

SPECIAL MEETING AGENDA

January 28, 2004

11:45 AM

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider accepting the work and issuing a Certificate of Substantial Completion for the New Administration Building
- V. Consider awarding Airport Engineering Contract
- VI. Consider approving Landlord's Consent in favor of Regions Bank for improvements to be constructed by V.J. Caro, Jr.
- VII. Consider approving agreement with Water District for 50/50 cost participation for Airport Road Extension
- VIII. Consider moving February 11th regular meeting to February 18, 2004
- IX. Public Comment
- X. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
January 28, 2004

The Board of Commissioners of the Greater Lafourche Port Commission met in special session on Wednesday, January 28, 2004 at 11:45 AM.

President Melancon called the meeting to order, and Secretary Collins called the roll.

PRESENT: John Melancon, Donald Vizier, Wilbert Collins, Ervin Bruce, Beau Martin, Chuckie Cheramie, Harry Cheramie, and Jimmy Lafont

ABSENT: Larry Griffin

Executive Director Falgout presented for the board's consideration accepting the work and issuing a certificate of substantial completion for the new administration building. Architect Edmond Cheramie explained that the interior and exterior punch list items are 70% complete. The total cost of these items is \$28,000.00, which includes a \$20,000.00 air condition unit that is currently on site. The generator started and is in operation. He further explained that after substantial completion is recorded, the contractor has 45 days to complete all punchlist items, or the entire \$28,000 will be retained by the Commission. Director Falgout informed the board that the plan is to move in to the new administration building in the next few days and be in full operation on Monday, February 2, 2004. Discussion followed regarding the fenced in area and generator startup. Upon motion by Jimmy Lafont and second by Wilbert Collins, the board unanimously accepted the building and issued a certificate of substantial completion.

Upon motion by Jimmy Lafont and second by Ervin Bruce, the board unanimously approved a resolution affirming the recommendation of the Consultant Selection Committee (LPA Group) for the Airport Engineering Contract.

Upon motion by Jimmy Lafont and second by Harry Cheramie, the board unanimously approved the Landlord's Consent in favor of Regions Bank for improvements to be constructed by V.J. Caro, Jr.

Upon motion by Donald Vizier and second by Wilbert Collins, the board unanimously authorized Director Falgout to execute an agreement with the Lafourche Parish Water District for a 50/50 cost participation to install an 8" waterline along the Airport Road Extension.

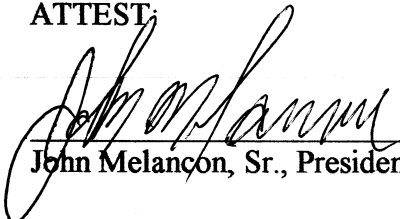
Upon motion by Jimmy Lafont and second by John Melancon, the board unanimously agreed to move the February 11, 2004 Regular Board Meeting to February 18, 2004.


Upon motion by Beau Martin and second by Chuckie Cheramie, a roll call vote was taken and all members present agreed to add the Lafourche Ambulance District to the agenda.

Upon motion by Chuckie Cheramie and second by Harry Cheramie, the board unanimously agreed to send a letter of appreciation to the Lafourche Ambulance District for locating in Port Fourchon. Director Falgout explained that we will provide free use of our Port Operations Building and make any other necessary accommodations to satisfy their interests.

Upon motion by Donald Vizier and second by Ervin Bruce, the commission adjourned the meeting.

ATTEST:


John Melancon, Sr., President


Wilbert Collins, Secretary