

Greater Lafourche Port Commission

AGENDA

April 16, 2014 at 10:30 AM

Administration Building · 16829 East Main St · Galliano, LA

(Revised: April 15, 2014 at 9:45 AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call – Larry and Wilbert absent
- IV. Consider approval of minutes for March 12, 2014 regular meeting and March 26, 2014 special meeting
- V. Executive Director’s Report
 - A. Northern Expansion**
 1. Northern Expansion Slip C Bulkhead (J. Wayne Plaisance)
 2. Adam “Ted” Gisclair Road – Phase III Asphalt (Picciola & Associates)
 - B. Airport Projects**
 1. Glide Slope (LPA/Baker)
 2. Apron Expansion (LPA/Baker)
 3. Taxiway Centerline Lighting
 - C. FEMA Projects**
 1. Beach Repair Project (Picciola & Associates)
 - D. Port Security and Grant Projects**
 1. Multi-Agency Emergency Operations Center (2009)
 2. Video Wall (2010)
 3. TWIC Implementation (2011)
 4. CCTV Additional Cameras (2012)
 - E. Other Port Projects**
 1. Assumption of Maintenance Study (URS)
 2. Storm Harbor Marina (J. Wayne Plaisance)
 3. N. J. Theriot Road Elevation & Improvements (Angelette-Picciola)
 4. Nerby Collins Commercial Marina Bulkhead
 - F. Update on LA 1 project**
- VI. Committee Reports
 - A. Executive Committee
 1. Consider approving a resolution to adopt administrative procedures, Citizen Participation Plan, and Procurement Policies for the Hurricanes Gustav/Ike CDBG Disaster Recovery Program
 2. Consider approving a resolution to adopt administrative procedures for fair housing in compliance the CDBG Disaster Recovery Program
 3. Consider approving a resolution to adopt administrative procedures in compliance with Section 3 Plan of the Housing and Urban Development Act for CDBG Disaster Recovery Program
 4. Consider approving a resolution to adopt administrative procedures in compliance with Section 504 of the Rehabilitation Act as required for the CDBG Disaster Recovery Program
 - B. Permits & Waterways Committee
 1. Review permit applications by Shoreline Southeast(3); Shell Pipeline Company, GLPC, Apache Corporation, and TANA Exploration
 - C. Construction & Development Committee
 1. Consider approving agreement with Grand Isle Shipyard for Fourchon Beach project
 2. Consider approving the revised Change Order from Interstate Electronics Systems for the Video Wall project
 3. Consider approving the Change Order from Johnson Controls for the TWIC Implementation project
 4. Consider awarding the Engineer Contract for the Nerby Collins Marina project
 - D. Finance Committee
 1. Consider approving payment of March invoices and recognize expenditures over \$10,000
 2. Consider approving the 2013 Unaudited Financial Statements
 3. Consider approving the Louisiana Compliance Questionnaire
 4. Consider approving the out of state travel requests
- VII. Any other business
- VIII. Public Comment
- IX. Adjournment

*Serena L. Bruce, Legal/Projects Assistant
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OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
April 16, 2014

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, April 16, 2014 at 10:30 AM at the Administration Building 16829 East Main Street, Galliano, LA.

President Gisclair called the meeting to order and Secretary Cheramie called roll.

ATTENDED: Chuckie Cheramie, Perry Gisclair, Kris Gaudet, Donald Vizier, John Melancon Jr., Jimmy Guidry and Ervin Bruce

ABSENT: Larry Griffin and Wilbert Collins

Upon motion by Melancon and second by Bruce, the board unanimously approved the minutes for March 12, 2014 regular meeting and March 26, 2014 special meeting.

Executive Director's Report

Northern Expansion – Engineer John Plaisance reported that Johnson Bros continues to install the steel sheets on the west side of Slip C Bulkhead project. The time to complete the west side is July 11th weather permitting. Engineer Joe Picciola reported that the Adam “Ted” Gisclair Road Asphalt project is complete and in the lien period which ends in the next few weeks.

Airport Projects – Airport Manager Joe Wheeler reported that the fiber con building for the Glideslope project is still not complete and we are waiting on the construction schedule from Ernest P. Breaux to issue a notice to proceed. The Apron Expansion project is expected to start advertising the first week in May. This project does have a grant from DOTD of \$750,000. The Taxiway Centerline Lights are on site and ready to install once we get the correct layout. Gisclair questioned if all airports are using these solar markers, which Wheeler replied yes this design is certified by FAA. Louisiana is the first to start using the solar powered LED lights. Wheeler reported that there were 1664 aircraft operations in March.

FEMA Projects – Davie Breaux reported that we do have quotes for material and equipment to bring in additional sand to cover the geotubes for the Beach Repair project. Contracts are being signed with Grand Isle Shipyard and we will be sending the landowners the plat where the work will be taking place.

Port Security and Grant Projects – Davie Breaux reported that all punch list items have been completed for the Multi-Agency Emergency Operations Center. April Danos reported that the furniture has been ordered with expected delivery by mid-May or early June. The grand opening will be scheduled after all the furniture is installed. Danos stated that the Video Wall project is complete and there is a change order later on the agenda for a decrease of \$348.70. The Video Wall system was used for two presentations given in March to FEMA Grant Effectiveness Case Study Project meeting and the DC Homeland Security and Emergency Management Agency. The TWIC Implementation project is ongoing and there is a change order later on the agenda to add some cameras that will work with the system. In regards to the CCTV Additional Cameras project, there is a mandatory pre-bid meeting on April 22nd at the EOC.

Other Port Projects – William Evans with URS reported on the Assumption of Maintenance Study stating that they plan to submit the construction cost estimate to the Corps on May 2nd. Executive Director Chett Chiasson stated that the Bayou Lafourche dredging permit is currently on joint public notice. Engineer John Plaisance reported that the contractor's time started three weeks ago for the Storm Harbor Marina project. The contractor is not on site yet because they are waiting on the delivery of the steel pipe piles. We expect them on site in 2 weeks. Gisclair questioned when they start moving the material across the highway, if they will have someone there directing traffic, which Plaisance replied yes they will have to have flagmen directing traffic. They probably will only be running 1 or 2 trucks so it shouldn't be a

large disruption to traffic. Chiasson stated that once construction begins there may be some signage we can get to alert the public. Engineer Neil Angelette reported that they are finalizing the design for the N. J. Theriot Road Elevation & Improvements. He expects the plans and specs to be complete by this month to start advertising in May. Chiasson stated that all the paperwork has been submitted to the State and we are working with the project manager for capital outlay funding to move forward. Chiasson stated that later on the agenda is to award the engineering contract for the Nerby Collins Commercial Marina Bulkhead project. We have reviewed the 3 proposals received and we recommend awarding to J. Wayne Plaisance, Inc.

Update on LA 1 project – Henri Boulet reported that plans for Phase II of the LA 1 Project are continuing to move forward. After further consideration of the structure which will support the highway as it crosses the levee in Golden Meadow, it has been determined that a pile-supported T-Wall in the levee would best support the crossing and allow for uninhibited raising of the levee in the future. Because the design of a T-Wall will require several reviews by the U.S. Corps of Engineers, the design consultant HNTB estimates three additional months of design and review time is needed. This addition of time will likely set bidding of this segment in July or August of 2015, rather than April. As the State moves forward with planning the ITS system for this phase which will include cameras, Boulet has asked them to include April Danos in those discussions so that the system could provide Port access to those cameras as well.

Relative to construction funding for Segment C, the four industry donors are getting very close to an agreement with the state, but some minor details remain to be worked out. The Coalition has been building support for the project through several large audiences this past month, exhibiting at the State of the Coast Conference and attending both the Louisiana Oil and Gas Association Annual Meeting and the State of the Gulf of Mexico Summit. The Coalition is hosting a membership development function in the next few weeks, and a congressional and committee staff update event in Washington, DC later this summer.

Chiasson reported on a few items that were mentioned at Monday's committee meetings. The Louisiana State Legislature Senate Bill 573 sponsored by Senator Norby Chabert passed the Commerce Committee yesterday and has moved to the Senate floor. This bill pulls the multimodal commerce which is ports and waterways, airports, railroads and mass transit trucking systems out of the Dept. of Transportation and puts it in the Dept. of Economic Development creating its own office with a Governor appointed person to run the operation to elevate our multimodal commerce system in Louisiana. We would like to thank Senator Chabert for the work done on this bill. We support this as an organization as well as the Port Association of Louisiana and other agencies. The airport managers as a whole don't support the bill but individual airports do support the bill. This is a good bill if it does pass and will be good for the future when it comes to multimodal commerce and transportation.

Chiasson reported that the Caminada Headland Restoration project's first phase of \$70 million is back underway to continue and complete. The second phase of \$144 million has been secured from the National Fish and Wildlife Foundation for the project to continue toward Elmer's Island and Grand Isle. This is excellent news to see that project taking place which will do a great job in coastal restoration and protection of Port Fourchon, South Lafourche, and Barataria.

Chiasson reported that the Corps of Engineers will be coming in this summer to do a maintenance dredge project in Belle Pass. The bid contract will include 3 different areas: Houma Navigational Channel, Port Fourchon, and Baptiste Collette. The Coalition to Restore Coastal Louisiana hands out coastal stewardship awards each year and this year the Port Commission is the recipient of this award. This will be presented to the Port Commission at a banquet on May 9th in Baton Rouge. We were nominated by Restore or Retreat and South Central Industrial Association. This Port has been very active in coastal restoration and protection projects with our Maritime Forest Ridge as well as the Fourchon Beach work we advocated for. Again this Commission needs to be commended and is being recognized with this award for all the work we have done historically. Chiasson then stated on behalf of the Commission and staff here, he would like to send our heartfelt condolences to the families of Mike Martin and Dick Guidry for all the things they have done for our community.

Committee Reports

Executive Committee - The committee met on March 26, 2014 at the Operations Center in Fourchon. Present was Gisclair, Cheramie, Melancon, with Griffin absent. They also met on April 14, 2014 at the Administration Building in Galliano, Griffin was absent.

Upon motion by Cheramie and second by Gaudet, with no public comment, the board unanimously approved a resolution to adopt the administrative procedures, Citizen Participation Plan, and Procurement Policies for the Hurricanes Gustav/Ike CDBG Disaster Recovery Program. Chiasson stated that this item and the ones to follow have to do with the procedures the Port has to follow to receive CDBG funds from the Parish for the Nerby Collins Commercial Fisherman's Marina.

Upon motion by Guidry and second by Bruce, with no public comment, the board unanimously approved the resolution to adopt administrative procedures for fair housing in compliance with the CDBG Disaster Recovery Program.

Upon motion by Melancon and second by Guidry, with no public comment, the board unanimously approved the resolution to adopt the administrative procedures in compliance with the Section 3 Plan of the Housing and Urban Development Act for CDBG Disaster Recovery Program.

Upon motion by Cheramie and second by Vizier, with no public comment, the board unanimously approved the resolution to adopt the administrative procedures in compliance with Section 504 of the Rehabilitation Act as required for the CDBG Disaster Recovery Program. Chiasson stated that this states we will not discriminate against people with disabilities.

Permits & Waterways Committee - The committee met on March 26, 2014 at the Operations Center in Fourchon. Present was Chairman Cheramie and Gisclair, with Collins and Griffin being absent. They also met on April 14, 2014 at the Administration Building in Galliano, Griffin was absent.

Chairman Cheramie presented for the board's review the permit applications from Shoreline Southeast (3), Shell Pipeline Company, Greater Lafourche Port Commission, Apache Corporation, and TANA Exploration. Chiasson stated that letters are being sent to the state regarding the prop washing for all 3 Shoreline Southeast permit notices. Chiasson stated that the Port's permit notice is part of the Assumption and Maintenance Study for the Corps to assume the maintenance dredging of 6000' of Bayou Lafourche from C-Port to just north of Flotation Canal.

Construction & Development Committee - The committee met on March 26, 2014 at the Operations Center in Fourchon. Present was Chairman Bruce, Gisclair, with Vizier and Griffin absent. They also met on April 14, 2014 at the Administration Building in Galliano, Griffin was absent.

Upon motion by Melancon and second by Bruce, with no public comment, the board unanimously approved the Fourchon Beach Agreement with Grand Isle Shipyard of equipment and material to place approximately 8,800 cubic yards of sand to cover the geotubes with work not to exceed \$150,000.

Upon motion by Gaudet and second by Cheramie, with no public comment, the board unanimously approved the revised Change Order an increase of \$2,520.28 from Interstate Electronics Systems for the Video Wall project.

Upon motion by Melancon and second by Guidry, with no public comment, the board unanimously approved Change Order No. 1 a decrease of \$51,429 from Johnson Controls for the TWIC Access Control System project.

Upon motion by Bruce and second by Guidry, with no public comment, the board unanimously approved to issue a notice of award to J. Wayne Plaisance, Inc. for the engineer qualifications received for the Nerby Collins Commercial Fisherman's Marina.

Finance Committee - The committee met on March 26, 2014 at the Operations Center in Fourchon. Present was Chairman Melancon, Gisclair, Guidry, with Gaudet being absent. They also met on April 14, 2014 at the Administration Building in Galliano with all members present.

Upon motion by Melancon and second by Bruce, with no public comment, the board unanimously approved the payment of March invoices and recognized expenditures over \$10,000 with all payments totaling \$1,591,368.08.

Upon motion by Melancon and second by Gaudet, with no public comment, the board unanimously approved the 2013 Unaudited Financial Statements.


Upon motion by Melancon and second by Guidry, with no public comment, the board unanimously approved the Louisiana Compliance Questionnaire for year ended December 31, 2013. James Rome, Director of Finance reported that this is approved annually and submitted to the auditors claiming the Port is in compliance with public bid laws, ethics, budgeting, accounting and auditing laws, open meeting laws, asset management, cash management, debt restrictions, revenue and expenditures, and specific laws that affect ports and airports.

Upon motion by Melancon and second by Guidry, with no public comment, the board unanimously approved the out of state travel requests by Joe Wheeler to attend the Annual AAAE Conference in Texas on May 17th, Kris Gaudet to attend the AAPA Commissioners Seminar in Washington on June 2nd, and Chett Chiasson to attend the AAPA Port Directors Seminar in DC on June 19th.

President Gisclair opened the floor for any other business. Chief Jon Callais reported to the board that last month the harbor police placed 20 buoys in the East Canal toward Caminada in time for trawling season.

Upon motion by Cheramie and second by Vizier, the board adjourned the board meeting.

ATTEST:



Perry Gisclair, President

Jimmy Guidry, Vice President