

AGENDA

JULY 14, 1992

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of minutes of June 9, 1992 Meeting
5. President's Report:
 - a. Swearing in of Eddie Chouest
 - b. Open bids Phase II Multi-Use Dock
6. Committee Reports:
 - I. Legal, Permits, Waterways:
 - a. Letter of No Objections
 - b. Spoil Easement with Louisiana Land & Exploration
 - II. Construction & Development:
 - a. Sand blasting proposal
 - III. Finance:
 - a. June Invoices
 - b. Approval of Plaquemine Contractors invoice for \$94,791.73
 - c. Financial Report
 - d. Expense Allocation
 - e. Award bids on Tripp Lease
 - IV. Executive:
 - a. Dowell Request
 - b. Annual Escalation Moratorium
7. Executive Director's Report
 - a. Multi-Use Dock Update
 - b. E-Slip Bulkheading
 - c. Golden Meadow-Fourchon Rodeo
 - d. Pipe purchase
 - e. Western Geophysical
8. Any other business
9. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION

JULY 14, 1992

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session in the Conference Room of the Commission Administration Building in Galliano, Louisiana, on Tuesday, July 14, 1992, at 10:30 AM pursuant to the provision of due notice in writing to each and every member thereof and duly posted in the manner provided by law.

President Doucet called the meeting to order and requested that Board Member Cheramie call the roll.

PRESENT: Harrison Cheramie, Jr., Rodney "PT" Terrebonne, Vinton Crosby, Brent Duet, Toney Doucet, Robert Champagne and Dudley Bernard

ABSENT: Donald Vizier

Also present were Ted M. Falgout, Executive Director; George J. Ledet, Jr., Port Attorney; John Plaisance II, Marco Picciola and Larry J. Picciola, Port Engineers; Gerald A. Guidry, Harbor Police Chief and Louverda Duet, Port Secretary.

President Doucet then led in the recitation of the Pledge of Allegiance.

Upon motion by Harrison Cheramie, Jr., seconded by Vinton J. Crosby and unanimously passed, the minutes of the regular meeting of June 9, 1992 were approved.

Upon motion by Harrison Cheramie, Jr., seconded by Robert M. Champagne and unanimously passed, the minutes of the special meeting of June 24, 1992 were approved.

PRESIDENT'S REPORT:

President Doucet stated it was time to swear in the new board member, Eddie Chouest. Port Attorney Ledet swore in Mr. Chouest, who thanked the Board for appointing him.

President Doucet stated that bids had been opened this morning in connection with Phase II of the Multi-Use Dock Facility and called upon Engineer John Plaisance, who stated that after a review of the bids, he recommends awarding the contract to the lower bidder, Wood Resources Corporation, in the amount of \$392,000 pending approval by EDA and DOTD. Upon motion by Robert M. Champagne, seconded by Rodney J. Terrebonne and unanimously passed, the Board of Commissioners does hereby accept the low bid by Wood Resources Corporation in the amount of \$392,000.00 in connection with the project "Multi Use Dock Facility - Phase II". BE IT FURTHER RESOLVED, that the Board of Commissioners does hereby award the contract to Wood Resources Corporation in connection with the above project, subject to approval by Louisiana Department of Transportation and Development and the Economic Development Administration. BE IT FURTHER RESOLVED, that Toney J. Doucet, President, be and he is hereby authorized to sign any contracts and/or other documents necessary in connection therewith.

LEGAL PERMITS & WATERWAYS:

Upon motion by Robert M. Champagne, seconded by Harrison Cheramie, Jr. and unanimously passed, the Board of Commissioners does hereby approve sending letters of no objection to the following applicants:

Dr. Victor J. Law
Exxon Pipeline Company
Texaco, Inc.
Mr. R. J. Cheramie
Louisiana Land & Exploration Co.
Mr. Vinton Crosby
Texaco, Inc.

In connection with the spoil easement for the pile clusters at the floodgate, Board Member Champagne called upon Director Falgout to explain. Director Falgout explained that there will be some dredging for the placement of the pile clusters north and south of the Golden Meadow floodgate and the spoil will be placed along the bank, which property is owned by LA Land & Exploration. LL&E is requesting an easement be executed. The document has been reviewed and approved by the port attorney. Therefore, the Committee recommends authorizing President Doucet to sign same. Upon motion by Robert M. Champagne, seconded by Vinton J. Crosby and unanimously passed, the Board of Commissioners does hereby authorize Tomey J. Doucet, President, to sign a Spoil Disposal Easement with Louisiana Land & Exploration in connection with the placement of spoil along the banks of Bayou Lafourche in the vicinity of the Golden Meadow floodgate.

CONSTRUCTION & DEVELOPMENT:

Chairman Bernard informed the Board of the need to have bulkheads at Port Fourchon sandblasted and requested a proposal from Danos & Curole that includes recommendations on proper methods and materials needed for this type of maintenance. Chairman Bernard stated that the Commission had received a request from Martin Fuel Distributors to sublease a portion of their site to Dowell. The Committee recommends approval of the request. Upon motion by Dudley Bernard, seconded by Robert M. Champagne and unanimously passed, the Board of Commissioners does hereby approve the request by Martin Fuel Distributors, Inc. to sublease a portion of their site to Dowell Schlumberger.

FINANCE:

Upon motion by Brent A. Duet, seconded by Harrison Cheramie, Jr. and unanimously passed, the Board of Commissioners does hereby approve payment of all invoices received the previous month.

Upon motion by Brent A. Duet, seconded by Eddie Chouest and unanimously passed, the Board of Commissioners does hereby approve payment of \$94,791.73 to Plaquemine Contractors in connection with the multi-use dock facility.

Upon motion by Brent A. Duet, seconded by Harrison Cheramie, Jr. and unanimously passed, the Board of Commissioners does hereby approve the financial report for June, 1992.

Chairman Duet presented to the Board an updated expense allocation for Commission employees and commissioners, which has been reviewed by the Committee. Upon motion by Brent A. Duet, seconded by Dudley Bernard, and unanimously passed, the Board of Commissioners does hereby adopt the following Travel and Expense Allowance:

1. Lodging, registration, transportation, vehicle storage and related taxes, and tips incurred while conducting official port business are hereby authorized; provided that receipts are submitted and approved for items costing over \$5.00.

2. A standard daily meal allowance of \$6.00 for breakfast, \$10.00 for lunch and \$14.00 for dinner plus gratuities with no receipts required is hereby established on approved trips outside of the port area.

3. Meals and/or other reasonable expenses encountered in connection with conducting and promoting port business are hereby authorized provided that the person incurring such expense is on an approved activity and submits receipts showing nature of expense, date, and place. If said expense involves meals and/or other reasonable expenses for individuals other than the person filing said expense, then the name of each person and their business affiliation must be listed on said receipt.

4. An equipment allowance of \$100.00 per month is provided to all full time Harbor Police and Maintenance Personnel.

5. Travel reimbursement at the current state rate will be provided for us of personal auto while on official travel status.

6. All reimbursements shall be requested on an official expense account form and shall require the approval of the Executive Director prior to submission for Commission approval. Commission approval of the expense shall constitute activity approval and shall mean the expense is reasonable.

Chairman Duet stated that bids had been received and opened in connection with the equipment left on the former Trip Seafood lease. After review of the bids, the Committee recommends accepting the high bids on each piece of equipment. Upon motion by Brent A. Duet, seconded by Dudley Bernard and unanimously passed, the Board of Commissioners does hereby accept bids as follows:

18' Fiberglass Boat, LA 1226AW	Danny Griffin, Sr.	\$ 5.00
Boat Trailer, License D141247	Danny Griffin, Sr.	\$ 10.00
International Truck, License FL 10565F	Donna Collins	\$ 50.00
Orange Storage Container	Donna Collins	\$ 50.00
Toledo Scale, SN 539799	Cory Kief	\$110.00
1980 140HP Johnson Engine	Doug Sevin	\$251.00

EXECUTIVE COMMITTEE:

President Doucet stated that the Committee had received a request from Dowell to cancel its lease with a ninety (90) day notice rather than a 180 day notice as stated in their lease. The Committee has considered Dowell's past performance as a lessee and recommends the ninety (90) day notice. Upon motion by Robert M. Champagne, seconded by Rodney J. Terrebonne and unanimously passed, the Board of Commissioners does hereby approve the request by Dowell Schlumberger to cancel its lease with a ninety (90) day notice rather than a 180 day notice, which would make the effective date October 1, 1992, provided that Dowell has completely vacated the premises and met all other conditions of the lease, especially repair of all damage beyond normal wear and tear.

EXECUTIVE DIRECTOR'S REPORT:

In connection with the multi-use dock facility, Director Falgout called upon the engineers for the following report:

John Plaisance II reported as following:

PHASE I - The work is progressing fairly well. Pilings have been driven on land and the contractor is ready to move his equipment on a barge to commence driving piles in the water.

PHASE II - The bids were opened at 10:00 AM this morning. The contract was awarded pending approval from DOTD and EDA.

PHASE III - Plans and specifications were submitted to DOTD for review last week. We hope to open bids in September.

In connection with PHASE IV, Marco Picciola stated that on July 6th a pre-construction meeting was held to discuss all phases of the project with the contractor and port staff. The contractor has moved in a dragline and dozer and is performing grubbing and grading work at this time.

In connection with the E-Slip bulkhead, Larry Picciola stated that plans and specifications were submitted to DOTD on June 29th. He is awaiting their review, which will take about four weeks.


Continuing Director Falgout reported that the Golden Meadow - Fourchon International Tarpon Rodeo held the July 4th weekend was a great success. The participation in the rodeo has increased greatly.


Director Falgout informed the Board that the Commission had purchased pipe in various lengths from a contractor who was cutting platforms and pipe at the Port. Some of the pipe will be used in the multi-use dock facility project.

Director Falgout informed the Board that Western Geophysical had requested to lease a small tract of land for a sixty to ninety period. He is presently negotiating with them.

There being no further business, upon motion by Robert M. Champagne, seconded by Harrison Cheramie, Jr. and unanimously passed, the meeting adjourned.

ATTEST:


Tomey J. Doucet, President


Harrison J. Cheramie, Jr., Secretary