

Greater Lafourche Port Commission

AGENDA

April 8, 2015 at 10:30 AM

Administration Building · 16829 East Main St · Galliano, LA

(Revised: April 7, 2015 at 9:20 AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider approval of minutes for March 11, 2015 regular meeting and March 18, 2015 special meeting
- V. Executive Director's Report
 - A. Northern Expansion**
 - 1. Northern Expansion Slip C Bulkhead (J. Wayne Plaisance)
 - 2. Northern Expansion Slip C West Sweep Dredge (J. Wayne Plaisance)
 - 3. Northern Expansion Slip C East Sweep Dredge (J. Wayne Plaisance)
 - B. Airport Projects**
 - 1. Glide Slope (LPA/Baker)
 - 2. Apron Expansion (LPA/Baker)
 - 3. Pump Station – Pipe Replacement (Angelette-Picciola)
 - C. Port Security and Grant Projects**
 - 1. Cybersecurity and Resiliency (2013)
 - 2. Airport Cameras
 - 3. Port Wide Sustain & Maintain (2014)
 - 4. Risk Mitigation Plan (2014)
 - D. Other Port Projects**
 - 1. Assumption of Maintenance Study (URS)
 - 2. Storm Harbor Marina (J. Wayne Plaisance)
 - 3. Nerby Collins Commercial Marina Bulkhead (J. Wayne Plaisance)
 - 4. N. J. Theriot Road Elevation & Improvements (Angelette-Picciola)
 - 5. FEMA: Breakwaters (Picciola & Associates)
 - E. Update from LA 1 Coalition**
- VI. Committee Reports
 - A. Executive Committee**
 - 1. Consider approving the request from LLOG and HOS Port to lease mooring dolphins
 - 2. Consider approving the request from Weeks Marine for short term mooring in Slip C
 - 3. Consider approving the request from Ecoserv for Landlord Consent for site GLF628
 - 4. Consider approving the request from Rotorcraft Leasing Company to construct parking pads
 - B. Permits & Waterways Committee**
 - 1. Review permit applications from Terry Serigny, USDA-NRCS, Hilcorp Energy Company, and LOOP, LLC
 - C. Construction & Development Committee**
 - 1. Consider approving Change Order No. 5 from Johnson Bros for the Slip C Bulkhead project
 - 2. Consider approving Change Order No. 1 from Coastal Dredge for Slip C West Sweep Dredge project
 - 3. Consider approving Substantial Completion Certificate from Coastal Dredge for Slip C West Sweep Dredge Project
 - 4. Consider approving lowest responsive bid for Slip C East Sweep Dredge project
 - 5. Consider approving the Cooperative Endeavor Agreement with the Lafourche Parish Water District for the waterline extension along Apache Road at the SL Industrial Park
 - 6. Consider approving the Clear Lien Certificate from Low Land for the Airport Pump Station Pipe Replacement project
 - D. Finance Committee**
 - 1. Consider approving payment of March invoices and recognize expenditures over \$10,000
 - 2. Consider approving 2014 Unaudited Financial Statements
 - 3. Consider approving the Louisiana Compliance Questionnaire
 - 4. Consider approving out of state travel requests
- VII. Any other business - None
- VIII. Public Comment – None
- IX. Adjournment

*Serena L. Bruce, Legal/Projects Assistant
Greater Lafourche Port Commission
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OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
April 8, 2015

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, April 8, 2015 at 10:30 AM at the Administration Building 16829 East Main Street, Galliano, LA.

President Gisclair called the meeting to order and Secretary Cheramie called roll.

ATTENDED: Chuckie Cheramie, Perry Gisclair, Kris Gaudet, Donald Vizier, Wilbert Collins, Larry Griffin, John Melancon Jr., Jimmy Guidry, and Ervin Bruce

ABSENT: None

Upon motion by Griffin and second by Guidry, with no public comment, the board unanimously approved the minutes for March 11, 2015 regular meeting and March 18, 2015 special meeting.

Executive Director's Report

Northern Expansion – Engineer John Plaisance reported on Slip C East Bulkhead of 1600' that the contractor is essentially complete and we have a final inspection scheduled for tomorrow. Plaisance reported that the Sweep Dredge project of Slip A and Slip C is substantially complete and on the agenda for approval. The punch list items contain some cleanup and touchup paint on the bulkhead. Plaisance reported that the Slip C East Sweep Dredging project bid opening last week resulted in a low bid from Coastal Dredging of \$890,000.

Airport Projects – Airport Manager Joe Wheeler reported that FAA is on site today doing the ground inspection of the Glide Slope project. We expect to have no issues to be able to schedule the flight check which can be next week or within the next 40 days depending on the schedule. The apron expansion is ahead of schedule. Byron E. Talbot has moved the Phase 2 paving date to April 21st. The clear lien certificate for the Pump Station Pipe Replacement project is later on the agenda for acceptance. The aircraft operations for the month of March were 3,828 with a passenger count of 10,122. Joe Wheeler stated that since this is his last meeting he wanted to show his appreciation to the board for this opportunity, the great staff, and wonderful experience of working here. He hopes to stay in touch. The board responded good luck and thanks for your service, time, and we look forward to a working relationship with you in the future.

Port Security and Grant Projects – April Danos reported that the Cybersecurity and Resiliency project is scheduled to be complete by August 31st. The 11 Airport Cameras are online. We continue to process paperwork for the maintenance of cameras as part of the Port Wide Sustain & Maintain project. We received 6 proposals for the Risk Mitigation Plan which we will be interviewing 2 applicants.

Other Port Projects – Joe Berlin with URS/AECOM reported that the Assumption of Maintenance Study has been submitted to the Corps of Engineers for final review and approval. Chiasson stated that during his travels to DC next week he has requested a meeting with the Corps of Engineers to discuss the report. Engineer John Plaisance reported that the Storm Harbor Marina is substantially complete with only minor painting and drainage work remaining. The Port did install the fence. Chiasson stated for the public the purpose the marina was built is to be used only during storms when commercial fishermen don't have a dock inside the levee system. He then showed photos of what happens during the storm with rising water and if vessels don't have a place to dock inside the system they sink, collide with others, or float onto land and roads. The fence was installed and we plan to install the gates in the next week at which time the signage and rules will be placed on the fence. Again, this is for emergency purposes only basically during storms to get inside the levee system for commercial fisherman's use. Vizier stated this is only for commercial fisherman, which Chiasson replied yes. The federal funding used to build this marina was specific to commercial fisherman use. Collins stated during storms in Empire the water

overtopped the levee and the boats were spread all over. He questioned if we are responsible for what boats damage, which Chiasson replied no. This marina is a use at your own risk.

Engineer Plaisance reported that the contracts are being signed by Dolphin Services for the Nerby Collins Commercial Marina Bulkhead project. Sandy Guidry reported Barriere is 95% complete on drainage work for the N. J. Theriot Road Improvements project. They plan to start hauling embankment for shoulders this week and begin bringing in limestone next week. Engineer Joe Picciola reported that Bertucci plans to receive the rock and mobilize on site later this week for the FEMA Breakwater project.

Update from LA 1 Coalition – Henri Boulet reported DOTD continues to progress with the final design of Segment C of the LA 1 project. A letting date is set for October 14th. Within the last month, I have met with the Secretary of Transportation and the DOTD's attorneys who have been finalizing the agreement between the state and companies providing the matching funds. The agreement is now in the Commissioner of Administration's hands for critique. There are some final issues we anticipate the state wanting further changes on, but the real issue is if the Governor and the legislature will ultimately place the requested \$25.5 million in Capital Outlay's Priority 1. To that end, I have met with the Governor's Transportation Policy Advisor and I am working with Senator Chabert and our delegation for their support. All of Phase 2 engineering continues to get worked on by HNTB and SIGMA, which is working on environmental permit assistance. For Phase 2C in Golden Meadow, the final plans are 60% complete, the state anticipates acquiring the finalized construction permits around the end of July, and the estimate remains at \$46.6 million. For Phase 2A the preliminary design plans are complete, and that estimate has gone down from \$60 million to \$43.4 million. For Phase 2B, the large 6-mile middle section between Golden Meadow and the future northern Leeville overpass crossing the Bollinger Canal, the preliminary design plans are complete and that estimate has gone down from \$235 million to \$230 million. Cheramie stated DOTD has all tickets go out within 30 days of the violation however when he went to sell a vehicle last month it showed he had 13 tickets on that vehicle and his license was suspended but he never receive one violation in the mail. He has a tag on the vehicle and should not have received any tickets they should have just taken the money from his account. He questioned when DOTD will straighten out their system. Boulet stated that he believes it was Scott Rendell with DOTD that presented that to the board and he can see if he can come update the board again on the system. He stated that is an error with the system if it is not taking the money from your account or even sending out the violation.

Committee Reports

Executive Committee - The committee met on April 6th in Galliano with Gisclair, Cheramie, Melancon, and Griffin present.

Upon motion by Collins and second by Melancon, with no public comment, the board unanimously approved the request from HOS Port to lease 9 mooring dolphins in Flotation Canal #16 to #24, and the request from LLOG Exploration to lease 3 mooring dolphins in Flotation Canal #25, #26, & #27.

Upon motion by Cheramie and second by Vizier, with no public comment, the board unanimously approved the request from Weeks Marine for a short-term mooring lease in Slip C during construction of the Caminada Headland Restoration project.

Upon motion by Guidry and second by Bruce, with no public comment, the board unanimously approved the request from Ecoserv for a Landlord Consent to Leasehold Mortgage Agreement for site GLF628 in Slip C.

Upon motion by Gaudet and second by Collins, with no public comment, the board unanimously approved the request from Rotorcraft Leasing Company to construct helipads of approximately \$413,000 which the Port would purchase the improvements and amortize it over the next 15 years as an improvement rental. The lease request extends the property by 385' with a Right of First Refusal on the remaining 252'.

Permits & Waterways Committee - The committee met on April 6th in Galliano with Chairman Cheramie, Gisclair, Griffin, and Collins present.

Cheramie presented for the boards review the permit applications from Terry Serigny, USDA-NRCS, Hilcorp Energy Company, and LOOP, LLC. Cheramie stated a letter will be sent objecting to the prop washing proposed in the Hilcorp's application.

Construction & Development Committee - The committee met on April 6th in Galliano with Chairman Bruce, Gisclair, Griffin, and Vizier present.

Upon motion by Cheramie and second by Bruce, with no public comment, the board unanimously approved Change Order No. 5 an increase of 60 calendar days from Johnson Bros for the Slip C Bulkhead project.

Upon motion by Guidry and second by Melancon, with no public comment, the board unanimously approved Change Order No. 1 to adjust final quantities an increase of \$39,465.50 and 12 calendar days from Coastal Dredging Co. for the Sweep Dredge of Slip C and Alternate Slip A.

Upon motion by Melancon and second by Guidry, with no public comment, the board unanimously approved the Substantial Completion Certificate dated March 18, 2015 from Coastal Dredging Co. for the Sweep Dredge of Slip C and Alternate Slip A.

Upon motion by Griffin and second by Bruce, with no public comment, the board unanimously awarded the lowest responsive bid of \$890,000 from Coastal Dredging Co. for Slip C East Sweep Dredge project.

Upon motion by Collins and second by Gaudet, with no public comment, the board unanimously approved the Cooperative Endeavor Agreement with the Lafourche Parish Water District for a 50/50 cost share to install a waterline along Apache Road at the SL Industrial Park.

Upon motion by Guidry and second by Melancon, with no public comment, the board unanimously acceptsthe Clear Lien Certificate from Low Land Construction Co. for the Airport Pump Station Pipe Replacement project.

Finance Committee - The committee met on April 6th in Galliano with Chairman Melancon, Gisclair, Gaudet, and Guidry present.

Upon motion by Melancon and second by Collins, with no public comment, the board unanimously approved payment of March invoices and recognized expenditures over \$10,000 which total \$2,948,294.55.

Upon motion by Cheramie and second by Melancon, with no public comment the board unanimously approved the 2014 Unaudited Financial Statements.

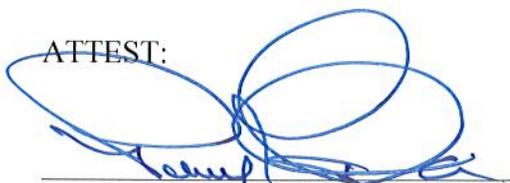
Upon motion by Melancon and second by Gaudet, with no public comment, the board unanimously approved the Louisiana Compliance Questionnaire for period ending December 31, 2014. James Rome reported this is approved annually and submitted to the auditors claiming the Port is in compliance with public bid laws, ethics, budgeting, accounting and auditing laws, open meeting laws, asset management, cash management, debt restrictions, revenue and expenditures, and specific laws that affect ports and airports.

Upon motion by Melancon and second by Guidry, with no public comment, the board unanimously approved the out of state travel request from Joni Tuck to attend the Tiger Grant Summit in Washington, DC on April 15th.

President Gisclair opened the floor for any other business. Vizier status on the lights at the new Leeville Boat Launch since next month is trawling season, which Chiasson replied he will check with the Parish on when they will be installed. Gisclair reminded the public it is National Autism Month if you know anyone with autism give them a hug and tell them they are special.

Upon motion by Cheramie and second by Gaudet, the board adjourned the board meeting at 11:05 AM.

ATTEST:



Perry Gisclair, President



Harris "Chuckie" Cheramie, Jr., Secretary