

Greater Lafourche Port Commission

AGENDA

December 10, 2014 at 10:30 AM

Administration Building · 16829 East Main St · Galliano, LA

(Posted: December 5, 2014 at 3:40 PM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider approval of minutes for November 7, 2014 regular meeting and November 20, 2014 special meeting
- V. Executive Director's Report
 - A. Northern Expansion**
 - 1. Northern Expansion Slip C Bulkhead (J. Wayne Plaisance)
 - 2. Northern Expansion Slip C Sweep Dredge (J. Wayne Plaisance)
 - B. Airport Projects**
 - 1. Glide Slope (LPA/Baker)
 - 2. Apron Expansion (LPA/Baker)
 - 3. Pump Station – Pipe Replacement (Angelette-Picciola)
 - C. Port Security and Grant Projects**
 - 1. Cybersecurity and Resiliency (2013)
 - 2. Airport Cameras
 - 3. Port Wide Sustain & Maintain (2014)
 - 4. Risk Mitigation Plan (2014)
 - D. Other Port Projects**
 - 1. Assumption of Maintenance Study (URS)
 - 2. Storm Harbor Marina (J. Wayne Plaisance)
 - 3. N. J. Theriot Road Elevation & Improvements (Angelette-Picciola)
 - 4. Nerby Collins Commercial Marina Bulkhead (J. Wayne Plaisance)
 - 5. Leeville Public Boat Launch
 - 6. FEMA: Breakwaters
 - 7. Highway Embankment Stabilization project
 - 8. Excavator Purchase
 - E. Update on LA 1 Project**
- VI. Committee Reports
 - A. Executive Committee**
 - 1. Consider approving the request from Midstream Fuel to extend lease term for site GLF301-15
 - 2. Consider approving the request from Town of Golden Meadow for a Cooperative Agreement regarding the seawall along LA 1
 - 3. Consider approving the Harbor Police Procedures Policy
 - B. Permits & Waterways Committee**
 - 1. Review permit applications from Lafourche Parish Government, Hilcorp Energy Company, Shoreline Southeast, Entergy Louisiana, Shoreline Southeast, Lawrence Touns, Hilcorp Energy Company
 - C. Construction & Development Committee**
 - 1. Consider adopting a resolution Certifying Compliance with Public Bid Laws for the Northern Expansion Slip C Sweep Dredge project
 - 2. Consider approving the Clear Lien Certificate from Johnson Controls for the TWIC Implementation project
 - 3. Consider approving the Clear Lien Certificate from Johnson Controls for the CCTV Additional Camera project
 - 4. Consider adopting a resolution Certifying Compliance with Public Bid Laws for the N.J. Theriot Road Improvements project
 - 5. Consider approving the Amended Cooperative Endeavor Agreement with the State for the N.J. Theriot Road Improvements project
 - D. Finance Committee**
 - 1. Consider approving payment of November invoices and recognize expenditures over \$10,000
 - 2. Consider approving November 2014 financial statements
 - 3. Consider approving the 2015 Budget
 - 4. Consider approving the out of state travel request
- VII. Any other business - None
- VIII. Public Comment – None
- IX. Adjournment

*Serena L. Bruce, Legal/Projects Assistant
Greater Lafourche Port Commission
P.O. Box 490 Galliano, LA 70354
(985)632-6701*

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OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
December 10, 2014

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, December 10, 2014 at 10:30 AM at the Administration Building 16829 East Main Street, Galliano, LA.

President Gisclair called the meeting to order and Secretary Cheramie called roll.

ATTENDED: Chuckie Cheramie, Perry Gisclair, Kris Gaudet, Donald Vizier, Wilbert Collins, Larry Griffin, John Melancon Jr., and Jimmy Guidry

ABSENT: Ervin Bruce

Upon motion by Melancon and second by Collins, the board unanimously approved the minutes for November 7, 2014 regular meeting and November 20, 2014 special meeting.

Executive Director's Report

Northern Expansion – Engineer John Plaisance reported that the Slip C West Bulkhead is complete. All the steel sheets are installed on the East Bulkhead. The contractor is working on the bumper pipe, whaler beam, and deadman. Engineer John Plaisance reported that the Slip C Sweep Dredge project was awarded for \$1.26 million to Coastal Dredging. We are currently verifying dredge quantities before the contractor begins.

Airport Projects – Joe Wheeler, Airport Manager reported that we should receive the Parish permit hopefully this week to complete the Glide Slope project. The AWOS will be commissioned on December 16th. The contractor for the Apron Expansion project is progressing well and is on their second layer of installing rocks. Engineer Larry Picciola reported that the Pump Station project is progressing well. Low Land should be bringing in rocks soon. They did replace an 8' section of the pipe that was damaged. Wheeler reported that for November there were 2,422 aircraft operations.

Port Security and Grant Projects – April Danos reported that the equipment is being installed for the Cybersecurity project. The installation of the Airport Cameras should begin next week. The Port Wide Sustain & Maintain project for licensing is ongoing. Joni Tuck reported that the procurement for the Risk Mitigation Plan should be ready to bid in the next few weeks. Executive Director Chett Chiasson stated that there will be a lot of items that will be updated with this new plan since it has been 5 years since the last one.

Other Port Projects – Tom Hunter with URS reported on the Assumption of Maintenance Study. The permit was received on November 25th for the Bayou Lafourche dredging. The next key step is working with Port staff to request an internal decision document prepared by the Corp to issue the permit. Once we receive that document, we can update the environmental section of the report and submit it for the Port's review. After the Port's review, we then can submit the final report to the District Corps of Engineers.

Chiasson stated that the Storm Harbor Marina project is being funded by Lafourche Parish Government of \$1 million through CDBG and \$400,000 from the Port through Fisheries Infrastructure funds. Engineer John Plaisance reported that the project is close to completion. The contractor has started hauling rock in today and should be finished by the end of the week. Gisclair questioned if signage and fencing will be installed, which Chiasson replied yes. Signs and a fence will be installed once the contractor is complete along with possible lighting. Plaisance stated that the contractor does have a few punch list items to complete but it should be ready for substantial completion. Engineer Larry Picciola reported that N. J. Theriot Road Elevation & Improvements project was awarded to Barriere Construction. The contracts are being signed and we plan to have the preconstruction meeting after the 1st of the year. Engineer John Plaisance reported that the plans and specs for the Nerby Collins Marina

Bulkhead Upgrade have been submitted for CDBG review. After approval is received, we will begin advertising the project.

Engineer Joe Picciola reported that the Leeville Public Boat Launch is complete and was opened on November 22nd. He stated that Phase 2 of the project will begin next year. Archie Chiasson with LPG thanked the Port for partnering with them on this project along with the Wallop-Breaux grant. He stated that as soon as the state approves the line of credit for the funds they will begin the 2nd phase which includes a handicap fishing pier and artificial reef. Engineer Joe Picciola reported that the FEMA Breakwaters project is currently under advertisement. The pre-bid meeting is scheduled for tomorrow with the bid opening on December 18th. Davie Breaux reported that the Highway Embankment Stabilization project along LA 1 from the South Lafourche Bridge to the Cut Off Bridge is underway. The Port purchased the rip rap and we are working with DOTD to install. Chiasson stated that later on the agenda we will consider assisting the Town of Golden Meadow by funding \$100,000 for repairs to a section of the seawall as part of the highway embankment funds budgeted this year. Breaux stated that the new Pontoon Excavator was delivered on Monday. It has been inspected and we started using it along with the old excavator to prepare the levees for the upcoming dredge projects. We do plan to surplus bid the old excavator in the next few months. Gisclair questioned the cost of the new excavator which Breaux replied \$502,000.

Chiasson stated that we are still working with BOEM, BSEE, NOAA, USCG and DNR on finalizing the locations for the offshore anchorage site. They are finalizing the lines and where the actual boundaries will be in South Timbalier southwest of Port Fourchon. There will be 2 different sites of 20' to 45' of water for shallow vessels and deep water vessels. USCG will be making the rules on this and it will be out on public notice in the future. There will be a public hearing. In regards to commercial fishermen, this area is not restricted as far as commercial fishing is concerned.

Update on LA 1 Project – In the absence of Henri Boulet, Chiasson read his report. DOTD continues to be on schedule with final design of Segment C of the LA 1 Project with the estimated construction letting date in August/September 2015. Final design plans for Segment C are near 60% complete. The Coalition updated the Louisiana Coastal Protection and Restoration Authority on the status and needs of LA 1 at the authority's October meeting. The Coalition continues to monitor funding opportunities for the LA 1 Improvement Project that will come through this authority, namely Restore Act funding and Outer Continental Revenue Sharing funds. The LA 1 Coalition worked with LA DOTD in November to submit an update on the LA 1 Project to the U.S. Secretary of Transportation to classify Projects of Regional and National Significance (PRNS) into 3 tiers. Information submitted specifically addressed PRNS criteria, and will be utilized to update both the U.S. House Committee on Transportation & Infrastructure and the Senate Committee on Environment & Public Works. Finally, the Coalition has picked up two new significant E & P member companies, with both HESS Corporation and Noble Energy joining the Coalition in November.

Committee Reports

Executive Committee - The committee met on November 20th in Galliano. Present was Gisclair, Cheramie, Melancon, and Griffin. They also met on December 8th in Galliano with Griffin absent.

Upon motion by Collins and second by Melancon, with no public comment, the board unanimously approved the request from Midstream Fuel Service to extend the lease terms for site GLF301-15 for 30 additional years. Chiasson stated that this lease will expire February 2017 and Midstream is looking to invest in the site and would like to extend the old lease for an additional 30 years. The extension will be for a primary term of 10 years with 4 additional 5 year options and will allow us to update the insurance requirements as well.

Upon motion by Collins and second by Cheramie, with no public comment, the board unanimously approved the request from the Town of Golden Meadow for a Cooperative Agreement to fund \$100,000 toward the repairs to a section of the seawall along LA 1. Mayor Bouziga stated that the town did receive a \$1.4 million grant however their match is 25% and he is asking the Port and the Parish for assistance in the 25% match payment.

Upon motion by Gaudet and second by Griffin, with no public comment, the board unanimously approved the Harbor Police Procedures Policy.

Permits & Waterways Committee - The committee met on November 20th in Galliano. Present was Chairman Cheramie, Gisclair, Griffin, and Collins. They also met on December 8th in Galliano with Griffin absent.

Chairman Cheramie presented for the board's review the permit applications from Lafourche Parish Government, Hilcorp Energy Company, Shoreline Southeast, Entergy Louisiana, Shoreline Southeast, Lawrence Touts, and Hilcorp Energy Company. Cheramie stated that we will be sending letters to DNR regarding the permits by Hilcorp Energy and Shoreline Southeast in opposition of the prop-washing.

Construction & Development Committee - The committee met on November 20th in Galliano. Present was Chairman Bruce, Gisclair, Griffin, with Vizier absent. They also met on December 8th in Galliano with Griffin and Bruce absent.

Upon motion by Melancon and second by Guidry, with no public comment, the board unanimously adopted the DOTD Resolution Certifying Compliance with Public Bid Laws for the Northern Expansion Slip C Sweep Dredge project.

Upon motion by Collins and second by Guidry, with no public comment, the board unanimously approved the Clear Lien Certificate from Johnson Controls for the TWIC Implementation project.

Upon motion by Vizier and second by Gaudet, with no public comment, the board unanimously approved the Clear Lien Certificate from Johnson Controls for the CCTV Additional Camera project.

Upon motion by Cheramie and second by Melancon, with no public comment, the board unanimously adopted the Resolution Certifying Compliance with Public Bid Laws for the N.J. Theriot Road Improvements project.

Upon motion by Collins and second by Gaudet, with no public comment, the board unanimously approved the Amended Cooperative Endeavor Agreement with the State of Louisiana Capital Outlay for the N.J. Theriot Road Improvements project to update to a cash line of credit of funding as authorized by the Bond Commission.

Finance Committee - The committee met on November 20th in Galliano. Present was Chairman Melancon, Gisclair, Gaudet, and Guidry. They also met on December 8th in Galliano with all present.

Upon motion by Melancon and second by Guidry, with no public comment, the board unanimously approved the payment of November invoices and recognized expenditures over \$10,000 with total expenses of \$2,203,913.81.

Upon motion by Melancon and second by Gaudet, with no public comment, the board unanimously approved the November 2014 financial statements.

Chairman Melancon presented for the board's consideration approving the 2015 budget. James Rome, Finance Director reported on the highlights of the budget. The gross operating revenues ending 2014 is \$26 million and we are projecting 2015 budget for \$28.4 million. This includes the 3 new lease tenants. The construction project highlights at the seaport for 2015 are as follows: finish the 1400' dredge project (funded by DOTD Port Priority program), finish the 1600' bulkhead and dredge project (partially funded by DOTD), 800' bulkhead and dredge project (Port funded), and 1671' bulkhead project (Port funded). The overall capital projects total \$29 million with \$7.7 million funded by 3rd party grants.

Other projects at the seaport include dredging the channel of Bayou Lafourche \$2 million. Chiasson stated that the Bayou Lafourche dredge project is required prior to the Corps assuming the maintenance. The seaport deep draft study of \$1.5 million which we did apply for capital outlay funding, additional mooring dolphins in Flotation Canal and Bayou Lafourche \$750,000, dolphin maintenance dredge \$737,000, highway embankment \$200,000 and bayou cleanup \$200,000, pile clusters near the Cote Blanche Bridge \$80,000, and develop non-waterfront property along A.O. Rappelet \$270,000. We are also budgeting for 1 new maintenance employee.

The port security project highlights are as follows: risk mitigation \$176,000 (\$132,000 grant funded), sustain and maintain \$619,000 (\$464,000 grant funded), and finish cybersecurity \$521,000 (\$341,000 grant funded).

At the Airport revenues ending 2014 are \$711,000 and we are projecting 2015 budget for \$660,000 since Entergy's lease will be ending. The construction project highlights at the Airport are as follows: finish apron expansion \$3.2 million (\$750,000 grant funded), terminal building \$2.1 million (\$865,000 grant), 3-box hangars and ramp \$1 million (Port funded), tree obstruction removal \$100,000 (grant funded), and pump station motor upgrade \$632,000 (grant funded).

Some administrative highlights are to update the employee manual and hire 1 new IT employee. The overall benefits package change of cancer and intensive care benefit to go from 100% employer funded to 100% employee funded which is a \$36,000 Port savings.

Other budget items include advalorem tax revenue of \$4.3 million, overall capital grants projecting \$14.7 million, operating and maintenance grants \$176,500, and emergency repair grants \$1.2 million (PSG and FEMA), and the airport corridor study with the Parish \$155,000.


The overall operating budget \$26.1 million, capital budget \$47 million, non-operating budget \$5.5 million totals the 2015 budget of \$78.6 million. Upon motion by Melancon and second by Guidry, with no public comment, the board unanimously approved the 2015 budget of \$78,668,871.00.

Upon motion by Melancon and second by Collins, with no public comment, the board unanimously approved the out of state travel requests from April Danos to attend the Cyber Security Public Hearing Forum on January 14, 2015 in Washington, DC and Davie Breaux to attend the AAPA Maritime Economic Development Energy Projects Seminar on February 23, 2015 in Florida.

The Commissioners then wished each and every one a Merry Christmas and a Happy New Year.

Upon motion by Cheramie and second by Gaudet, the board adjourned the board meeting at 11:15 AM.

ATTEST:


Perry Gisclair, President


Harris "Chuckie" Cheramie, Jr., Secretary