

# **Greater Lafourche Port Commission**

## **AGENDA**

**January 14, 2015 at 10:30 AM**

**Administration Building · 16829 East Main St · Galliano, LA**

(Revised: January 13, 2015 at 9:55 AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider approval of minutes for December 10, 2014 regular meeting and December 15, 2014 special meeting
- V. Executive Director's Report
  - A. Northern Expansion**
    - 1. Northern Expansion Slip C Bulkhead (J. Wayne Plaisance)
    - 2. Northern Expansion Slip C Sweep Dredge (J. Wayne Plaisance)
  - B. Airport Projects**
    - 1. Glide Slope (LPA/Baker)
    - 2. Apron Expansion (LPA/Baker)
    - 3. Pump Station – Pipe Replacement (Angelette-Picciola)
  - C. Port Security and Grant Projects**
    - 1. Cybersecurity and Resiliency (2013)
    - 2. Airport Cameras
    - 3. Port Wide Sustain & Maintain (2014)
    - 4. Risk Mitigation Plan (2014)
  - D. Other Port Projects**
    - 1. Assumption of Maintenance Study (URS)
    - 2. Storm Harbor Marina (J. Wayne Plaisance)
    - 3. N. J. Theriot Road Elevation & Improvements (Angelette-Picciola)
    - 4. Nerby Collins Commercial Marina Bulkhead (J. Wayne Plaisance)
    - 5. FEMA: Breakwaters
    - 6. Highway Embankment Stabilization project
  - E. Update from South Louisiana Economic Council**
- VI. Committee Reports
  - A. Executive Committee**
    - 1. Consider approving the Cooperative Endeavor Agreement with SLEC/ROR/LA 1 Coalition
    - 2. Consider approving the request to amend the Right of First Refusal on Site GLF630
    - 3. Consider approving the amendment to extend the GTP Tower lease
    - 4. Consider approving the request from John W. Stone Oil Distributors for a Lessor Estoppel Certificate
  - B. Permits & Waterways Committee**
    - 1. Review permit applications
  - C. Construction & Development Committee**
    - 1. Consider awarding the low bids for semi-annual construction materials
    - 2. Consider awarding the low bid for yearly fuel service
    - 3. Consider approving the substantial completion certificate for the Airport Pump Station project
    - 4. Consider approving the Change Order No. 1 for the Storm Harbor Marina project
    - 5. Consider approving the substantial completion certificate for the Storm Harbor Marina project
    - 6. Consider awarding the low bid for the FEMA Breakwater project
  - D. Finance Committee**
    - 1. Consider approving payment of December invoices and recognize expenditures over \$10,000
    - 2. Consider approving the Bank of New York Mellon Custodian Agreement
    - 3. Consider approving the out of state travel requests
- VII. Any other business - None
- VIII. Public Comment – None
- IX. Adjournment

*Serena L. Bruce, Legal/Projects Assistant  
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**OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION**  
**January 14, 2015**

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, January 14, 2015 at 10:30 AM at the Administration Building 16829 East Main Street, Galliano, LA.

President Gisclair called the meeting to order and Secretary Cheramie called roll.

ATTENDED: Chuckie Cheramie, Perry Gisclair, Kris Gaudet, Donald Vizier, Wilbert Collins, Larry Griffin, John Melancon Jr., and Ervin Bruce

ABSENT: Jimmy Guidry

Upon motion by Griffin and second by Collins, the board unanimously approved the minutes for December 10, 2014 regular meeting and December 15, 2014 special meeting.

**Executive Director's Report**

Northern Expansion – Engineer John Plaisance reported that the Slip C West Bulkhead is complete. All the steel sheets are installed on the East Bulkhead. The contractor is working on driving concrete piles. They do plan to be complete by the end of February. Engineer John Plaisance reported that the Alternate Slip A dredge project is complete. The contractor is working in Slip C for the Sweep Dredge project along the west bulkhead and they expect completion in February.

Airport Projects – Joe Wheeler reported that we do not need a Parish permit for navigational aids with the Glide Slope project. We do however need to follow specific requirements with the electrical work which the engineer is looking into now. Wheeler reported that the contractor is planning on paving next week for the Apron Expansion project. Engineer Larry Picciola reported that the final inspection on the Pump Station Pipe Replacement project was done on Monday. The project is complete with a few punch list items to be done. Wheeler reported that the aircraft operations for December were 2,122 which puts us at 23,879 operations for 2014 a 9.5% increase. He stated that next month the report will change by adding passenger counts. Executive Director Chett Chiasson requested an update on the Chevron facility, which Wheeler replied that they are still looking to be complete in May they do have some issues with the wind while working the crane so it is limited to what they can do at times. This summer they should be able to utilize the facility. Gisclair stated that since he had received some information regarding the helicopters in the area if he would be getting with the Town of Golden Meadow with their concerns, which Wheeler replied that he does plan to attend their meeting and give them an update of the information from FAA stating that our traffic area does not need to be a part of fly away. Wheeler can establish the rules in our area and meet with the helicopter companies to abide by. Melancon stated that he wants to attend that meeting with him.

Port Security and Grant Projects – Chiasson stated that Mrs. Danos is at a meeting in Washington today regarding Cybersecurity. Davie Breaux reported that in regards to Cybersecurity and Resiliency project we continue to configure equipment and we are also looking at new software packages. In regards to the Airport Cameras, we are working on getting the electrical hooked up to the 2 additional cameras. We are continuing to renew the licenses for the Port Wide Sustain & Maintain project. Chiasson stated that we are in the process of advertising for the Risk Mitigation Plan.

Other Port Projects – Joe Berlin with URS reported that we received the internal decision documents from the New Orleans District Corps office for the disposal area to complete the Assumption of Maintenance Study. We did start implementing that information into the report to complete the document that will be submitted to the Corps. Chiasson questioned the time frame to finalize the document, which Berlin stated 30 days. Engineer John Plaisance reported that the contractor is substantially complete for the Storm Harbor Marina project. There are several punch list items some minor and some major. We are concerned of the depth in the slips which we are checking today. There are also some welding that needs

to be done between the steel piles and the beams. Chiasson stated that we are going to be putting in a fence and have signage explaining the utilization of this facility. Gisclair stated that this will be a slow learning process with the public since with the grant there are restrictions of use that it is only for emergency storm use.

Engineer Larry Picciola reported that the preconstruction meeting for the N. J. Theriot Road Elevation & Improvements project was held last week. We do plan to issue the notice to proceed on January 28<sup>th</sup>. We did receive today the contractor's submittals that we are reviewing and will give them their control points. The contract time is approximately 4 months. Chiasson stated that we did notify the tenants in the Port and the Parish actually did the same thing yesterday. We do plan to keep updating the tenants throughout the project. Chiasson stated that we did hear from DOTD that the overlay of LA 3090 will bid out and opened early April 2015. The N.J. Theriot Road project should be complete prior to the start of the LA 3090 construction work.

Engineer John Plaisance reported that the Nerby Collins Commercial Marina Bulkhead project is currently being advertised and we plan to open bids January 29<sup>th</sup>. Gisclair questioned the time frame of construction, which Plaisance stated it is between 90 to 120 days and it should start mid-March. Engineer Joe Picciola reported that bids were opened on December 18<sup>th</sup> for the Breakwaters project. We are recommending award to the low bid from Bertucci Contracting for \$819,000.00. Davie Breaux reported that we did have \$100,000 budgeted for the Highway Embankment Stabilization project. We did work with DOTD to place approximately \$73,000 of material north of the South Lafourche Bridge. We will try to get with DOTD for when they get their equipment working again to come back to finish up that section.

Update from South Louisiana Economic Council – Vic Lafont presented to the board their annual report. Since last year, we worked more closely with the Port tenants and received feedback from them to help assist them in their expansions. One big concern of tenants was the need of qualified and dependable workforce. We will be spending a considerable amount of time this year to help these companies get what they need with workforce. A future focus point is that we need to establish an industrial park. We could establish this at the regional airport that could help the argument of the road. One problem the tenants have is that you have companies that service the tenants at the Port but they are not big enough to have a presence in the Port. An alternative would be to have a company locate at the industrial park inside the levee system. Also some companies would love to have a second site that they can move to during storms. We are trying to be creative and anything we come up with at the airport would help the argument of the road. He also presented Dr. Loren Scott's Louisiana Economic Outlook report which is prepared for all regions of state. He noted that an interesting part is where Dr. Scott shows his predictions of the oil and gas industry which was done before the low oil prices of today. It will be interesting to see how things play out. Lafont stated that SLEC participated with the Port at the Oil and Gas Workshop and met with tenants which was very productive. He stated that he would like to participate with other functions in the future. Gisclair stated that with what happened in the last 45 days, he questioned what concerns does Lafont see, which Lafont replied that with the oil prices going down the oil companies pulling back and the boats are being tied up. It just started and yes he is very concerned but it is not like we haven't been here before. He stated that is another reason why he will be working close with the Port on this. Companies need to tell me now if they see trouble in the future and then we can help them out. He stated that he and Chett are utilizing the same resources to address the issues. He stated that Dr. Loren Scott is working on a modification of his report to include this recent data which will be presented to the Port as soon as it is ready. This Port is ground zero and people are starting to realize that and why we need good roads because it starts here. Gisclair stated that SLEC is there to help the companies in this area to grow and expand, please contact them.

### **Committee Reports**

Executive Committee- The committee met on January 12<sup>th</sup> in Galliano. Present was Gisclair, Cheramie, Melancon, and Griffin.

Upon motion by Melancon and second by Bruce, with no public comment, the board unanimously approved the Cooperative Endeavor Agreement with South Louisiana Economic Council (SLEC) to assist

the PORT with its economic development, infrastructure improvement, and coastal restoration needs. The PORT shall pay \$10,000 for the services provided by SLEC; \$10,000 for the services provided by Restore or Retreat (ROR); and \$22,500 for the services provided by LA 1 Coalition.

Upon motion by Melancon and second by Collins, with no public comment, the board unanimously approved the request to amend the Right of First Refusal on Site GLF630 to end December 31, 2015.

Upon motion by Griffin and second by Cheramie, with no public comment, the board unanimously approved the amendment to extend the tower lease agreement with GTP/American Tower on site GLF503.

Upon motion by Gaudet and second by Cheramie, with no public comment, the board unanimously approved the request from John W. Stone Oil Distributors for a Lessor Estoppel Certificate.

Permits & Waterways Committee - The committee met on January 12<sup>th</sup> in Galliano. Present was Chairman Cheramie, Gisclair, Griffin, and Collins. Chairman Cheramie reported no permit applications to review.

Construction & Development Committee - The committee met on January 12<sup>th</sup> in Galliano. Present was Chairman Bruce, Gisclair, Griffin, with Vizier absent.

Upon motion by Bruce and second by Gaudet, with no public comment, the board unanimously awarded the low bids for the semi-annual construction materials to Grand Isle Shipyard and Arabie Trucking Services.

Upon motion by Vizier and second by Melancon, with no public comment, the board unanimously awarded the low bid from Gaubert Oil Company for the yearly fuel supplier at a markup rate of \$0.13 for both gas and diesel in Fourchon and the markup rate of \$0.12 for both gas and diesel in Galliano.

Upon motion by Cheramie and second by Griffin, with no public comment, the board unanimously approved the Substantial Completion Certificate dated January 12, 2015 for the Airport Pump Station project.

Upon motion by Griffin and second by Collins, with no public comment, the board unanimously approved Change Order No. 1 an increase of \$32,412.20 for the Storm Harbor Marina project.

Upon motion by Bruce and second by Melancon, with no public comment, the board unanimously approved the Substantial Completion Certificate dated December 19, 2014 for the Storm Harbor Marina project.

Upon motion by Griffin and second by Bruce, with no public comment, the board unanimously awarded the low bid of \$819,000 from Bertucci Contracting Co. for the FEMA Breakwater project.

Finance Committee - The committee met on January 12<sup>th</sup> in Galliano. Present was Chairman Melancon, Gisclair, Gaudet, and Guidry.

Upon motion by Melancon and second by Griffin, with no public comment, the board unanimously approved the payment of December invoices and recognized expenditures over \$10,000 which total \$2,488,955.76.

Upon motion by Melancon and second by Cheramie, with no public comment, the board unanimously approved the Third Party Custodian Agreement with Bank of New York Mellon. James Rome stated that we currently deal with Capital One who is changing from Bank of America to Bank of New York Mellon to hold bonds for us. All same guarantees no cost changes.

Upon motion by Melancon and second by Collins, with no public comment, the board unanimously approved the out of state travel requests from John Melancon to attend LA Alive in Washington, DC on January 20<sup>th</sup>, April Danos to attend the AAPA Cybersecurity Seminar in Georgia on March 10<sup>th</sup>, and Chett Chiasson to attend the Waterways Council 2015 Washington Meetings in DC on February 10<sup>th</sup>.

President Gisclair opened the floor for public comment. Mr. Harris Cheramie, Sr. addressed the board stating that on behalf of himself and his family and other residents in Leeville he appreciates the Port's participation with the free boat launch in Leeville. He stated that there is no lighting at the launch and asked if the Port had a solar panel light or could help get one for the launch. He then questioned the Storm Harbor Marina why the area near the highway is not aggregate, which Breaux replied that is because we will have 2 gated entrances once we install the fence. There will be no parking on the Hwy right of way since the drainage and catch basins are located there. Gisclair thanked Cheramie for attending the meeting and stated that we need more public involvement to address the commission.

Upon motion by Cherie and second by Collins, the board adjourned the board meeting at 11:11 AM.

ATTEST:



Perry Gisclair, President



Harris "Chuckie" Cherie, Jr., Secretary