

Greater Lafourche Port Commission

AGENDA

August 13, 2014 at 10:30 AM

Administration Building · 16829 East Main St · Galliano, LA

(Revised: August 12, 2014 at 9:20 AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider approval of minutes for July 9, 2014 regular meeting
- V. Executive Director's Report
 - A. **Northern Expansion**
 1. Northern Expansion Slip C Bulkhead (J. Wayne Plaisance)
 - B. **Airport Projects**
 1. Glide Slope (LPA/Baker)
 2. Taxiway Centerline Lighting
 3. Apron Expansion (LPA/Baker)
 4. Pump Station – Pipe Replacement (Angelette-Picciola)
 - C. **Port Security and Grant Projects**
 1. TWIC Implementation (2011)
 2. CCTV Additional Cameras (2012)
 - D. **Other Port Projects**
 1. Assumption of Maintenance Study (URS)
 2. Storm Harbor Marina (J. Wayne Plaisance)
 3. N. J. Theriot Road Elevation & Improvements (Angelette-Picciola)
 4. Nerby Collins Commercial Marina Bulkhead (J. Wayne Plaisance)
 5. Leeville Public Boat Launch
 - E. **Update on LA 1 Projects**
- VI. Committee Reports
 - A. Executive Committee
 1. Consider approving the request from CLNG for an additional year for the Right of First Refusal on property West of Bayou Lafourche
 2. Consider approving the request from Terrebonne Concrete to lease additional property on Port Site 109
 3. Consider approving the request from Gulf Atlantic Towing to extend Mooring Dolphin Lease
 4. Consider approving the bids for the Surplus Equipment Sale
 - B. Permits & Waterways Committee
 1. Review permit applications from George Griffin, Chevron Pipe Line Co., GLPC, and Hilcorp Energy Co.
 - C. Construction & Development Committee
 1. Consider approving the DOTD Replacement Agreement for Slip C Bulkhead project
 2. Consider approving the lowest responsive bid for the Airport Pump Station Pipe Replacement project
 3. Consider approving Change Order No. 2 from Johnson Controls for the TWIC Access Control System
 - D. Finance Committee
 1. Consider approving payment of July invoices and recognize expenditures over \$10,000
 2. Consider approving July 2014 financial statements
 3. Consider approving insurance renewals
 4. Consider approving the out of state travel requests
- VII. Any other business - None
- VIII. Public Comment – None
- IX. Possible Executive Session
 - A. Discuss pending litigation defined as “*Richard and Marion Griffin vs. Greater Lafourche Port Commission, Civil Action 14-1364”L*” (4) U.S. District Court, Eastern District”
- X. Public Comment – None
- XI. Adjournment

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OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
August 13, 2014

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, August 13, 2014 at 10:30 AM at the Administration Building 16829 East Main Street, Galliano, LA.

President Gisclair called the meeting to order and Secretary Cheramie called roll.

ATTENDED: Chuckie Cheramie, Perry Gisclair, Kris Gaudet, Donald Vizier, Larry Griffin, John Melancon Jr., Jimmy Guidry, and Ervin Bruce

ABSENT: Wilbert Collins

Upon motion by Melancon and second by Griffin, the board unanimously approved the minutes for July 9, 2014 regular meeting.

Executive Director's Report

Northern Expansion Projects – Engineer John Plaisance reported that the contractor is making some progress driving the timber sheet piles for the deadman on the west side. The contractor is expected to be completed with driving timber sheets within the next few weeks then will proceed to pour the concrete deadman. The plans and specs for the sweep dredging of this bulkhead will be forwarded this week for DOTD's review.

Airport Projects – Joe Wheeler reported that the final inspection for the Glide Slope project will be scheduled within the next two weeks. Vision Communications is on site installing the telecommunications cables now. The Taxiway Centerline Lighting project is on hold. The Apron Expansion project preconstruction meeting with Byron E. Talbot Contractors will be scheduled within the next two weeks. Mr. Breaux reported that the bids were opened on July 22nd for the Pump Station – Pipe Replacement project with the low bid from Low Land Construction of \$296,533 (Base Bid \$246,933 and Alternate No. 1 of \$49,700). He does recommend approval which is later on the agenda. Wheeler reported that the aircraft operations for July were 1932.

Port Security and Grant Projects – April Danos reported that there is a change order on the agenda for the TWIC Implementation project for 25 additional days ending August 30, 2014. The CCTV Additional Cameras project is ongoing and we expect completion by August 30th.

Other Port Projects – William Evans with URS reported on the Assumption of Maintenance Study stating that they are currently addressing the comments from the draft report submitted last month. He will continue to follow-up with Mr. Autin for the permit approval.

Engineer John Plaisance reported on the Storm Harbor Marina stating that the contractor is currently excavating the material in the slips. They plan to complete excavation by the end of August with final completion of project in September. There will be some weather days accessed for this project.

Engineer Larry Picciola reported that we are waiting on the State Bond Commission's cash approval to bid out the N. J. Theriot Road Elevation & Improvements project. Executive Director Chett Chiasson stated that we expect it on their August agenda to approve the \$1.4 million. He stated we already have approval from EDA for \$1.4 million. We are just waiting on the state to go out for bid.

Engineer John Plaisance reported that the Nerby Collins Commercial Marina Bulkhead project is to replace the old bulkhead on the backside of the marina with a PVC upgrade. As he continues on the project design, the grant consultant is working on the Environmental Review Record. He plans to start advertising in October or November.

Engineer Joe Picciola reported on the progress with the Leeville Public Boat Launch. He stated that the concrete ramps were poured and the contractor is now constructing the wharves. Once the wharves are complete, they will flood the area and remove the cofferdam.

Update on LA 1 Projects – Henri Boulet reported that the notice to proceed with final design of Segment C in Golden Meadow and the newly identified contingency project Segment E for the Phase II tie-in at the 90% degree curve in Leeville was issued by DOTD last Thursday. 95% Final Plans should be complete in May 2015. From there, it typically takes about 2 months to gain authorization from the FHWA to bid out. DOTD estimates a construction letting date for Segment C in August/September 2015. Should the bid results come in significantly less than the \$46 million funding currently allotted for, DOTD would bid out Segment E as a contingency project which will include the widening of the bridge at the 90% curve in Leeville. This is being done to facilitate the tie-in of Phase II's three lanes as it approaches that intersection from the north, and in the meantime, will provide the traveling public's industrial trucks a wider curve at that point. That widening would extend about 400 feet from the curve going southward.

The state will be conducting a "value engineering" study later this month for the final design of Segment C in Golden Meadow. Value engineering studies are done on projects which cost in excess of \$25 million and are done to achieve design excellence. Its objectives are to improve quality, minimize total ownership costs, reduce construction time, make the project easier to construct, insure safe operations, and assure environmental and ecological goals are met.

The Coalition has been building support for the project through several large audiences, including exhibiting at the Deepwater Technical Conference, presenting to the American Association of Drilling Engineers and the Gulf Coast Regulatory & Environmental Action Group, and serving as a panelist at a U.S.D.O.E. public hearing for the administration's Quadrennial Energy Review. As well, we hosted a federal stakeholder event in Washington DC earlier in the summer.

Finally, the Coalition recently met with the Chairman of the Governor's Office on Coastal Affairs Jerome Zeringue and the Executive Director of the CPRA, Kyle Graham to reaffirm the LA 1 Project's need to receive any qualifying infrastructure funds which may come to the state as a result of the Restore Act.

Chiasson requested that the board add to the agenda to discuss the South Lafourche Levee District (SLLD) Lock Operations. Upon motion by Melancon and second by Bruce, with no public comment, the board unanimously approved adding the SLLD to the agenda for discussion. Chiasson stated that the SLLD Lock Operations agreement with the Port Commission was for a 5 year period of \$200,000 per year for the SLLD employee payrolls for operating the locks. The final payment of this agreement was sent June 2014. Ronald Callais with the SLLD thanked the board for the cooperation over the last five years. He stated that since the SLLD has limited funds and most funds are going toward levee building the board is thankful for this funding. Callais stated that these funds used were strictly for the lock employee's salaries. He requested that the board consider renewing this agreement for another 5 years with the same stipulations. Chiasson stated that we will work on a new agreement and have it ready for the board's consideration at our next meeting in September.

Chiasson thanked everyone for being here in the audience and recognized Matt and Jeff from Congressman Scalise's office and stated that they will be taking a tour of Fourchon after the meeting.

Committee Reports

Executive Committee - The committee met on July 23rd in Fourchon. Present was Gisclair, Cheramie, Melancon, and Griffin. They also met on August 11th in Galliano with all present.

Upon motion by Gaudet and second by Cheramie, with no public comment, the board approved the Right of First Refusal from CLNG, LLC for an additional year on the property West of Bayou Lafourche. The vote resulted in 7 yeas, 1 absent, and 1 abstain by Gisclair.

Upon motion by Guidry and second by Bruce, with no public comment, the board unanimously approved the request from Terrebonne Concrete to lease a portion of Port Site GLF109.

Upon motion by Cheramie and second by Guidry, with no public comment, the board unanimously approved the request from Gulf Atlantic Towing to extend the Mooring Dolphin Lease.

Upon motion by Griffin and second by Guidry, with no public comment, the board unanimously approved the high bidders for the Surplus Equipment Sale of 15 items that total \$4,549.16.

Permits & Waterways Committee - The committee met on July 23rd in Fourchon. Present was Chairman Cheramie, Gisclair, Collins, and Griffin. They also met on August 11th in Galliano with all present.

Chairman Cheramie presented for the board's review the permit applications from George Griffin, Chevron Pipe Line Co., GLPC, and Hilcorp Energy Co.

Construction & Development Committee - The committee met on July 23rd in Fourchon. Present was Chairman Bruce, Gisclair, Vizier, and Griffin. They also met on August 11th in Galliano with all present.

Upon motion by Guidry and second by Bruce, with no public comment, the board unanimously approved the DOTD Replacement Agreement for Slip C Bulkhead & Dredging project.

Upon motion by Bruce and second by Gaudet, with no public comment, the board unanimously approved the lowest responsive bid from Low Land Construction Company of \$296,533.00 (Base Bid \$246,833 and Alternate No. 1 \$49,700) for the Airport Pump Station Pipe Replacement project.

Upon motion by Melancon and second by Griffin, with no public comment, the board unanimously approved Change Order No. 2 for 25 additional calendar days from Johnson Controls for the TWIC Access Control System.

Finance Committee - The committee met on July 23rd in Fourchon. Present was Chairman Melancon, Gisclair, Guidry, and Gaudet. They also met on August 11th in Galliano with all members present.

Upon motion by Melancon and second by Griffin, with no public comment, the board unanimously approved the payment of July invoices and recognized expenditures over \$10,000 totaling \$2,227,558.37.

Upon motion by Melancon and second by Gaudet, with no public comment, the board unanimously approved the July 2014 financial statements.

Chairman Melancon presented for the board's approval the insurance renewal proposal for policy period beginning September 25th. James Rome presented the highlights to the board of the 8 lines of insurance renewals received from Jim Lawler with AON. The 1st line Port Liability including Hull, P&I, and MEL from the TT Club no changes. The 2nd line of Airport Operator has no change. The 3rd line of Automobile Liability with Travelers has an increase of 14% with no direct reason for increase except that we cover high speed pursuit police vehicles. The 4th line Workers Compensation with LWCC has an increase of 9.7% which is due to an increase in payroll. The 5th line Vessel Pollution with Great American has no change. The 6th and 7th line Public Officials/EPL Darwin and Police Professional Darwin with Allied World Surplus Lines both have a 10% increase which is due to the increase in employees from 36 to 40. The 8th line Bumbershoot with Star Indemnity has no change. The AON fee has no change and we are in the 5th and final year. The total premium is \$392,739.65 which represents a 6.2% increase which we recommend approval. Gaudet questioned the automobile liability that the increase is due to additional vehicles purchased, which Rome replied we did retire some vehicles and purchased some. We are now at 53 units and with the newly purchased vehicles the collision may be part of that factor. Upon motion by Melancon which was second by Griffin, with no public comment, the board unanimously approved the insurance renewal proposal prepared by AON for policy period beginning September 25, 2014.

Upon motion by Melancon and second by Guidry, with no public comment, the board unanimously approved the out of state travel requests from Troy Dufrene and Mitch Hohensee to attend LED's Suite User Conference in South Dakota on September 21st, Joe Wheeler to attend the National Association of State Aviation Officials Annual Conference in Rhode Island on September 6th, April Danos to attend the AAPA IT Committee Meeting in Pennsylvania on September 30th, and Port Commissioners to attend the AAPA Annual Convention in Texas on November 9th.

President Gisclair opened the floor for any other business. April Danos introduced the new student worker from South Lafourche High School COE program as Allison Brady daughter of Amy and Anthony Brady.

Upon motion by Melancon and second by Guidry, with no public comment, the board unanimously approved entering into Executive Session to discuss pending litigation defined as "Richard and Marion Griffin vs. Greater Lafourche Port Commission, Civil Action 14-1364"L" (4) U.S. District Court,


Eastern District". The vote resulted in 8 yeas and 1 absent by Collins. The board then returned to the meeting with no action taken.

Upon motion by Cheramie and second by Melancon, the board unanimously adjourned the board meeting.

ATTEST:



Perry Gisclair, President



Harris "Chuckie" Cheramie, Jr., Secretary