

Revised

AGENDA  
JULY 9, 2003

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider June 11, 2003 Regular Meeting Minutes for approval
- V. Consider June 25, 2003 Special Meeting Minutes for approval
- VI. Executive Director's Report
  - A. **Northern Expansion Update**
    - a. Construction status:
      - i. Slip A East Bulkhead – John Plaisance
      - ii. Slip A East Hydraulic Dredging – John Plaisance
      - iii. N. Doucet Drive Extension – John Plaisance
      - iv. Slip B, West Bulkhead – Larry Picciola
      - v. Slip B, Hydraulic Dredging – Larry Picciola
      - vi. Slip B Delmar Site – Joe Picciola
  - B. **Airport Update**
    - a. Project status:
      - i. Hangar Construction
      - ii. Master Plan/Runway Extension
  - C. **New Port Administration Building**
  - D. **Highway Improvements**
- VII. Committee Reports
  - A. **Executive Committee**
    - a. Consider naming Executive Director Falgout accredited delegate for the AAPA annual convention
    - b. Consider approving Landlord's Consent to Lessee's Mortgage in favor of Coastal Distributors d/b/a/ BLT Properties
    - c. Consider approving Amendment to Nondisturbance, Attornment, Landlord's Waiver and Estoppel Agreement for Bollinger's leases
    - d. Consider approving assignment of Newpark Environmental Services, Inc.'s leases to Newpark Environmental Services, LLC
    - e. Consider authorizing Director Falgout to execute License Agreement with NOAA for Tidal Station
    - f. Lafourche Ambulance District
  - B. **Permits & Waterways Committee**
    - a. Letters of No Objection
      - i. Chevron Pipeline Company
      - ii. Chevron Pipeline Company
      - iii. Chevron Pipeline Company
      - iv. Chevron Pipeline Company
      - v. Chevron Pipeline Company
      - vi. Chevron Texaco
      - vii. Galliano Marine Services
      - viii. Metia Serigny
      - ix. Terry Serigny
  - C. **Construction and Development Committee**
    - a.
  - D. **Finance Committee**
    - a. Consider payment of invoices and recognize Expenditures over \$10,000
    - b. Consider approving June 2003 Financial Statement
- VIII. Public Comment
- IX. Any other business
- X. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION  
July 9, 2003

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, July 9, 2003 at 10:30 AM.

President Melancon called the meeting to order, and Secretary Collins called the roll.

PRESENT: John Melancon, Donald Vizier, Larry Griffin, Ervin Bruce, Harry Cheramie, and Jimmy Lafont

ABSENT: Wilbert Collins

Upon motion by Ervin Bruce and second by Donald Vizier, the minutes of the June 11, 2003, regular meeting were unanimously approved.

Upon motion by Donald Vizier and second by Larry Griffin, the minutes of the June 25, 2003, special meeting were unanimously approved.

President Melancon diverted from the agenda to recognize Senator Reggie Dupre and Representative Pitre to brief the Commission on the results of the last legislative session. Senator Dupre reported that the bill increasing the Commission's per diems to \$100 per occurrence with no more than 6 per diems per month was passed. He reported that the Commission was presently the lowest paid board in south Louisiana, and yet it manages a budget larger than the Parish Council's, so justification of the bill was relatively easy. He also reported that a bill establishing the appointing process for the South Lafourche Levee District was passed giving the Commission responsibility for nominating one seat for the District.

Representative Pitre reported that the Governor's Office is preparing a promotional package to publicize the upcoming coastal restoration amendments, anticipated to be numbers 1, 2, & 3 on the approaching October 4<sup>th</sup> ballot. He also reported that another important amendment for this area is the exemption from property taxes of outer continental shelf drilling rigs that are in for repair. If the exemption passes, then each parish will have the opportunity to vote exclusively whether that exemption will apply in their parish.

President Melancon then presented Senator Dupre and Representative Pitre with letters of appreciation from the Commission for their efforts in the last legislative session.

Executive Director's Report

Northern Expansion – Project Engineer John Plaisance reported that Lowland is substantially complete and in the lien period. Bids for the East Dredging project were received Tuesday, and DOTD approved awarding the contract to low bidder Mike Hooks, Inc. Engineer Larry Picciola reported the test piles have been driven on the Slip B Project Area and are ready for compression testing. He also reported that he will submit dredging plans and specs for Slip B to DOTD this week. Project Engineer Joe Picciola reported that he has completed a preliminary cost estimate and sent it to Delmar.

Airport – Airport Manager Jeff Hunter reported that the site drawings are in, and soil borings will be conducted next week. The hangar foundation will be designed upon receipt of the

boring information. Director Falgout reported that the recent meeting with the FAA allowed us to vividly tie together the Port and Airport and their symbiotic relationship to impress upon the FAA our need for a 6,500' runway extension.

New Administration Building – Project Manager Roy Gisclair reported that the weather has been giving them trouble, but 90% of the sheetrock is complete in the existing building and 90% of the steel is up in the new office.

Port Security – Director Falgout reported that the Commission has been awarded \$1,350,000 to fund 2 of the 3 total projects in the application. \$100,000 is committed to acquiring a new Harbor Patrol Boat, and \$1,250,000 is for acquiring and implementing a security camera system to monitor the port.

Highway Improvements – Director Falgout reported that the message regarding the significance of South Louisiana to this nation's energy supply is getting through. Senator Landrieu invited Senator Deminici to visit Fourchon last month to examine the state's coastal wetland loss issue as well as to become educated on the significance of Port Fourchon and its dire need for improved infrastructure. He also reported that the small storm that passed last week, Tropical Storm Bill, had no small impact on LA 1, Leeville, Fourchon, and Grand Isle. People actually were stranded south of Leeville because the road went under water so quickly and without much warning.

### Committee Reports

Executive – Chairman John Melancon reported that the committee met on June 25, 2003 at the Operations Center in Fourchon; present were John Melancon and Donald Vizier; absent was Larry Griffin and Wilbert Collins. The Committee met on July 7, 2003 at the Administration Building in Galliano. Present was John Melancon; Donald Vizier, Larry Griffin and Wilbert Collins were absent. The Commission then discussed items that were discussed at the Committee meetings.

President Melancon presented a request from AAPA for a designated voting delegate to attend the Annual Convention and vote on all matters on behalf of the Commission. Upon motion by Ervin Bruce and second by Larry Griffin, the board unanimously appointed Director Falgout voting delegate.

President Melancon presented a request from Coastal Distributors d/b/a BLT Properties to obtain a Landlord's Consent to Lessee's Mortgage. Director Falgout explained that Attorney Pitre has reviewed and approved the Consent, and it will enable the lessee to obtain a mortgage from Synergy Bank to purchase the site improvements from Valure. Upon motion by Chuckie Cheramie and second by Larry Griffin, the board unanimously approved the consent and authorized President Melancon to execute it.

President Melancon presented a request from Bollinger Shipyard for approval of an Amendment to Nondisturbance, Attornment, Landlord's Waiver and Estoppel Agreement. Director Falgout explained that Attorney Pitre had reviewed and approved the Amendment, which is needed for Bollinger to finance some of its improvements. Upon motion by Harry Cheramie and second by Jimmy Lafont, the board unanimously approved the Amendment and authorized President Melancon to execute it.

President Melancon presented a request from Newpark Environmental Services, Inc. to assign its leases to Newpark Environmental Services, LLC. Director Falgout explained that the assignment was requested of the Department of Natural Resources so that the company name on the transfer permits match the name on the property leases at which the transfer activity occurs. Upon motion by Donald Vizier and second by Ervin Bruce, the board unanimously approved the

assignment request and authorized President Melancon to execute any and all documents necessary to effectuate the transaction.

President Melancon presented for the board's approval a License Agreement with NOAA for the installation and operation of a Tidal Station in Port Fourchon, to be located at the Nerby Collins' Fisherman's Marina. Upon motion by Chuckie Cheramie and second by Beau Martin, the board unanimously approved the agreement and authorized Director Falgout to sign it.

President Melancon recognized Assistant Director of Finance and Administration, James Rome, who presented to the Commission the results of some recent Administrative Strategic Planning. The first option was for the promotion of Ms. April Danos to Information Technology Specialist; Ms. Serena Lefort to Executive Secretary; Ms. Lindsey Billiot to Accounting Clerk; and to hire a Receptionist. The second option included all of the recommendations of the first, with the hiring of a Communications Specialist. Upon motion by Chuckie Cheramie and second by Larry Griffin, the board unanimously approved executing Option 2.

Permits & Waterways – Chairman Jimmy Lafont reported that the committee met on June 25, 2003 at the Operations Center in Fourchon and on July 7, 2003 at the Administration Building in Galliano; present were Jimmy Lafont and Beau Martin; Wilbert Collins was absent. The Commission then discussed items that were discussed at the committee meetings.

Upon motion by Chairman Lafont and second by Harry Cheramie, the Commission unanimously issued a letter of no objection to Chevron Pipeline Company, Chevron Texaco, Galliano Marine Services, Metia Serigny, and Terry Serigny.

Construction & Development – Chairman Bruce reported that the committee met on June 25, 2003 at the Operations Center in Fourchon and on July 7, 2003 at the Administration Building in Galliano; all members were present. The Commission then discussed items that were discussed at the committee meetings.

Chairman Bruce presented a request from Boudreaux's Oilfield Contracting, Inc. to sublease a portion of their property to Delton Electric, Inc. Upon motion by Chairman Bruce and second by Larry Griffin, the board unanimously approved the sublease and authorized President Melancon to execute any document necessary to effectuate the transaction.

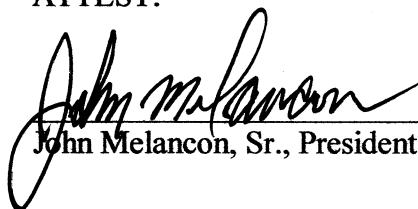
Finance – Chairman Larry Griffin reported that the committee met on June 25, 2003 at the Operations Center in Fourchon. Present was Donald Vizier; Larry Griffin and Harry Cheramie were absent. The Committee also met on July 7, 2003 at the Administration Building in Galliano; present was Harry Cheramie; Donald Vizier and Larry Griffin were absent. The Commission then discussed items that were discussed at the committee meetings.

Upon motion by Chairman Griffin and second by Ervin Bruce, the invoices for the month were unanimously approved for payment.

Upon motion by Chairman Griffin and second by Chuckie Cheramie, the June 2003 financial statement was unanimously approved.

Upon motion by Larry Griffin and second by John Melancon, the board unanimously agreed to adjourn the meeting.

ATTEST:

  
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John Melancon, Sr., President

  
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Wilbert Collins, Secretary