

AGENDA
November 10, 2004

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider October 13, 2004 Regular Meeting Minutes for approval
- V. Consider October 27, 2004 Special Meeting Minutes for approval
- VI. Executive Director's Report
 - A. **Northern Expansion Update**
 - a. Construction status:
 - i. Slip A, Bulkhead Repairs – John Plaisance
 - ii. Slip B, West Bulkhead, Project #1 – Joe Picciola
 - iii. Slip B, West Bulkhead, Project #2 – Larry Picciola
 - B. **Airport Update**
 - a. Project status
 - C. **Belle Pass Channel Update**
 - a. Dredging project status
 - D. **FEMA**
 - a. FEMA map revision
 - E. **Port Security**
 - a. Security Camera System
 - b. Boat Lift
 - F. **Highway Improvements**
- VI. Committee Reports
 - A. **Executive Committee**
 - a. Consider cancellation of Enviro Supply lease
 - b. Consider approving Environmental Treatment Team to lease end of Slip A
 - c. Consider approving new logo
 - B. **Permits & Waterways Committee**
 - a. Public Notices:
 - 1. Greater Lafourche Port Commission
 - 2. James A. Whitson, Jr.
 - 3. Rickey Cheramie
 - C. **Construction and Development Committee**
 - a. Consider approving low bid for Pontoon Excavator
 - b. Consider issuing Substantial Completion for Camera System Project
 - c. Consider advertising for Debris Fence along LA HWY 3090
 - d. Consider advertising for Maritime Forest Ridge
 - D. **Finance Committee**
 - a. Consider payment of invoices and recognize Expenditures over \$10,000
 - b. Consider approval of October 2004 Financial Statements
 - c. Consider approving updated travel policy for Out-of-State travel
- VII. Public Comment
- VIII. Any other business
 - 1. Consider changing date for November 24th Committee Meeting in Fourchon to Monday, November 22nd in Galliano with a possible Special Meeting following
- IX. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
November 10, 2004

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, November 10, 2004 at 10:30 AM.

President Vizier called the meeting to order, and Secretary Cheramie called the roll.

PRESENT: Donald Vizier, Jimmy Lafont, Harry Cheramie, John Melancon, Larry Griffin, Chuckie Cheramie, Ervin Bruce, Wilbert Collins, and Jimmy Lafont

ABSENT: None

Upon motion by Ervin Bruce and second by Wilbert Collins, the minutes of the October 13, 2004, regular meeting were unanimously approved.

Upon motion by Larry Griffin and second by Harry Cheramie, the minutes of the October 27, 2004, special meeting were unanimously approved.

Executive Director's Report

Northern Expansion – Engineer John Plaisance reported that the emergency bulkhead repairs for Slip A are out for bids and scheduled to be opened next week. Commissioner Chuckie Cheramie stated concerns about suits being filed since we are nearing the one-year mark of the damage to the Rowan bulkhead. Director Falgout reported that we are proceeding to repair the bulkhead portion that is severely damaged at the design chosen no matter who is responsible for the damage. He stated that he has been in constant contact with Rowan providing all information available and since the damage on the remaining portion of the bulkhead is undetermined there is no guarantee of a lawsuit not being filed. Mr. Dupont with the Shaw Group reported that the remaining half of Rowan's bulkhead design is proceeding and the testing results from Eustis Engineering's test pile program information will provide more information to finalize the design on the lower half of the bulkhead. He stated that Rowan will be informed of the results once they are received. The test piles will extend to the ASCO site and should start immediately after we get the results. Commissioner Martin had some concerns about previous delays with Eustis and the time frame of completion of the test piles. Mr. Dupont stated that the test piles should be completed within 3 weeks. He reported that there were some concerns of the ground water elevation, which tests are being done and should have result by next week. Engineer Plaisance reported that the plans and specs for the remainder of the bulkhead are being done in an effort to continue with construction once the first 500' of bulkhead is completed. Engineer Joe Picciola reported that approval was received to advertise for bids for Slip B West Bulkhead and bids will be opened on December 14th with estimated construction by September 2005. Commissioner Martin had some concerns regarding the communications between Delmar and the Port for the Bulkhead Design on Slip B. He stated that he has written correspondence from Delmar requesting a cost estimate for 31 ft depth bulkhead with crane pads in which Delmar has never received. Engineer Joe Picciola stated that last week he sent Greg Dugas with Delmar many different cost estimates which included a 28 ft and 29.5 ft water depth bulkhead, and he reported that Mr. Dugas never mentioned wanting a 31 ft depth bulkhead. He stated that Delmar has not responded to the estimates as of yet. Addie Callais also reported that since providing them with the numbers last week she has not received a response from Mr. Dugas. Commissioner Martin again stated the importance of getting the communication lines open between Delmar and the Commission. Commissioner Melancon requested that our engineer provide Delmar with a 31 ft bulkhead estimate for them to review and possibly commit to. Engineer Joe Picciola stated that he will provide Delmar with a 31 ft. depth bulkhead and will also arrange a meeting

with Mr. Dugas to clear up any misunderstandings that may have occurred. Engineer Larry Picciola reported that modifications to the bulkhead design for Slip B Project No. 2 have been made and is ready to re-submit plans and specs to DOTD for approval. He stated that he will present to the board a presentation of the bulkhead design.

Airport – Mrs. Callais reported that the Finding of No Significant Impact for the Environmental Assessment has been signed and should be received within the next few weeks. The FONSI represents that all environmental requirements have been met, which will be published as a public notice for review at the Port offices. Mrs. Callais reported that FAA has committed to \$750,000 of funding for Fiscal Yr 2005 to begin site preparations to extend the Airport runway to 5,000'. She stated that the Commission already committed to fund the extension to 6,500'. The engineer has plans and specs ready and FAA funds will be available in April 2005 to proceed. She reported that at a meeting with FAA, she presented a development plan for the entire Airport that included asphaltting, strengthening, and widening the existing runway which they couldn't commit to, but she will continue to request funding from FAA and our Congressional Delegation for the upcoming years.

Belle Pass Channel – Director Falgout reported that 200,000 cu. yds. of material has been dredged in the channel. He stated that 760,000 cu. yds. is estimated to be dredged upon completion of the project. Commissioner Chuckie Cheramie requested that letters be sent to the lessees regarding the progress of this project.

FEMA – Director Falgout reported that we are proceeding with revising the FEMA elevation map along with Taylor Engineering, which currently has the computer model to establish FEMA elevations in areas of Port Fourchon. The project will update the model and incorporate all the present projects and buildings to get the levels down from the current projected numbers. He stated that this project will be well worth the effort and cost. Engineer Joe Picciola and Mr. Breaux will negotiate with Taylor Engineering to possibly reduce the estimated cost of the project. Engineer Picciola reported that FEMA will issue a conditional letter of map revision, which will represent the northern expansion area as it is developed to automatically obtain the lower FEMA elevation.

Port Security – Director Falgout reported that the Security Camera System is nearing completion. Mr. Breaux reported that the roof on the boatlift will be completed today and the lift will be in place later this week. He stated that the lift should be in operation by next week.

Highway Improvements – Mr. Roy Francis reported that the elevated highway project is going through the credit rating counsel at Fitch, which they are waiting on a response. The Corps permit for construction and mitigation plans has been received along with the DNR permit for the construction of the project and other permits with DEQ and Wildlife and Fisheries. He stated that they are waiting on the DNR permit for mitigation. He attended meetings with pipeline companies regarding relocations of pipelines in the project area. He stated that the pre-bid meeting for the hwy project resulted in 7-8 bridge construction firms in attendance. Mr. Francis reported that Congress may present the non-appropriations bill for transportation in January and also they may take up the transportation bill in the first quarter of 2005. He reported that the energy bill may also be back in early 2005. Mr. Francis reported that DOTD has submitted a Capital Outlay request of \$22 million for the highway project. Commissioner Martin reported that he attended a DOTD public hearing, which showed good representation of the parish by Parish President Randolph, Representative Pitre and Senator Dupre also attending. Further discussion followed regarding bills in Congress and the TIFIA loan process.

Director Falgout reported that he will be the guest speaker at the SCIA meeting on November 16th at 11:00am in Houma and invited all the Commissioners to attend.

Committee Reports

Executive – Chairman Donald Vizier reported that the committee met on October 27, 2004 at the Operations Building in Fourchon. Present were Donald Vizier, Harry Cheramie and John Melancon; Jimmy Lafont was absent. They also met on November 8, 2004 at the Administration

Building in Galliano. All members were present. The Commission then discussed items that were discussed at the committee meetings.

Commissioner Larry Griffin made a motion, which was second by Chuckie Cheramie, to add to the agenda the security policy for the new Un-inspected Service dock and Trussco's landlord disclaimer and consent agreement. The two-thirds vote was taken and all members presented unanimously approved to add these items to the agenda. Director Falgout stated that the service dock site is not included in a security plan and it is for temporary mooring of vessels limited to 150'. Homeland Security officer, Jon Callais reported that from meetings with the Coast Guard, he learned that this site does not need to be included in our security plan and we can moor any vessel at that facility as long that they don't have any Certain Dangerous Cargo (CDC). He stated that the only change to our plan is that our dispatchers have to be notified if a vessel is carrying any CDC. Commissioner Lafont recommended that we keep the policy as it is including the Un-inspected Service dock name because it is the vessels that need to have a security plan. Mr. Mel Comeaux, Security officer for Edison Chouest Offshore explained the different security plans, cargo, and inspections that are taking place in the Port. Commissioner Martin understands the points presented, but he stated that all other vessels should have the opportunity to dock and not minimize it to tug boats only. Commissioner Melancon questioned Mr. Comeaux if the vessels have to check if the dock has a security plan and Mr. Comeaux replied that they do have to check only if any cargo will be exchanged at the dock. He also stated that the facility is not required to have a security plan and that the captain of the vessel will fill out his own security form to take responsibility of his vessel. Commissioner Vizier made a motion, which was second by Jimmy Lafont, to keep our policy for the Un-inspected Service dock as is. The floor was open for discussion. Commissioner Martin stated that he disagrees with the motion and would like the plan limited to 200' vessels that are not on contract. The motion to keep the policy as is was approved with 7 yeas and 2 nays.

President Vizier presented for the board's consideration Trussco's landlord disclaimer agreement. General Counsel, Bryce Autin reported that there are a few minor changes in the language of the document that will be made and he recommends approval upon changes. Upon motion by John Melancon and second by Wilbert Collins, the motion to approve Trussco's landlord disclaimer agreement with the condition that the amendments are incorporated was unanimously approved.

President Vizier presented for the board's consideration the cancellation of Enviro Supply & Resources, LLC lease at Port Fourchon. Mr. James Rome reported that he will continue to contact the lessee to cooperate and leave the premises and Mr. Autin will proceed with the eviction procedures. Mr. Rome will continue to investigate the improvements on the property and determine the moveable and non-moveable improvements to offset the lessee's debt to the Port. Upon motion by Larry Griffin and second by Ervin Bruce, the motion was unanimously approved to cancel Enviro Supply & Resources, LLC's lease and proceed with eviction.

President Vizier presented for the board's consideration the request from Environmental Treatment Team to lease 600' of waterfront property at the end of Slip A. Director Falgout reported that ETT plans to begin their improvements on the back side of the Un-inspected Service dock area and relocate in June 2005. Upon motion by Larry Griffin and second by Wilbert Collins, the motion was unanimously approved to lease to ETT.

President Vizier presented for the board the new logo design. Director Falgout reported that there have been some changes to the ones previously presented to the board and that Mr. Rome actually designed one of the options. Mrs. Callais presented the options to the board explaining the details behind each design. Upon motion by Chuckie Cheramie, and second by John Melancon, the board unanimously approved one of the options for the new logo design, which will be modified and more defined.

Permits & Waterways – Chairman Chuckie Cheramie reported that the committee met on October 27, 2004 at the Operations Building in Port Fourchon. Present were Chuckie Cheramie, Beau Martin, and Donald Vizier; Jimmy Lafont was absent. They also met on November 8, 2004 at the

Administration Building in Galliano. All members were present. The Commission then discussed items that were discussed at the committee meetings.

Chairman Cheramie presented to the board the public notices received from the Greater Lafourche Port Commission, James A. Whitson, Jr., and Rickey Cheramie. There were no concerns with these permits therefore no action needs to be taken.

Construction & Development – Chairman Ervin Bruce reported that the committee met on October 27, 2004 at the Operations Building in Fourchon. Present were Ervin Bruce, Larry Griffin, and Donald Vizier; Wilbert Collins was absent. They also met on November 8, 2004 at the Administration Building in Galliano. All members were present. The Commission then discussed items that were discussed at the committee meetings.

Chairman Bruce presented for the board to accept the low bid for the Pontoon Excavator. Director Falgout reported that the bids included the re-purchasing of the excavator after 5 years. The low bidder was Marsh Buggies, Inc. at \$445,000 with a 5-year repurchase price of \$230,000 leaving a new total of \$210,000. Upon motion by Ervin Bruce and second by Wilbert Collins, the board unanimously approved the low bid by Marsh Buggies, Inc.

Chairman Bruce presented to the board a Certificate of Substantial Completion for the Port Security Camera System. Director Falgout stated that after further review of the uncompleted portion of this project he recommends tabling it. Upon motion by Chuckie Cheramie and second by Beau Martin, the board unanimously tabled the substantial completion till a later date.

Chairman Bruce presented for the board's consideration advertising for the Debris Fence along LA 3090. Director Falgout reported that the construction will begin next week on the Flotation Canal fence and after inspection we will advertise for this project. Upon motion by Jimmy Lafont and second by Harry Cheramie, the board unanimously approved to advertise for the Debris Fence on LA 3090.

Chairman Bruce presented for the board's consideration advertising for the Shaping of the Maritime Forest Ridge. Director Falgout reported that this project will be funded by a number of sources including NOAA and Coastal Zone Management. Upon motion by Chuckie Cheramie and second by Wilbert Collins, the board unanimously approved to advertise for the Shaping of the Maritime Forest Ridge.

Finance – Chairman John Melancon reported that the committee met on October 27, 2004 at the Operations Building in Fourchon. Present were John Melancon, Larry Griffin, Donald Vizier; Wilbert Collins was absent. They also met on November 8, 2004 at the Administration Building in Galliano. All members were present. The Commission then discussed items that were discussed at the committee meetings.

Chairman John Melancon made a motion to approve the invoices for the month of October 2004, which was seconded by Larry Griffin, and the board unanimously approved the invoices for October.

Chairman John Melancon presented the October 2004 financial statement for approval. Upon motion by John Melancon and second by Jimmy Lafont, the financial statement was unanimously approved.

Chairman John Melancon presented for the board the updated travel policy for out-of-state travel. Upon motion by John Melancon, and second by Wilbert Collins, the floor was open for discussion. Commissioner Chuckie Cheramie offered an amendment to the motion, which was second by Larry Griffin, to amend the policy to exclude the Commissioners stating that Commissioners are elected officials and do not need to follow polices and that the Executive Director and all employees get approval for out of state travel at a board meeting, or upon a travel emergency, employees would get approval by calling the executive committee members. Director Falgout reported that he felt the amendment by Mr. Cheramie would place unneeded constraints on employees and the policy proposed by the Administration would cover both the Commissioners and employees and he felt this would be better for budgeting purposes and offer better control of travel by everyone. The amendment was

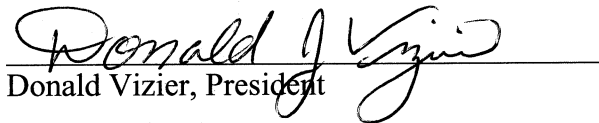
unanimously approved. The original motion with the amendment was voted on and approved by 6 yeas and 3 nays.

President Vizier opened the floor for public comment. William "Billy" Tauzin, III, who is running for U.S. Representative 3rd Congressional District, introduced himself and asked to be considered on Election Day. Charlie Melancon, who is also running, introduced himself and asked to be considered on Election Day. Mr. Doug Cheramie and Renella Chouest both recommended adding to our new logo an image representing the fishing industry. Mr. Brent Duet commended the Commissioners and stated that he is impressed with the progress and growth of the Port.

President Vizier opened the floor for any other business. President Vizier recommended that the committee meeting scheduled for November 24th be changed to Tuesday, November 23rd in Galliano, which all the board agreed upon. Commissioner Martin reported at the DOTD Hwy hearing he attended that Parish President Randolph mentioned a future project of the Airport Road connecting to the 4-lane highway. He wanted to let the board be aware of this future project. Director Falgout stated that the parish applied for capital outlay funding for the Airport Corridor and is asking the Commission for support and assistance in developing this project. He stated that this future growth of our Airport is part of our strategic plan and encourages the Commissioners to express their views on this proposed project. Mr. Breaux stated that the parish council will be sending a letter for the board to review and support the parish with this highway plan.

Upon motion by Larry Griffin, second by Chuckie Cheramie, and unanimous approval, the meeting was adjourned.

ATTEST:


Donald Vizier, President


Harry Cheramie, Secretary