

AGENDA
SEPTEMBER 11, 2002

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider August 14, 2002 Regular Meeting Minutes for approval
- V. Executive Director's Report
 - A. **Northern Expansion Update**
 - a. Construction status:
 - i. East Bulkhead – John Plaisance
 - ii. Hydraulic Dredging – John Plaisance
 - iii. Bucket Dredging – Larry Picciola
 - B. **Airport Update**
 - a. Construction status:
 - i. Airport Road – Joe Picciola
 - ii. Master Plan
 - C. **Clovelly Road**
 - a. Construction status:
 - i. Road improvements
 - D. **Port Administration Office**
 - a. Construction status
 - E. **Highway Improvements**
- VI. Committee Reports
 - A. **Executive Committee**
 - a. Consider approving request from Trinity
 - b. Consider approving request from PMI
 - c. Consider approving request from C-Port 2
 - d. Introduction of newly-hired Airport Manager
 - e. Authorize Director Falgout to execute Supplemental Agreement No. 1 for SPN 578-29-0014
 - B. **Permits & Waterways Committee**
 - C. **Construction and Development Committee**
 - a. Consider approving low bid for Port Administration Office and award contract
 - D. **Finance Committee**
 - a. Consider payment of invoices and recognize Expenditures over \$10,000
 - b. Consider approving August 2002 Financial Statement
- VII. Public Comment
- VIII. Any other business
- IX. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
September 11, 2002

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, September 11, 2002 at 10:30 AM.

President Melancon called the meeting to order, and requested a moment of silence be observed in memory of the victims and heroes of September 11, 2001.

Secretary Collins called the roll.

PRESENT: John Melancon, Donald Vizier, Wilbert Collins, Larry Griffin, Ervin Bruce, Harry Cheramie, Chuckie Cheramie, Jimmy Lafont, and Beau Martin

ABSENT: None

Upon motion by Wilbert Collins and second by Donald Vizier, the minutes of the August 14, 2002, regular meeting were unanimously approved.

Executive Director's Report

Northern Expansion – Project Engineer John Plaisance reported that the Contractor is continuing to progress on the East Bulkhead; the Hydraulic Dredge should be back on site September 22nd. Project Engineer Larry Picciola reported that the Bucket Dredge is complete with all the work. A change order is necessary to approve payment of the additional work performed in the amount of \$97,771.88 for 122,214 additional cubic yards dredged. Upon motion by Larry Griffin and second by Ervin Bruce, the board unanimously approved Change Order No. 1. Mr. Picciola also reported that PSI provided the low quote to perform soil borings in this area for a cost of \$25,900.

Airport – Project Engineer Joe Picciola reported that the Contractor will repair the road within a week. Director Falgout reported that the Master Plan continues to progress and is linking the airport to the seaport to magnify the economic significance of this region.

Clovelly Road – Assistant Director Davie Breaux reported that the project is 96% complete; approximately 600 tons of material has been placed on the boat launch to elevate the parking area and the ramps.

Port Administrative Office – Director Falgout reported that bids have been received for this project and will be addressed in the Construction and Development Committee.

Highway Improvements – Director Falgout reported that a Record of Decision should be rendered within 60 days; DOTD is submitting RFQ's for preliminary engineering, which could take 3 years. Dr. Kam Movassaghi, Secretary of the Department of Transportation, toured the Port last month, and its significance is now apparent to him. Dr. Movassaghi has committed to starting construction of the Leeville Bridge in 2006 (at a cost of \$120 million) with state funds if no other funding becomes available prior to that year.

Committee Reports

Executive – Chairman John Melancon reported that the committee met on September 9, 2002, at the Administration Building in Galliano. Present at this meeting was John Melancon,

Larry Griffin, and Wilbert Collins, and Donald Vizier was absent. The Commission then discussed items that were discussed at the Committee meeting.

President Melancon presented for the board's consideration a request from Trinity to assign their portion of the MB Energy lease to US Liquids, which is purchasing all of Trinity's dock transfer facilities. After negotiations, it was agreed that the original lease would be amended so as to assess a Throughput Fee of \$.50/BBLs for solids and \$.10/BBLs for liquids at this facility. The Fee will be tied to the operations of all parties on this site, excluding MB Energy. Upon motion by Larry Griffin and second by Ervin Bruce, the board unanimously approved the request of Trinity contingent upon the execution of an amendment adding the Fee.

President Melancon presented for the board's consideration a request from Production Management Industries to sublease 30% of their lease to Environmental Treatment Team. Because some issues remain unresolved, Commissioner Collins moved to table this issue. Commissioner Chuckie Chermie amended that motion to instead approve the sublease without a Throughput Fee; Commissioner Chermie's motion failed by a 6-3 vote. The original motion to table the issue was passed by a 6-3 vote.

President Melancon presented a request from C-Port 2 to lease 22 additional feet along the northern boundary of the leased premises to construct a service road. Upon motion by Larry Griffin and second by Ervin Bruce, the board unanimously approved the request provided no permanent structures are constructed in this area and no drainage is impeded.

President Melancon explained that ten applications were received for the position of Airport Manager, five of which met the minimum qualifications and were given an opportunity to interview. Of those, Mr. Jeff Hunter was hired. He brings with him experience both as a pilot and a Fixed-Base Operator. Mr. Hunter thanked the Commission for the opportunity to work for them and expressed much enthusiasm for the potential exhibited at South Lafourche Airport.

President Melancon presented for the board's consideration a resolution authorizing Director Falgout to sign Supplemental Agreement No. 1 for SPN 578-29-0014. Upon motion by Wilbert Collins and second by Ervin Bruce, the board unanimously adopted the resolution.

Permits & Waterways – Chairman Jimmy Lafont reported that there were no items to be considered by the committee at its meeting on September 9, 2002, at the administration building in Galliano and therefore was no business to report today.

Construction & Development - Chairman Ervin Bruce reported that the committee met on September 9, 2002, at the Administration Building in Galliano. Present at this meeting was Ervin Bruce and Chuckie Chermie, and Donald Vizier was absent. The Commission then discussed items that were discussed at the committee meetings.

Chairman Bruce presented the bids received for the Port Administration Building, which were 50% more than the Architect's estimate, with the low bid being \$1,556,000. After considerable discussion and upon motion by President Melancon and second by Wilbert Collins, the board agreed to reject all bids and reevaluate and then re-bid the project, by a vote of 7-2.

Finance – Chairman Larry Griffin reported that the committee met on September 9, 2002 at the Administration Building in Galliano. Present at this meeting was Larry Griffin and Harry Chermie, and Donald Vizier was absent. The Commission then discussed items that were discussed at the committee meetings.

Upon motion by Chairman Griffin and second by Ervin Bruce, the invoices for the month were unanimously approved for payment.


Upon motion by Chairman Griffin and second by President Melancon, the August 2002 Financial Statement was unanimously approved.

President Melancon announced that the September 25, 2002 Fourchon Committee Meeting was cancelled due to scheduling conflicts with the AAPA Annual Convention.

Upon motion by Larry Griffin and second by Chuckie Cherie, the board unanimously adjourned the meeting.

ATTEST:


John Melancon, Sr., President


Wilbert Collins, Sr., Secretary