

AGENDA

DECEMBER 11, 1990

1. Call to Order
2. Roll Call
3. Approval of minutes of November 13, 1990
4. President's Report:
5. Committee Reports:
 - I. Legal, Permits, Waterways:
 - a. Letter of No Objections
 - II. Construction & Development:
 - a. Shell parking area at public boat dock
 - b. Authorize bids for repairs to Slip #1
 - III. Finance:
 - a. November Invoices
 - b. Financial Report
 - c. 1990 Budget Ammendment
 - d. 1991 Budget
 - IV. Executive:
 - a. Baroid request
 - b. Adjust rent on wharfs in Commercial Marina
6. Executive Director's Report
 - a. Progress Report 1990
 - b. Multi purpose dock update
 - c. Port development update
 - d. Tripp Seafood
7. Any other business
8. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
DECEMBER 11, 1990

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session in the Conference Room of the Commission Administration Building in Galliano, Louisiana, on Tuesday, December 11, 1990, at 10:30 AM pursuant to the provision of due notice in writing to each and every member thereof and duly posted in the manner provided by law.

President Doucet called the meeting to order and requested that Harrison Cheramie, Jr. call the roll.

PRESENT: Harrison Cheramie, Jr., Rodney J. Terrebonne, Vinton J. Crosby, Brent A. Duet, Toney Doucet, Robert Champagne, Donald Vizier, Dudley Bernard and Roland J. Guidry

ABSENT: None

Also present were Ted M. Falgout, Executive Director; George J. Ledet, Jr., Port Attorney; Larry J. Picciola, Marco Picciola and John J. Plaisance, Port Engineers; Gerald A. Guidry, Harbor Police Chief; and Louverda A. Duet, Port Secretary.

On motion by Robert M. Champagne, seconded by Harrison Cheramie, Jr., and unanimously passed, the minutes of the regular meeting of November 13, 1990 were approved.

PRESIDENT'S REPORT:

President Doucet stated that he had spoken with Senator Chabert about deplorable condition of our highways, particularly the loss of bulkhead in some areas causing the roadway to erode into Bayou Lafourche. Senator Chabert informed him to take pictures of the area. He and Director Falgout will do so and send them to Senator Chabert. Discussion followed.

In connection with the bridge closures, President Doucet stated that Chief Guidry was still making his study and it should be ready by the next meeting.

LEGAL, PERMITS & WATERWAYS:

Upon motion by Roland Guidry, seconded by Robert Champagne and unanimously passed, the Board of Commissioners does hereby authorize sending letters of no objection to the following applicants:

Chevron USA, Inc.
Greenhill Petroleum Corporation
Lafourche Parish Council
Lafourche Parish Council
Chevron USA, Inc.
South Lafourche Levee District
South Lafourche Levee District
LLOG Exploration Company

Chairman Guidry informed the Board that the Committee had received public comment about establishing a no wake zone from the Intracoastal Canal to the Sinclair Canal, and they recommend establishing this zone. Upon motion by Roland J. Guidry, seconded by Vinton J. Crosby, and unanimously passed, the Board of Commissioners does hereby establish a NO WAKE ZONE in Bayou Lafourche from the Intracoastal Canal to Sinclair Canal south of Leeville. Chairman Guidry stated that this zone is added to the existing zone in the area between Tidewater Canal and Leeville.

CONSTRUCTION AND DEVELOPMENT:

Chairman Bernard stated that the Committee discussed the need to shell the parking area between the FIST facility and the range light, and recommends that this action be taken.

In connection with the refurbishing of Slip #1, Chairman Bernard called upon Port Engineer Larry J. Picciola who stated that the drawings were ready to be reviewed. He will get together with Director Falgout to review same. He further stated that the Board should authorize him to advertise for bids at this time in order not to have any further delays. Upon motion by Dudley Bernard, seconded by Robert M. Champagne and unanimously passed, the Board of Commissioners does hereby authorize Port Engineer Larry J. Picciola to advertise for and receive bids in connection with the project "Refurbishing of Slip #1, Port Fourchon."

FINANCE:

Upon motion by Brent A. Duet, seconded by Dudley Bernard and unanimously passed, the Board of Commissioners does hereby approve payment of all invoices received the previous month.

Upon motion by Brent A. Duet, seconded by Roland Guidry and unanimously passed, the Board of Commissioners does hereby approve the financial report for November, 1990.

Upon motion by Brent Duet, seconded by Donald J. Vizier and unanimously passed, the Board of Commissioners does hereby amend its 1990 GENERAL FUND BUDGET (as amended April 10, 1990) as follows:

<u>ACCOUNT</u>	<u>ORIGINAL AMOUNT</u>	<u>AMENDED AMOUNT</u>
CONSTRUCTION-GENERAL FUND	\$477,200 *	\$ 25,000
ENGINEER-GENERAL FUND	*	10,000
CONSTRUCTION-CAPITAL PROJECTS	*	980,000
ENGINEERING-CAPITAL PROJECTS	*	20,000
CAPITAL IMPROVEMENTS BONDS (1970):		
PRINCIPAL RETIREMENT	350,000	200,000

(*represents total figure)

Chairman Duet presented the proposed budgets for 1991 to the Board, which the Committee recommends adopting. Chairman Duet explained that the success of the port in obtaining outside revenues substantial increases in lease revenues and doubling of revenues from dock fees has resulted in the largest budget ever for the Commission. He noted the largest proposed expenditures as being for construction of the projects included in the Capital Projects Fund and noted that the budget includes salary adjustments of the Ports unclassified employees which are the Executive Director adjusted to \$57,500 and the Harbor Police Chief adjusted to \$30,000. Chairman Duet further stated that the Finance Committee conducted a survey of Ports with similar budgets and even with the adjustment, the Executive Director's salary was below average. He also noted the increase in port maintenance to \$150,000 was due to the increase of facilities to maintain and equipment and vehicle purchases experienced an increase due to the need for an extra harbor police vehicle and a backhoe for 1991. Upon motion by Brent A. Duet, seconded by Roland J. Guidry and unanimously passed, the Board of Commissioners does hereby adopted the General Fund Budget for the year 1991 to serve as the operating budget for the same period:

GREATER LAFOURCHE PORT COMMISSION
1991 GENERAL FUND BUDGET

BEGINNING FUND BALANCE \$1,250,000

REVENUES:

AD VALOREM TAXES	\$ 650,000
REVENUE SHARING TAXES	65,000
GRANTS	1,835,000
LEASE RENTALS-PORT FOURCHON	1,750,000
OFFICE RENTALS	9,000
LOADING DOCK FEES	50,000
WATER SALES	5,000
PORT ADVERTISERS	3,000
INTEREST ON INVESTMENTS	100,000
MISCELLANEOUS REVENUES	<u>3,000</u>

TOTAL REVENUES 4,470,000

TOTAL \$5,270,000

EXPENDITURES:

SALARIES	\$ 370,000
PER DIEMS	28,000
ADVERTISING	6,000
AUTO & BOAT-FUEL & OIL	40,000
AUTO & BOAT-PARTS & REPAIRS	50,000
AUTO & BOAT-RADIO REPAIRS	5,000
BANK FEES	3,000
BUILDING MAINTENANCE	7,000
DUES AND SUBSCRIPTIONS	20,000
GENERAL PORT MAINTENANCE	150,000
HOSP. INS. CONTRIBUTIONS	75,000
CANCER CONTRIBUTIONS	5,000

RETIREMENT SYSTEM CONTRIBUTIONS	35,000	
GENERAL INSURANCE	100,000	
LEASES-PORT FOURCHON	185,000	
LEGAL & ACCOUNTING FEES	25,000	
OFFICE & SUPPLIES	15,000	
WAREHOUSE SUPPLIES	5,000	
TELEPHONE	15,000	
PROJECT FEASIBILITY STUDY	19,000	
TOOL ALLOWANCE	5,000	
TRAVEL	20,000	
UTILITIES	28,000	
ASSESSOR'S COMPENSATION	34,000	
MISCELLANEOUS	35,000	
MISCELLANEOUS-CONTINGENCY	100,000	
HARBOR POLICE EXPENSE	25,000	
EQUIPMENT & VEHICLE PURCHASES	75,000	
CONSTRUCTION	3,688,000	
ENGINEERING	300,000	
		<u>1,480,000</u>
TOTAL OPERATING EXPENDITURES		
OPERATING TRANSFERS OUT:		
CAPITAL PROJECTS		3,988,000
DEBT SERVICE		<u>252,000</u>
		4,240,000
TOTAL OPERATING TRANSFERS OUT		
ENDING FUND BALANCE		<u>0</u>

IT IS FURTHER RESOLVED that the Board of Commissioners does hereby adopt the Capital Construction Fund Budget for the years 1991-92 to serve as the construction budget for that same period:

GREATER LAFOURCHE PORT COMMISSION
1991-92 CAPITAL PROJECTS FUND BUDGET

MULTI-USE DOCK:

TOTAL PROJECT COST		\$2,380,000
STATE SHARE	\$1,785,000	
PORT SHARE	<u>595,000</u>	<u>2,380,000</u>
		-0-

IMPROVEMENTS TO SLIP #1:

TOTAL PROJECT COST		\$ 150,000
PORT SHARE		<u>150,000</u>
		-0-

PAVILION AND RESTROOMS
(PUBLIC BOAT DOCK):

TOTAL PROJECT COST		\$ 100,000
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STATE SHARE	\$ 50,000	
PORT SHARE	<u>50,000</u>	<u>100,000</u>
		-0-

BULKHEAD - E-SLIP

TOTAL PROJECT COST		\$ 385,000
PORT SHARE		<u>385,000</u>
		-0-

PUBLIC WAREHOUSE:

TOTAL PROJECT COST		\$ 238,000
PORT SHARE		<u>238,000</u>
		-0-

PORT DREDGING:

TOTAL PROJECT COST		\$ 735,000
PORT SHARE		<u>735,000</u>
		-0-

TOTAL CONSTRUCTION & ENGINEERING		\$3,988,000
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IT IS FURTHER RESOLVED that the Board of Commissioners does hereby adopt the Debt Service Fund Budget for the year 1991 to serve as the debt service fund budget for the same period:

GREATER LAFOURCHE PORT COMMISSION
1991 GENERAL FUND BUDGET

CAPITAL PROJECTS FUND

BEGINNING FUND BALANCE		\$ 0
REVENUES:		
OPERATING TRANSFERS IN		3,988,000
EXPENDITURES:		
CONSTRUCTION	\$3,688,000	
ENGINEERING	<u>300,000</u>	
TOTAL EXPENDITURES		3,988,000
ENDING FUND BALANCE		<u>0</u>

DEBT SERVICE FUND

BEGINNING FUND BALANCE		\$	0
REVENUES:			
OPERATING TRANSFERS IN			252,000
EXPENDITURES:			
PRINCIPAL RETIREMENT (1984 BONDS)	\$ 80,000		
INTEREST EXPENSE (1984 BONDS)	<u>172,000</u>		
TOTAL EXPENDITURES			<u>252,000</u>
ENDING FUND BALANCE			<u>0</u>

EXECUTIVE COMMITTEE:

Commencing his report, President Doucet informed the Board that NL Industries, Inc. is requesting that the Commission consent to its assignment of their leases to Baroid Drilling Fluids, Inc., a subsidiary of NL Industries, Inc. Upon motion by Robert M. Champagne, seconded by Rodney J. Terrebonne and unanimously passed, the Board of Commissioners does hereby consent to the assignment of its leases by NL Industries, Inc. to Baroid Drilling Fluids, Inc.

President Doucet stated that the Committee had discussed adjusting the dock rental in the commercial marina. They recommend reducing the rental to \$200.00 per dock per month with no escalation during the term of the lease; however, lessee must maintain said docks. Upon motion by Dudley Bernard, seconded by Robert M. Champagne and unanimously passed, the Board of Commissioners does hereby reduce the rental of docks in the commercial marina to \$200.00 per month per dock, with no escalation during the term of the lease; however, Lessee must maintain said docks.

EXECUTIVE DIRECTOR'S REPORT:

Commencing his report, Director Falgout gave the Board a progress report for 1990.

In connection with the multi-use dock project, Director Falgout informed the Board that it was moving at a slow pace because of the EDA grant. The application will be submitted by South Central Planning & Development Commission tomorrow. It could take up to thirty days to review. Then hopefully, we will be asked to submit a formal application. Then the project can move forward.

Director Falgout informed the Board that he had received a request from FIST to shell a parking area on their lease site. They are experiencing a tremendous volume of containers now that the shipping is on a regular basis. They have land available but it is not able to support the weight of loaded containers when the soil is wet. Therefore, they have had to park the containers on the side of the road. They are requesting that the Commission put filter cloth and shells on their undeveloped site. Reimbursement will be made by increasing their rental accordingly. Upon motion by Roland J. Guidry, seconded by Dudley Bernard and unanimously passed, the Board of Commissioners does hereby authorize Director Falgout to proceed with placing filter cloth and shells on the undeveloped site leased by Fourchon International Shipping Terminal; which cost will be reimbursed by an increase of their rental.

In connection with the pavilion and restroom facilities at the recreational boat launch, Director Falgout called upon Port Engineer John Plaisance who stated that the plans and specifications were finished and had been sent to Baton Rouge for approval. He stated that the Board should authorize him to advertise for bids. Upon motion by Brent A. Duet, seconded by Rodney J. Terrebonne and unanimously passed, the Board of Commissioners does hereby authorize Port Engineer John J. Plaisance to advertise for and accept bids in connection with the project "Improvements to Public Boat Launch, Port Fourchon."

Director Falgout informed the Board that Trip Seafood, Inc. was still in arrears even though arrangements had been made for payment. He recommends sending a formal letter stating that they are to pay one and one-half's month's rent every month. If they do not keep this schedule, then their lease should be terminated immediately. Upon motion by Harrison Cheramie, Jr., seconded by Robert M. Champagne and unanimously passed, the Board of Commissioners does hereby authorize Director Falgout to write to Trip Seafood, Inc. requesting that they pay one and one-half month's rent every month to bring the arrearage up to date; however, if this schedule is not adhered to, then the lease will be terminated immediately.

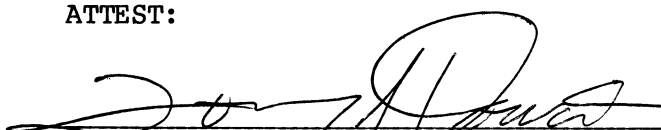
OTHER BUSINESS:


Board Member Brent Duet thanked Chief Guidry and his staff for their assistance during the recent Bayou Christmas boat parade.

Board Member Roland Guidry stated that he has seen tremendous growth of the port during the last few years.

There being no further business, upon motion by Roland J. Guidry, seconded by Robert M. Champagne and unanimously passed, the Board adjourned.

ATTEST:


Toney J. Doucet, President


Harrison Cheramie, Jr., Secretary