

**GREATER LAFOURCHE PORT COMMISSION**

**AGENDA**

**December 13, 2017 at 10:30 AM**

**Administration Office · 16829 East Main St · Cut Off, LA 70345**

*(Posted: December 8, 2017 at 2:00PM)*

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider approval of minutes for November 8, 2017 regular meeting
- V. Executive Director's Report
  - A. Northern Expansion
    - 1. Northern Expansion Slip C 950' West Sweep Dredging (*Angelette-Picciola*)
    - 2. Northern Expansion GLF625 Site Improvements (*Angelette-Picciola*)
    - 3. Northern Expansion Slip C 939' West Bulkhead (*Angelette-Picciola*)
    - 4. Northern Expansion Slip C 1671' East Bulkhead (*Picciola & Associates*)
    - 5. Mitigation Dredge of Slip D (*J. Wayne Plaisance*)
  - B. Airport Projects
    - 1. Aircraft operations
    - 2. Taxiway Lighting and Runway LED upgrades (*Duplantis Design Group*)
    - 3. LOOP brine line replacement
  - C. Other Projects
    - 1. Section 203 Feasibility Study (*GIS Engineering*)
    - 2. LA 308 Airport Access Improvements
    - 3. LA 1 Phase 2 Leeville Mitigation Dredge
    - 4. Fouchon Bridge removal project
    - 5. Minor Chermie Sr. Road and Connector Road limestone project
  - D. Update from DOTD - Scott Rundell
- VI. Public Comment
- VII. Committee Reports
  - A. Executive Committee
    - 1. Consider approving the updated and revised Port policies
    - 2. Consider approving the request for a Consent and Estoppel Agreement for Martin Holdings, Offshore Support Services, and Fouchon Heavy Lift Leases
    - 3. Consider approving the Right of First Refusal extension with Edward Wisner Donation for Fouchon Island
    - 4. Consider approving the request from Grand Isle Shipyard for a Landlord Agreement
    - 5. Consider approving the request from Montco to extend Short Term Mooring Agreement
  - B. Permits & Waterways Committee
    - 1. Review permit from GLPC, Castex Energy and Shell Pipeline Company
  - C. Construction & Development Committee
    - 1. Consider approving Change Order No. 1 from Sealevel Construction for GLF625 Site Improvements
    - 2. Consider approving the Substantial Completion Certificate from Sealevel Construction for GLF625 Site Improvements
    - 3. Consider approving Change Order No. 1 from Crosby Dredging for Mitigation Dredge of Slip D
    - 4. Consider awarding lowest responsive bid for LA 1 Phase 2 Leeville Mitigation Dredge
  - D. Finance Committee
    - 1. Consider approving payment of November 2017 invoices and recognize expenditures over \$10,000
    - 2. Consider approving the November 2017 unaudited financial statements
    - 3. Consider approving the out of state travel requests
    - 4. Consider approving the 2018 Budget
- VIII. Any other business – None
- IX. Adjournment

*Serena L. Bruce, Legal/Projects Assistant  
Greater Lafourche Port Commission  
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(985)632-6701*

*In accordance with the Americans with Disabilities Act, if you need special assistance, please contact us at (985) 632-6701, describing the assistance that is necessary.*

**OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION**  
**December 13, 2017**

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, December 13, 2017 at 10:30 AM at the Administration Office 16829 East Main Street, Cut Off, LA 70345.

President Gisclair called the meeting to order and Secretary Cheramie called roll.

**ATTENDED:** Chuckie Cheramie, Perry Gisclair, Kris Gaudet, Rodney Gisclair, Larry Griffin, John Melancon, Jr., Jimmy Guidry, and Ervin Bruce

**ABSENT:** Curtis Pierce

Upon motion by Griffin second by Bruce, with no public comment, the board unanimously approved the minutes for November 8, 2017 regular meeting.

**Executive Director's Report**

Northern Expansion – Engineer Larry Picciola reported RLB Contracting completed the Slip C 950 LF West Sweep Dredge and is in the process of requesting the clear lien. Regarding the liquidated damages, RLB accepted the 74 days of \$72,150. Engineer Picciola reported Sealevel Construction completed the GLF625 Site Improvements on November 28<sup>th</sup>. There is a change order of balancing quantities a decrease of \$59,377 and the substantial completion certificate later to consider. Engineer Larry Picciola reported Sealevel Construction has installed 4 deadman and working on installing 2 a week for the Slip C 939 LF West Bulkhead project. All brackets for bumper pipes are complete. Melancon questioned if they will finish on time, which Picciola replied yes. Engineer Joe Picciola reported Crosby Dredging completed the test piles and started excavating for deadman for the Slip C 1671 LF East Bulkhead project. They should start receiving piles next week to start driving. Engineer John Plaisance reported Crosby Dredging is making good progress and moved to the mitigation area for Mitigation Dredge of Slip D. There is a change order later to consider for the additional 68,000 cubic yards and 45 days for the LA 3090 work added by the Port an increase of \$203,640. Chiasson reported Friday in Port at the boat launch there were mangrove seeds in abundance so we got maintenance to scoop them up to plant in mitigation area. We will see if they grow.

Airport Projects – R. Osborne reported in November the aircraft operations were 2,477 with 8,037 passengers and 4,652 vehicles. Regarding the Taxiway Lighting and Runway LED upgrades, Sun Industries is boring trenches along the taxiway. They plan to start light fixtures next week. Troy Construction is close to completing the LOOP brine line replacement. They should complete by Christmas and will work on Phase 2 next year. Chiasson reported the new Vinton Crosby Airport Maintenance Shop sign has been installed and the family has been notified.

Other Projects – Dustin Malbrough with GIS Engineering reported on the Section 203 Feasibility Study. The Water Institute provided data to update the cost estimate. It looks favorable with no concerns. They are still waiting on LNG information from the Corps of Engineers which we expect within the next 2 weeks. He stated Joni is working with Energy World to get vessel sizes and water depth needed. The plan is to have all information by January 1<sup>st</sup> to finalize report. We continue to coordinate with agencies on the EIS for feedback on any impacts to be resolved before public notice in April/May 2018. The EIS is 65% complete and plan to meet the April deadline to send to the Corps' ASA office. Engineer Joe Picciola reported the plans and permits are completed for the LA 308 Airport Access Improvements. The Parish is working on the title opinion and cooperative endeavor agreements with the Port and Water District. Once those are finalized, we will be ready to go out for bid. Engineer Larry Picciola reported bids were received yesterday for the LA 1 Phase 2 Leeville Mitigation Dredge project. There were 5 bids received with the lowest bid from Magnolia Dredge and Dock of \$624,850.00. The estimated amount was at \$850,000. Magnolia's bid is in order and recommend award. Magnolia does have a dredge ready to move in as soon as

the award and contracts are signed. Chiasson stated the bids for the DOTD construction of Segment 2E came in today with lowest bid from James Construction in the amount of \$13,248,581.59. Engineer Joe Picciola reported the Fourchon Bridge removal project had its pre-bid meeting last week and the bid opening will be December 19<sup>th</sup>. Melancon questioned the number of interested bidders, which Picciola replied over 100 people viewed it online and approximately 25 people attended the pre-bid meeting. D. Breaux reported on the end of the year limestone projects. Limestone was added to the Connector Road due to the incident in 2017 when it was needed for safety access and we added limestone to extend the Minor Cheramie Sr. Road to accommodate the new bulkhead construction.

Update from DOTD - Scott Rundell with DOTD reported the new construction of Segment 2E is estimated to begin late Spring. We ask for your patience during construction since it will be one lane of traffic and urge the public to use caution for your safety. The L-shaped elevated intersection in Leeville will be built out into a T-intersection providing better turning radius. The intersection will extend northward over 400 ft. The Port has agreed to provide a construction canal for the contractor. It is anticipated that approximately \$340 million will be needed to complete the remaining segments of Phase 2. Regarding tolls, a press release was sent out yesterday of the new rates which happens every 5 years. The increase will begin January 1<sup>st</sup> as follows: 2-axle \$3.75, 2-axle (dually) \$5.50, 3-axle \$5.50, etc. DOTD will be replacing signs on December 27<sup>th</sup>. In 2017 there were 4 closures and 5 previous to that. 2017 Accomplishments are as follows: relocated toll booth under canopy, installed new cameras, replaced and upgraded manual toll lane equipment, completed the Grand Isle resident verification project, and tag swap project of replacing hard cases with less expensive tags. He then presented slides to report on the LA 1 revenue and traffic statistics since 2011. In 2016 a total of 1,255,184 vehicles with \$5,414,514 of revenue and in 2017 a total of 1,070,528 vehicles with \$4,652,536 of revenue. Customer Service statistics show less notification letters were sent out this past year due to less violations and accounts up to date. Violations also dropped from 2014 of \$60,932 to 2017 of \$13,931. The hard case tag swap was a big project. There were 6,117 hard case tags issued and we are down to 867 which will be turned off on December 31, 2017 so customers need to contact GeauxPass if they receive a violation due to this and we will swap them with a new tag. The Grand Isle resident verification project qualified 552 residents. Lastly, we received our 4<sup>th</sup> year clean legislative audit with no findings. Griffin stated that he threw away his old hard tag which Rundell replied that is fine if you put your new tag on. Gaudet questioned violations for out of state vehicles, which Rundell replied that there is a federal mandate for all states to be interoperable but we are in the process of working on the interoperability with TX, OK, KS, MN, FL, SC and NC which should happen this year. Also, we are looking at a new toll system which will allow more operations on out of state vehicles. R. Gisclair questioned if the increased toll for the next 5 years will offset the decline in traffic, which Rundell replied the traffic is starting to stabilize rather than decrease. If we stabilize our traffic and with the increase we will be able to collect more money. He stated last year the bond payment was \$6.2 million but we only collected \$4.6 million so we had some money in reserve to pay the difference. We want to meet that payment without the state to back that money. Hopefully in the future everything improves and we get our traffic back up. It has been a very positive year this year.

President P. Gisclair opened the floor to public comment, Kristine Russell addressed the board announcing her role as the District Attorney for Lafourche. Katie Deroche with Gulf Economic Survival Team (GEST) announced the upcoming release of the 2019 – 2024 National Outer Continental Shelf Oil and Gas Leasing Draft Proposed Program. The previous administration was not in support of expanding the OCS, however our current administration under President Trump is in favor of expanding the OCS which will be beneficial for the Gulf of Mexico. We are hopeful to see what is in the plan and GEST will have a statement once it is released. There will be a 90-day comment period once released and GEST is here to support Port Fourchon and assist with any comments.

#### **COMMITTEE MEETINGS:**

Executive Committee - The committee met December 1<sup>st</sup> in Cut Off present was P. Gisclair, Griffin, Melancon, and Cheramie. They also met December 11<sup>th</sup> in Cut Off with all present.

Upon motion by R. Gisclair second by Melancon, with no public comment, the board unanimously approved the updated and revised Port Policy Manual.

Upon motion by Bruce second by Guidry, with no public comment, the board unanimously approved the request for a Consent and Estoppel Agreement for Martin Holdings, Offshore Support Services, and Fourchon Heavy Lift Leases.

Upon motion by Griffin second by R. Gisclair, with no public comment, the board unanimously approved the Right of First Refusal extension of 6 months with Edward Wisner Donation for Fourchon Island.

Upon motion by Cheramie second by Gaudet, with no public comment, the board unanimously approved the request from Grand Isle Shipyard for a Landlord Agreement for lease sites GLF609, GLF610 and GLF193. A financial agreement of moveable personal property (collateral) to secure its obligations of the agreement.

Upon motion by Melancon second by Guidry, with no public comment, the board unanimously approved the request from Montco Offshore to extend the Short-Term Mooring Agreement in Flotation Canal.

Permits & Waterways Committee - The committee met December 1<sup>st</sup> in Cut Off present was Cheramie, P. Gisclair, Griffin, and Pierce. They also met December 11<sup>th</sup> in Cut Off with all present.

Chairman Cheramie presented for the board's review permits from GLPC for Fourchon Northern Expansion tidal creeks, Castex Energy for a well in Little Lake Golden Meadow, and Shell Pipeline Company for repair work on a pipeline in Clovelly. Griffin stated the cables on one of the northern piles near the Theriot Locks need repair.

Construction & Development Committee - The committee met December 1<sup>st</sup> in Cut Off present was Bruce, Griffin, P. Gisclair, and R. Gisclair. They also met December 11<sup>th</sup> in Cut Off with all present.

Upon motion by Melancon second by Guidry, with no public comment, the board unanimously approved Change Order No. 1 from Sealevel Construction a decrease of \$59,377 and 5 additional days for GLF625 Site Improvements.

Upon motion by Bruce second by R. Gisclair, with no public comment, the board unanimously approved the Substantial Completion Certificate dated November 28, 2017 from Sealevel Construction for GLF625 Site Improvements.

Upon motion by Bruce second by Melancon, with no public comment, the board unanimously approved Change Order No. 1 from Crosby Dredging an increase of \$203,640 and 45 additional days for Mitigation Dredge of Slip D.

Upon motion by Cheramie second by Melancon, with no public comment, the board unanimously accepted the lowest responsive bid from Magnolia Dredge & Dock in the amount of \$624,850 for LA 1 Phase 2 Leeville Mitigation Dredge.

Finance Committee - The committee met December 1<sup>st</sup> in Cut Off present was Melancon, Guidry, P. Gisclair, and Gaudet. They also met December 13<sup>th</sup> in Cut Off with all present.

Upon motion by Melancon second by Guidry, with no public comment, the board unanimously approved payment of November 2017 invoices and recognized expenditures over \$10,000 which total \$3,497,973.14.

Upon motion by Melancon second by Cheramie, with no public comment, the board unanimously approved the November 2017 unaudited financial statements.

Upon motion by Melancon second by Cheramie, with no public comment, the board unanimously approved the out of state travel requests from Jason Plaisance and Scott Bynum to attend the Seaport Security Anti-Terrorism Training in South Carolina February 25<sup>th</sup> – March 2<sup>nd</sup>.

Chairman Melancon presented for the board's consideration approving the 2018 Budget. Finance Director Miranda Parker presented the highlights of the budget. The Port revenues of \$28 million less direct cost of \$8.8 million equals a gross profit of \$19.1 million, less operating expense of \$16.2 million equals operating profit of \$2.8 million, plus non-operating revenues \$16.3 million, equals net income of \$19.1 million. The statement of cash flows covers the expected 2018 beginning cash to be \$100 million, with that we add the net income of \$19.1 million, plus the depreciation expense of \$7.7 million, less capital purchases of \$891,080, less capital projects of \$30.8 million, plus deferred revenues and receivables, equals an ending cash of \$94.1 million, less the future Fourchon Island project of \$50 million, equals an ending cash of \$44.1

million. The overall operating budget \$25,142,866, capital budget \$31,763,014, and non-operating budget \$5,520,319 totals the 2018 Budget of \$62,426,199.

Chiasson then presented highlights of the proposed projects for 2018 as follows: Seaport projects are the Slip C 1671' East Bulkhead \$10.2 million with \$8.7 million funded by DOTD Port Priority, the completion of Slip C 939' West Bulkhead \$2.7 million, the completion of Mitigation Dredge of Slip D \$736,360, Slip C 939' West Dredge \$650,000, Slip C 1671' East Dredge \$1.3 million, and possibly a Nerby Collins Boat Lift \$125,000. Other projects are repairs to the bulkhead and wharves at the Public Boat Launch. The completion of the Seaport Deep Draft Feasibility Study \$2.3 million, Highway Embankment Stabilization & Bayou Cleanup \$100,000 each, and soil borings of Fourchon Island \$150,000. We also have paving on Minor Cheramie Sr. Road, dredging Flotation Canal and Slip D, a Beach Maintenance project, and N. Doucet Road striping and road repairs. Airport projects are to continue SL Industrial Park development for housing, completion of the Taxiway Lighting and Runway LED Upgrades which is funded by FAA and DOTD, and Airport Road culvert and drainage repairs. Gaudet questioned if we plan on a maintenance dredge of Bayou Lafourche, which Chiasson replied possibly if we receive the final Assumption of Maintenance Agreement from the Corps but it may be 2019. Regarding the Corps, they do have a maintenance budget and did pass a supplement for Hurricane Harvey damages which may include some work in Belle Pass and the Jetty Extension that needs to be done. Melancon commended Chiasson and Ms. Parker and the staff for getting the budget done. Upon motion by Melancon second by Gaudet, with no public comment, the board unanimously approved the 2018 Budget in the amount of \$62,426,199.

President P. Gisclair then opened for any other business. D. Breaux reported Fourchon Oilman's Award Banquet gave out \$35,000 to local organizations and schools and \$10,000 of scholarships. He stated the past 7 years combined total \$600,000 given out to the community.

Each Commissioner then wished everyone a Merry Christmas and a prosperous New Year.

Upon motion by Cheramie second by Gaudet, the board adjourned at 11:27AM.

ATTEST:

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Perry Gisclair, President

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Harris "Chuckie" Cheramie, Jr., Secretary

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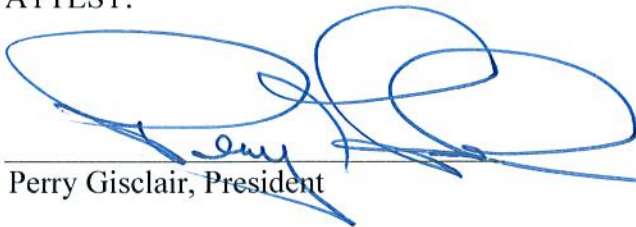
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