

**AGENDA**  
**January 9, 2013 at 10:30 AM**  
**Administration Building in Galliano, LA**  
(Revised 1/8/2013 at 9:20 AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider approval of minutes for December 12, 2012 regular meeting
- V. Executive Director's Report
  - A. Northern Expansion**
    - 1. Guidry Brothers Site Development (Picciola & Associates)
  - B. Airport Projects**
    - 1. Parallel Taxiway "A" South Paving (LPA/Baker)
    - 2. Glide Slope (LPA/Baker)
    - 3. Airport Master Plan Update (LPA/Baker)
    - 4. Runway Sealcoat & Remarketing (LPA/Baker)
  - C. FEMA Projects**
    - 1. Bathhouse (J. Wayne Plaisance)
    - 2. Beach Repair Project (Picciola & Associates)
  - D. Port Security and Grant Projects**
    - 1. Multi-Agency Emergency Response/Operations Building (2009)
    - 2. Waterside Radar Video Surveillance Project (2009)
  - E. Other Port Projects**
    - 1. Assumption of Maintenance Study (URS)
    - 2. Mooring Dolphins Phase 3 (Angelette-Picciola)
    - 3. Highway Embankment
    - 4. Martin Bulkhead Repair
    - 5. Storm Harbor Marina
  - F. Update on LA 1 project**
- VI. Committee Reports
  - A. Executive Committee
    - 1. Consider approving the Executive Director's contract
    - 2. Consider approving the Cooperative Endeavor Agreement between GLPC and SLEC / ROR / LA 1 Coalition / GEST
    - 3. Consider approving the request from Expert Riser Solutions to lease 9.84 acres of non waterfront property along Adam "Ted" Gisclair Road
    - 4. Consider approving the request from Bollinger Fourchon to amend their Right of First Refusal
    - 5. Consider approving the request from RCS to expand their waterfront lease
    - 6. Consider approving the request from Grand Isle Shipyard to lease Site GLF193
  - B. Permits & Waterways Committee
    - 1. Review permit applications by Apache Corp (6), Offshore Marine Contractors, Douglas Chaisson, Entergy Louisiana, and Discovery Producer Services
  - C. Construction & Development Committee
    - 1. Consider approving the low bid for the yearly fuel supplier
    - 2. Consider approving the low bid for the semi-annual construction materials supplier
    - 3. Consider approving Change Order No. 3 from LA Contracting for the Parallel Taxiway South Paving project
    - 4. Consider approving Change Order No. 4 from LA Contracting for the VIH Connector paving project
    - 5. Consider approving Clear Lien Certificate from LA Contracting for the Parallel Taxiway South Paving project
    - 6. Consider approving the lowest responsive bid for the Fourchon Beach Repair project
  - D. Finance Committee
    - 1. Consider approving payment of December invoices and recognize expenditures over \$10,000
    - 2. Consider approving the out of state travel requests
- VII. Any other business
- VIII. Public Comment
- IX. Possible Executive Session: Discuss pending litigation defined as "Greater Lafourche Port Commission vs. Caillouet Land Corporation, Suit No.78781 in Division B of the 17<sup>th</sup> JDC-Parish of Lafourche (regarding Pass Fourchon Dredge)"
- X. Public Comment
- XI. Adjournment

Attachment

The pending litigation more specifically defined as "Greater Lafourche Port Commission vs. Caillouet Land Corporation, Suit No.78781 in Division B of the 17<sup>th</sup> JDC-Parish of Lafourche (regarding Pass Fourchon Dredge)" may be discussed in an executive session.

**OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION**  
**January 9, 2013**

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, January 9, 2013 at 10:30 AM at the Administrative Building in Galliano, LA.

President Griffin called the meeting to order and Secretary Collins called roll.

**ATTENDED:** Chuckie Cheramie, Perry Gisclair, Kris Gaudet, Donald Vizier, Wilbert Collins, Larry Griffin, John Melancon Jr., Ervin Bruce, and Jimmy Guidry

**ABSENT:** None

Upon motion by Wilbert Collins and second by John Melancon, the board unanimously approved the minutes for December 12, 2012 regular meeting.

**Executive Director's Report**

Executive Director Chett Chiasson congratulated the new board on their first official meeting to begin their 6 year term from 2013 – 2018.

Northern Expansion - Engineer Joe Picciola reported that the contractor for the Guidry Brothers Site Development project is installing utilities and electrical boxes. They plan on hauling in limestone next week then they will move toward cleanup and completion of the project. They expect completion by the end of the month.

Airport Projects – Airport Manager Joe Wheeler reported that there are two change orders for approval today for the Parallel Taxiway “A” South Paving project. He stated that Change Order No. 3 represents the additional work on the AWOS Road, engineering services, and final quantities for an additional \$44,402.09 and 134 contract days. The new contract amount is \$4,302,870.09 which is less than the original bid of \$4,314,684.00. He stated that Change Order No. 4 represents the final quantities for the VIH Connector of an additional \$2,437.85 which will be included in VIH Helicopter's improvement rental. Wheeler then reported that the Glide Slope equipment is on site in storage. LPA is working on the installation layout plan. We are working with LOOP to check on the solar depths for the antenna that will be located near the pipeline. The installation project should be out for bid by March. Wheeler reported that in regards to the Airport Master Plan Update we are waiting on approval from the FAA. This should be complete by March. Wheeler updated the board on the Runway Sealcoat & Remarkings project. He stated that currently there are no markings on the airport runway and taxiway. It was suppose to be complete this week but with the weather the contractor will start back on Monday. Weather permitting it should be complete by the end of next week. The airport operations for December are 1634 with 520 fixed wing and 1114 helicopter. We end the year with 19,157 operations which is 41% increase from 2011. Gisclair questioned if the new hangar tenant signed the lease and if he is utilizing the space, which Wheeler replied that he is in but we have not received the contract back yet but the rental will be prorated to the start date. Melancon questioned if we expect an increase of aircraft activity this year, which Wheeler replied yes and stated that FAA has projected that we are supposed to grow more than any other airport in Louisiana.

FEMA Projects – Engineer John Plaisance reported that the contractor is progressing well on the Bathhouse. He expects completion in 2-3 weeks. Engineer Joe Picciola reported that bids were received for the Fourchon Beach Repair project on December 20<sup>th</sup>. The apparent low bidder is Hamp's Construction from New Orleans in the amount of \$3,149,656.00. He recommends approval of the bid. Chiasson stated that it is a relief to finally have this project moving forward. We have been working on this since 2005.

Port Security and Grant Projects – April Danos reported that a meeting with the Lafourche Ambulance District is scheduled tomorrow to discuss the floor plan of the Multi-Agency EOC. Davie Breaux reported that the contractor has driven test piles and expect to do compressions next week. They have on site their work trailer and plan to survey and form up next week. Danos reported that the contractor for the Waterside Radar Video Surveillance project mobilized on site yesterday. They plan to begin next week placing antennas on the Fourchon Bridge.

Other Port Projects – William Evans with URS reported on the Assumption of Maintenance Study. He stated that yesterday they sent to the Corps the general resources letter for comments. In the next few weeks we will package up the figures with the letter to send to the different agencies for comments. Engineer Larry Picciola reported that all the piles have been driven with the tires for the Mooring Dolphins in Flotation Canal. The contractor is currently welding the dolphins and should be complete in 8-10 days. They will then start painting. Once complete, they will move the barges from the buoys in Bayou Lafourche to the completed dolphins to start on the dolphins in Bayou Lafourche. The contract end date is April 20<sup>th</sup> and they expect to meet that timeframe.

Breaux reported that DOTD returned on Monday to work on installing limestone for the Highway Embankment project. They plan to be complete by Friday. Cheramie questioned if the problem of more powder in the rocks has been resolved to get better rocks, which Breaux replied yes. Larger rocks are being installed and packed in and the loose rocks are on top. Collins questioned if they are leaving trenches for the water to get off the road, which Breaux replied yes they do have a couple of areas that is being done. Engineer Larry Picciola reported that the remaining painting work for the Martin Bulkhead Slip Repair is scheduled to be done the week of January 15<sup>th</sup>. Chiasson stated that this would finalize the section that we are responsible for doing. Picciola stated that E&L is currently working on the other side of the bulkhead. All the sheets are driven and the deadman on the back and front of the slip is complete. They are now working on the deadman on the side.

Engineer John Plaisance reported that we have been working on the Storm Harbor Marina for several years now. He stated about 2 years ago DNR issued a permit for the work and we have been waiting all this time for a Corps permit. Finally on Monday, we received a request for information from the Corps. The Corps concern is the location of the marina being close to the floodgates and concerns of a vessel damaging the floodgates during a storm. We are trying to set their mind at ease on that. Gisclair questioned the permit extension, which Chiasson stated that we will need to start the project by March and if not we will have to apply for a renewal of the DNR permit. This sparks some more Corps action and we sent them a letter that the state gave us a permit but the Corps has been dragging their feet on this permit. We will not make the March deadline so we will have to renew the permit which is not a problem. Gisclair stated I'm sure we will emphasize that we are trying to eliminate exactly what they are concerned about because these vessels will be in a safe harbor already, which Plaisance agreed it is more likely that vessels on the outside of the floodgate would cause some damages.

Update on LA 1 project – Chiasson stated that starting on January 12<sup>th</sup> DOTD will be working at the toll booth area so we can expect delays. We will be sending out emails to all the tenants regarding possible delays. Henri Boulet then updated the board on the new ATPM's which will be placed on the median at the toll gantry, DOTD is working hard towards a "Go-Live" date for the week of Jan. 21<sup>st</sup>. The installation of the new bollard pipe system attached atop the concrete barrier rail is scheduled to begin this Saturday. The ATPM's are scheduled for arrival early next week and they will go through several on-site testing procedures. DOTD will keep staff at the toll gantry for about one week after the ATPM's are live, to help customers choose their "axle selection" and payment method in a quick efficient way. After that period, there is a help button motorist can press which is monitored 24 hours a day with trained operators on the other end to help anyone complete their transaction.

Moving on to Phase II of the LA 1 Project, the R/O/W draft agreements from the state are still being reviewed by the last three property owners. I know one of the companies expects to send DOTD a revised agreement by the end of this week. The advertisement for environmental services for the project began January 4<sup>th</sup> and closes on January 22<sup>nd</sup>. Because this contract has a small and specific scope, the

process should go quickly to get a consultant on board. This consultant will concentrate on renewing and retaining permits and keeping up with mitigation requirements for the project. Concerning the engineering contract for Phase II, DOTD's Contract Services Department is reviewing the finalized engineering contract for approval. The LA 1 Project Manager at DOTD is hoping to have the contract executed within the next two weeks. The LA 1 Coalition organized a meeting with Governor Jindal and some private, large GOM stakeholders in late December. The purpose of the meeting was to garner the Governor's support of a Capital Outlay application to Louisiana's Office of Facility Planning for construction funds for Phase II, specifically the segment closest to Golden Meadow. While the Governor is up-to-date on the funding need of the various segments of Phase II, he committed to placing this request in his administration's draft version of House Bill 2. There remains much work to make sure legislative committees and the full legislature will keep the requested funding amounts in the priorities of which we are requesting.

In other local highway projects, DOTD's Bridge Design Team performed another pre-final inspection on the new Bayou Lafourche Bridge at Larose on Friday, Dec 21<sup>st</sup>. Although some problems have been solved, others were discovered, including the pinion/sheave gears are not meshing properly, roller guide assembly is continuing to drag causing the bridge to skew, and the skew sensor stopped working during testing. A revised opening date is sometime in late February or early March. Chiasson questioned if the problems are engineer issues or construction, which Boulet replied that they are saying it is a construction problem. The federal government is involved because the bridge was built from stimulus money and the fix has to be approved by both DOTD and the Federal Highway Dept.

Cheremie stated that he has been talking to a lot of truck drivers that are getting fined for their trailers when they are actually paying for the toll. He stated another problem is that DOTD is shutting down loads of 12 ft. or over because they need a police escort to cross the bridge. They have to wait for an escort to cross the bridge. Boulet stated that he will get with DOTD Asst. Secretary Rhet Dessel to see what can be done to make sure that the trucks trailer licenses are registered with truck license, which Cheremie replied that no truck has the same trailer every time. If they are paying the toll they should not be charged again for the trailer. Henri agreed that they shouldn't be double charging. Cheremie stated that Boulet can talk to Lloyd Toups because he is having a big problem with that. He is also having problems with waiting for a state trooper for any wide loads. Boulet stated that he will talk to Troop C to see if they can help us out with escorts. Chiasson questioned so the truck driver is paying for the truck and trailer but later getting a ticket for the trailer because it is not recognizing the license. Cheremie replied yes the full toll is being paid but afterward they are being fined for the trailer.

Gisclair stated that in getting recognized in House Bill 2 and the education process with our legislators he questioned if Boulet is planning any trips or tours for our area. Boulet replied that he is working on that and will be getting with Chett for help. He did meet with Senator Chabert and Representative Gisclair to work toward getting the Transportation Committee to tour Fourchon and the LA 1 project. Senator Chabert recommended having something in Baton Rouge during the session for the Ways and Means Committee which we will be working on doing. Gisclair stated that we have to complete this task with not just photos but showing the importance of Fourchon to the nation and he believes that field days need to be done to express this importance. Boulet stated that he will approach the leaders of the Transportation Committee on both the House and Senate side to have a field hearing here. Chiasson stated that the Transportation Committee is planning on having a ports tour of the southern ports which includes Fourchon. He stated that this will be happening at the end of February and the plan is to meet in Galliano so he can ride with them to Fourchon and talk about the LA 1 project and Fourchon along the way.

### **Committee Reports**

Executive Committee - The Committee met on January 7, 2013 at the Administration Building in Galliano. Present was Larry Griffin, Wilbert Collins, and Perry Gisclair.

Upon motion by John Melancon and second by Perry Gisclair, the board unanimously approved the Executive Director's contract for the next 6 years effective January 1, 2013 to December 31, 2018 which

coincides with the term of this commission. Chiasson then thanked the board and looks forward to working hard for the next 6 years.

Upon motion by Wilbert Collins and second by Jimmy Guidry, the board unanimously approved the Cooperative Endeavor Agreement with South Louisiana Economic Council for \$7,500, Restore or Retreat for 10,000, LA 1 Coalition for \$22,500, and Gulf Economic Survival Team for \$10,000. Chiasson stated that this is done yearly with these organizations that greatly benefit the Port. We work together with SLEC, ROR is the adversary group for coastal restoration, the LA 1 Coalition updates us on a monthly basis, and GEST started after the oil spill to get businesses back running. GEST is scheduled to meet again in Washington on January 14<sup>th</sup> with BSEE.

Upon motion by John Melancon and second by Chuckie Cheramie, the board unanimously approved the request from Expert Riser Solutions to lease 9.84 acres of non-waterfront property along Adam "Ted" Gisclair Road.

Upon motion by Chuckie Cheramie and second by Perry Gisclair, the board unanimously approved the request from Bollinger Fouchon to amend their Right of First Refusal by removing 9.84 acres of property.

Upon motion by Jimmy Guidry to approve the request by RCS to expand their waterfront property, which was second by Ervin Bruce, and the floor was open for discussion. Chiasson stated that RCS is requesting to lease the Public Tug Dock property of 374 ft with effective date of May 1<sup>st</sup> if approved. He stated that by May the mooring dolphin project will be complete and the tugs will not be let out to the wolves but will have a place to dock. Griffin questioned if we could keep 74 ft. for the tugs as a loading area for groceries or crew changes, which Chiasson replied that RCS is requesting to lease the entire site and it would be beneficial to us to work with our existing tenants to expand. We will work with the current tug companies to figure out a place for them to conduct their business.

President Griffin then recognized Cory Kief with Crosby Tugs to address the board. Kief stated that he hopes that the board considers a few things. Crosby understands the request from RCS to expand their facility. He stated that Crosby depends on that dock to moor and secure their vessels. He requested consideration if the Port does lease that dock if the board would consider them as well they may have interest in leasing the site. If the board does lease out the dock to RCS, does the Port have any plans to build more bulkhead in other areas so the timeline would match the commencement of the lease with RCS. Crosby will have to seek some type of options because he doesn't believe May 1<sup>st</sup> is enough time for them. He is asking that the board consider the timeline. They don't have any other option to moor in the Port. The buoys are not an option they are not practical and last resort. Gisclair stated that you mentioned buoys but wouldn't the mooring dolphins that are being constructed be satisfactory and an option, which Kief replied he didn't know because he is not familiar with the mooring dolphins. Chiasson stated that they are steel casings however you don't have land access but it is a safe place to dock. Gisclair questioned how many dolphins are leased out now, which Chiasson replied only the first 9 dolphins are leased. The other existing 9 are on a first come first serve basis. We are now building another 18 dolphins in Flotation Canal that will be available. They are also available for a long term lease. Again it is not landside access but it is a safe and reliable place to dock your vessels. It is not a buoy. We plan to eventually remove all buoys in Bayou Lafourche and replace them with mooring dolphins.

Gisclair stated that the consensus of the board is not to throw out the tugs and not address the problem. The problem that RCS has is that they have larger vessels to service and want to tie 3 vessels wide along the dock and need to expand. Gisclair stated that we will continue to work with RCS and the tugs with options of mooring dolphins or find a place for tugs to offload and crew change. There is no door being shut. We have a request here that will create jobs and infrastructure with room for development. He stated that now this site is zero generating revenue compared to a lease generating \$20,000 a month. He stated that from now to possibly May 1<sup>st</sup> Kief can work with Chett and others to possibly go somewhere else. Chiasson stated that in talking with other tenants there may be some opportunity at other locations to do something and possibly accommodate the tugs. He stated that

between now and May we can figure something out. He stated also the potential lessee RCS is reasonable and may be open to options. Griffin questioned if Crosby would be open to leasing property, which Kief replied yes we would be interested in this spot. Kief stated that they are probably the biggest user of the tug dock and for over 30 years there was a facility for the towing industry and it is kind of brash to have a May cutoff date. It is not adequate. He is requested the board before acting on the request that there is more dialogue on this and to postpone their decision to further study other options. The timing is right for Crosby to consider getting their own place and this may be what makes us to do that.

Cheremie requested the board to vote. Chiasson stated that there is a motion and second on the table to approve the lease with RCS it does not say a timeframe. Gisclair stated that the discussion with RCS is for May 1<sup>st</sup>, which Chiasson replied yes verbally. Melancon stated that he has no doubt to lease to RCS the start date may be extended but we always give the adjacent tenant the first option and we don't want them to compromise their position. Chiasson stated that you can approve the lease with further discussion on what the start date would be. Cheremie stated no offense but it is not fair for just the tug boats to have a free place to dock. If our boats go to Fourchon we have to pay to dock. If the Port would build another dock it should be for all types of boats on a first come first serve basis for everyone. We all pay taxes just like everyone and it is not right that it is just for tugs. Cheremie stated that he went last week to the tug dock and a lot of tugs didn't have crews on them. We are in this industry together and it shouldn't just be for tug boats. Kief questioned if the Port is considering to bulkhead a new area and what is the timeframe on that, which Chiasson replied 1 year before any bulkhead is complete. Griffin stated that there is no property available now that is not leased. Chiasson stated that he has spoken to a tenant who is open to possibly working with us on this issue. Vizier stated that he has been on the board for 24 years and like Kief mentioned they have had a free tug dock for 30 years. He stated that times change, the port's changing, and the industry has changed a lot. The goal of the Port was always to lease that property and now the adjacent lessee wants it to expand their business. We have had problems in the past with jack up barges, crew boats, and supply boats having trouble finding a place to tie up. He stated that in the future there may be bulkhead property available but he agrees with Cheremie if we would create another public dock it should be available to any vessel. Gisclair made a motion to amend to further negotiate the actual commencement date of lease which was seconded by John Melancon. The board then voted which resulted in all yeas. The board then voted on the original motion as amended which resulted in all yeas. Griffin stated that it will be leased to RCS with further negotiations on the actual commencement date.

Upon motion by John Melancon and second by Wilbert Collins, the board unanimously approved the request from Grand Isle Shipyard to lease Site GLF193. Breaux stated that the improvements of limestone and fencing will be added to the lease as an improvement rental.

Permits & Waterways Committee - The committee met on January 7, 2013 at the Administration Building in Galliano. Present was Larry Griffin, Perry Gisclair, and Chuckie Cheremie.

Chairman Cheremie presented for the board's review the permit applications from Apache Corporation, Offshore Marine Contractors, Douglas Chaisson, Entergy Louisiana, and Discovery Producer Services.

Construction & Development Committee - The committee met on January 7, 2013 at the Administration Building in Galliano. Present was Donald Vizier, John Melancon, Larry Griffin with Ervin Bruce absent.

Upon motion by Perry Gisclair and second by John Melancon, the board unanimously approved the low bid from Gaubert Oil Company for the yearly fuel supplier at a markup rate of \$0.12 for both gas and diesel in Fourchon and the markup rate of \$0.13 for both gas and diesel in Galliano.

Upon motion by Chuckie Cheremie and second by Wilbert Collins, the board unanimously approved the low bid for semi-annual construction materials from Grand Isle Shipyard for the majority of the items and 2 items of Tensar matting to Byron E. Talbot.

Upon motion by Perry Gisclair and second by Ervin Bruce, the board unanimously approved Change Order No. 3 an increase of \$44,402.09 and 134 contract days from LA Contracting for the Parallel Taxiway South Paving project.

Upon motion by Ervin Bruce and second by Wilbert Collins, the board unanimously approved Change Order No. 4 an increase of \$2,437.85 from LA Contracting for the VIH Connector paving project.

Upon motion by Ervin Bruce and second by Wilbert Collins, the board unanimously accepted the Clear Lien Certificate from LA Contracting for the Parallel Taxiway South Paving project.

Upon motion by John Melancon and second by Jimmy Guidry, the board unanimously awarded the lowest responsive bid of \$3,149,656.00 from Hamp's Construction, LLC for the Fourchon Beach Repair project.

Finance Committee - The committee met on January 7, 2013 at the Administration Building in Galliano. Present was Chairman Jimmy Guidry, Wilbert Collins, John Melancon and Larry Griffin.

Upon motion by Jimmy Guidry and second by John Melancon, the board unanimously approved payment of December invoices and recognized expenditures over \$10,000.

Upon motion by Jimmy Guidry and second by Wilbert Collins, the board unanimously approved the out of state travel requests by Chett Chiasson and Kris Gaudet to attend the AAPA Spring Conference in Washington, DC on March 17, 2013.

President Griffin opened the floor for public comment. Mr. Brent Duet congratulated the incumbents and welcomed Mr. Gaudet to the board. He then congratulated Director Chiasson on his new contract. He stated that 20 years ago when he was on the board the budget was \$7.9 million and now it is \$79 million. This is great guys and it means so much for the businesses and local people. We live in a great area we have the Port, LA 1 Highway, and we are protected from storms with the Levee District. We are fortunate. He commended the board and staff for doing a great job and urged them to keep up the good work. He stated how he loves the TV part of the meetings that informs a lot of businesses that would like to be involved in the Port's growth. He again congratulated them on six more years.

President Griffin stated that we have goals to have the people get involved and come to our meetings we want the people to participate and fill the room. President Griffin then congratulated Kris Gaudet on the election and joining them on the board.

President Griffin presented to the board to possibly enter into executive session to discuss the pending litigation defined as "Greater Lafourche Port Commission vs. Caillouet Land Corporation, Suit No. 78781 in Division B of the 17<sup>th</sup> JDC-Parish of Lafourche (regarding Pass Fourchon Dredge)". Upon motion by Kris Gaudet and second by Perry Gisclair, a two-third roll call vote was taken which resulted in 9 yeas by all members. The board returned to the meeting with no action taken.

Upon motion by Chuckie Cheramie and second by Jimmy Guidry, the board adjourned the regular board meeting.

ATTEST:

  
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President, Perry Gisclair

  
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Secretary, Chuckie Cheramie  
Harris Cheramie Jr.