

AGENDA
MARCH 10, 2004

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider February 18, 2004 Regular Meeting Minutes for approval
- V. Consider March 3, 2004 Special Meeting Minutes for approval
- VI. Consider March 3, 2004 Special Meeting Minutes for approval
- VII. Executive Director's Report
 - A. Northern Expansion Update**
 - a. Construction status:
 - i. N. Doucet Drive Asphalt Extension – John Plaisance
 - ii. Slip A, Bulkhead – John Plaisance
 - iii. Slip B, West Bulkhead – Larry Picciola
 - iv. Slip B, Hydraulic Dredging – Larry Picciola
 - v. Slip B, Delmar Site – Joe Picciola
 - B. Airport Update**
 - a. Project status:
 - i. Hangar Construction
 - ii. Environmental Assessment
 - C. New Port Administration Building**
 - D. FEMA Update**
 - a. Debris Fence Project
 - E. Port Security**
 - a. Harbor Patrol Vessel
 - b. Security Camera System
 - F. Highway Improvements**
- VIII. Committee Reports
 - A. Executive Committee**
 - a. Consider adopting a resolution certifying compliance with public bid laws for Slip B Dredging Project
 - b. Consider approving Indemnification Agreement for Oilfield Services Dock
 - c. Consider granting wage increase for April Danos, IT Specialist
 - d. Consider approving request from Stone Oil
 - e. Consider approving request from Newpark Drilling Fluids to sublease to Stone Oil
 - f. Consider cancellation of Enviro Supply lease for non payment of rental
 - g. Consider approving the Clear Lien Certificate for SPN 578-29-0014(324)
 - h. Consider adding ASCO USA to the agenda
 - B. Permits & Waterways Committee**
 - a. Public Notices:
 - 1. Clyde Boudreaux
 - 2. Browning Oil Company, Inc.
 - 3. Shell Pipeline Company
 - 4. Robert Verret
 - 5. Pioneer Resources
 - C. Construction and Development Committee**
 - a. Consider approving Change Order No. 4 for New Administration Building
 - D. Finance Committee**
 - a. Consider payment of invoices and recognize Expenditures over \$10,000
- IX. Public Comment
- X. Any other business
- XI. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION

March 10, 2004

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, March 10, 2004 at 10:30 AM.

President Vizier called the meeting to order, and Secretary Cheramie called the roll.

PRESENT: Donald Vizier, John Melancon, Larry Griffin, Harry Cheramie, Ervin Bruce, Chuckie Cheramie, Jimmy Lafont, and Beau Martin.

ABSENT: Wilbert Collins

Upon motion by Ervin Bruce and second by Larry Griffin, the minutes of the February 18, 2004, regular meeting were unanimously approved.

Upon motion by Johnny Melancon and second by Chuckie Cheramie, the minutes of the March 3, 2004, 11:00 AM special meeting were unanimously approved.

Upon motion by Johnny Melancon and second by Larry Griffin, the minutes of the March 3, 2004, 11:30 AM special meeting were unanimously approved.

Executive Director's Report

Northern Expansion – Engineer John Plaisance reported that contracts for the Asphaltting of N. Doucet Drive Extension were signed by Barriere Construction Co. and mailed to DOTD. A Notice to Proceed will be issued within the next few weeks and Barriere should be on site at the beginning of April. Director Breaux stated he spoke with Barriere to add 5th Street to this project. Engineer Plaisance reported that he received preliminary numbers for the soil borings on the East Bulkhead on Slip A which are compatible to the original design. He reported that the front steel sheets, wale beams, and tie rods are fine, but the deadman are damaged on the West Bulkhead site. The plan is to increase the amount of tension piles bringing it up to original strength by adding 1 steel pipe pile for every 2-tie rods. The project consists of 3,000 ft. of damaged area with an estimated cost of \$750,000.00 for repairs that will take a couple of months to complete. The Rowan site will be operable at all times and only portions will be inoperable during the different repair phases. Director Falgout stated that Rowan has been extremely cooperative and their main goal is to have the bulkhead repaired. Engineer Plaisance reported that a meeting with Rowan is scheduled for next Tuesday. Discussion followed regarding the original construction of the bulkhead. Engineer Plaisance reported that the design criteria for the Rowan Bulkhead was a uniform load of 250 lbs. per sq. ft. covering the entire area behind the steel sheet piles and it is estimated to have currently 75 lbs. per sq. ft. He commented that no other bulkhead in the Port is designed to hold more than 100 lbs. per sq. ft. A discussion followed regarding the possibility of hiring an outside engineer to review the bulkhead damage. Commissioner Melancon made a recommendation to hire a third engineer to review the damaged bulkhead. Director Falgout reported that Rowan is the highest priority at this point and any ASCO damage revealed will be handled accordingly. Engineer Larry Picciola reported that the plans are complete and ready for DOTD final review for the Slip B West Bulkhead. There is a possible change in the order of projects with DOTD that involves moving the Delmar site project along Flotation Canal before the West Bulkhead of Slip B project as a result of changes in

projected lease properties. Director Falgout was advised to pose this question to DOTD Port Priority Program within the next few weeks. Engineer Larry Picciola reported that signed contracts for the Dredging of Slip B are being recorded and will be sent to DOTD for approval. He reported that a preconstruction meeting with Mike Hooks, Inc. is scheduled for March 12th at which time a Notice to Proceed will be issued. The contractor is scheduled to be onsite Monday. Discussion followed regarding the dredging process. Engineer Picciola also reported that the specs are being put together for the purchase of a new pontoon excavator. Engineer Joe Picciola reported that the Delmar site lease agreement and estimates were reviewed by the Commission and were sent to Delmar for review. Discussion followed regarding cost of bulkhead and materials.

Airport – Director Falgout reported that the Hangar Building is 99.9% complete and the punch list items are being completed. Director of Operations, Davie Breaux reported that the recommended sheet rock firewall is Fire Marshal approved, but he plans on contacting the local Fire Marshal inspector to approve the actual installation and construction of the firewall. Discussion followed regarding the installation and material. Director Falgout reported that the Airport Manager and Director of Business Development, Addie Callais are meeting with FAA today regarding the Airport Runway Extension to negotiate the funding for a 6,500 ft. runway.

New Administration Bldg – Director Breaux reported that the paving of the parking lot is scheduled to begin next week. Director Falgout reported that we are currently in the lien period and we have received a notice of a lien today for a contractor that had not been paid for labor.

FEMA Debris Fence – Engineer Joe Picciola reported that approval of funding was received from FEMA and surveying will begin in the next few weeks.

Port Security – Director Falgout reported that Chief Terrebonne and Director Breaux inspected and took photos of the construction of the vessel at Gravois this past week. Director Falgout reported that a proposal from Interstate Electronics was accepted at our last meeting for the Camera System. IT Specialist, April Danos reported that they are waiting on the bid bond to complete the contract and schedule a preconstruction meeting.

Highway Improvements – Director Falgout reported that the 8' shoulder improvement work on LA 1 from Leeville bridge south is currently being done. The waterline was placed under the shoulders and the vibrations of the work being done caused the waterline to separate and burst in approximately 10 places. The shoulders are being dug up in these areas to repair the damaged waterline.

Committee Reports

Executive – Chairman Donald Vizier reported that the committee met on March 3, 2004 at the Administration Building in Galliano. Present were Donald Vizier, John Melancon, and Harry Cheramie; no member was absent. They also met on March 8, 2004 at the Administration Building in Galliano. Present were Donald Vizier, John Melancon, Larry Griffin, and Harry Cheramie; no member was absent. The Commission then discussed items that were discussed at the Committee meetings.

Chairman Vizier presented for the board's consideration a resolution certifying compliance with Public Bid Laws for Slip B Dredging Project. Upon motion by Harry Cheramie, and second by Ervin Bruce, the board unanimously adopted the resolution.

Chairman Vizier presented to the board an Indemnification Agreement for users of the Oilfield Service Dock and Nerby Collins Marina. Director James Rome explained the insurance requirements to the board. He explained that the agreed values of each vessel is listed on the policy and the hull and machinery clause provided by the Company insures the coverage of all vessels listed if damage occurs. The general liability clause will protect this Commission from

any other vessel that would become damaged. Upon motion by Larry Griffin, and second by Chuckie Cheramie, the board unanimously accepted the Oilfield Service Dock and Nerby Collins Marina Indemnification Agreements.

Chairman Vizier presented to the board a recommendation to grant a wage increase to April Danos, IT Specialist at a rate of \$16.00 per hour. Upon motion by Jimmy Lafont, and second by Chuckie Cheramie, the motion was unanimously adopted.

Chairman Vizier presented a request from John W. Stone Oil Distributors, LLC to cancel the sublease of Tracts G & H with Rotorcraft Leasing Co. and sublease instead to Petroleum Helicopters, Inc. Upon motion by Harry Cheramie, and second by Johnny Melancon, the board unanimously approved John W. Stone's request.

Chairman Vizier presented a request from Newpark Drilling Fluids, Inc. to sublease its lease Tracts A & B to John W. Stone Oil Distributors, LLC. Director Falgout reported that future construction on the sublease dock is planned by Stone Oil. Upon motion by Chuckie Cheramie, and second by Ervin Bruce, the board unanimously approved to sublease to Stone Oil.

Chairman Vizier presented to the board to consider cancellation of Enviro Supply & Resources, Inc. lease for non-payment of rental. Discussion followed regarding the history of this lease. Upon motion by Johnny Melancon, and second by Larry Griffin, the board approved cancelling the lease with Enviro Supply if payment is not received by the end of today's business day.

Chairman Vizier presented for the board's approval the Clear Lien Certificate for SPN-578-29-0014 (324). Upon motion by Chuckie Cheramie, and second by Harry Cheramie, the board unanimously accepted the Clear Lien certificate.

Permits & Waterways – Chairman Chuckie Cheramie reported that the committee met on March 8, 2004 at the Administration Building in Galliano; present were Chuckie Cheramie, Jimmy Lafont, Beau Martin, and Donald Vizier; no member was absent. The Commission then discussed items that were discussed at the committee meeting.

Chairman Cheramie presented to the board the public notices received from Clyde Boudreaux, Browning Oil Company, Inc., Shell Pipeline Company, Robert Verret, and Pioneer Resources. The Committee's recommendation is to object to the wheel washing for Browning Oil Company's permit and to inform DNR and the Corps. There were also some concerns with Pioneer Resources' permit regarding the spoil and wheel washing. Commissioner Martin requested to encourage Pioneer to use the spoil for coastal restoration and send copies to the appropriate organizations. Upon motion by Chuckie Cheramie, and second by Jimmy Lafont, the board unanimously approved for the Executive Director to send letters regarding these concerns to the two companies and corresponding agencies. Discussion followed regarding vessels docking against embankment near the curfew bridges. Commissioner Martin reported a deteriorating vessel and problems with navigation in the Leeville area.

Construction & Development – Chairman Ervin Bruce reported that the committee met on March 8, 2004 at the Administration Building in Galliano. Present were Larry Griffin and Donald Vizier; Ervin Bruce and Wilbert Collins were absent. The Commission then discussed items that were discussed at the committee meeting.

Chairman Bruce presented Change Order No. 4 for the New Administration Building which represents final balances. Upon motion by Johnny Melancon, and second by Larry Griffin, the Commission unanimously approved Change Order No. 4.

Finance – Chairman Johnny Melancon reported that the committee met on March 8, 2004 at the Administration Building in Galliano. Present were Johnny Melancon, Larry Griffin, and Donald Vizier; Wilbert Collins was absent. The Commission then discussed items that were discussed at the committee meeting.

Upon motion by Johnny Melancon, and second by Ervin Bruce, the invoices for the month were unanimously approved for payment.

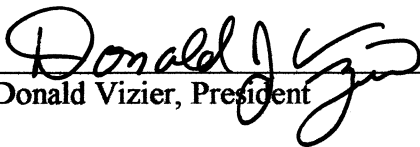
President Vizier called for public comment. Mr. Donald Callais had questions regarding the Commission's Bylaws and procedures for Special Meetings. Director Falgout addressed these comments explaining that the Open Meetings Law governs this Commission's procedures and the Commission's Bylaws are separate rules followed for this governing body of officers. He also stated that the administration assumes many of the responsibilities that are listed in our Bylaws for the officers, which is appropriate. In the case of an officer not following the Bylaws exactly, this does not make a meeting unlawful. The Bylaws state that Special meetings can be called at the discretion of the President or if three board members want to call a special meeting. Bylaws also provide that 4 hours notice to Commissioners is required for an emergency special meeting, and it states that a special meeting can be called for an election of officers.

Other Business – Director Breaux reported to the board the Airport Firewall quotes were received and request approval to proceed. Upon motion by Harry Cheramie, and second by Larry Griffin a roll call vote was taken and all members present agreed to add the Airport Firewall to the agenda.

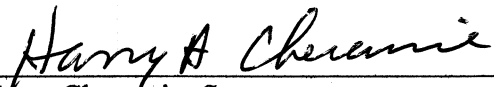
Commissioner Johnny Melancon made a motion, which was seconded by Larry Griffin, to accept the quote from Plaisance Sheet Metal for the construction of a sheet rock firewall with a metal bottom and have the local Fire Marshal inspect firewall installation. The motion was unanimously approved.

Upon motion by Larry Griffin, second by Chuckie Cheramie, and unanimous approval, the meeting was adjourned.

ATTEST:



Donald Vizier, President



Harry Cheramie, Secretary