

**GREATER LAFOURCHE PORT COMMISSION**

**AGENDA**

**June 12, 2019 at 10:30AM**

**Administration Office • 16829 East Main St • Cut Off, LA 70345**

*(Revised: June 11, 2019 at 9:05AM)*

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approve minutes for May 8, 2019 regular meeting
- V. Executive Director's Report
  - A. Northern Expansion
    - 1. Northern Expansion Slip C 400' East Part 2 Bulkhead (*Picciola & Associates*)
    - 2. Minor Cheramie Sr. Road Paving (*Angelette-Picciola*)
  - B. Airport Projects
    - 1. Aircraft Operations
    - 2. Airfield Drainage Improvements – Design Phase (*Duplantis Design Group*)
    - 3. Runway Approach Easement (RPZ)
    - 4. Airport Road Culvert Improvements (*Picciola & Associates*)
  - C. Other Projects
    - 1. SLLD – LA 1 Re-Alignment and Flood Wall (*Picciola & Associates*)
    - 2. Section 203 Feasibility Study (*GIS Engineering*)
    - 3. CCTV Slip B Camera and Equipment
    - 4. Belle Pass Tower Upgrades
    - 5. Port Security Grant Application
- VI. Update from LA 1 Coalition
- VII. Public Comment
- VIII. Committee Reports
  - A. Executive Committee
    - 1. Consider approving the request from Piranha Properties for a Landlord's Release and Consent for site GLF202-1
    - 2. Consider approving the request from Lafourche Parish Drainage District to extend office space lease at the Port Complex
    - 3. Consider approving the request from the Ambulance Service District to extend office space lease at he the EOC
    - 4. Consider approving the request from Express Supply and Steel to lease site GLF205
    - 5. Consider adopting a resolution authorizing a grant application and matching funds for the Land & Water Conservation program
    - 6. Consider approving the Cooperative Endeavor Agreement with the South Lafourche Levee District for cameras at the floodgates
  - B. Permits & Waterways Committee
    - 1. Review permits from Marquis Resources, LLC; LOOP, LLC; Texas Petroleum Investment Company; South Lafourche Levee District; Allan Company – Golden Meadow, LLC; GeoEngineers, Inc.; and Texas Petroleum Investment Company
  - C. Construction and Development Committee
    - 1. Consider awarding the lowest responsive bid for Slip C 400' East Part 2 Bulkhead project
    - 2. Consider adopting the DOTD Resolution Certifying Compliance with Public Bid Laws for Slip C 400' East Part 2 Bulkhead project
  - D. Finance Committee
    - 1. Consider approving payment of May 2019 invoices and recognize expenditures over \$10,000
    - 2. Consider approving the 2018 audited financial statements
    - 3. Consider approving the 2019 January to April unaudited financial statements
    - 4. Consider approving the out of state travel requests
- IX. Any Other Business
- X. Public Comment
- XI. Adjournment

*Serena L. Bruce, Legal/Projects Assistant  
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*In accordance with the Americans with Disabilities Act, if you need special assistance, please contact us at (985) 632-6701, describing the assistance that is necessary.*

**OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION**  
**June 12, 2019**

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, June 12, 2019 at 10:30AM at the Administration Office 16829 East Main Street, Cut Off, LA 70345.

President Cheramie called the meeting to order and Secretary P. Gisclair then called roll.

ATTENDED: Harris Cheramie, Jr., Perry Gisclair, Jimmy Lafont, Rodney Gisclair, Curtis Pierce, John Melancon, Jr., Mike Callais, and Kris Callais

ABSENT: Larry Griffin

Upon motion by Melancon second by P. Gisclair, with no public comment, the board unanimously approved the minutes for May 8, 2019 regular meeting.

**Executive Director's Report**

Northern Expansion - Engineer Joe Picciola reported Slip C 400' East Part 2 Bulkhead project bid opening was May 9<sup>th</sup> with the lowest bid from Sealevel Construction for the base bid amount of \$2,585,603. The recommendation is to award the base bid. He stated the alternate bid was for longer sheets, but the Port will not go that route at this time. Engineer Larry Picciola reported Byron E. Talbot Contractor is on site for the Minor Cheramie Sr. Road Paving project. They have placed limestone on approximately 1,000 ft of new road at the end. They plan to install the cross culverts this week and will continue placing stone. They also dug the ditches in that section. Executive Director Chett Chiasson reported this project is funded by Capital Outlay with State funds of \$1.7 million. Melancon questioned the time of completion, which Picciola replied it is a 120-day contract, approximately 10 weeks remaining.

Airport Projects – Davie Breaux reported in May the aircraft operations were 2593, with 11,481 passengers, and 16,633 vehicles. He stated the Airfield Drainage Improvements is being advertised with bid opening scheduled on June 27th. We did receive notice of grant award of \$243,000 from FAA on non-entitlement funds. Bryce Autin reported we are waiting feedback from the Allain Land Company for the Runway Approach Easement (RPZ) servitude and lease agreement. Engineer Joe Picciola reported the Airport Road Culvert Improvements are complete and in the lien period. Chiasson stated this project totaled \$478,000 with funding from LA DOTD Aviation of \$132,000.

Other Projects – Engineer Joe Picciola reported Byron E. Talbot Contractors poured concrete last week for the base of the gates for the LA 1 Re-Alignment and Flood Wall project. They plan to pour concrete next week for the walls. They are behind schedule supposed to finish in July but may be pushed to August. Chiasson questioned when one lane closures are expected, which Picciola replied probably in early August when they do the tie-ins for the asphalt work. Engineer John Plaisance reported on Section 203 Feasibility Study. GIS is preparing to respond to the comments received by the Corps. There is a scheduled meeting with the Corps ASA's office on July 1<sup>st</sup> in DC. Chiasson stated they are requesting more information on dredging, elevations, and economic reviews and they want the response in a certain format. April Danos reported the final CCTV Slip B & C Camera and Equipment site is scheduled to be complete June 24<sup>th</sup>. The structural analysis of the Belle Pass Tower is being done to determine the size of the new tower to install. Danos then updated the board on the 2019 Port Security Grant Application submitted for \$1,001,561 with cost share of \$751,171 federal and \$250,390 GLPC. The 5 projects are: sustain and maintain security systems, upgrade risk mitigation plan, upgrade access control system, install two license plate readers in Fourchon along LA3090, and cyber security intelligence information sharing network monitoring project.

Update from LA 1 Coalition – Henri Boulet reported the State Legislature just passed the most significant infrastructure spending bill this state has had in many years. Infrastructure supporters from around the state are waiting the Governor to sign this bill into law. House Bill 578 rededicates BP Economic damage monies the state will receive over the next 13 years to several large bridge and highway projects including Phase II of the LA 1 Project. Upon the Governor signing this bill, over \$670 million will be invested in infrastructure statewide. These funds do not take away from BP coastal monies scheduled to benefit numerous coastal projects in our region. Relative to LA 1, this funding provides about 45% of the funding needed to construct 8.3 miles of elevated highway between Golden Meadow and Leeville. The Coalition's focus now shifts to amassing the remaining 55% of the Phase II construction cost. We will be working closely with our state and our federal delegation in Washington in hopes of securing a federal matching investment. The LA 1 Coalition wishes to thank our entire Bayou Region state legislative delegation for working hard in Baton Rouge to generate support for this bill. We send an additional thank you to Representative Tanner Magee of Houma for carrying the bill through the House of Representatives, and Representative Gisclair and Zeringue for supportive statements during an intense house debate. We thank our State Senator Norby Chabert for protecting the critical funds for LA 1 during the Senate Finance Committee negotiations, and it is appropriate that we thank Senator Ward, Senator LaFleur and Senator Cortez for negotiating all state regions request to gain some of these economic damage proceeds. I also thank the LA 1 Coalition Executive Committee, under Chett's leadership for allowing the Coalition to play a role which provided the bill significant lobbying and social media support. This was something new that we tried that was very successful. Lastly, I thank all the citizens of our area who sent in over 21,000 advocacy emails to legislators and whose voices made a difference for our community's future. P. Gisclair thanked Boulet for a job well done.

Chiasson announced new Harbor Police Chief Michael Kinler who will start June 17<sup>th</sup>. We now have our full team in place, for a while we didn't have an Airport Manager or Harbor Police Chief. The board welcomed Kinler. With no public comment, the board moved to committee reports.

### **Committee Reports**

Executive Committee - The committee met May 22<sup>nd</sup> in Fourchon present were Cheramie, R. Gisclair, P. Gisclair, and Melancon. They also met June 10<sup>th</sup> in Cut Off with all members present.

Upon motion by P. Gisclair second by K. Callais, with no public comment, the board unanimously approved the request from Piranha Properties for a Landlord's Release and Consent for site GLF202-1.

Upon motion by Pierce second by Lafont, with no public comment, the board unanimously approved the request from Lafourche Parish Drainage District No. 1 to extend the office lease at the Port Complex for an additional year.

Upon motion by M. Callais second by R. Gisclair, with no public comment, the board unanimously approved the request from the Ambulance Service District No. 1 to extend office lease at the EOC in Port Fourchon for an additional 5 years.

Upon motion by Pierce second by K. Callais, with no public comment, the board unanimously approved the request from Express Supply and Steel, LLC to lease site GLF205 a 1.16 acre tract along LA 3090 in Port Fourchon.

Upon motion by Lafont second by R. Gisclair, with no public comment, the board unanimously adopted a resolution authorizing a grant application and matching funds for the Land & Water Conservation Program. The actual project cost would be \$600,000 with a 50% cost share between the Port and LWCF. The project includes the planting, ecotourism, and environmental development of the mitigation area identified as the Port Fourchon Wetlands Trail.

Upon motion by Melancon second by M. Callais, with no public comment, the board unanimously approved the Cooperative Endeavor Agreement with the South Lafourche Levee District for a 50% cost share for the installation of cameras at the Larose Ted Gisclair Floodgates and replacement of cameras at the Golden Meadow Leon Theriot Locks.

Permits & Waterways Committee – The committee met May 22<sup>nd</sup> in Fourchon present were P. Gisclair, Pierce, Lafont and Cheramie. They also met June 10<sup>th</sup> in Cut Off with all present.

Chairman P. Gisclair presented to the board the permit from Marquis Resources, LLC. P. Gisclair stated that we did send a letter of concern. Chiasson stated the location of this permit is the same as the Port's Leeville Mitigation Dredge project that was completed for the LA 1 Phase II project. The Port wants to make sure Marquis Resources will be held responsible for any damages they may have created and not affect the Port's credits of the work we did. Chairman P. Gisclair then continued reviewing permits from LOOP, LLC and Texas Petroleum Investment Company. The Port sent a letter of concern to DNR for Texas Petroleum's prop washing quantity. Gisclair reviewed the permits from South Lafourche Levee District; Allan Company – Golden Meadow, LLC; GeoEngineers, Inc.; and Texas Petroleum Investment Company. The Port sent a letter of concern to DNR for Texas Petroleum's prop washing quantity.

Construction and Development Committee – The committee met May 22<sup>nd</sup> in Fourchon present were K. Callais, Lafont, Cheramie, with Griffin absent. They also met June 10<sup>th</sup> in Cut Off with Griffin absent.

Upon motion by K. Callais second by Pierce, with no public comment, the board unanimously accepted the lowest responsive bid from Sealevel Construction, LLC in the base bid amount of \$2,585,603 for Slip C 400' East Part 2 Bulkhead project. Chiasson stated DOTD Port Priority Program is funding \$2.3 million.

Upon motion by R. Gisclair second by P. Gisclair, with no public comment, the board unanimously adopted the DOTD Resolution Certifying Compliance with Public Bid Laws for Slip C 400' East Part 2 Bulkhead project.

Finance Committee – The committee met May 22<sup>nd</sup> in Fourchon present were Melancon, R. Gisclair, M. Callais, and Cheramie. They also met June 10<sup>th</sup> in Cut Off with all members present.

Upon motion by Melancon second by M. Callais, with no public comment, the board unanimously approved payment of May 2019 invoices and recognized expenditures over \$10,000 which total \$1,063,569.48.

Chairman Melancon presented for the board's consideration the 2018 audited financials. Mark Felger with LaPorte presented the highlights of the financial statements. He stated there are 3 reports that are involved in the audit. The first report is the independent auditor's report which resulted in an unmodified opinion. This opinion states that the financial statements are presented fairly in all material respects to general accounting principles. The second report is the yellow book report also known as the governmental auditing standards which resulted in no compliance findings and no deficiencies in internal controls. The third report is the Single Audit Report which was not required due to the federal expenditures below the \$750,000 threshold.

Some financial highlights are: net position of \$296.5 million (6.82% increase from 2017), annual operating revenues of \$28.6 million (9.6% increase), cash and investments of \$104.7 million (4.7% increase). The Port had operating profits of \$5.4 million (10.4% increase), net income before capital grants and extraordinary items of \$10.8 million (16.5% increase), capital grants of \$9,961,697 and expense and maintenance grants of \$110,000. The total revenues by source are identified on a graph as 65% self-generated fees, 23% state and federal capital construction grants, 8% ad valorem taxes, and 4% other. He then showed a graph of operating income by source of seaport revenue and airport revenue for the past 6 years. The total operating expense by function shows the majority being seaport expenses with feasibility study and Fourchon Island expenses. The total expenses and other uses of funds are identified on a graph as 39% of capital construction and purchased equipment, 20% of depreciation and disposal of assets, 12% salaries and benefits, 12% lease expense, 11% maintenance supplies and operation of facilities, 5% other operating expenses, and 1% fuel, oil, and retail items sold. Capital Construction grants vs. expenditures in 2018 expenses of \$14.8 million with \$10 million of grant funds. Felger then updated the board on the GASB Statement No. 68 dealing with pensions and adding the liability for the Port's share of the unfunded liability in retirement. As of December 31, 2018, the net pension liability is \$7.67 million. The 2018 pension expense is \$389,598 however the Port contributed \$841,128 to close the unfunded gap. Felger then updated the board on the GASB Statement No. 75 dealing with postemployment health care benefits. It resulted in a net position at January 1, 2018 of \$1,112,183. The 2018 expense was \$263,289, contributions of \$105,819 and liability totals \$4.5 million. He then stated

the report on statewide agreed upon procedures had no significant findings to report only two minor items discussed with management but were not considered deficiencies in internal controls. The management's response is included in the report. He then thanked Miranda and the Port staff for the cooperation and getting the information needed. Mickey Simon with LaPorte addressed the board stating he was the senior auditor on site to supervise the team during the field work and it all went smooth and all requests were provided in a timely manner.

Chiasson stated that we have been very successful over the years and have done a good job to be able to have \$104 million in cash. As you recall last meeting the financial analysis from Davenport, projected the need for \$370 million for the Port's future development of Fourchon Island, Slip D, and a significant commitment for the LA 1 project. The \$104 million looks and is good but we need more for what we want and need to do to move the Port forward. Melancon added to that list of projects the future of the Airport Corridor which we are working on for our community growth and economic involvement. Upon motion by Lafont second by P. Gisclair, with no public comment, the board unanimously approved the 2018 Audited Financial Statements.

Upon motion by Melancon second by R. Gisclair, with no public comment, the board unanimously approved the 2019 January to April unaudited financial statements.

Upon motion by Melancon second by Pierce, with no public comment, the board unanimously approved the out of state travel requests from Chett Chiasson and Bryce Autin to attend the Section 203 Study meetings with the Corps of Engineers in DC on July 1<sup>st</sup>.

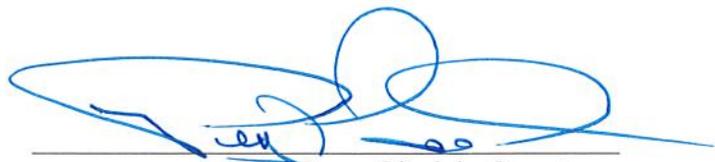
President Cheramie opened the floor for any other business. Davie Breaux reminded the public the Golden Meadow – Fourchon International Tarpon Rodeo is scheduled for July 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup>. Melancon stated the Cut Off Fishing Club Rodeo in Fourchon was very successful.

President Cheramie opened the floor for public comment. Cheramie commended Chett and the Port staff for doing a good job in Baton Rouge during this legislative session. Cheramie also reminded everyone to keep Mr. Larry Griffin in their prayers for a healthy recovery.

Upon motion by P. Gisclair second by K. Callais, the board adjourned the meeting at 11:15 AM.

ATTEST:

  
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Rodney Gisclair, Vice President

  
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Perry Gisclair, Secretary