus equipment
- VII. Public Comment
- VIII. Any other business
- IX. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION  
May 14, 2003

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, May 14, 2003 at 10:30 AM.

President Melancon called the meeting to order, and Secretary Collins called the roll.

**PRESENT:** John Melancon, Donald Vizier, Wilbert Collins, Larry Griffin, Ervin Bruce, Harry Cheramie, and Jimmy Lafont

**ABSENT:** Beau Martin and Chuckie Cheramie

Upon motion by Ervin Bruce and second by Wilbert Collins, the minutes of the April 8, 2003, regular meeting were unanimously approved.

Upon motion by Wilbert Collins and second by Larry Griffin, the minutes of the April 28, 2003, special meeting were unanimously approved.

Executive Director's Report

Northern Expansion – Project Engineer John Plaisance reported that the Contractor has 1-2 weeks of work left prior to substantial completion. He suggested that the board approve issuing the Certificate pending review of the work and concurrence with its acceptance by the Engineer and the Port. Upon motion by Donald Vizier and second by Wilbert Collins, the board unanimously authorized the issuance of the Certificate once the Engineer and Port have agreed the work is substantially complete. Mr. Plaisance also reported that the East Dredging project will go out for bid on May 15<sup>th</sup> and that the plans for asphaltting the Doucet Drive extension will be submitted to DOTD within the next few weeks. Slip B Project Engineer Larry Picciola reported that bids will be received on the Test Pile Program on Monday and that bulkhead plans should be ready in July. He also reported that the permit for the mooring dolphins will be ready on Friday. Project Engineer Joe Picciola reported that the progression of the Delmar site is pending the results of the test pile program.

Airport – Assistant Director Davie Breaux reported that the fuel system is complete and that we have received bids on the hangar materials to be approved at this meeting.

New Administration Building – Architect Edmond Cheramie reported that the roof has been replaced; 95% of the metal studs are up in the existing structure, and the foundation on the new structure is under construction.

Highway Improvements – Asst. Director Breaux reported that Executive Director Ted Falgout along with representatives of the LA 1 Coalition and DOTD are meeting with bond rating companies to present the proposed elevated LA 1 project in an effort to secure the best possible rating. He also reported that DOTD has restriped LA 3090 in port.

Committee Reports

Executive – Chairman John Melancon reported that the committee met on April 23, 2003, at the Operations Center in Fourchon and on May 12, 2003 at the Administration Building in Galliano. Present were John Melancon, Donald Vizier, Wilbert Collins, and Larry Griffin; no

member was absent. The Commission then discussed items that were discussed at the Committee meetings.

President Melancon presented a Boat Launch Canal Servitude agreement with Wisner and Burlington. Upon motion by Larry Griffin and second by Ervin Bruce, the board unanimously approved the agreement and authorized President Melancon to execute it.

President Melancon presented a Sponsor-State agreement with DOTD for an Automated Weather Observation System. Upon motion by Harry Cheramie and second by Wilbert Collins, the board unanimously approved the agreement and authorized President Melancon to execute it.

President Melancon presented the Accident Policy. Upon motion by Larry Griffin and second by Wilbert Collins, the board unanimously approved the policy.

President Melancon presented amendments for the East Golden Meadow Farm Leases to allow the lessees to cancel the lease with a 90 day written notice. Upon motion by Ervin Bruce and second by Donald Vizier, the board unanimously approved the amendment, provided that the lessee cannot rebid on the tract released after canceling the lease.

President Melancon presented a legal opinion from Deramee, Allemand, Pitre, & Richard regarding the renegotiation of Port Fourchon Marina's annual lease escalations for the renewal term. Mr. Shawn Richard elaborated on the opinion and instructed the Commission that because of ethical conflicts, the lease must be appraised to determine the renewal rate, and no negotiations with Mr. Harris Cheramie, Sr. may take place because his son, Mr. Harris Cheramie, Jr., is a member of the Board of Commissioners.

President Melancon presented 8 applications received for summer employment. Jason Guidry and Gavin Duet are returning from last year. Andy Johnson, Miles Cheramie, Brandon Barrilleaux, and Lance Allemand were selected at random. Alternates are 1<sup>st</sup> Scott Louviere and 2<sup>nd</sup> Jacob Vega.

Permits & Waterways – Chairman Jimmy Lafont reported that the committee met on April 23, 2003, at the Operations Center in Fourchon. Present were Jimmy Lafont and Wilbert Collins; Beau Martin was absent. The committee also met on May 12, 2003 at the Administration Building in Galliano; no member was absent. The Commission then discussed items that were discussed at the committee meetings.

Upon motion by Chairman Lafont and second by Harry Cheramie, the Commission unanimously issued a letter of no objection to Apache Corporation, ExxonMobil Pipeline Co./LOCAL, LLC/Shell Pipeline Co. LP, Greater Lafourche Port Commission, Hunt Oil Company, and Wilma Pitre.

Asst. Director Breaux reported that the Vessel Graveyard clean-up is progressing. Eight dumpsters of material have been hauled-off. We will return with 4 more dumpsters and should complete the clean-up within the next month.

Construction & Development – Chairman Bruce reported that the committee met on April 23, 2003, at the Operations Center in Fourchon; all members were present. The Committee also met on May 12, 2003 at the Administration Building in Galliano; present were Chairman Bruce and Donald Vizier; Chuckie Cheramie was absent. The Commission then discussed items that were discussed at the committee meetings.

Chairman Bruce presented the bids for Hangar Materials. Upon motion by Ervin Bruce and second by Wilbert Collins, the low bid of \$79,352.95 by Louisiana Construction Management & Services, LLC was unanimously accepted.

Chairman Bruce presented a resolution requesting permission to advertise for the Northern Expansion Slip A East Dredging project. Upon motion by Wilbert Collins and second by Jimmy Lafont, the resolution was unanimously adopted.

Chairman Bruce presented a request from Lot 14, LLC to sublease to Environmental Treatment Team. Upon motion by Donald Vizier and second by Harry Cheramie, the board unanimously agreed to table the request until more information could be gathered.

Chairman Bruce presented a request from Coastal Distributors to assume Valure Electric's lease. Upon motion by Wilbert Collins and second by Ervin Bruce, the board unanimously agreed to table the request until more information could be gathered.

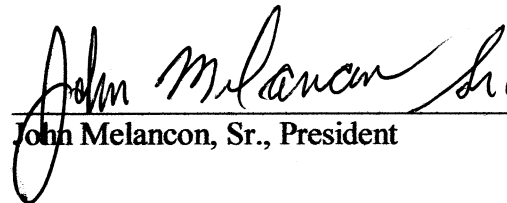
Finance – Chairman Larry Griffin reported that the committee met on April 23, 2003 at the Operations Center in Fourchon and on April 12, 2003 at the Administration Building in Galliano. Present were Donald Vizier, Harry Cheramie and Larry Griffin; no member was absent. The Commission then discussed items that were discussed at the committee meetings.


Upon motion by Chairman Griffin and second by Donald Vizier, the invoices for the month were unanimously approved for payment.

Upon motion by Chairman Griffin and second by Donald Vizier, the April 2003 financial statement was unanimously approved.

Upon motion by Larry Griffin, second by Donald Vizier, and unanimous approval, the meeting was adjourned.

ATTEST:

  
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John Melancon, Sr., President

  
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Wilbert Collins, Sr., Secretary