

# Greater Lafourche Port Commission

## AGENDA

September 11, 2013 at 10:30 AM

Administration Building · 16829 East Main St · Galliano, LA

(Revised: September 10, 2013 at 9:35AM)

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider approval of minutes for August 14, 2013 regular meeting
- V. Executive Director's Report
  - A. Northern Expansion**
    1. Northern Expansion Slip C Bulkhead (J. Wayne Plaisance)
    2. Adam "Ted" Gisclair Road – Phase III Asphalt (Picciola & Associates)
  - B. Airport Projects**
    1. Glide Slope (LPA/Baker)
    2. ODALS – Omni-Directional Approach Lighting System (LPA/Baker)
    3. Airport Master Plan Update (LPA/Baker)
  - C. FEMA Projects**
    1. Beach Repair Project (Picciola & Associates)
  - D. Port Security and Grant Projects**
    1. 2013 Port Security Grant Award
    2. Multi-Agency Emergency Response/Operations Building (2009)
    3. TWIC Implementation (2011)
  - E. Other Port Projects**
    1. Assumption of Maintenance Study (URS)
    2. Storm Harbor Marina (J. Wayne Plaisance)
    3. N.J. Theriot Road Elevation & Improvements (Angelette-Picciola)
  - F. Update on LA 1 Projects**
- VI. Committee Reports
  - A. Executive Committee
    1. Consider approving the request from Chouest Offshore in regards to property along the east side of Slip C and west side of Slip D
    2. Consider approving to advertise for hunting lease at the SL Industrial park
    3. Consider approving the request from Bill Majeau to lease camp site at the SL Industrial Park
    4. Consider approving the request from Joe's Septic Contractors to Sublease to Louisiana Tank Specialties on Site GLF408
    5. Consider approving the request from Baker Hughes for a Cooperative Endeavor Agreement for bulkhead repairs on site GLF307-13
    6. Consider approving the request from Martin Holdings for extension of lease GLF307-1
    7. Consider adopting a resolution appointing Chett Chiasson on the Louisiana Coastal Port Advisory Authority
  - B. Permits & Waterways Committee
    1. Review permit applications by Plains Pipeline, Castex Energy(2), and TANA Exploration
  - C. Construction & Development Committee
    1. Consider awarding the lowest responsive bid for the Northern Expansion Slip C Bulkhead
    2. Consider approving the lowest responsive bid for the Glide Slope project
    3. Consider approving the Change Order from Hamp's Construction for the Fourchon Beach Repair project
    4. Consider approving the Change Order from Lincoln Builders for the Multi Agency EOC
    5. Consider approving the owner's certification regarding eminent domain as required by EDA for the N.J. Theriot Road project
  - D. Finance Committee
    1. Consider approving payment of August invoices and recognize expenditures over \$10,000
    2. Consider approving the August 2013 Financial Statements
    3. Consider approving the insurance renewals
    4. Consider adopting a resolution in regards to benefits at retirement
- VII. Any other business
- VIII. Public Comment
- IX. Adjournment

**OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION**  
**September 11, 2013**

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, September 11, 2013 at 10:30 AM at the Administration Building 16829 East Main Street, Galliano, LA.

President Gisclair called the meeting to order and Secretary Cheramie called roll.

ATTENDED: Chuckie Cheramie, Perry Gisclair, Kris Gaudet, Donald Vizier, Wilbert Collins, Larry Griffin, John Melancon Jr., Ervin Bruce, and Jimmy Guidry

ABSENT: None

Upon motion by Collins and second by Griffin, the board unanimously approved the minutes for August 14, 2013 regular meeting.

**Executive Director's Report**

Northern Expansion – Engineer John Plaisance reported that bids for the Northern Expansion Slip C Bulkhead project were opened on August 29<sup>th</sup>. He recommends awarding the bid to the lowest responsive bidder Johnson Bros with total bid including base bid and the 2 alternates of \$15,665,249. Engineer Joe Picciola reported that all contract documents are signed by LA Contracting Enterprise for the Adam “Ted” Gisclair Road – Phase III Asphalt project. There is a pre-construction meeting scheduled on Thursday, Sept. 12<sup>th</sup> at 10AM.

Airport Projects – Joe Wheeler reported that later for approval is the low bid from E.P. Breaux Electrical of \$486,867 for the Glide Slope project. This amount does deduct the -\$75,000 for the AWOS relocation portion. Executive Director Chett Chiasson stated that the AWOS relocation is removed from the project bid because of cost and we will also hold off and try to get some State funding for that portion. Wheeler reported that the bid opening date for the ODALS – Omni-Directional Approach Lighting System has been postponed to September 26<sup>th</sup>. This will allow the South Lafourche Levee District to lift the levee in that area before we do this project so that we don't have the additional cost to remove the equipment and replace. Wheeler reported that the 90 day review period for the Airport Master Plan Update by FAA is over. He does plan to call FAA this week to see where they are with signing the layout plan. Wheeler stated that the aircraft operations for August were 1,892. He then showed the board photos of construction projects that are being done by tenants Chevron USA parking and facility site development and American Air Services relocating trailers to construct new hangar. Gisclair question how many acres does Chevron have, which Wheeler replied approximately 40 acres.

FEMA Projects – Engineer Joe Picciola reported that the contractor has completed hauling sand and filling tubes for the Fourchon Beach Repair project. Last week they started shaping and grading the back side and dune area of the project. They should be complete next week. Picciola reported that there is a change order on the agenda for the additional sand used in August. He will have another change order next month for the rock rip rap placed to prevent sand erosion during the project. Davie Breaux then stated that the State's Caminada Headland project is moving along well. They are pumping 200' per day. They do plan to be in front of our beach project in the next 2 weeks weather permitting. Vizier stated that since no one is allowed on the beach this year is there a possibility the public will be allowed next year, which Chiasson replied that is a decision to be made by the landowners and the S.L. Beachfront Development District.

Port Security and Grant Projects – April Danos reported that we received a 2013 Port Security Grant Award of \$1,481,022 with \$1,110,766 of federal funds and \$370,256 Port cash match. The two projects approved are the Port Wide Maritime Domain Awareness Sustain and Maintain Phase II covering all software programs for cameras already installed and Cyber Security. Davie Breaux reported that the

contractor has started to put the roofing on the Multi-Agency EOC. They also are finishing up on the interior and exterior finishes. There is a walk-thru inspection scheduled on Friday and the Fire Marshal inspection scheduled on Sept. 24<sup>th</sup>. Once inspections are completed we will get with the Parish to do the occupancy permit. Danos reported that the engineer is working on the design of the TWIC implementation project. There is a meeting scheduled on Sept. 19<sup>th</sup> with tenants to discuss the basis of the project.

**Other Port Projects** – Tom Hunter with URS reported on the Assumption of Maintenance Study. He reported that we did receive some comments from the Corps after their preliminary review of the report. They also met with the Corps yesterday for clarification on key issues which was successful. They addressed key issues and how to resolve and move forward. He feels we are in a good position to meet the requirements for the assumption and maintenance. Engineer John Plaisance reported that the necessary permits from the State have been received and the Corps permit is waiting signature. Engineer Larry Picciola reported that the design of the N.J. Theriot Road Elevation & Improvements project nearing completion. We will be waiting on the State's decision on the Capital Outlay bond funds to move forward with the bid process.

**Update on LA 1 Projects** – Henri Boulet with LA 1 Coalition reported that with the end of the summer peak traffic months, DOTD will be adjusting the hours it has a staffed toll booth in operation. After an extensive analysis of current and past traffic patterns, DOTD will be using its ATPM's during non-peak hours to pay by cash, coin, or credit card. For any customer that has questions or needs assistance using the ATPM's, there is a "HELP" feature that will be monitored at all times that the ATPM's are in use, and will allow communications to help talk customers through any transaction. The fall and winter staffing will begin in October. DOTD will monitor traffic patterns weekly and make adjustments as necessary. On Phase II of the LA 1 project, DOTD held a project status meeting earlier this month. While preliminary design of the entire 8.3 miles is progressing, the state is prioritizing tasks of HNTB's design team to get final plans for Segment C completed by June of 2015, at which time that segment would be advertised for public bid. Concerning growing support for the LA 1 Improvement project, the host committee of the last month's Deepwater Technical Symposium invited the LA 1 Coalition to exhibit for free at the symposium, with the keynote speaker at the final dinner encouraging all E&P companies to support this vital effort. On other highway concerns, the LA 1 Coalition yesterday requested DOTD expedite a Safety Assessment of the intersection of the four lane highway (LA 3235) at the Larose connector (LA 657). DOTD Assistant Secretary Rhett Desselle provided a reply indicating that he would have his staff review the intersection and advise us of the department's findings.

Chiasson recognized Grayling Hadnott Director of Grants and Economic Development with the Lafourche Parish Government. Hadnott will be pursuing growing the regional and parish economy by visiting the various businesses within the Parish as well as pursuing various state and federal initiatives and incentives. Chiasson stated that he met with Hadnott a few weeks ago to discuss the Airport and Fourchon and looks forward to growing a relationship on the different opportunities we have here.

### **Committee Reports**

**Executive Committee** - The committee met on August 28, 2013 at the Operations Center in Fourchon. Present was Chairman Gisclair, Griffin, Cheramie, and Melancon. They also met on September 9, 2013 at the Administration Building in Galliano with all present.

Upon motion by Melancon and second by Collins, with no public comment, the board approved the request from Chouest Offshore for a Right of First Refusal on the property along the east side of Slip C and west side of Slip D. Griffin questioned why not approve a lease, which Chiasson replied that the property is not elevated and Slip D is not permitted yet. The vote resulted in 8 yeas and 1 abstain by Gisclair.

Upon motion by Cheramie and second by Bruce, with no public comment, the board unanimously approved to advertise for the hunting lease at the SL Industrial Park with a yearly minimum rental of \$10,672.00, equivalent to \$40 per acre. Vizier stated that this is strictly for shot gun and bow and arrow, which Chiasson replied yes.

Upon motion by Melancon and second by Bruce, with no public comment, the board unanimously approved the request from Bill Majeau to lease the industrial housing unit at the SL Industrial Park.

Upon motion by Cheramie and second by Guidry, with no public comment, the board unanimously approved the request from Joe's Septic Contractors to sublease to Louisiana Tank Specialties on Site GLF408. Breaux reported that the storage of tanks on site will be used to sell brine water but they are not mixing on site. This is a temporary site because they are negotiating with another tenant to develop a site with levee that can handle chemicals. The brine mixture in tanks is not hazardous material but if it leaks out and damages another site they will be responsible to repair any damages.

Upon motion by Gaudet and second by Collins, with no public comment, the board approved the request from Baker Hughes for a Cooperative Endeavor Agreement in regards to the Ports of Louisiana Tax Credits Program for the planned bulkhead repairs on site GLF307-13. Chiasson stated that this agreement will be part of their application to LA Economic Development for Port Infrastructure Tax Credit stating that the Port Commission concurs with the upcoming improvements to the site. Baker plans to spend \$9 million on bulkhead repairs and \$7 million to expand operations on the site. The board vote resulted in 8 yeas and 1 abstain by Gisclair.

Upon motion by Collins and second by Melancon, with no public comment, the board approved the request from Martin Holdings for a lease extension of 40 years for site GLF307-13. Chiasson stated that Martin's current lease expires in 2024 and with the improvements that their sublessee Baker Hughes plans to do they request 40 additional years to the lease terms. The board vote resulted in 8 yeas and 1 abstain Gisclair.

Upon motion by Griffin and second by Collins, with no public comment, the board unanimously approved appointing Chett Chiasson as a member to the Louisiana Coastal Port Advisory Authority. Chiasson stated that this was newly created from this past legislative session. The Authority is tasked determining how to fund improvements to the LA Coastal Ports to allow the maritime oil and gas companies operating in those ports to compete for and participate in the anticipated large capital sector investment in the deepwater Gulf of Mexico oil and gas exploration and production. The Governor appointed Public Service Commissioner Scott Angelle as his at-large appointment along with several other members from the 5 River Ports and Coastal Ports. Other members will be from agencies such as LED, DNR, DOTD and oil and gas organizations.

Permits & Waterways Committee - The committee met on August 28, 2013 at the Operations Center in Fourchon. Present was Chairman Cheramie, Collins, Gisclair, with Griffin absent. They also met on September 9, 2013 at the Administration Building in Galliano with all present.

Chairman Cheramie presented for the board's review the permit applications by Plains Pipeline, Castex Energy, and TANA Exploration.

Construction & Development Committee - The committee met on August 28, 2013 at the Operations Center in Fourchon. Present was Chairman Bruce, Gisclair, Vizier, with Griffin absent. They also met on September 9, 2013 at the Administration Building in Galliano with all present.

Upon motion by Melancon and second by Bruce, with no public comment, the board unanimously awarded the lowest responsive bid for the Northern Expansion Slip C Bulkhead to Johnson Bros Corporation total bid of \$15,665,249 includes Base bid of 1400 LF at \$8,237,680, Alternate No. 1 of 600 LF at \$4,046,207 and Alternate No. 2 of 600 LF at \$3,381,362. Chiasson stated that this is the largest single project that the Port is planning do complete of \$15 million.

Upon motion by Cheramie and second by Guidry, with no public comment, the board unanimously awarded the lowest responsive bid for the Glide Slope project to E.P. Breaux Electrical for a total bid of \$486,867 (removed Item No. 4 Relocation of AWOS System of \$75,000).

Upon motion by Collins and second by Melancon, with no public comment, the board unanimously accepted Change Order No. 2 an increase of \$738,874.11 from Hamp's Construction for the Fourchon Beach Repair project for the additional sand used in August.

Upon motion by Gaudet and second by Collins, with no public comment, the board unanimously accepted Change Order No. 3 an increase of \$161.77 and 16 calendar days from Lincoln Builders for the Multi Agency EOC.

Upon motion by Guidry and second by Collins, with no public comment, the board unanimously approved the owner's certification regarding eminent domain as required by EDA for the N.J. Theriot Road project. Chiasson stated that this is part of the EDA funding requirement which states that the Port does not have to expropriate any land to build the project.

Finance Committee - The committee met on August 28, 2013 at the Operations Center in Fourchon. Present was Chairman Melancon, Guidry, Gaudet, and Gisclair. They also met on September 9, 2013 at the Administration Building in Galliano with all present.

Upon motion by Melancon and second by Griffin, with no public comment, the board unanimously approved payment of August invoices and recognized expenditures over \$10,000.

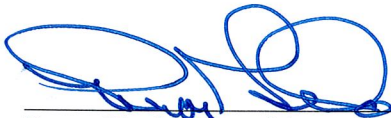
Upon motion by Melancon and second by Gaudet, with no public comment, the board unanimously approved the August 2013 Financial Statements.

Upon motion by Melancon and second by Guidry, with no public comment, the board unanimously approved the insurance renewal proposal presented by AON Risk Services for the policy period of Sept. 2013 to Sept. 2014 with total premium of \$359,122.50 which is a 2% decrease from last year.

Upon motion by Gaudet and second by Guidry, with no public comment, the board unanimously approved that at retirement of a Port employee the Port Commission will pay 75% of the health care benefits and the employee's share will be 25%.

Upon motion by Cheramie and second by Collins, the board adjourned the board meeting.

ATTEST:

  
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Perry Gisclair, President

  
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Harris "Chuckie" Cheramie Jr., Secretary