

AGENDA
AUGUST 14, 2002

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider July 10, 2002 Regular Meeting Minutes for approval
- V. Executive Director's Report
 - A. **Northern Expansion Update**
 - a. Construction status:
 - i. East Bulkhead – John Plaisance
 - ii. Hydraulic Dredging – John Plaisance
 - iii. Bucket Dredging – Larry Picciola
 - B. **Airport Update**
 - a. Construction status:
 - i. Airport Road – Joe Picciola
 - ii. Master Plan
 - C. **Clovelly Road**
 - a. Construction status:
 - i. Road improvements
 - D. **Port Administration Office**
 - a. Construction status
 - E. **Highway Improvements**
 - F. **Restore or Retreat Update**
- VI. Committee Reports
 - A. **Executive Committee**
 - a. Approval of Allison Marine's request to exercise their option to purchase the improvements of L & M
 - b. Approval of instruments relating to C-Port 2, Tract G lease
 - c. Approval of Intergovernmental Cooperative Endeavor Agreement for Capital Outlay funding of \$60,000 for Golden Meadow to Fourchon Highway Design Work
 - d. Adopt a resolution authorizing Director Falgout to sign DOTD Agreement for SPN 578-29-0016
 - e. Adopt a resolution authorizing Director Falgout to sign DOTD Agreement for SPN 780-29-0005
 - f. Authorize Director Falgout to execute Transfer Grant with Water District for Fire Hydrants installed along LA 3090 and the waterline and hydrants installed in the Northern Expansion project
 - g. Approve Severance Agreement with Latelco and Farm Credit Leasing and authorize President Melancon to execute the agreement
 - h. Adopt Travel Policy
 - i. Adopt Probationary Periods Policy
 - j. Approve Revised On Call Pay Policy
 - B. **Permits & Waterways Committee**
 - a. Letters of No Objection
 - i. Lowland Construction
 - C. **Construction and Development Committee**
 - a. Approve low bid of LeBro for Culvert Replacement Project south of Leeville Bridge
 - b. Approve low bid of LeBro for Rip Rap placement in Bayou Lafourche
 - c. Approve low bid of Mitch's Landscaping and Lawncare for Vegetative Planting Projects
 - D. **Finance Committee**
 - a. Consider payment of invoices and recognize Expenditures over \$10,000
 - b. Consider approving July 2002 Financial Statement
- VII. Public Comment
- VIII. Any other business
- IX. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION

August 14, 2002

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, August 14, 2002 at 10:30 AM.

President Melancon called the meeting to order, and Secretary Collins called the roll.

PRESENT: John Melancon, Wilbert Collins, Larry Griffin, Ervin Bruce, Harry Cheramie, Chuckie Cheramie, Jimmy Lafont, and Beau Martin

ABSENT: Donald Vizier

Upon motion by Chuckie Cheramie and second by Wilbert Collins, the minutes of the July 10, 2002, regular meeting were unanimously approved.

Executive Director's Report

Northern Expansion – Project Engineer John Plaisance reported that the Contractor is continuing to progress on the East Bulkhead; the Hydraulic Dredge should be back on site the first week of September, and the contract time expires October 19th.

Commissioner Vizier entered the meeting.

Project Engineer Larry Picciola reported that the Bucket Dredge is on its third lift.

Airport – Engineering Representative David Rabalais reported that Airport Road will be completed once the Contractor moves back in to complete the punchlist of items on the Parish project. Director Falgout reported that the Master Plan contractors are in the process of gathering information about aviation needs of our community and of our lessees. He also reported that we are advertising for an Airport Manager, and applications are due on August 19th.

Clovelly Road – Assistant Director Davie Breaux reported that the project is 60% complete; additional material is needed on Sections C and D. There may be approximately \$10,000-\$15,000 that could be used to upgrade the boat launch itself.

Port Administrative Office – Director Falgout reported that several general contractors attended the pre-bid conference yesterday; bids will be opened on August 29th.

Highway Improvements – Director Falgout reported that \$4 million has been approved by the Senate Transportation Committee for work on the existing highway.

Restore or Retreat – Lori LeBlanc, Executive Director of ROR, briefed the Commission on ROR's accomplishments.

Committee Reports

Executive – Chairman John Melancon reported that the committee met on July 24, 2002, at the Operations Center in Fourchon. Present at this meeting were John Melancon, Larry Griffin, Donald Vizier, and Wilbert Collins, and no member was absent. The committee also met on August 12, 2002, at the Administration Building in Galliano. Present at this meeting was John Melancon, Larry Griffin, and Wilbert Collins, and Donald Vizier was absent. The Commission then discussed items that were discussed at the Committee meetings.

President Melancon presented for the board's approval a request from Allison Marine to exercise their option to purchase the improvements of L & M. Director Falgout said that in 1999, a sublease between L & M and Allison was approved with an Option to Purchase, and now

Allison wants to exercise that option and assign the leases to Allison Marine. All four lots currently leased separately will be combined into one new lease with Allison. Upon motion by Chuckie Cheramie and second by Ervin Bruce, the Commission approved Allison Marine's exercise of their Option to Purchase the assets of L & M and authorized President Melancon to execute a new lease with Allison that will govern the properties formerly leased by L & M.

President Melancon presented for the board's consideration four documents in relation to C-Port 2's site, which spell out their rights to access and use of the E-Slip and Port's roads. Upon motion by Jimmy Lafont and second by Harry Cheramie, the board unanimously authorized President Melancon to execute the Estoppel Certificate; Acknowledgement of Primary Term and First Amendment to Contract of Lease (including Granting of Rights of Use and Passage); Acknowledgement of No Termination, Second Amendment to Surface Lease and Acknowledgement Regarding Grants of Rights of Use and Passage; and Act of Correction, Acknowledgement of No Termination and Consent to Grants of Rights of Use and Passage.

President Melancon presented an Intergovernmental Cooperative Endeavor Agreement for Capital Outlay funding of \$60,000 for Golden Meadow to Fourchon Highway Design Work. Upon motion by Larry Griffin and second by Beau Martin, the board unanimously approved the Agreement and authorized Director Falgout to execute it.

President Melancon presented for the board's consideration a resolution authorizing Director Falgout to sign DOTD Agreements for the latest Port Priority Program Project (SPN 578-29-0016). Upon motion by Harry Cheramie and second by Ervin Bruce, the board unanimously passed the resolution.

President Melancon presented for the board's consideration a resolution authorizing Director Falgout to sign DOTD Agreements for DOTD's share of the Airport Master Plan Funding (SPN 780-29-0005). Upon motion by Larry Griffin and second by Beau Martin, the board unanimously passed the resolution.

President Melancon presented for the board's consideration Transfer Grants to be executed with the Water District to assign to the District the rights to the Fire Hydrants installed along LA 3090 and the waterline and hydrants installed in the Northern Expansion Project. Upon motion by Chuckie Cheramie and second by Wilbert Collins, the board unanimously authorized Director Falgout to execute the Transfers on behalf of the Commission.

President Melancon presented for the board's approval a Severance Agreement to be executed with Farm Credit Leasing for leased equipment that is located on Latelco's lease site. Upon motion by Wilbert Collins and second by Chuckie Cheramie, the board unanimously approved the agreement and authorized President Melancon to execute it.

President Melancon presented for the board's approval the Travel Policy. Upon motion by Ervin Bruce and second by Wilbert Collins, the Policy was unanimously approved.

President Melancon presented for the board's approval the Probationary Periods Policy. Upon motion by Chuckie Cheramie and second by Larry Griffin, the Policy was unanimously approved.

President Melancon presented for the board's approval the revised On Call Pay Policy. Upon motion by Larry Griffin and second by Jimmy Lafont, the revised policy was unanimously approved.

Permits & Waterways – Chairman Jimmy Lafont reported that the committee met on July 24, 2002, at the Operations Center in Fourchon. Present at this meeting were Wilbert Collins and Beau Martin, and Jimmy Lafont was absent. The committee also met on August 12, 2002, at the administration building in Galliano. Present at this meeting was Jimmy Lafont, Wilbert

Collins, and Beau Martin, and no member was absent. The Commission then discussed items that were discussed at the Committee meetings.

Chairman Lafont presented for the board's consideration a permit application from Lowland Construction. Upon motion by Jimmy Lafont and second by Wilbert Collins, the board unanimously agreed to issue this applicant a Letter of No Objection.

Construction & Development - Chairman Ervin Bruce reported that the committee met on July 24, 2002, at the Operations Center in Fourchon. Present at this meeting were Donald Vizier, Chuckie Cheramie, and Ervin Bruce, and no member was absent. The committee also met on August 12, 2002, at the Administration Building in Galliano. Present at this meeting was Ervin Bruce and Chuckie Cheramie, and Donald Vizier was absent. The Commission then discussed items that were discussed at the committee meetings.

Chairman Bruce made a recommendation, in the form of a motion, to approve the low bid of LeBro Construction for the Highway Embankment, Culvert Replacement Project in the amount of \$37,257. This motion was seconded by Donald Vizier and unanimously approved.

Chairman Bruce made a recommendation, in the form of a motion, to approve the low bid of LeBro Construction for the Highway Embankment, Rip Rap Placement Project in the amount of \$5,955. This motion was seconded by Chuckie Cheramie and unanimously approved.

Chairman Bruce made a recommendation, in the form of a motion, to approve the low bid of Mitch's Landscaping and Lawncare for the Giant Cut Grass and Oyster Grass Vegetative Planting Projects. This motion was seconded by Harry Cheramie and unanimously approved.

Finance - Chairman Larry Griffin reported that the committee met on July 24, 2002, at the Operations Center in Fourchon. Present at this meeting was Larry Griffin, Harry Cheramie, and Donald Vizier, and no member was absent. The Committee also met on August 12, 2002 at the Administration Building in Galliano. Present at this meeting was Larry Griffin and Harry Cheramie, and Donald Vizier was absent. The Commission then discussed items that were discussed at the committee meetings.

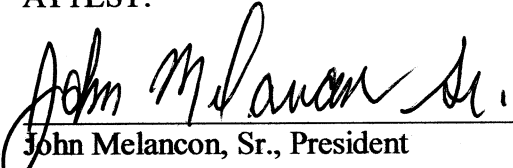
Upon motion by Chairman Griffin and second by Donald Vizier, the invoices for the month were unanimously approved for payment.

Upon motion by Chairman Griffin and second by Ervin Bruce, the July 2002 Financial Statement was unanimously approved.

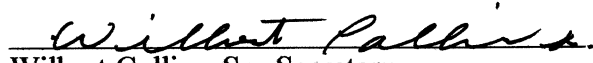
Upon motion by John Melancon and second by Ervin Bruce, the commission unanimously agreed to amend the agenda to add the cancellation of the August 28th Fourchon committee meeting because of scheduling conflicts with PAL and DOT meetings. Upon motion by Wilbert Collins and second by Larry Griffin, the Commission unanimously agreed to cancel the August 28th meeting.

Upon motion by Larry Griffin and second by Beau Martin, the board unanimously approved adjourning the meeting.

ATTEST:



John Melancon, Sr., President



Wilbert Collins, Sr., Secretary