

AGENDA
JANUARY 14, 2004

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider December 10, 2003 Regular Meeting Minutes for approval
- V. Executive Director's Report
 - A. **Northern Expansion Update**
 - a. Construction status:
 - i. N. Doucet Drive Asphalt Extension – John Plaisance
 - ii. Slip B, West Bulkhead – Larry Picciola
 - iii. Slip B, Hydraulic Dredging – Larry Picciola
 - iv. Slip B, Delmar Site – Joe Picciola
 - B. **Airport Update**
 - a. Project status:
 - i. Hangar Construction
 - ii. Environmental Assessment
 - C. **New Port Administration Building**
 - D. **FEMA Update**
 - a. Breakwater Project
 - E. **Port Security**
 - a. Harbor Patrol Vessel
 - b. Security Camera System
 - F. **Highway Improvements**
- VI. Committee Reports
 - A. **Executive Committee**
 - a. Consider adopting Ordinance No. 69
 - b. Consider Levee District Nominations
 - c. Consider setting policy for Public Tug Dock
 - d. Consider adjusting Harbor Police Chief's salary
 - e. Amendment No. 8 Proposition
 - B. **Permits & Waterways Committee**
 - a. Consider rescinding Ordinance No. 2
 - b. Letters of No Objection:
 - 1. Glenn Plaisance
 - 2. Shell Pipeline Company, LP
 - 3. Diasu Oil & Gas Company, Inc.
 - 4. Carrizo Oil and Gas, Inc.
 - 5. Tennessee Gas Pipeline Company
 - 6. Louisiana Dept. of Transportation & Development
 - 7. Apache Corporation
 - 8. John Guidry
 - C. **Construction and Development Committee**
 - a. Consider approving low bid for paving of N. Doucet Drive extension
 - b. Consider approving Airport Hangar Change Order No. 2 and separate contract
 - c. Consider approving Substantial Completion for New Administration Office
 - D. **Finance Committee**
 - a. Consider payment of invoices and recognize Expenditures over \$10,000
- VII. Public Comment
- VIII. Any other business
- IX. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION

January 14, 2004

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, January 14, 2004 at 10:30 AM.

President Melancon called the meeting to order, and Board Member Beau Martin called the roll.

PRESENT: John Melancon, Larry Griffin, Harry Cheramie, Jimmy Lafont, and Beau Martin.

ABSENT: Donald Vizier, Wilbert Collins, Ervin Bruce, and Chuckie Cheramie

Upon motion by Larry Griffin and second by Harry Cheramie, the minutes of the December 10, 2003 regular meeting were unanimously approved.

Executive Director's Report

Northern Expansion – Engineer John Plaisance reported that the bids for asphaltting of N. Doucet Drive extension were received in December and are to be considered today. The lowest bidder was Barriere Construction Company at \$290,619.65. Engineer Larry Picciola reported that a mandatory pre-bid meeting and site visit is scheduled on January 29th for the dredging of Slip B. Bids will be received on February 9th. He also stated that bulkhead plans were sent to DOTD and he is awaiting their comments. Engineer Joe Picciola reported that Delmar Systems is reviewing the bulkhead specs and the proposed lease agreement. Addie Callais, Director of Business Development, reported that Delmar's legal review was complete and we should receive comment from them by the end of this week. Delmar is looking to move to the proposed facility in mid to late summer of 2005. Director Falgout updated the commission on the other leases pending for the Northern Expansion area. He state the access road was completed and the waterline will be under construction in the next few months. The electricity to the new sites will go in as lessees start to occupy their sites. Guidry Brothers is conducting a cost benefit analysis for their proposed 500' and they are reviewing the lease agreement. ETT has the lease agreement to be executed, with a commencement of February 1, 2004. All these leases in the northern expansion area offer 35 year terms.

Airport – Airport Manager Jeff Hunter reported that the Hangar Building is about 75% complete and the approach should be poured this Friday. Executive Director Falgout reported that the biological survey for the EA has been completed for the Airport Runway Extension. GCR & Associates' biologist inspected the site and should issue a report in the next couple of weeks. He also reported that the potential leases for the open 30-acre tract of land at the Airport are pending the final BP decision. Some companies are interested in the existing helicopter pads, and Edison Chouest Offshore is committed to building their own hangar once a 6,500' runway is constructed. Director Falgout explained that the Environmental Assessment is a pre-requisite for receiving any funding from the FAA. Ms. Callais reported that the current funding structure provides for 95% federal monies and a 5% state contribution, for 100% funding by outside agencies. Davie Breaux, Director of Operations, reported that the Airport Roadway Extension is complete. The waterline will go out for bid at the beginning of January by the Lafourche Water District, which costs will be shared 50% with the Water District. The project should be complete by the end of January, at which time we will request reimbursement from LOOP for their portion of the project.

New Administration Building – Architect Edmond Cheramie reported that he conducted a walk through of the building and established a punch list of interior and exterior items that remain to be completed, with a total estimated value of \$16,000.

FEMA Breakwaters – Director Davie Breaux reported that the project is 90% complete. The only work remaining is capping off two barges.

Port Security – Director Falgout reported that the drawings of the vessel are complete and Gravois has 180 days from date of the contract to finish. I.T. Administrator April Danos reported that the RFP's for the camera system went out on January 9th and Friday a site tour was conducted with qualifiers. There are ten qualifiers for this project. Proposals will be received on January 28th after which, a recommendation for award will be presented at the next board meeting.

Highway Improvements – Director Falgout reported that the 8' shoulder work on LA 1 from Leeville south will be done by Barriere Construction Company and should begin soon. He also reported that he and Roy Francis along with representatives from DOTD presented proposals for the Leeville Bridge to the Federal Highway Administration Task Force in Washington. The proposal was well received and their concerns were mostly of a financial nature. There will be a meeting next week to go over this information and answer any further questions.

Committee Reports

Executive – Chairman John Melancon reported that the committee met on December 22, 2003 at the Administration Building in Galliano. Present were John Melancon, Donald Vizier, and Larry Griffin; Wilbert Collins was absent. They also met on January 12, 2004 at the Administration Building in Galliano; all members present. The Commission then discussed items that were discussed at the Committee meeting.

Chairman Melancon presented for the board's consideration the adoption of Ordinance No. 69, which makes it unlawful to hunt and trap animals, and fish commercially in the Port Fourchon area better known as Rappelet's pond which will meet the intent of the port's master lease with the landowners. The following Ordinance was presented by Beau Martin, who moved for its adoption, and was seconded by Larry Griffin:

ORDINANCE NO. 69

AN ORDINANCE MAKING IT UNLAWFUL TO HUNT, TRAP ANIMALS, FOWL OR REPTILES, OR FISH COMMERCIALY IN THE AREA COMMONLY KNOWN AS "RAPPELET'S POND" IN PORT FOURCHON AND MORE PARTICULARLY DESCRIBED AS THAT AREA IN PORT FOURCHON WHOSE EASTERN BOUNDARY IS LA 3090; WESTERN BOUNDARY IS BAYOU LAFOURCHE; SOUTHERN BOUNDARY IS N.J. THERIOT ROAD; AND NORTHERN BOUNDARY IS FLOTATION CANAL. PENALTIES FOR VIOLATION OF SAID ORDINANCE ARE PROVIDED FOR HEREIN.

BE IT ORDAINED, by the Board of Commissioners of the Greater Lafourche Port Commission that:

SECTION 1. It is hereby declared unlawful for any person to hunt, trap animals, fowl, or reptiles, and/or commercially fish, shrimp, crab or cause to be taken any other species of fish or shellfish from that area in Port Fourchon commonly know as "Rappelet's Pond" and more particularly described as that area in Port Fourchon whose Eastern Boundary is LA 3090; Western Boundary is Bayou Lafourche; Southern Boundary is N.J. Theriot Road; and Northern Boundary is Flotation Canal.

SECTION 2. Any person violating any provision of this ordinance shall, upon conviction, be fined not more than Five Hundred Dollars (\$500.00) or imprisoned for not more than six (6) months in jail, or both, in the discretion of the court having jurisdiction.

This ordinance, having been submitted in writing, having been read and adopted by sections at a public meeting of said Commission, was then submitted to an official vote as a whole; the vote thereon being as follows:

YEAS:	5
NAYS:	0
ABSENT:	4

And the ordinance was declared adopted on this 14th day of January 2004.

Upon motion by Larry Griffin and second by Beau Martin, the Commission unanimously approved the following nominees to the South Lafourche Levee District: Monty Vegas, first choice; Bob Faulk, second choice; and Robert Eymard Sr., third choice. Upon motion by Mr. Griffin, seconded by Beau Martin, the Commission approved the nominees.

Chairman Melancon presented a policy for the Oilfield Service Dock. The policy says that when vessels are allowed to do minor repair work, the Port will request a Certificate of Insurance from each vessel's owner which names the Greater Lafourche Port Commission as an Additional Insured with Waiver of Subrogation on the marine and non-marine insurance policies specified by GLPC insurance providers. An additional supplement to the basic insurance certificate would include Indemnification language that would hold the GLPC harmless and delete any "as owner"/"other insurance" language in the owner's policies. Regarding the Port providing a Public Fishing Dock, currently known as Nerby Collins Marina, allowable minor repair work within the marina's facility would Exclude "Hot Work" where "Hot Work" is defined as welding related unless the vessel owner meets all insurance requirements applicable to the Oilfield Service Dock. Upon motion by Jimmy Lafont and second by John Melancon, the policy for the Oilfield Service Dock was approved.

Upon motion by Jimmy Lafont, second by President Melancon, and unanimously approved, the Harbor Police Chief's salary was increased by 8% of his 2003 salary.

Chairman Melancon presented to the board Constitutional Amendment No. 8 Proposition, which was passed statewide and will be voted on in Lafourche Parish on Saturday. This Amendment would exclude drilling rigs that are in for repair or refurbishment from ad valorem taxes while in Lafourche Parish. Director Falgout stated that this is a billion dollar a year business, of which, only a small percent is utilizing Louisiana largely because this tax disincentive exists. He also reported that the only thing that will be exempt is the rig itself, the sales tax the companies will generate from all the labor and supplies purchased and all the improvements that may be invested at the Port will be taxed. Lafourche is the first Parish to vote on this proposition, and we stand to benefit more from it than any other parish. Commissioner Beau Martin made a motion to support the Amendment No. 8 proposition as the Greater Lafourche Port Commission because of the economic impact it could have on our Port and our community. This motion was seconded by Jimmy Lafont, and unanimously passed.

Permits & Waterways – Chairman Jimmy Lafont reported that the committee met on December 22, 2003 at the Administration Building in Galliano; present were Jimmy Lafont and Beau Martin; Wilbert Collins was absent. The committee also met on January 12, 2004 at the Administration Building in Galliano; all members were present. The Commission then discussed items that were discussed at the committee meetings.

Chairman Jimmy Lafont asked the board to consider rescinding Ordinance No. 2 which establishes the rules and regulations for the construction of any structure, permanent or temporary, or the performance of any work effecting the ditches, canals, bayous, lakes, streams, rivers, and all other bodies of water which are effected by the ebb and flow of tide situated in the tenth ward of Lafourche Parish, Louisiana. Director Falgout explained that this ordinance was established by the Commission years ago, but ethics laws actually prohibit a Letter of No Objection from being issued to any board member or a member of his immediate family. Since both the Corps and DNR cover the waterways and review all permits thoroughly, the Commission felt it is no longer needed to require a letter of no objection for work done in the waterways of the tenth ward of Lafourche Parish. The Commission will still receive all permits to review, but would only comment to DNR or the Corps when the Commission has a concern with the proposed application. Upon motion by Chairman Lafont and second by Harry Cheramie, the Commission unanimously rescinded Ordinance No. 2.

Construction & Development – Acting Chairman Beau Martin reported that the committee met on December 22, 2003 and on January 12, 2004 at the Administration Building in Galliano; all members were present. The Commission then discussed items that were discussed at the committee meetings.

Chairman Martin presented the bids for the paving of N. Doucet Drive extension. Barriere Construction Company is the apparent low bidder with a total cost of \$290,619.65. Upon motion by John Melancon and second by Harry Cheramie, the low bid from Barriere was accepted.

Chairman Martin presented Change Order No. 2 for the Airport Hangar and separate contract for approval. Director Falgout reported that the change order represents Lamar Contractor's costs for the Fire Marshal approved door, which totals \$1,459.47, and the cost will be shared 50/50 with Picciola and Associates. Engineer Joe Picciola reported that the separate contract estimated cost of \$9,000 is still pending negotiations with Lamar Contractors. It will include the gutters, downspouts, and air vents for the hangars. Upon motion by Jimmy Lafont, second by Larry Griffin, and unanimously approved, the Commission directed Mr. Picciola to request that Lamar share the costs of the separate contract 50/50 with the Commission. Upon motion by Harry Cheramie and second by Jimmy Lafont, Change Order No. 2 was unanimously approved.

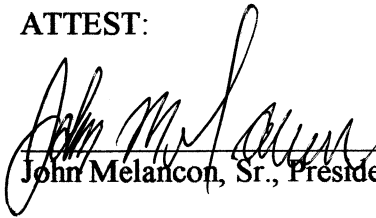
Chairman Martin presented for the board's approval Substantial Completion of the New Administration Building. Director Falgout reported that we are not ready to approve the substantial completion because the generator hook up has not yet been completed, and that is a major item in the contract. We will consider substantial completion at a special meeting in two weeks in Fourchon. Upon motion by Beau Martin, second by Harry Cheramie, and unanimously approved, substantial completion was tabled. Director James Rome requested the board invoke beneficial occupancy for the New Administration Building so that furniture and equipment can be moved into the completed rooms. Upon motion by Jimmy Lafont, second by Larry Griffin, and unanimously approved, Director Falgout was authorized to accept beneficial occupancy of selected rooms in the new office, as he determined fit.

Finance – Chairman Larry Griffin reported that the committee met on December 22, 2003 and on January 12, 2004 at the Administration Building in Galliano; all members were present. The Commission then discussed items that were discussed at the committee meetings.

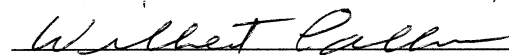
Upon motion by Larry Griffin and second by Jimmy Lafont, the invoices for the month were unanimously approved for payment.

Upon motion by Larry Griffin, second by Jimmy Lafont, and unanimous approval, the meeting was adjourned.

ATTEST:



John Melancon, Sr., President



Wilbert Collins, Sr., Secretary