

AGENDA
DECEMBER 11, 2002

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider November 13, 2002 Regular Meeting Minutes for approval
- V. Executive Director's Report
 - A. **Northern Expansion Update**
 - a. Construction status:
 - i. East Bulkhead – John Plaisance
 - ii. Hydraulic Dredging – John Plaisance
 - iii. Slip B, West Bulkhead – Larry Picciola
 - B. **Airport Update**
 - a. Project status:
 - i. Master Plan
 - C. **Port Administration Office**
 - D. **Highway Improvements**
- VI. Committee Reports
 - A. **Executive Committee**
 - a. Assignment of Lease from L & L Oil Company, Inc. to ASCO USA, LLC
 - b. Assignment of Lease from Gulf Star Oilfield Company to ASCO USA, LLC
 - c. Fourchon Seafood's request to sublease to Environmental Equipment, Inc.
 - d. Salaries of Unclassified Employees
 - B. **Permits & Waterways Committee**
 - a. Letters of No Objection
 - i. John Chabert
 - ii. Clayton Williams Energy, Inc.
 - b. Update on Corps' dredging of Belle Pass
 - c. Lighting in Port
 - d. No wake enforcement
 - C. **Construction and Development Committee**
 - a. Approve low bid of Grand Isle Shipyard for supplying construction materials
 - b. Approve low bid of Collins Maintenance Service, Inc. for supplying and installing self-serve aviation fuel system at Airport
 - c. Consider request from Lowland Construction for weather days from storms
 - d. Consider approving Change Order No. 2 for Mike Hooks
 - e. Consider approving the Certificate of Substantial Completion for SPN 578-29-0014(322)
 - D. **Finance Committee**
 - a. Consider payment of invoices and recognize Expenditures over \$10,000
 - b. Consider approving November 2002 Financial Statement
 - c. Consider approving 2003 Budget
- VII. Public Comment
- VIII. Any other business
- IX. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
December 11, 2002

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, December 11, 2002 at 10:30 AM.

President Melancon called the meeting to order and requested that Secretary Collins call the roll.

PRESENT: John Melancon, Donald Vizier, Wilbert Collins, Larry Griffin, Harry Cheramie, Chuckie Cheramie, Jimmy Lafont, and Beau Martin

ABSENT: Ervin Bruce

Upon motion by Wilbert Collins and second by Chuckie Cheramie, the minutes of the November 13, 2002, regular meeting were unanimously approved.

Executive Director's Report

Northern Expansion – Project Engineer John Plaisance reported that the Contractor is still working well on the East Bulkhead and looks like he will finish within his contract time; the Hydraulic Dredge finished on November 16, 2002. Project Engineer Larry Picciola reported that the results of the soil borings in the project area indicate that the foundation is not as compact as other expansion areas. The difference in the soil foundation will correspond to greater costs for the construction project. Director Falgout reported that we are accepting proposals until January 15, 2002, for leases of this property to be developed.

Airport – Director Falgout reported that we will have a presentation of the Master Plan by gcr & associates at the December 30th committee meeting in Fourchon.

Port Administration Office – Director Falgout reported that bids will be opened on January 16th.

Highway Improvements – Roy Francis, Executive Director of the LA 1 Coalition, updated the Commission on the progress of the Coalition's efforts. He reported that DOTD has selected a firm to do the engineering, design, survey, and land rights work on LA 1 from Golden Meadow to Fourchon. The state also agreed to do a second phase toll study on the highway. The LIIEP Commission met yesterday, and the Department unveiled its formal plan, which included the Leeville Bridge in the #1 top level, and the 2nd level of priority includes the entire upgrade of LA 1 from US 90 to Port Fourchon.

Committee Reports

Executive – Chairman John Melancon reported that the committee met on November 25, 2002, at the Operations Center in Fourchon. Present at this meeting was John Melancon, and Larry Griffin, Wilbert Collins, and Donald Vizier were absent. The committee also met on November 18, 2002 and December 9, 2002 at the Administration Building in Galliano. Present at these meetings were John Melancon, Donald Vizier, Wilbert Collins, and Larry Griffin, and no member was absent. The Commission then discussed items that were discussed at the Committee meetings.

President Melancon presented for the board's approval a request from L&L Oil Company to assign its lease to ASCO USA, LLC. Mr. Danny Brown with ASCO explained that ASCO purchased L&L over a year ago, and this assignment will just make things cleaner from a

business perspective because it will put the lease under the management of ASCO. Director Falgout added that there had been some interest from the Commission to add into the existing lease some of the new subleasing language. He said that ASCO is agreeable to working toward some mutually agreeable language to be added into the lease. Upon motion by Larry Griffin and second by Wilbert Collins, the board unanimously approved the assignment.

President Melancon presented for the board's approval a request from Gulf Star Oilfield Company to assign its lease to ASCO USA, LLC. Director Falgout explained that the same circumstances regarding L&L's lease surround this request as well. Upon motion by Beau Martin and second by Wilbert Collins, the board unanimously approved the assignment.

President Melancon presented for the board's approval a request from Fourchon Seafood to sublease a portion of their property to Environmental Equipment, Inc. Director Falgout explained that this company does oilspill response work, and they will merely be storing equipment on this subleased site and not cleaning or handling any oilfield waste in this area. Upon motion by Larry Griffin and second by Harry Cheramie, the board unanimously approved the request.

President Melancon presented for discussion the salaries of unclassified personnel. Commissioner Griffin made a motion, which was seconded by Donald Vizier, to institute a 4% raise across the board for Chief Terrebonne, Assistant Director Breaux and Director Falgout. This motion failed for lack of a majority. After further discussion, Commissioner Harry Cheramie made a motion, which was seconded by Beau Martin, to give those three specified employees a 2% increase. This motion failed for lack of a majority.

Permits & Waterways – Chairman Jimmy Lafont reported that the committee met on November 25, 2002, at the Operations Center in Fourchon. Present at this meeting was Jimmy Lafont and Beau Martin, and Wilbert Collins was absent. The committee also met on December 9, 2002 at the Administration Building in Galliano. Present at this meeting was Jimmy Lafont, Wilbert Collins, and Beau Martin, and no member was absent. The Commission then discussed items that were discussed at the committee meetings.

Upon motion by Chairman Lafont and second by Larry Griffin, the Commission unanimously agreed to issue a letter of no objection to John Chabert and Clayton Williams Energy, Inc.

Chairman Lafont then asked Director Falgout to update the Commission on the Corps' emergency dredging of Belle Pass. Director Falgout reported that the dredge will be complete by midnight tonight, and the channel will again be at the permitted depth of -27'.

Director Falgout also updated the Commission on the efforts to reduce backlighting in the Port for vessels navigating into the Pass. It was identified that vessels leaving their running lights on while moored in Port has significantly increased the lighting in Port. Lieutenant Rick Singley with USCG said that they are trying to devise a method to get the word out to all mariners because they will begin enforcing the Rules of the Road shortly. The fine for leaving your running lights on is \$5,000 per occurrence.

Director Falgout reported that there have been numerous complaints about no wake violations occurring in the evenings and stated that Harbor Police will step-up their evening patrols to ensure that this ordinance is being obeyed.

Construction & Development – Acting Chairman Donald Vizier reported that the committee met on November 25, 2002, at the Operations Center in Fourchon. Present at this meeting was Chuckie Cheramie, and Donald Vizier and Ervin Bruce were absent. The committee also met on December 9, 2002 at the Administration Building in Galliano. Present at this

meeting was Donald Vizier and Chuckie Cheramie, and Ervin Bruce was absent. The Commission then discussed items that were discussed at the committee meetings.

Chairman Vizier presented the low bid from Grand Isle Shipyard for supplying construction materials. Upon motion by Chairman Vizier and second by Harry Cheramie, the bids were unanimously approved.

Chairman Vizier presented the low bid from Collins Maintenance to supply and install a self serve aviation fuel system at SLLMA. Upon motion by Chairman Vizier and second by Chuckie Cheramie, Collins Maintenance's bid of \$147,702 was unanimously approved.

Chairman Vizier presented a request from Lowland Construction for 19 weather days from Tropical Storm Isidore and Hurricane Lili. Upon motion by Donald Vizier and second by Jimmy Lafont, the board unanimously approved Lowland's request.

Chairman Vizier presented Change Order No. 2 and final for SPN 578-29-0014(322), the Hydraulic Dredging Project, which decreases the contract cost by \$61,226.40 and adds 13 days to the contract time. Upon motion by Chairman Vizier and second by Beau Martin, the Change Order was unanimously approved.

Chairman Vizier presented the Certificate of Substantial Completion for SPN 578-29-0014(322). Upon motion by Chairman Vizier and second by Chuckie Cheramie, the Certificate was unanimously approved.

Finance – Chairman Larry Griffin reported that the committee met on November 25, 2002 at the Operations Center in Fourchon. Present at this meeting was Harry Cheramie, and Donald Vizier and Larry Griffin were absent. The committee also met on December 9, 2002 at the Administration Building in Galliano. Present at this meeting was Larry Griffin, Donald Vizier, and Harry Cheramie, and no member was absent. The Commission then discussed items that were discussed at the committee meetings.

Upon motion by Chairman Griffin and second by Wilbert Collins, the invoices for the month were unanimously approved for payment.


Upon motion by Chairman Griffin and second by Chuckie Cheramie, the November 2002 Financial Statement was unanimously approved.

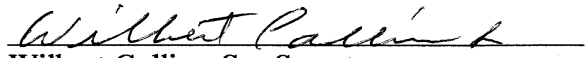
Upon motion by Larry Griffin and second by Jimmy Lafont, the board unanimously approved the 2003 budget in the amount of \$26,917,900.

President Melancon announced that the December Fourchon Committee meeting has been rescheduled for Monday, December 30, 2002 at 10:30AM at the Operations Center.

Upon motion by Larry Griffin and second by President Melancon, the meeting was adjourned.

ATTEST:


John Melancon, Sr., President


Wilbert Collins, Sr., Secretary