

# Greater Lafourche Port Commission

## AGENDA

August 14, 2013 at 10:30 AM

Administration Building · 16829 East Main St · Galliano, LA

(Posted: August 9, 2013 at 4:15 PM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider approval of minutes for July 10, 2013 regular meeting
- V. Executive Director's Report
  - A. Northern Expansion**
    - 1. Northern Expansion Slip C Bulkhead (J. Wayne Plaisance)
    - 2. Adam "Ted" Gisclair Road – Phase III Asphalt (Picciola & Associates)
  - B. Airport Projects**
    - 1. Glide Slope (LPA/Baker)
    - 2. ODALS – Omni-Directional Approach Lighting System (LPA/Baker)
    - 3. Airport Master Plan Update (LPA/Baker)
  - C. FEMA Projects**
    - 1. Beach Repair Project (Picciola & Associates)
  - D. Port Security and Grant Projects**
    - 1. Multi-Agency Emergency Response/Operations Building (2009)
    - 2. TWIC Implementation (2011)
  - E. Other Port Projects**
    - 1. Assumption of Maintenance Study (URS)
    - 2. Storm Harbor Marina (J. Wayne Plaisance)
    - 3. N.J. Theriot Road Elevation & Improvements (Angelette-Picciola)
  - F. Update on LA 1 Projects**
- VI. Committee Reports
  - A. Executive Committee**
    - 1. Consider approving the request from National Oilwell Varco to extend lease terms for site GLF404
    - 2. Consider approving the request from VIH Helicopters to Sublease SLIP-12 and SLIP-14 to Construction Helicopters
    - 3. Consider approving the request from Construction Helicopters to lease trailer site SLIP-11 at the Airport
    - 4. Consider approving the request from Bollinger Fourchon to exercise their Right of First Refusal and lease site GLF627
    - 5. Consider approving the request from American Air Services to extend lease premises and option premises northward 120' along with leasing property to Airport Road
    - 6. Consider approving the request from Rene Cheramie to lease 2 mooring dolphins in Bayou Lafourche
    - 7. Consider approving bids for Surplus Equipment Sale
    - 8. Consider approving the accredited delegate for the AAPA Annual Convention
    - 9. Consider approving the renewal of the Adopt-A-Road program for LA 3090
    - 10. Consider approving the request from R360 Environmental Solutions regarding improvements on Site GLF346
  - B. Permits & Waterways Committee**
    - 1. Review permit applications by BP Exploration & Production; Bollinger Fourchon, LLC; South Lafourche Levee District; GIS Marine, LLC; Bluetide, Inc.; and Corp of Engineer
  - C. Construction & Development Committee**
    - 1. Consider approving the lowest responsive bid for the Adam "Ted" Gisclair Roadway – Phase III
    - 2. Consider approving Change Order No. 1 from Hamp's Construction for the Fourchon Beach Repair project
  - D. Finance Committee**
    - 1. Consider approving payment of July invoices and recognize expenditures over \$10,000
    - 2. Consider approving the July 2013 Financial Statements
    - 3. Consider approving out of state travel requests
- VII. Any other business
- VIII. Public Comment
- IX. Adjournment

**OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION**  
**August 14, 2013**

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, August 14, 2013 at 10:30 AM at the Administration Building 16829 East Main Street, Galliano, LA.

President Gisclair called the meeting to order and Secretary Cheramie called roll.

ATTENDED: Chuckie Cheramie, Perry Gisclair, Kris Gaudet, Donald Vizier, Wilbert Collins, Larry Griffin, John Melancon Jr., Ervin Bruce, and Jimmy Guidry

ABSENT: None

Upon motion by Melancon and second by Collins, the board unanimously approved the minutes for July 10, 2013 regular meeting.

**Executive Director's Report**

Northern Expansion – Engineer John Plaisance reported that the Northern Expansion Slip C Bulkhead project is currently on advertisement with bid opening scheduled on August 29<sup>th</sup>. This project is to construct a bulkhead on both sides of Slip C. The base bid estimate is \$15 million for 1400 LF with \$5 million for Alternate No. 1 of 600 LF and \$5 million for Alternate No. 2 for 600 LF. Engineer Joe Picciola reported that bids were opened on July 30<sup>th</sup> for the Adam “Ted” Gisclair Road – Phase III Asphalt project. The apparent low bidder is LA Contracting Enterprise at \$679,792. The bid is in order and he recommends award today. Executive Director Chett Chiasson stated that we do have EDA grant funding for this project of approximately \$550,000.

Airport Projects – Airport Manager Joe Wheeler reported that we did receive a 30 day extension of award for the Glide Slope project from the low bidder E.P. Breaux. He stated that he has a meeting scheduled for tomorrow with DOTD and LPA to review all items of the bid. Wheeler reported that the bid opening for the ODALS (Omni-Directional Approach Lighting System) is scheduled for August 21<sup>st</sup>. We did receive conditional approval from the Corps for the new levee crossing design, however we did submit a question to the Corps which we are waiting their response. Wheeler reported that September 1<sup>st</sup> will end the 90 day review period by FAA for the Airport Master Plan Update. He stated that after that time if they don't respond we will start calling them. He then reported that the aircraft operations hit another high in July with 2122 operations.

FEMA Projects – Engineer Joe Picciola reported that Hamp's Construction continues to work on the Fourchon Beach Repair project. There is currently only 200' of geotubes left to be installed on the eastern side. Since last Friday, the contractor has been having severe washout problems with water on the eastern end. He stated that yesterday we inspected the site and we will have the contractor bring in some rock rip rap to protect that area. This will help keep the sand there so we can finish laying the tubes. Chiasson then showed the board photos of sand loss on the beach. We will construct a make shift wall on the same alignment of the boudin bags to stop the water from encroaching on the sand so we can complete the project. Picciola stated that the Port has some rock rip rap stock piled which will be used and we will possibly have more hauled in as needed. Hopefully this will allow them to get that section ready so they can finish laying the last 200' of tubes. Vizier questioned if the additional rock material is on the Port, which Picciola replied yes. Picciola stated that we do have a change order on the agenda today which is the excess sand as of the end of July. He anticipates that we will complete the project within the next month and have the final numbers at the next meeting. Chiasson reminded the board that the project bid was well under budget and the extra cost will not come all from our pocket. He stated that we do have FEMA funding and funding from Shell of \$500,000. We are okay in regards to the funding of the project. Vizier concerned that this can go on for a few months because you can't stop bad weather.

Picciola stated that the project from the western side toward the east really looks good with all grading and shaping done. He stated the problem is the far eastern end where there was a lot of erosion during Isaac and the alignment of the tubes was out into the water. Melancon questioned when does the contractor plan to install the rip rap, which Picciola replied that they are getting prices today and may start as soon as tomorrow morning. He stated that the remaining 200' of tubes can be installed in 2 days once the rip rap is in place to stop the sand from eroding. Chiasson then showed the board some photos from Weeks Marine of the State's Caminada Headland Restoration project that has started. They are moored inside the jetties in Belle Pass and pumping sand from Ship Shoal toward the east along the beach. He also showed a current photo of the project completed last year west of Belle Pass.

Port Security and Grant Projects – Chiasson stated that we were notified last week that the AAPA awarded our command and control project with its annual Information Technology Award which we will be presented with at the upcoming convention in October. We are proud of the work of our IT Department and Harbor Police in securing the Port for the last several years. This is a combination of a lot of hard work and preparing. It is good to be recognized for the hard work we do and our staff does. In regards to the Multi-Agency EOC, Davie Breaux reported that the contractor Lincoln Builders is currently working on the interior finishes such as suspended ceiling, painting, and flooring. They are 75% complete with the exterior plaster. The generator is being installed and they are working on the parking lot. We are anticipating that within 30 to 45 days they will be complete with the project. In regards to the TWIC Implementation project, April Danos reported that the RFQ for Design and Engineer was received on July 22<sup>nd</sup> and after evaluations she selected Transportation Security Associates. The professional service contract is being prepared.

Other Port Projects – Chiasson reported that the Assumption of Maintenance Study is on hold waiting the Corps district office review. We should have a response by the end of this month. He stated that while he was in Washington he did meet with Corps headquarters to discuss the steps that will follow once the district office is finished with the review process. In regards to the Storm Harbor Marina project, Engineer John Plaisance reported that the Corps had requested extra information which has been received from Picciola & Associates and now ready to review with Davie Breaux this week to possibly submit next week to the Corps. Engineer Larry Picciola reported that the design of the N.J. Theriot Road Elevation project should be complete by the end of this month then will wait on the Port's approval to advertise once all paperwork with the State is complete. Chiasson stated that the grant funding from the State has to be approved by the State Bond Commission before we can move forward.

Update on LA 1 Projects – Henri Boulet with LA 1 Coalition reported on Phase II of the LA 1 project. DOTD had another meeting with the Corps of Engineers on the levee crossing. It appears that all parties feel a span over the levee, 140 feet long and clearing 30 feet above sea level at the center of the levee is the most economical plan for crossing the levee. The Coalition is continuing to organize meetings to facilitate the development of legal documents between the State of Louisiana and industry match funding partners for Phase II, Segment C near Golden Meadow. On Phase 1 of the project, DOTD recently submitted a refinance application to the US Department of Transportation's TIFIA program to refinance our bond debt on the LA 1 Improvement Project. We will not know results of the application process for several weeks. This refinance opportunity comes out of a provision in last year's highway bill, known as MAP 21, which the Coalition worked on with Senator Vitter's Office. Finally, the toll revenue saw another historical high in June with revenue at \$560,490.77. The 2013 fiscal year average collection rate was up to 99.38%.

### **Committee Reports**

Executive Committee - The committee met on July 24, 2013 at the Administration Building in Galliano. Present was Chairman Gisclair, Griffin, Cheramie, and Melancon. The committee also met on August 12, 2013 at the Administration Building in Galliano. Griffin was absent.

Upon motion by Gaudet and second by Bruce, with no public comment, the board unanimously approved the request from National Oilwell Varco to extend lease GLF404 for 4 additional 5 year terms including updating the lease language.

Upon motion by Guidry and second by Bruce, with no public comment, the board unanimously approved the request from VIH Helicopters USA to sublease SLIP-12 terminal/hangar and SLIP-14 parking site to Construction Helicopters at the S.L. Industrial Park.

Upon motion by Collins and second by Melancon, with no public comment, the board unanimously approved the request from Construction Helicopters to lease SLIP-11 Trailer Site at the S.L. Industrial Park beginning September 1<sup>st</sup>. Chiasson stated that VIH Helicopter's lease of this site ends August 31<sup>st</sup>.

Upon motion by Collins and second by Cheramie, with no public comment, the board unanimously approved the request from Bollinger Fourchon to exercise their Right of First Refusal and lease site GLF627. Chiasson stated that this site is at the end of Slip C and Bollinger is requesting a lease with plans of a considerable amount of investment for this site.

Upon motion by Cheramie and second by Collins, with no public comment, the board approved the request from American Air Services to extend their lease and option premises at the South Lafourche Airport northward 120' along with leasing the property from lease premises to the Airport Road. Chiasson stated that they plan to build another hangar for a new aircraft coming soon. The option premises will be coming up soon with the completion of the parallel taxiway and the ILS is nearing completion. The vote resulted in 8 yeas and 1 abstain by Gisclair.

Upon motion by Melancon and second by Bruce, with no public comment, the board unanimously approved the request from Rene Cheramie with Gulf Atlantic Towing to lease 2 mooring dolphins in Bayou Lafourche.

Upon motion by Griffin and second by Vizier, with no public comment, the board unanimously approved the high bids for the Surplus Equipment Sale.

Upon motion by Guidry and second Collins, with no public comment, the board unanimously approved the accredited delegate as Chett Chiasson and President Perry Gisclair to attend the membership meeting at the 2013 AAPA Annual Convention in Florida.

Upon motion by Gaudet and second by Guidry, with no public comment, the board unanimously approved the 2 year renewal of the State's DOTD Adopt-A-Road program for LA 3090 in an effort to maintain a litter-free highway.

Upon motion by Cheramie and second by Griffin, with no public comment, the board unanimously adopted a resolution in accordance with the lease GLF346 between GLPC and M.B. Environmental Services that all permanent improvements constructed on leased property shall become property of the Port upon termination of lease therefore any improvements such as limestone and fencing constructed by sublessee U.S. Liquids of LA/R360 Environmental Solutions at termination remain on site.

Permits & Waterways Committee - The committee met on July 24, 2013 at the Administration Building in Galliano. Present was Chairman Cheramie, Collins, Griffin, and Gisclair. The committee also met on August 12, 2013 at the Administration Building in Galliano. Griffin was absent.

Chairman Cheramie presented for the board's review the permit applications from BP Exploration & Production; Bollinger Fourchon, LLC; South Lafourche Levee District; GIS Marine, LLC; Bluetide, Inc.; and Corp of Engineers.

Construction & Development Committee - The committee met on July 24, 2013 at the Administration Building in Galliano. Present was Chairman Bruce, Griffin, Gisclair, and Vizier. The committee also met on August 12, 2013 at the Administration Building in Galliano. Griffin was absent.

Upon motion by Bruce and second by Collins, with no public comment, the board unanimously accepted the lowest responsive bid of \$679,792 from LA Contracting Enterprise for the Adam "Ted" Gisclair Roadway – Phase III Asphalt.

Upon motion by Collins and second by Gaudet, with no public comment, the board unanimously approved Change Order No. 1 from Hamp's Construction an increase of \$122,643.30 for additional sand installed in July for the Fourchon Beach Repair project.

Finance Committee - The committee met on July 24, 2013 at the Administration Building in Galliano. Present was Chairman Melancon, Guidry, Gaudet, and Gisclair. The committee also met on August 12, 2013 at the Administration Building in Galliano with all present.

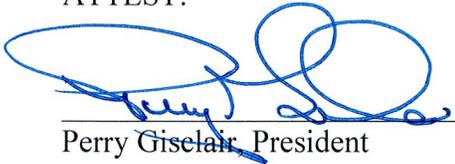
Upon motion by Melancon and second by Guidry, with no public comment, the board unanimously approved payment of July invoices and recognized expenditures over \$10,000.

Upon motion by Melancon and second by Griffin, with no public comment, the board unanimously approved the July 2013 Financial Statements.

Upon motion by Melancon and second by Collins, with no public comment, the board unanimously approved the out of state travel requests from April Danos to attend the AAPA Convention on October 16<sup>th</sup> in Florida and receive the Port's Information Technology Award; Chett Chiasson and Port Commissioners to attend the GPAA Fall Meeting on November 6<sup>th</sup> in Mississippi; Lt. Troy Dufrene and Sgt. Jason Plaisance to attend the LEDS Users Conference on September 30<sup>th</sup> in South Dakota; Joe Wheeler to attend the National Association of State Aviation Officials Convention on September 28<sup>th</sup> in South Dakota; Chief Jon Callais and Sgt. Mitch Hohensee to attend the LNG Spill Control & Fire Suppression Course on October 14<sup>th</sup> in Texas.

Upon motion by Cheramie and second by Collins, the board adjourned the board meeting.

ATTEST:



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Perry Gisclair, President



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Harris "Chuckie" Cheramie Jr., Secretary