

AGENDA
JANUARY 9, 2002

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider December 12, 2001 Regular Meeting Minutes for approval
Consider December 21, 2001 Special Meeting Minutes for approval
- V. Executive Director's Report
 - A. Northern Expansion Update
 - a. Construction status:
 - i. West Bulkhead – John Plaisance
 - ii. East Bulkhead – John Plaisance
 - iii. Hydraulic Dredging – John Plaisance
 - iv. Bucket Dredging – Larry Picciola
 - B. Highway Improvements
 - C. Millennium Port Update
 - D. Airport Update
- VI. Committee Reports
 - A. Executive Committee
 - a. Introduce Secretary 1, Lindsey Billiot
 - b. Consider authorizing Executive Director to execute Airport Sponsorship Agreement
 - c. Consider selecting Airport Security provider
 - d. Consider approving the revised Rewards and Recognition Policy
 - e. Consider approving Landlord Agreement with CoBank, ACB for mortgage of Latelco's lease and authorizing President Melancon to execute the agreements
 - f. Consider pay increases for three unclassified employees – Ted M. Falgout, Executive Director; Davie J. Breaux, Assistant Director; and Frank Terrebonne, Harbor Police Chief
 - B. Permits & Waterways Committee
 - a. Letters of No Objection
 - i. DPH, Inc.
 - b. Discussion of vessel mooring regulations
 - C. Construction and Development Committee
 - a. Approve low bidder and award contract for Bucket Dredging of Slip B
 - D. Finance Committee
 - a. Consider payment of invoices and recognize Expenditures over \$10,000
 - b. Consider December 2001 Financial Statement for approval
- VII. Public Comment
- VIII. Any other business
- IX. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
January 9, 2002

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session on Wednesday, January 9, 2002 at 10:30 AM.

President Melancon called the meeting to order, and Vice President Vizier called the roll.

PRESENT: Johnny Melancon, Donald Vizier, Larry Griffin, Ervin Bruce, Harry Cheramie, Chuckie Cheramie, Beau Martin, and Jimmy Lafont

ABSENT: Wilbert Collins

Upon motion by Chuckie Cheramie and second by Ervin Bruce, the minutes of the December 12, 2002, regular meeting were unanimously approved.

Upon motion by Harry Cheramie and second by Larry Griffin, the minutes of the December 21, 2002, special meeting were unanimously approved.

Executive Director's Report

Northern Expansion – Project Engineer John Plaisance reported that the contractor has all of the steel sheets driven, and the other touch-up work should be completed soon. He also reported that bids for the East Bulkhead construction will be received on January 11th, and bids for the West Dredging project will be received February 6th. Engineer Larry Picciola reported that the bids for the Bucket dredging of Slip B were received and are presented to the Commission under the Construction and Development Committee. Berry Brothers was the low bidder with a price that is significantly lower than estimated. Mr. Picciola recommended that if Berry Brothers does not find a problem with their bid and pull it within 48 hours of its submission on January 8th at 10:00AM, the contract should be awarded to them.

Highway Improvements – Director Falgout presented for the Commission's review a tape of Senator Mary Landrieu's presentation on the Senate floor that stressed the importance of LA 1 and led to its being listed as a high priority corridor by Congress. Upon completion of the video, Director Falgout stressed that the efforts of the Commission through the LA 1 Coalition and Sen. Mary Landrieu are to be commended for attaining this recognition.

Millennium Port – Director Falgout reported that there is a Millennium Port Authority meeting on January 9th, which he will attend. He also reported that the Corps is progressing on the Feasibility study of a 50-ft. channel. They still are working internally to get their people out into the field to conduct the study, and then results should be obtained in about 4-5 months after the study commences.

Airport – Attorney Pitre reported that the title for the East Golden Meadow Farm has been approved and is insurable. LL&E is currently preparing the closing documents for execution.

COMMITTEE REPORTS

Executive – Chairman Johnny Melancon reported that the committee met on January 8, 2002, at the Administration Building in Galliano. Present at this meeting was Johnny Melancon, Donald Vizier, and Larry Griffin, and Wilbert Collins was absent. The Commission then discussed items that were discussed at the Committee meeting.

Chairman John Melancon introduced newly hired Secretary 1, Lindsey Billiot. He welcomed her to the office, and she thanked the Commission for the opportunity to work for them.

Upon motion by Chuckie Cheramie and second by Harry Cheramie, the board unanimously authorized Director Falgout to execute the Airport Sponsorship Agreement with DOTD.

President Melancon presented for the board's consideration quotes from the Sheriff's Office and Southern Guard to provide security at the Airport at night and 24-hours per day on the weekend. Director Falgout reported that this is being done on a trial basis for a 6-month period, and the need will be reevaluated then to consider hiring our own people. Commissioner Bruce motioned that we hire the Sheriff's office, and Commissioner Vizier seconded this motion. Commissioner Martin moved to amend the motion to state that the Sheriff's Office be hired temporarily until our own staff can be employed as Airport Security. This amendment was seconded by Commissioner Chuckie Cheramie and unanimously approved. Then the motion, as amended, was unanimously approved.

Upon motion by Larry Griffin and second by Donald Vizier, the board unanimously approved the revised Rewards and Recognition Policy.

Upon motion by Larry Griffin and second by Ervin Bruce, the board unanimously approved the Landlord Agreement with CoBank, ACB for mortgage of Latelco's leases, subject to the Port attorney's final approval.

President Melancon presented for the board's consideration possible pay increases for the three unclassified employees—Chief Frank Terrebonne, Executive Director Ted Falgout, and Assistant Director Davie Breaux. Commissioner Lafont motioned that Chief Terrebonne be given a 4% increase immediately and that after a performance review in 6 months, he potentially be awarded another 4%. This motion was seconded by Harry Cheramie, and then the floor was opened for discussion. Commissioner Vizier clarified that Chief Terrebonne would come back before the board in six months so that the Commissioners could decide whether he will be awarded an additional 4%. Commissioner Beau Martin moved to amend the motion to immediately award a 2% raise to Chief Terrebonne, but the amendment failed for lack of a second. The original motion was presented for a vote and carried with one nay vote.

President Melancon then recommended that the same scenario apply to Assistant Director Breaux, in that he would receive 4% immediately and be subject to a performance review in six months to determine whether another 4% raise would be granted. Commissioner Larry Griffin moved to award the same raise to Assistant Director Breaux as was received by Chief Terrebonne. This motion was seconded by Ervin Bruce, and the floor was opened for discussion. Commissioner Vizier said that he would like to see Mr. Breaux receive more than just a 4% raise because of the outstanding job that he does, but that he would go along with his colleagues. The motion passed with one nay vote.

President Melancon then presented for discussion Director Falgout's potential salary increase. Commissioner Larry Griffin moved that Director Falgout be given a 2% raise effective January 1, 2002, this motion was seconded by Commissioner Ervin Bruce and presented for a vote. The motion failed by a vote of 4 yeas, 3 nays, and 1 abstention.

Permits & Waterways – Chairman Jimmy Lafont reported that the committee met on January 8, 2002 at the Administration Building in Galliano. Present at this meeting was Jimmy Lafont, and Beau Martin, and Wilbert Collins was absent. The Commission then discussed items that were discussed at the Committee meeting.

Chairman Lafont presented for the board's consideration a request for a letter of no objection from DPH, Inc. Upon motion by Jimmy Lafont and second by Chuckie Cheramie, the board unanimously approved issuing a letter of no objection to DPH, Inc.

Chairman Lafont presented for the board's discussion vessel mooring regulations. Commissioner Martin moved that the board vote on a proposed ordinance that regulates vessel mooring. This motion was seconded by Chuckie Cheramie. Commissioner Martin elaborated that the ordinance would require shrimpers to provide notice to the Harbor Police prior to leaving their boat unattended in Nerby Collins Marina and that the Harbor Police would ensure that the boats are properly moored. The motion was presented for a vote, and it carried with one nay vote.

Construction & Development - Chairman Ervin Bruce reported that the committee met on January 8, 2002, at the Administration Building in Galliano. Present at this meeting were Ervin Bruce, Donald Vizier, and Chuckie Cheramie, and no member was absent. The Commission then discussed items that were discussed at the Committee meeting.

Chairman Bruce presented for the board's consideration the bids for the Bucket Dredging Project, to occur in Slip B of the Northern Expansion. Director Falgout reported that the apparent low bidder was Berry Brothers General Contractors. Upon motion by Ervin Bruce and second by Larry Griffin, the board unanimously approved the low bid of Berry Brothers in the amount of \$665,000 and authorized Director Falgout to execute any and all necessary contracts and documents to complete this project.

Finance – Chairman Larry Griffin reported that the committee met on January 8, 2002, at the Administration Building in Galliano. Present at this meeting were Larry Griffin, Harry Cheramie and Donald Vizier, and no member was absent. The Commission then discussed items that were discussed at the Committee meeting.

Chairman Griffin presented for the board's approval the invoices for the month and recognized the expenditures in excess of \$10,000. Upon motion by Chairman Griffin and second by Johnny Melancon, the board unanimously approved the invoices for the month.

Chairman Griffin presented for the board's approval the Financial Statement for December 2001. Upon motion by Chairman Griffin and second by Ervin Bruce, the board unanimously approved the December 2001 financial statement.

President Melancon called for Public Comment. Mr. Doug Cheramie asked for an explanation of the Airport Sponsorship Agreement approved in the Executive Committee. Director Falgout explained that this agreement is executed with DOTD each year in order to make airports eligible for reimbursement of maintenance expenses incurred.

Commissioner Chuckie Cheramie requested that letters of commendation be sent to Officer Dean Savoie with the Sheriff's Office K-9 Unit and Officers Anthony Armond

and Bobby Bradberry with the Grand Isle Police Department for the assistance they provided to the Harbor Police in the search for a suspect.

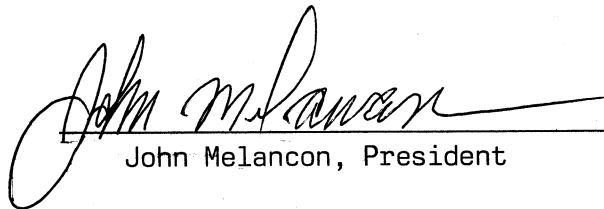
Commissioner Martin inquired about the policy for paying an employee who is called to active duty. Accountant Administrator Susan Martin reported that this employee is entitled to being paid 15 days of Military Leave, as per Civil Service's policy and that there currently is nothing else that the Commission can do because of the restrictions placed upon agencies by Civil Service. It was recommended that Representative Loulan Pitre address this issue in the next available session.

Commissioner Martin announced that Senator Breaux is having a hearing tomorrow at the Port of New Orleans for the Port and Maritime Security Act, and Director Falgout reported that he will be in attendance.

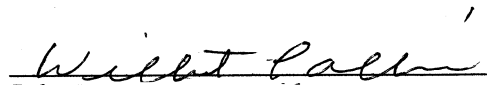
Commissioner Martin had questioned whether the board would discuss at this meeting a car allowance for Director Falgout. President Melancon said that since it was not on the agenda, it should not be discussed at this meeting. Commissioner Martin said that since the situation was going to remain the same, he wanted to bring up the state law regarding marking public vehicles and stress that we remain in compliance with it.

Upon motion by Larry Griffin and second by Ervin Bruce, the board unanimously agreed to adjourn the meeting.

ATTEST:



John Melancon, President



Wilbert Collins, Secretary