

AGENDA
NOVEMBER 12, 2003

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider October 8, 2003 Regular Meeting Minutes for approval
- V. Consider October 22, 2003 Special Meeting Minutes for approval
- VI. Executive Director's Report
 - A. **Northern Expansion Update**
 - a. Construction status:
 - i. Slip A East Bulkhead Repair – John Plaisance
 - ii. N. Doucet Drive Asphalt Extension – John Plaisance
 - iii. Slip B, West Bulkhead – Larry Picciola
 - iv. Slip B, Hydraulic Dredging – Larry Picciola
 - v. Slip B Delmar Site – Joe Picciola
 - B. **Airport Update**
 - a. Project status:
 - i. Hangar Construction
 - C. **New Port Administration Building**
 - D. **Port Security**
 - a. Harbor Patrol Vessel
 - b. Security Camera System
 - E. **Highway Improvements**
- VI. Committee Reports
 - A. **Executive Committee**
 - a. Consider authorizing Director Falgout to execute the Receipt and Release with Mike Hooks
 - b. Consider adopting a resolution authorizing Director Falgout to execute an agreement with DOTD Aviation for funding of the construction of a taxiway to the hangar
 - c. Consider accepting low bid for UPS System
 - d. RFP from Doerle Food Services
 - B. **Permits & Waterways Committee**
 - a. Letters of No Objection:
 - i. South Lafourche Bank & Trust
 - ii. Chevron USA, Inc.
 - iii. Greater Lafourche Port Commission
 - iv. ASCO USA
 - v. Monty Vegas
 - vi. Greater Lafourche Port Commission
 - vii. National Marine Fisheries Service
 - viii. Glenn Plaisance
 - ix. South Lafourche Levee District
 - b. NOAA Charting and Hydrosurvey update for Port Fourchon
 - C. **Construction and Development Committee**
 - a. Request from Kajun Truck Plaza to sublease to MGSMC, LLC
 - b. Consider accepting low bid of Gravois Boats for Port Security Vessel
 - c. Review RFQ for Cabling of new building
 - d. Consider request from Lot 14, LLC to sublease to Trussco, LLC
 - e. Consider approving Change Order No. 1 for the FEMA Breakwater Project
 - f. Adopt a resolution requesting authority to advertise for asphaltting of N. Doucet Drive Extension
 - D. **Finance Committee**
 - a. Consider payment of invoices and recognize Expenditures over \$10,000
 - b. Consider approving October 2003 Financial Statement
- VII. Public Comment
- VIII. Any other business
 - 1. Committee in Port Fourchon changed to Tuesday, November 19, 2003
- IX. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
November 12, 2003

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, November 12, 2003 at 10:30 AM.

Vice-President Vizier called the meeting to order, and Secretary Collins called the roll.

PRESENT: Donald Vizier, Wilbert Collins, Larry Griffin, Ervin Bruce, Chuckie Cheramie, Harry Cheramie, Jimmy Lafont, and Beau Martin.

ABSENT: John Melancon

Upon motion by Chuckie Cheramie and second by Wilbert Collins, the minutes of the October 8, 2003 regular meeting were unanimously approved.

Upon motion by Ervin Bruce and second by Larry Griffin, the minutes of the October 22, 2003 regular meeting were unanimously approved.

Executive Director's Report

Northern Expansion – Engineer John Plaisance reported that the Receipt and Release has been sent to Mike Hooks for settlement for the two holes that the dredge cut in the bulkhead on the East side of Slip A. The holes have been repaired by Mike Hooks and inspected by the Port, and Mike Hooks has agreed to pay \$50,000 in exchange for execution of the Release. He also reported that the asphaltting of N. Doucet Drive will bid on December 18th. Engineer Larry Picciola reported that the plans for dredging of Slip B have been revised and will be returned to DOTD for their approval. He also reported that we will be submitting preliminary plans and specifications to DOTD for their approval to go out for bid on the Slip B bulkhead. He also reported that the mooring dolphins permit came off of public notice on Sunday. Engineer Joe Picciola reported that he presented to Delmar preliminary design and cost estimates for several different options. They are currently evaluating a 700' site along Flotation Canal.

Airport – Director Falgout reported that we are proceeding with the Environmental Assessment for the runway extension. The EA should be completed within 6 months and then we will be in a position to proceed with constructing runway improvements. Airport Manager Jeff Hunter reported that the hangar pilings are driven, and Lamar is working on the foundation. The hangar should be erected within 2 weeks. Assistant Director Davie Breaux reported that the Water District will be bidding the waterline extension in December.

New Administration Building – Director Falgout reported that Architect Edmond Cheramie reported the building is still on schedule; the contractor is waiting on some finishing materials such as cabinets and the metal coverings on front.

Port Security – Director Falgout reported that security vessel bids were received, and the low bid is up for approval under Construction & Development. Jim Brindle & Associates has submitted to the staff preliminary information on camera locations and specifications for bid. The project should bid next week.

Highway Improvements – Director Falgout reported that there are cameras and 3 traffic counters along LA 1 to verify traffic numbers for the TIFIA application. Without the loan, he said, it would be very difficult to complete the project on the very aggressive construction

schedule currently in place. He also reported that the Energy bill is one again/off again, and there is some question as to whether it is going to get out for a vote at all.

Committee Reports

Executive – Acting Chairman Donald Vizier reported that the committee met on October 22, 2003 at the Operations Center in Fourchon; all members were present. They also met on November 10, 2003 at the Administration Building in Galliano. Present were Donald Vizier and Larry Griffin; John Melancon and Wilbert Collins were absent. The Commission then discussed items that were discussed at the Committee meeting.

Chairman Vizier presented for the board's approval the Receipt & Release to be executed with Mike Hooks in exchange for payment of \$50,000 for the two holes cut in the bulkhead on Slip A. Upon motion by Larry Griffin and second by Harry Cheramie, the board unanimously approved the Release and authorized Director Falgout to execute it.

Chairman Vizier presented a resolution to be adopted authorizing Director Falgout to execute an agreement with DOTD Aviation for funding of the construction of a taxiway to the hangar under construction. Upon motion by Chuckie Cheramie and second by Ervin Bruce, the Commission unanimously adopted the resolution.

Chairman Vizier presented the bids for the Uninterrupted Power Supply System to be installed at the new Administration Building. Upon motion by Chuckie Cheramie and second by Wilbert Collins the low bid of \$24,297 by Nolan Power Group was unanimously accepted.

Chairman Vizier presented a proposal from Doerle Food Services for the Commission's approval. Director Falgout reported that Doerle had made a presentation at the Committee meeting Monday night and is requesting approximately 3 acres of land along N.J. Theriot Road. Upon motion by Larry Griffin and second by Wilbert Collins, the commission unanimously authorized Director Falgout to negotiate a lease with Doerle Food Services, to be approved by the Commission.

Permits & Waterways – Chairman Jimmy Lafont reported that the committee met on October 22, 2003 at the Operations Center in Fourchon and on November 10, 2003 at the Administration Building in Galliano; all members were present. The Commission then discussed items that were discussed at the committee meetings.

Upon motion by Chairman Lafont and second by Wilbert Collins, the Commission unanimously issued a letter of no objection to Greater Lafourche Port Commission, South Lafourche Bank & Trust, Chevron USA, ASCO USA, Monty Vegas, National Marine Fisheries Service, Glenn Plaisance, and South Lafourche Levee District.

Chairman Lafont reported that early in December, the Commission will evaluate the Public Tug Dock information they received and render a decision as to whether anything will be changed from what currently occurs there.

Chairman Lafont then recognized Tim Osborne with National Oceanic and Atmospheric Administration who reported that NOAA has created an entirely new chart for the Fourchon area that will allow for easy updating as changes and expansions occur in the Port. He said that the water depths of today are consistently 6-8' deeper than the original maps indicated. He also reported that Joey Dykes with the Corps of Engineers has requested that the tidal station that is temporarily located in port become permanent because the data the station collects is in the form that the Corps uses to dredge the channel to Mean Low Low Water depths. He also reported that NOAA will be resurveying the elevation of LA 1 from Raceland to Grand Isle in February of 2004 with new GIS equipment.

Construction & Development – Chairman Bruce reported that the committee met on October 22, 2003 at the Operations Center in Fourchon and on November 10, 2003 at the Administration Building in Galliano; all members were present. The Commission then discussed items that were discussed at the committee meetings.

Chairman Bruce presented a request from Kajun Truck Plaza to sublease their truck stop to MGSMC, LLC. Upon motion by Chuckie Cheramie and second by Harry Cheramie, the request was unanimously approved.

Chairman Bruce presented the Port Security Vessel bids for approval. Upon motion by Jimmy Lafont and second by Wilbert Collins, the commission approved the low bid of \$88,000 by Gravois Boats, with Commissioner Martin voting nay.

Chairman Bruce presented qualifications proposals for cabling of the new administration building for approval. Upon motion by Chuckie Cheramie and second by Jimmy Lafont, the Commission unanimously approved Mid-South Computer Networking, Inc. to perform the work for this project.

Chairman Bruce presented a request from Lot 14, LLC to allow its current sublessee, Environmental Treatment Team, to sublease their subleased site to Trussco in order for ETT to lease a new site in the Northern Expansion directly from the Commission. Upon motion by Beau Martin and second by Larry Griffin, the board unanimously approved Lot 14's request.

Chairman Bruce presented Change Order No. 1 for the FEMA Breakwater Project. Upon motion by Beau Martin and second by Wilbert Collins, the board unanimously approved Change Order No. 1 and authorized Director Falgout to execute it.

Chairman Bruce presented for approval a resolution requesting authority to advertise for asphaltting of N. Doucet Drive Extension. Upon motion by Wilbert Collins and second by Larry Griffin, the board unanimously adopted this resolution.

Finance – Chairman Griffin reported that the committee met on October 22, 2003 at the Operations Center in Fourchon and on November 10, 2003 at the Administration Building in Galliano; all members were present. The Commission then discussed items that were discussed at the committee meetings.

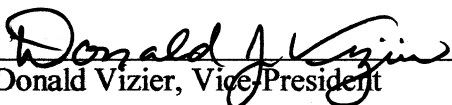
Upon motion by Chuckie Cheramie and second by Ervin Bruce, the invoices for the month were unanimously approved for payment.

Upon motion by Wilbert Collins and second by Ervin Bruce, the October 2003 financial statement was unanimously approved.

Chairman Vizier announced that the November Fourchon Committee Meeting would be held on the 25th.

Upon motion by Larry Griffin, second by Chuckie Cheramie, and unanimous approval, the meeting was adjourned.

ATTEST:



Donald Vizier, Vice-President



Wilbert Collins, Secretary