

AGENDA
MARCH 14, 2001

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Consider February 14, 2001 Regular Meeting Minutes for approval
- V. Executive Director's Report
 - A. E-Slip Expansion Updates
 - 1. 2nd leg
 - B. Northern Expansion Update
 - C. Highway Improvements
 - D. Millennium Port Update (LEERC)
 - E. Bayou Clean Up
- VII. Committee Reports
 - A. Executive Committee:
 - 1. Consider adopting a resolution authorizing changes to the signature card with Bank One
 - 2. Consider adopting a resolution authorizing changes to the signature card with State Bank & Trust Co.
 - 3. Consider request from ECO for Lot #3 (Martin Terminal)
 - B. Permits & Waterways Committee:
 - 1. Letters of No Objection
 - i. Terry Serigny
 - ii. Energy Partners
 - iii. Chevron, USA
 - iv. Joseph Billiot
 - C. Construction & Development Committee:
 - 1. Consider quotes for Culvert Replacement project
 - 2. Consider authorizing Change Order for Duphil, Inc.'s repairs to bulkhead
 - 3. MER's request to sublease to Tri-Con Environmental Services, Inc.
 - 4. Martin Terminal's request for sublease with Nextel
 - 5. Martin Terminal's request to sublease to Halliburton Energy Services
 - 6. Martin Terminal's request for an addendum to sublease with Halliburton Energy Services
 - 7. C-Port 2, LLC's request to sublease to Harvey Gulf International
 - 8. Galliano Marine Services' request to extend the term of their lease
 - 9. Port Fourchon Marina
 - 10. Helicopter companies – Safety fly zone request
 - D. Finance Committee:
 - 1. Consider payment of Invoices and recognize Expenditures over \$10,000
 - 2. Consider February 2001 Financial Statement for approval
 - 3. Consider Revised December 2000 Financial Statement for approval
 - 4. Consider Revised January 2001 Financial Statement for approval
 - E. Personnel Committee:
 - 1. Introduction of newly hired police officer Robert Eschete
 - 2. Hiring of Harbor Police Chief
- VIII. Any other business
- IX. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
March 14, 2001

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session in the Conference Room of the Administration Building in Galliano, Louisiana on Wednesday, March 14, 2001 at 10:30 AM pursuant to the provision of due notice in writing to each and every member thereof and duly posted in the manner prescribed by law.

President Melancon called the meeting to order and requested that Secretary Collins call the roll.

PRESENT: Johnny Melancon, Donald Vizier, Wilbert Collins, Larry Griffin, Ervin Bruce, Harry Cheramie, Beau Martin, Chuckie Cheramie, and Jimmy Lafont

ABSENT: None

Also present were Ted M. Falgout, Executive Director; Edmond L. Deramee of Deramee & Pitre, LLP, Port Attorneys; Larry Picciola, Joe Picciola, and John Plaisance, Port Engineers; Davie Breaux, Assistant Director; Susan Martin, Accountant Administrator; Lieutenant Larry Terry, Acting Harbor Police Chief; and Addie Callais, Administrative Specialist.

Board member Ervin Bruce led in the recitation of the Pledge of Allegiance.

Upon motion by Donald Vizier and second by Wilbert Collins, the February 14, 2001, regular meeting minutes were approved.

EXECUTIVE DIRECTOR'S REPORT

E-Slip Expansion Update

2nd leg – Project Engineer Larry Picciola reported that Duphil will return on Monday to complete the repairs to the bulkhead. Once Duphil returns, the job should be complete in about two weeks. He also explained that the change order which the board will consider today is to increase the project cost by \$2,200.00 for additional work incurred by the contractor as a result of some fill placed behind the bulkhead that is interfering with the patch and T-bar placement.

Northern Expansion

Project Engineer John Plaisance reported that the contracts are on their way to Continental Construction Company for execution. Upon receipt, a Notice to Proceed will be issued, and work should commence within a month.

Highway Improvements

Director Falgout reported that the draft Environmental Impactment Study is complete and is being reviewed. Suggestions and revisions will be made, and then the final, approved EIS will come out. Director Falgout reported that there are several

sources of funding available to begin the Preliminary Engineering work and possibly the acquisition of rights-of-way needed for construction of this project. The planned Leeville Bridge will be a four-lane, elevated bridge with 72-foot clearance. The Executive Committee of the Commission reiterated that the Commission is behind this project with all of its resources.

Millennium Port

Director Falgout reported that the Executive Committee of the Millennium Port Authority met yesterday and discussed the possibility of hiring the Corps to conduct a deep draft study at Port Fourchon to determine the feasibility of sustaining a 50-foot channel at Port Fourchon. The Corps estimates that the study will cost approximately \$100,000, but it has no funding available to conduct the study at present. The Millennium Port Authority has offered to provide \$50,000 to conduct the study if the Port Commission will match with \$50,000. Upon motion by Beau Martin and second by Larry Griffin, the board unanimously approved allocating \$50,000 to fund the Corps' study.

Bayou Clean Up

Director Falgout reported that the embankment work is complete at a total cost of \$99,411.00. He also reported that the Commission plans to begin additional work in mid-summer or early fall beginning where the work stopped in Galliano and moving North.

COMMITTEE REPORTS

Executive Committee

President Melancon presented for the board's consideration the need to authorize changes to the signature cards with Bank One and State Bank to delete the old officers' names and add the new officers' names so that they will be able to sign checks. Upon motion by Donald Vizier and second by Ervin Bruce, the board unanimously approved adopting necessary changes to the Bank One signature card. Upon motion by Harry Cheramie and second by Wilbert Collins, the board unanimously approved adopting necessary changes to the State Bank signature card.

President Melancon presented for the board's consideration a request from Martin Terminal, Inc. to enter into their next five-year option at 2% annual escalations on Lot #3. Director Falgout reported that the Committee reviewed the request and recommended that the rate be adjusted to 5%. Upon motion by Larry Griffin and second by Ervin Bruce, the commission unanimously agreed to return the escalations on Lot #3 to 5% effective October 1, 2001.

Permits & Waterways

Chairman Jimmy Lafont presented for the board's approval requests for letters of no objection from Terry Serigny, Energy Partners, Chevron, USA, and Joseph Billiot. Upon motion by Jimmy Lafont and second by Larry Griffin, the Board unanimously approved issuing letters of no objection to those who had requested one.

Chairman Lafont reported that the marking of the Caminada Bay Channel may not be achieved as easily as had been anticipated. He said that the Coast Guard in New

Orleans is now saying that the channel is not a designated one; however, the Captain of the Coast Guard will visit the area in the next three-to-four days to view the channel to determine whether or not it will be marked.

Construction & Development Committee

Chairman Ervin Bruce presented for the board's consideration the quotes obtained for the culvert replacement project. Director Falgout reported that quotes had been received for replacing the culvert that crosses LA 1 at the foot of the Leeville Bridge. DOTD had estimated that the project cost would be \$22,000.00. The Commission received two quotes – one from LeBro for \$29,714.00 and one from Philway Construction at \$38,991.00. The quote from LeBro is unacceptable to DOTD because the form was not properly filled out, and the quote from Philway is unacceptable because it is too high. Thus, it is recommended that the Commission reject the quotes. DOTD has offered to have its maintenance crew fix the culvert if the Port Commission supplies the material based upon its bid price for Construction Materials. Upon motion by Wilbert Collins and second by Chuckie Cheramie, the board unanimously rejected the bids for the culvert replacement project.

Chairman Bruce presented for the board's consideration the change order for Duphil, Inc.'s repairs. Project Engineer Larry Picciola had explained the need for and the details of the Change Order in his report at the beginning of the meeting. Upon motion by Harry Cheramie and second by Wilbert Collins, the board unanimously approved the Change Order for Duphil.

Chairman Bruce presented for the board's consideration a request from Major Equipment Rental to sublease to Tri-Con Environmental Services, Inc. Director Falgout reported that MER had been authorized to execute a sublease with Philips' Services, but the parties could not agree to acceptable terms. He also reported that this request sparked some extensive discussion about subleases and the terms under which they are allowed. Further study will be conducted to set the parameters for subleasing. Upon motion by Ervin Bruce and second by Donald Vizier, the board of Commissioners approved MER's request to sublease to Tri-Con with eight yeas and one nay vote.

Chairman Bruce presented for the board's consideration a request from Martin Terminal to sublease to Nextel. Director Falgout reported that the Committee desires to gather more information on this proposed sublease before it makes a decision. Upon motion by Wilbert Collins and second by Larry Griffin, the board unanimously approved tabling the discussion on this matter until more information can be gathered.

Chairman Bruce presented for the board's consideration a request from Martin Terminal to sublease to Halliburton Energy Services and to issue an addendum to sublease with Halliburton to add 250 feet of waterfront property. Board Member Martin questioned who owns the 250 feet that will be added to Halliburton. It was determined that this property is still under lease by Martin Terminal and has not been subleased to any other tenant. Upon motion by Ervin Bruce and second by Donald Vizier, the board unanimously approved the sublease and addendum with Halliburton Energy Services.

Chairman Bruce presented for the board's consideration a request from C-Port 2 to sublease to Harvey Gulf International. C-Port will maintain a presence on this site. Upon motion by Ervin Bruce and second by Larry Griffin, the board unanimously approved C-Port 2's request to sublease to Harvey Gulf provided that C-Port begin paying for the improvements which they propose to sublease.

Chairman Bruce presented for the board's consideration a request from Galliano Marine Services to extend their lease for eight additional three-year periods. Director Falgout reported that GMS intends to bulkhead the shoreline to further stabilize it. The Committee recommended that the board approve only one more three-year option, which will last until 2007. Upon motion by Beau Martin and second by Jimmy Lafont, the board unanimously approved allowing one more three-year option period for renewal and authorized President Melancon to execute an amendment to lease with Galliano Marine Services.

Chairman Bruce presented for the board's consideration Port Fourchon Marina's failure to stabilize the shoreline as required in its lease agreement signed with the Commission on June 1, 1998. Board Member Chuckie Cheramie stated that he is abstaining from any discussion or participation on this matter, and then he left the room. Director Falgout reported that in Mr. Harris Cheramie's lease, he is bound to stabilize the shoreline within two years of commencement of the lease agreement. Port Fourchon Marina is now one year beyond the deadline given for stabilization of its leased shoreline. The Commission has asked on several occasions for drawings and a timeframe for shoreline stabilization. Drawings have been received, but no timeline has ever been determined. Upon motion by Ervin Bruce and second by Larry Griffin, the board agreed to issue a 30-day notice of default to Port Fourchon Marina for failure to stabilize the shoreline with a vote of six yeas, two nays, and one abstention. Board Member Chuckie Cheramie returned to the meeting.

Chairman Bruce presented for the board's discussion the need for a safety fly zone for the helicopter companies. Director Falgout reported that the Port is in the process of examining the suggestions and requirements for establishing a safe area from which the helicopter companies can operate. He explained that the Port has been working with the companies in an effort to have them relocate along LA 3090, north of N.J. Theriot Road. Air Logistics has already agreed to move, as has Evergreen Helicopters. No action is needed at this time on this issue, but the Port Administration will continue to gather information on this matter.

Finance Committee

Committee Chairman Larry Griffin presented for the board's approval invoices for the month and recognized the expenditures over \$10,000. Upon motion by Larry Griffin and second by Donald Vizier, the Commission unanimously approved payment of all invoices.

Chairman Griffin presented for the board's approval the financial statement for February 2001. Upon motion by Larry Griffin and second by Ervin Bruce, the board unanimously approved February 2001's financial statement.

Chairman Griffin presented for the board's approval the revised financial statement for December 2000. Upon motion by Larry Griffin and second by Wilbert Collins, the board unanimously approved the revised December 2000 financial statement.

Chairman Griffin presented for the board's approval the revised financial statement for January 2001. Upon motion by Larry Griffin and second by Jimmy Lafont, the board unanimously approved the revised January 2001 financial statement.

Personnel Committee

Committee Chairman Beau Martin recognized newly hired Harbor Police Officer, Robert Eschete and welcomed him to the force. Lieutenant Larry Terry introduced Officer Eschete and gave some background on his law enforcement experience. Officer Eschete told the Commission that he looks forward to working with them.

Chairman Martin presented for discussion the hiring of the Harbor Police Chief. Chairman Martin motioned that the Commission put out for solicitations when looking to hire the Chief; Jimmy Lafont seconded that motion. The floor was open for discussion. Board member Lafont commented that the board should be reminded that this port belongs to the tenth ward, and they should consider hiring someone as local as possible. Board member Griffin asked that Attorney Deramee comment on the board's desire to limit the physical location from which someone could apply for the Chief's position. Attorney Deramee suggested that the Commission not limit the physical location of the applicants because in the past, people have been sued for doing exactly that. He suggested that if the Commission chooses to solicit applicants for the position, then the field should be open to everyone, and the Commission should make their decision after reviewing all of the applicants' resumes. Chairman Martin added that he made this motion because he believes that it is in the best interest of the Port to conduct a search for the best candidate and to give everyone who is interested an equal opportunity to apply. The motion failed by a 5-4 vote against it.

Board member Larry Griffin made a motion that the board appoint Sergeant Frank Terrebonne as the new chief of police; Donald Vizier seconded that motion. The motion carried by a 5-4 vote, and Frank Terrebonne became the new Harbor Police Chief.

Any other business

Assistant Director Davie Breaux introduced Mr. Dudley Fremin of Baker Hughes Inteq who is concerned about a lack of room for vessels to tie-up at his dock. Mr. Fremin explained that he has 1500 Linear Feet of dock space, and his dock already is full. There are five more rigs coming into the Gulf, which means that ten more boats will be at his docks. Board member Cheramie suggested that the Commission put some pilings and walk ways across from C-Port for boats to tie-up, north of the buoys. Director Falgout explained that some buoys are currently available for the boats to use on a first-come, first-serve basis. It is customary for the Commission to lease some buoys to interested companies, and Mr. Dudley was offered that option. The Commission will continue to look at its options.

Board member Martin requested a report on the expenses of the Commissioners' attendance at a PAL conference in Shreveport last week.

Board member Vizier reported that the Cut Off Senior Citizens thanked the Port for the tour. It was very informative. He also reported that the next Senior Citizens' day is on March 23rd, 2001, for the Golden Meadow and Leeville Senior Citizens.

Upon motion by Larry Griffin and second by Donald Vizier, the board unanimously approved adjourning the meeting.

ATTEST:



Wilbert Collins, Secretary



Johnny Melancon, President