

# **Greater Lafourche Port Commission**

## **AGENDA**

**November 14, 2013 at 10:30 AM**

**Administration Building · 16829 East Main St · Galliano, LA**

(Revised: November 13, 2013 at 9:30 AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider approval of minutes for October 9, 2013 regular meeting
- V. Executive Director's Report
  - A. Northern Expansion**
    - 1. Northern Expansion Slip C Bulkhead (J. Wayne Plaisance)
    - 2. Adam "Ted" Gisclair Road – Phase III Asphalt (Picciola & Associates)
  - B. Airport Projects**
    - 1. Glide Slope (LPA/Baker)
    - 2. ODALS – Omni-Directional Approach Lighting System (LPA/Baker)
    - 3. Airport Master Plan Update (LPA/Baker)
  - C. FEMA Projects**
    - 1. Beach Repair Project (Picciola & Associates)
  - D. Port Security and Grant Projects**
    - 1. Multi-Agency Emergency Operations Center (2009)
    - 2. TWIC Implementation (2011)
  - E. Other Port Projects**
    - 1. Assumption of Maintenance Study (URS)
    - 2. Storm Harbor Marina (J. Wayne Plaisance)
    - 3. N.J. Theriot Road Elevation & Improvements (Angelette-Picciola)
  - F. Update on LA 1 Projects**
- VI. Committee Reports
  - A. Executive Committee**
    - 1. Consider deeming the request from Entergy for a 6 month lease extension at the Airport as a bona fide written offer
    - 2. Consider approving the request from Entergy to lease 10 acres at the S.L. Industrial Park
    - 3. Consider approving the amendment of lease with Byron Cheramie (hay lease)
    - 4. Consider approving the hunting lease proposal for site SLIP-1
    - 5. Consider approving the request from Envirochem to assign the Right of First Refusal to CWR, LLC
    - 6. Consider approving the request from Port Fourchon Marina to extend the option terms for 2 lease sites in Port
    - 7. Consider adopting the Driver's Motor Vehicle Record Policy
  - B. Permits & Waterways Committee**
    - 1. Review permit applications by South Lafourche Levee District
  - C. Construction & Development Committee**
    - 1. Consider approving Change Order No. 5, 6, and 7 from Lincoln Builders for the Multi-Agency EOC
  - D. Finance Committee**
    - 1. Consider approving payment of October invoices and recognize expenditures over \$10,000
    - 2. Consider approving the October 2013 Financial Statements
    - 3. Consider approving the out of state travel requests
- VII. Any other business
- VIII. Public Comment
- IX. Adjournment

**OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION**  
**November 14, 2013**

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Thursday, November 14, 2013 at 10:30 AM at the Administration Building 16829 East Main Street, Galliano, LA.

President Gisclair called the meeting to order and Secretary Cheramie called roll.

ATTENDED: Chuckie Cheramie, Perry Gisclair, Kris Gaudet, Donald Vizier, Wilbert Collins, Larry Griffin, John Melancon Jr., and Ervin Bruce

ABSENT: Jimmy Guidry

Upon motion by Gaudet and second by Collins, the board unanimously approved the minutes for October 9, 2013 regular meeting.

**Executive Director's Report**

Northern Expansion – Engineer John Plaisance reported that Johnson Bros was issued a notice of procurement to order materials and begin the test pile program for the Northern Expansion Slip C Bulkhead project. The contractor is currently on site building the access roads. The bulkhead installation is expected to begin after the holidays. Engineer Joe Picciola reported that LA Contracting is sweeping the ditches and embankment for the Adam “Ted” Gisclair Road Asphalt project. They plan to be complete by the end of this week and then will start bringing in aggregate to shape the roadway.

Airport Projects – Davie Breaux reported that E.P. Breaux Electrical is ordering materials for the Glide Slope project. The Omni-Directional Approach Lighting System (ODALS) bid opening is scheduled for November 21<sup>st</sup>. The Airport Master Plan Update is in the final stages. A complete report should be ready by next meeting.

FEMA Projects – Engineer Joe Picciola reported that the substantial completion certificate for the Fourchon Beach Repair project is being filed to start the lien period. Picciola found some discrepancies with the labor and equipment charges received from Hamp’s Construction to prepare the change order. He will schedule a meeting with the contractor to review the change order which should be ready by the next meeting. Executive Director Chett Chiasson stated that Weeks Marine is moving along doing a great job for the State’s Caminada Beach project. He will be planning a site visit possibly on December 3<sup>rd</sup> which the board will be notified to attend.

Port Security and Grant Projects – Breaux reported that Lincoln Builders is completing some final items and will be doing the generator start up for the Multi Agency EOC. He stated that there will be 3 change orders later on the agenda. Chiasson stated that April Danos did have a meeting with the Ambulance District to tour the building. We will be working with them to determine what the Port will furnish and what they will be expected to furnish. Danos stated that they are very pleased with what we are providing them. Gisclair stated that the public is interested in seeing this new building and requested that we plan some dates for the public to view, which Chiasson replied that we are actually putting in the budget to plan for a fairly large open house event for tenants and the public to see the building possibly in March 2014. Danos stated that the electronic installation deadline is in March so that is the goal. April Danos reported that the TWIC Implementation project is moving along. There will be a mandatory pre-bid meeting scheduled on November 21<sup>st</sup>.

Other Port Projects – Chiasson reported that the Assumption of Maintenance Study was submitted to the Corps in May 2013. We received comments from the Corps in August 2013. We did have a comment review meeting with the Corps in New Orleans on September 10<sup>th</sup> and based on that meeting

we are developing responses to address environmental, permitting, and cost. The Port intends to move forwarding with permitting another area in the Sanctuary for placement of dredge materials for beneficial use for marsh creation. Once this permit is issued and the revisions are incorporated in the Feasibility Report, we will resubmit to the Corps. We expect to have an approved report by beginning of next year.

Engineer John Plaisance reported that the plans and specs for the Storm Harbor Marina were submitted to Baton Rouge, which we are waiting final approval to begin advertising. Vizier questioned if there is any mitigation needed for that site, which Chiasson replied none was required by the permit. Plaisance stated that it is inside the levee system so it should have been mitigated by the South Lafourche Levee District. Chiasson stated that the N.J. Theriot Road Elevation & Improvements is still on hold waiting the State to assign a project manager.

Update on LA 1 Projects – Henri Boulet reported that the U.S. Secretary of Transportation has approved refinancing the LA 1 Improvement Project's debt. The \$176 million debt restructuring plan will allow the original toll rate schedule to remain in place, and is expected to save the project \$34 million in interest over the pay-off period. The refinancing of the project's debt package was made possible through a provision of the current federal highway bill that the Coalition brought forth 18 months ago with the support of the LA Congressional Delegation, led by U.S. Senator David Vitter. Senator Vitter's position on the Senate Committee on Environment and Public Works enabled him to make sure that the LA 1 Project was eligible to take advantage of the provision designed to benefit rural road projects. The Coalition thanks our Congressional Delegation, the Governor's Office, and LA DOTD for working diligently on the deal. Additionally on Phase 1, LA DOTD has been performing some construction at the toll gantry the last few evenings and should end on Saturday.

On Phase II of the LA 1 Project, the Coalition is currently negotiating with the state to finalize a Cooperative Endeavor Agreement by which the Coalition and 3 industrial companies will fund a collective \$6.6 million in corporate match for construction of Phase II Segment C, with the State funding approximately \$40 million. Following the signing of this agreement, the Coalition expects to work with the region's legislative delegation and the Governor to facilitate the bidding-out of a construction contract for Segment C in the spring of 2015, which is when the design is expected to be complete. Within the last month, the Coalition has updated the State's Joint Transportation Committee on the remaining funds needed to complete Phase II of the LA 1 Project, and it is continuing to build support from a range of national and international corporations who want to see the project accomplished.

On other area highway projects, the project to rehabilitate the shoulders on LA 1 from Fourchon to the Lafourche/Jefferson line had Barriere Construction winning the contract with a low bid of approximately \$1.5 million. They will be mobilizing equipment in December, and expect to start work shortly after the New Year.

Cheremie questioned how could the state issue out tickets from past dates if they do not have a license plate number, which Boulet replied that by law they have to pursue every violation. Cheremie stated that some people are getting tickets from lane 1 and another ticket for lane 2 and they do not have a license plate number or photo on the ticket. Boulet stated that they are working hard on researching every ticket however they shouldn't be able to contact people if they do not have a license plate. They have approximately 27,000 images that they have to finish going thru. He stated that he will get with Rhett Desselle to look into it and update the board. Gisclair questioned how far pass the levee is Segment C, which Boulet replied about 300 ft. which will cost \$46 million. The whole length of that section is 3,400 ft. It is very expensive to build in the borrow canal and accommodate the Corps with the crossing structure. Gisclair stated that the thinking is once we get the money and a contract we can set up the contractor from both ends and work toward the middle, which Boulet agreed however the set up cost for 2 locations may save time but probably will be more expensive but the contractor will have that option.

## **Committee Reports**

Executive Committee – The committee met on October 23, 2013 at the Operations Center in Fourchon. Present was Griffin, Cheramie, Melancon, with Gisclair absent. They also met on November 12, 2013 at the Administration Building in Galliano with all present.

Upon motion by Collins and second by Bruce, with no public comment, the board unanimously deemed the request from Entergy for a 6 month lease extension at the Airport as a bona fide written offer. Chiasson stated that this site extension is mainly for storage of power poles that are currently on site. He stated that Chevron has a Right of First Refusal on said site which will also be extended for 6 months.

Upon motion by Cheramie and second by Melancon, with no public comment, the board unanimously approved the request from Entergy to lease 10 acres at the S.L. Industrial Park for 15 months.

Upon motion by Griffin and second by Bruce, with no public comment, the board unanimously approved the amendment of lease with Byron Cheramie (hay lease) to remove 21 acres. Chiasson stated that this is the same section of property that Entergy will lease.

Upon motion by Melancon and second by Collins, with no public comment, the board unanimously approved the hunting lease proposal by Russell Plaisance to lease 266.8 acres at the South Lafourche Industrial Park beginning December 1, 2013.

Upon motion by Griffin and second by Melancon, with no public comment, the board unanimously approved the request from Envirochem to assign the Right of First Refusal to CWR, LLC. Chiasson stated that this is a basic name change.

Upon motion by Cheramie and second by Melancon, with no public comment, the board unanimously approved the request from Port Fourchon Marina to extend the option terms for 2 lease sites in Port Fourchon, not to exceed the existing landowner agreements.

Upon motion by Griffin and second by Gaudet, the board considered adopting the Driver's Motor Vehicle Record Policy. Chiasson stated that this was recommended by our insurance carrier to not only process employee and all persons that are covered under our insurance driver's records when hired but also to do this yearly. It would take each person to sign a disclosure form because of the sensitive information which would only be used in-house and not public record. This does include the board members. Gaudet questioned if this would be submitted to our insurance agent, which James Rome replied no it is only for our internal files the agent does not need to see the information. With no further discussion or public comment, the board then voted to adopt the policy which resulted in all yeas.

Permits & Waterways Committee - The committee met on October 23, 2013 at the Operations Center in Fourchon. Present was Chairman Cheramie, Collins, Griffin, with Gisclair absent. They also met on November 12, 2013 at the Administration Building in Galliano with all present.

Chairman Cheramie presented for the board's review the permit application from the South Lafourche Levee District.

Construction & Development Committee - The committee met on October 23, 2013 at the Operations Center in Fourchon. Present was Chairman Bruce, Griffin, Vizier, with Gisclair absent. They also met on November 12, 2013 at the Administration Building in Galliano with all present.

Upon motion by Cheramie and second by Melancon, with no public comment, the board unanimously approved the following change orders from Lincoln Builders for the Multi Agency EOC: Change Order No. 5 an increase of \$6,598.74 for the front canopy enclosure, Change Order No. 6 an increase of \$9,790.00 for the electronic door hardware, and Change Order No. 7 an increase of \$1,534.50 for the additional letters on the building.

Finance Committee - The committee met on October 23, 2013 at the Operations Center in Fourchon. Present was Chairman Melancon, Guidry, Gaudet, with Gisclair absent. They also met on November 12, 2013 at the Administration Building in Galliano with all present.


Upon motion by Melancon and second by Griffin, with no public comment, the board unanimously approved payment of October invoices and recognized expenditures over \$10,000.

Upon motion by Melancon and second by Gaudet, with no public comment, the board unanimously approved the October 2013 Financial Statements.

Upon motion by Melancon and second by Collins, with no public comment, the board unanimously approved the out of state travel request from April Danos to attend the AAPA Annual Leadership Summit in Virginia on November 20<sup>th</sup>.

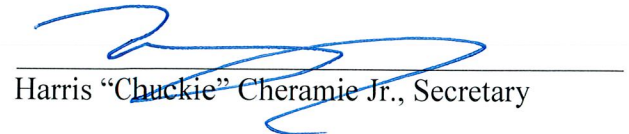
Upon motion by Cheramie and second by Collins, the board adjourned the board meeting.

ATTEST:



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Perry Gisclair, President



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Harris "Chuckie" Cheramie Jr., Secretary