

# Greater Lafourche Port Commission

## AGENDA

October 9, 2013 at 10:30 AM

Administration Building · 16829 East Main St · Galliano, LA

(Revised: October 8, 2013 at 9:20 AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider approval of minutes for September 11, 2013 regular meeting
- V. Executive Director's Report
  - A. Northern Expansion**
    - 1. Northern Expansion Slip C Bulkhead (J. Wayne Plaisance)
    - 2. Adam "Ted" Gisclair Road – Phase III Asphalt (Picciola & Associates)
  - B. Airport Projects**
    - 1. Glide Slope (LPA/Baker)
    - 2. ODALS – Omni-Directional Approach Lighting System (LPA/Baker)
    - 3. Airport Master Plan Update (LPA/Baker)
  - C. FEMA Projects**
    - 1. Beach Repair Project (Picciola & Associates)
  - D. Port Security and Grant Projects**
    - 1. Multi-Agency Emergency Operations Center (2009)
    - 2. TWIC Implementation (2011)
  - E. Other Port Projects**
    - 1. Assumption of Maintenance Study (URS)
    - 2. Storm Harbor Marina (J. Wayne Plaisance)
    - 3. N.J. Theriot Road Elevation & Improvements (Angelette-Picciola)
  - F. Update on LA 1 Projects**
- VI. Committee Reports
  - A. Executive Committee**
    - 1. Consider approving the request from Abdon Callais Offshore to assign the mooring dolphin lease to Guidry Brothers
    - 2. Consider approving the request from Guidry Brothers to lease 3 dolphins in Flotation Canal
    - 3. Consider approving the request from HOS Port to lease 2 dolphins in Bayou Lafourche
    - 4. Consider approving HOS Port amendment of lease to extend primary term for site GLF602
    - 5. Consider approving the request from La Casa Mexican Restaurant for lease along LA 3090
    - 6. Consider approving the request from Dolphin Equipment to assign lease to Hoover Offshore for site GLF196
    - 7. Consider approving the Cooperative Endeavor Agreement with the Lafourche Parish Government for an airport study
    - 8. Consider approving the request from HOS Port, LLC for a Right of First Refusal on site GLF628
  - B. Permits & Waterways Committee**
    - 1. Review permit applications by Chevron Environmental Management Co. and Hilcorp Energy Company
  - C. Construction & Development Committee**
    - 1. Consider adopting DOTD Resolution Certifying Compliance with the Public Bid Laws for Slip C Bulkhead project
    - 2. Consider approving the Change Order by E.P. Breaux to include the AWOS Relocation in the Glide Slope project
    - 3. Consider approving the DOTD Sponsorship Agreement for the AWOS Relocation project
    - 4. Consider adopting the DOTD Resolution for the Aviation Priority Program for Capital Improvements
    - 5. Consider approving the DOTD Sponsorship Agreement for the Centerline LED Reflectors
    - 6. Consider approving the Substantial Completion Certificate from Hamp's Construction for the Fourchon Beach Repair project
    - 7. Consider approving the Change Order from Lincoln Builders for the Multi-Agency EOC
    - 8. Consider approving the Substantial Completion Certificate from Lincoln Builders for the Multi-Agency EOC
  - D. Finance Committee**
    - 1. Consider approving payment of September invoices and recognize expenditures over \$10,000
    - 2. Consider approving the September 2013 Financial Statements
    - 3. Consider approving the out of state travel requests
- VII. Any other business
- VIII. Public Comment
- IX. Possible Executive Session to discuss the OPA Claim No. N10036-1923
- X. Public Comment
- XI. Adjournment

**OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION**  
**October 9, 2013**

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, October 9, 2013 at 10:30 AM at the Administration Building 16829 East Main Street, Galliano, LA.

President Gisclair called the meeting to order and Secretary Cheramie called roll.

**ATTENDED:** Chuckie Cheramie, Perry Gisclair, Kris Gaudet, Donald Vizier, Wilbert Collins, Larry Griffin, John Melancon Jr., Ervin Bruce, and Jimmy Guidry

**ABSENT:** None

Upon motion by Melancon and second by Collins, the board unanimously approved the minutes for September 11, 2013 regular meeting.

**Executive Director's Report**

Northern Expansion – Engineer John Plaisance reported that the Northern Expansion Slip C Bulkhead project was awarded to Johnson Bros. He stated that the pre-construction meeting is scheduled for tomorrow to determine the date to issue notice of procurement to order materials and do the test pile program. Engineer Joe Picciola reported on the Adam “Ted” Gisclair Road – Phase III Asphalt project stating that LA Contracting has ordered materials and ready to mobilize on site next week.

Airport Projects – Airport Manager Joe Wheeler reported that there is a change order on the agenda for the Glide Slope project to include the relocation of the AWOS. We did receive a DOTD grant for \$75,000. The Omni-Directional Approach Lighting System (ODALS) bid opening has been postponed until October 24<sup>th</sup> because we are still waiting an answer from the Corps. The Airport Master Plan Update will be delayed with the Government shutdown. Wheeler reported that there were 1580 aircraft operations for the month of September. Davie Breaux questioned if Chevron has a new helicopter coming in this weekend, which Wheeler replied that he is not aware of that but Chevron is developing their site and working on the move to the Airport facility.

FEMA Projects – Engineer Joe Picciola reported that last Wednesday the final inspection was done on the Beach Repair project. The substantial completion certificate was issued at that time with one punch list item. Since then, with the storm there has been some sand loss. The State's project will soon be in front of the geotube project placing additional sand. There will be a final balancing change order ready for the next meeting which will include any additional sand and the rock rip rap.

Port Security and Grant Projects – Breaux reported that there was a walk thru of the new Multi-Agency EOC on Monday. Lincoln Builders is working on punch list items. There is a change order and the substantial completion certificate later on the agenda. In the next few weeks we will be moving in furniture and equipment. He stated later this afternoon the generator is being installed. April Danos reported that the TWIC Implementation project is moving along well. They are working with the tenants to put together the specs and drawings. She expects to be 90% complete by October 28<sup>th</sup>.

Other Port Projects – William Evans with URS reported that after receiving comments from the Corps they did have a follow-up meeting with them regarding the Assumption of Maintenance Study. URS is now finalizing the scope of documents to address the comments then will give it to the Port for review. We are looking at another 6 months to be complete but believe we have a good stance on the report getting the approval needed. Engineer John Plaisance reported that he did receive the permits from DNR and the Corps for the Storm Harbor Marina. The plans and specs have been submitted to Baton Rouge for review and once we receive approval back we will start advertising. Engineer Larry Picciola reported that the N.J. Theriot Road Elevation & Improvements is on hold waiting the State's permission to move forward. Once we receive approval we will be ready to advertise for bid.

Update on LA 1 Projects – Executive Director Chett Chiasson read the report prepared by Henri Boulet. The tolls were suspended due to Tropical Storm Karen on Friday, October 4<sup>th</sup> at noon and were put back in place Monday, October 7<sup>th</sup> at noon. As mentioned last month, now that the summer traffic season is over DOTD will be using ATPM machines during off peak hours. The peak hours that a toll taker will remain on duty include: Monday through Friday 4am-8pm, and Saturday 8am-8pm. This schedule started yesterday. For any customer that has questions or needs assistance using the ATPM's, there is a "HELP" feature that will be monitored at all times that the ATPM's are in use, and will allow communications to help customers through any transaction. Refinancing of Phase 1's debt is continuing to be worked on, with DOTD's Undersecretary for finances informing me that the USDOT's TIFIA Program has approved the application. While the details are still being worked out, this is a huge win for our project potentially saving the project upwards to \$100 million in cost.

On Phase II of the LA 1 Project, Boulet attended a meeting yesterday in Baton Rouge with the state design team. The design contractor, HNTB, has now completed 30% of the preliminary plans for the entire 8.3 miles. Preliminary plans are scheduled to be complete by next March, at which time HNTB will start working on final plans for Segment C portion closest to Golden Meadow. DOTD has an aggressive schedule to be in a position to bid out this segment by April of 2015.

On other area highway projects, the project to rehabilitate the shoulders on LA 1 from Fourchon to the Lafourche/Jefferson line goes to bid today. The estimated project cost is \$3.1 million! Boulet then entered the meeting and continued with his report. Finally, LA DOTD Traffic Engineers are working with DOTD's Safety group to conduct a full corridor study for LA 3235, spanning the length from LA 24 (Bourg-Larose Hwy) south to its intersection with LA 1 in Golden Meadow. An engineering consultant will be performing the study, and that contract is currently being negotiated. The consultant is tasked with a full safety analysis, including reviewing crash data reports, speed study, capacity analysis, signal operation, warrant analyses, and the analyses of all intersections, median openings, and crossovers. The goal of the study is to produce a corridor plan for LA 3235 that will not only improve the safety in the hopes of significantly reducing crash rates, but also improve the efficiency and safety of access for homes and businesses along the corridor.

### **Committee Reports**

Executive Committee - The committee met on September 25, 2013 at the Operations Center in Fourchon. Present was Chairman Gisclair, Griffin, Cheramie, and Melancon. They also met on October 7, 2013 at the Administration Building in Galliano with all present.

Upon motion by Collins and second by Cheramie, with no public comment, the board unanimously approved the request from Abdon Callais Offshore to assign the 6 mooring dolphins in Flotation Canal (#13 to #18) to Guidry Brothers, Inc.

Upon motion by Melancon and second Griffin, with no public comment, the board unanimously approved the request from Guidry Brothers, Inc. to lease 3 dolphins in Flotation Canal (#25 to #27).

Upon motion by Griffin and second by Collins, the board considered approving the request from HOS Port to amend their dolphin lease to add 2 additional dolphins in Bayou Lafourche (#3 & #4). Gisclair questioned the total number of dolphins, which Chiasson replied 44 dolphins. Collins questioned if we will work to put all Guidry Bros leased dolphins together or will they remain separated, which Chiasson replied that we will look into that and start the discussion with the other companies. Vizier questioned if there are any dolphins left, which Chiasson replied no. Vizier stated that they do an auction block for buoy sale if we are interested, which Chiasson stated that we just got rid of all the buoys in Port to install the dolphins which is much safer. Vizier questioned if there are any future plans to build more dolphins, which Chiasson replied yes we will budget to build more dolphins. With no public comment, the board then voted which resulted in all 9 yeas.

Upon motion by Cheramie and second by Bruce, with no public comment, the board unanimously approved to amend the lease with HOS Port, LLC for site GLF602 to extend the primary term for 6 months ending March 31, 2015.

Upon motion by Griffin and second by Bruce, with no public comment, the board unanimously approved the request from La Casa Mexican Restaurant to lease .333 acres of property fronting 100 LF

along LA 3090. Chiasson stated that they plan on having La Casa on wheels bringing in a food truck to serve the users of the Port.

Upon motion by Collins and second by Guidry, with no public comment, the board unanimously approved the request from Dolphin Energy Equipment to assign its lease to Hoover Offshore for site GLF196 along LA 3090. Chiasson stated that Hoover Offshore has purchased the assets of Dolphin Energy Equipment.

Upon motion by Melancon and second by Gaudet, the board considered approving the Cooperative Endeavor Agreement with the Lafourche Parish Government for an airport study to be prepared by URS Corporation. Chiasson stated that he has been working with the Parish to partner with this study. The Parish is taking the lead and the Parish Administrator Archie Chaisson is here today to answer any questions. This study will look at the access to the airport. We reviewed different proposals and we are recommending the approval of this agreement with the Parish to enter a contract with URS Corporation to do the study. He stated that our cost share would be either of two costs: if we do the Environmental Impact Study (EIS) it would be \$249,950 or if a full EIS Impact Statement is needed it would be \$266,150. With no public comment, the board then unanimously approved the agreement with the Lafourche Parish Government for the study.

Upon motion by Bruce and second by Cheramie, with no public comment, the board unanimously approved the request from HOS Port, LLC for a Right of First Refusal on 1200 LF east of Slip C site GLF628. Chiasson stated that this area is part of the Slip C bulkhead project.

Permits & Waterways Committee - The committee met on September 25, 2013 at the Operations Center in Fourchon. Present was Chairman Cheramie, Collins, Gisclair, and Griffin. They also met on October 7, 2013 at the Administration Building in Galliano with all present.

Chairman Cheramie presented for the board's review the permit applications from Chevron Environmental Management Co. and Hilcorp Energy Company. Cheramie stated that a letter will be sent to DNR concerning the prop washing reported in the permit by Hilcorp Energy Company.

Construction & Development Committee - The committee met on September 25, 2013 at the Operations Center in Fourchon. Present was Chairman Bruce, Gisclair, Griffin, with Vizier absent. They also met on October 7, 2013 at the Administration Building in Galliano with Vizier absent.

Upon motion by Melancon and second by Bruce, with no public comment, the board unanimously adopted the DOTD Resolution Certifying Compliance with the Public Bid Laws for Slip C Bulkhead project.

Upon motion by Gaudet and second by Collins, with no public comment, the board unanimously approved Change Order No. 1 by E.P. Breaux Electrical Contractors to include the AWOS Relocation of \$75,000 in the Glide Slope project.

Upon motion by Gaudet and second by Melancon, with no public comment, the board unanimously approved the DOTD Sponsorship Agreement for the AWOS Relocation project with funding of \$75,000.

Upon motion by Melancon and second by Griffin, with no public comment, the board unanimously adopted the DOTD Resolution for the Aviation Priority Program for Capital Improvements. Wheeler reported that this report is approved yearly to project a five year plan of construction projects at the airport. The two new items in this report are obstruction removal and upgrade the pumps.

Upon motion by Collins and second by Bruce, with no public comment, the board unanimously approved the DOTD Sponsorship Agreement for the Taxiway Centerline LED Reflectors with funding of \$45,000.

Upon motion by Griffin and second by Collins, with no public comment, the board unanimously accepted the Substantial Completion Certificate dated October 2, 2013 from Hamp's Construction for the Fourchon Beach Repair project.

Upon motion by Collins and second by Melancon, with no public comment, the board unanimously approved Change Order No. 4 a decrease of \$3,250 from Lincoln Builders for the Multi-Agency EOC.

Upon motion by Cheramie and second by Guidry, with no public comment, the board unanimously accepted the Substantial Completion Certificate dated September 30, 2013 from Lincoln Builders for the Multi-Agency EOC.

Finance Committee - The committee met on September 25, 2013 at the Operations Center in Fourchon. Present was Chairman Melancon, Guidry, Gaudet, and Gisclair. They also met on October 7, 2013 at the Administration Building in Galliano with all present.

Upon motion by Melancon and second by Guidry, with no public comment, the board approved the payment of September invoices and recognized expenditures over \$10,000. The vote resulted in 8 yeas and 1 abstain by Griffin.

Upon motion by Melancon and second by Collins, with no public comment, the board unanimously approved the September 2013 Financial Statements.

Upon motion by Melancon and second by Guidry, with no public comment, the board unanimously approved the out of state travel requests from Chett Chiasson and Bryce Autin to attend the Congressional Delegation meetings in Washington, DC on November 18<sup>th</sup>.

Upon motion by Gaudet and second by Melancon, with no public comment, the board unanimously approved entering into executive session to discuss the OPA Claim No. N10036-1923. The roll call vote resulted in all 9 yeas. The board then returned to the meeting with no action taken.

Upon motion by Cheramie and second by Collins, the board adjourned the board meeting.

ATTEST:



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Perry Gisclair, President



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Harris "Chuekie" Cheramie Jr., Secretary