

AGENDA

APRIL 10, 1996

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of minutes of March 13, 1996 Board Meeting
5. Committee Reports:
 - I. Executive:
 - a. Advertise for summer employment (college students)
 - b. Open bids on Tractor
 - c. Insurance
 - II. Legal, Permits, Waterways:
 - a. Letter of No Objections
 - III. Construction & Development:
 - a. Mooring piles at floodgates
 - IV. Finance:
 - a. February Invoices
 - b. Financial Report
 - c. Approval of Plaisance Dragline invoice for \$100,543.05
 - d. Approval of Team Service invoice for \$256,243.50
6. Executive Director's Report
 - a. Warehouse Facility
 - b. Multi-Use Dock Extension
 - c. E-Slip Bulkhead
 - d. Meeting with Governor Foster
 - e. Port Fire Protection
7. Any other business
8. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION
APRIL 10, 1996

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session in the Conference Room of the Commission Administration Building in Galliano, Louisiana, on Wednesday, April 10, 1996, at 10:30 AM pursuant to the provision of due notice in writing to each and every member thereof and duly posted in the manner prescribed by law.

President Doucet called the meeting to order and requested that Secretary Cheramie call the roll.

PRESENT: Harrison Cheramie, Jr., Rodney Terrebonne, Vinton Crosby, Johnny Melancon, Tomey Doucet, Robert Champagne, Dudley Bernard

ABSENT: Donald Vizier, Larry Griffin

Also present were Ted M. Falgout, Executive Director; Davie J. Breaux, Asst. Director; John J. Plaisance, Marco J. Picciola, and Larry J. Picciola, Port Engineers; Loulan Pitre, Jr., Port Attorney; Gerald A. Guidry, Harbor Police Chief; Louverda A. Duet, Port Secretary; Susan Martin, Port Bookkeeper.

President Doucet led in the recitation of the Pledge of Allegiance.

Upon motion by Harrison Cheramie, seconded by Rodney Terrebonne, and unanimously passed, the minutes of the meeting of March 13, 1996 were approved.

EXECUTIVE COMMITTEE:

President Doucet stated that it was time to advertise for summer employment of college students. As in the past, four names will be picked at random with two students being chosen from the previous year (if applicable). Upon motion by Johnny Melancon, seconded by Vinton Crosby and unanimously passed, the Board of Commissioners does hereby authorize Director Falgout to advertise for and accept applications from college students for summer employment.

President Doucet then announced it was time to open bids for the tractor. He then called for any other bids. There being none, he proceeded to open the bids and read as follows:

Sunshine Equipment Co.	6300 John Deere	\$30,600.00
M & L Equipment Co.	6640 Ford	\$30,846.00
M & L Equipment Co.	6635 Ford	\$28,681.70*
Lemann's Farm Supply	5220 Case	\$33,664.00
Lemann's Farm Supply	4230 Case	\$33,073.00

(*Delivery: 0-160 days) Since the specifications call for a delivery date of 30 days from award, President Doucet stated that the Committee will review the specifications; however, Asst. Director Breaux stated that the tractor is needed for the summer. Discussion followed. Upon motion by Robert Champagne, seconded by Rodney Terrebonne and unanimously passed, the Board of Commissioners does hereby accept the low bid by Sunshine Equipment Company in the amount of \$30,600.00 for a 6640 John Deere Tractor, providing same meets the specifications.

President Doucet stated that the Committee had received quotes in connection with the Commission's umbrella policy. After reviewing same, the Committee recommends increasing coverage to \$5,000,000 at a premium of \$13,250.00. Upon motion by Johnny Melancon, seconded by Robert Champagne, and unanimously passed, the Board of Commissioners does hereby authorize the increased coverage of the Commission's umbrella policy to \$5,000,000 at a cost of \$13,250.00.

In connection with the excavator jointly owned with the S. L. Levee District, President Doucet stated that the Commission had obtained quotes; however, the Levee District advised that they had insured the excavator at a cost of \$3,219.00. Therefore, as per the agreement with the Levee District, the Commission will pay half of the premium.

Concluding his report, President Doucet said that Committee had received quotes in connection with insuring the two warehouses at the Port. For \$500,000 coverage, the premium is \$15,960.00. Upon motion by Harrison Cheramie, Jr., seconded by Dudley Bernard and unanimously passed, the Board of Commissioners does hereby authorize the insurance coverage on the two warehouses at the Port, at a total premium of \$15,960.00.

LEGAL, PERMITS & WATERWAYS:

Upon motion by Robert Champagne, seconded by Vinton Crosby and unanimously passed, the Board of Commissioners does hereby approve sending letters of no objection to the following applicants:

Chevron USA
Chevron USA
Mr. Barry Vizier

CONSTRUCTION & DEVELOPMENT:

Chairman Bernard stated that the Commission will install mooring piles at the Golden Meadow floodgate. He called upon Larry Picciola who stated that his crew is on site to locate eight clusters of each side of the floodgate. Director Falgout stated that these piles are to be used on an emergency basis only. Discussion followed.

FINANCE:

In the absence of Chairman Vizier, Board Member Johnny Melancon conducted the business of the Finance Committee.

Upon motion by Johnny Melancon, seconded by Vinton Crosby and unanimously passed, the Board of Commissioners does hereby approve payment of all invoices received the previous month.

Upon motion by Johnny Melancon, seconded by Harrison Cheramie, Jr. and unanimously passed, the Board of Commissioners does hereby approve payment of the invoice from Plaisance Dragline & Dredging Co. in the amount of \$100,543.05.

Upon motion by Johnny Melancon, seconded by Robert Champagne and unanimously passed, the Board of Commissioners does hereby approve the financial report for March, 1996.

Upon motion by Johnny Melancon, seconded by Dudley Bernard and unanimously passed, the Board of Commissioners does hereby approve payment of the invoice from Team Services, Inc. in the amount of \$256,243.50.

EXECUTIVE DIRECTOR'S REPORT:

In connection with the various ongoing projects, Director Falgout called upon the project engineers for their reports:

WAREHOUSE - Mr. John Plaisance reported that the notice of substantial completion was issued on February 21st; however, the contractor has not completed the punch list items. An inspection is scheduled for today to note which items have not been completed. He further reported that the 45-day lien period is over Monday. Asst. Director Breaux stated that a lien had been filed. It was concluded that before the retainage is paid the contractor must complete the items on the punch list and the lien must be cleared. Mr. Plaisance also stated that it will take some time for DOTD to process the final paperwork on this project. Discussion followed.

E-SLIP EXTENSION - Mr. Plaisance stated that preliminary engineering work has commenced including meeting with Commission staff and survey planning. He stated that Eustis Engineering has been hired to conduct soil borings. Director Falgout inquired if he had spoken to Hugh Martin. He stated he did and was informed that the paperwork had been done in connection with these preliminary expenses.

MULTI-USE DOCK EXTENSION (PHASE I) - Mr. Marco Picciola stated that the contractor has completed the embankment phase of the project. The driving of the timber piles for the crane pad was completed last week. The reef shell is being placed back of the bulkhead at present. Work will commence shortly on placing the filter fabric and limestone. Mr. Picciola stated that, on the recommendation of the Board, he wrote to the contractor expressing the Board's concern about the lack of effort to complete this job. He also requested a construction schedule from the contractor. The contractor expects to be completed by April 26th.

MULTI-USE DOCK EXTENSION (PHASE II) - Mr. Picciola stated that the notice to proceed will be issued to commence Monday. He spoke to the contractor (Cajun Trucking, Inc.) and he expects to complete the project by the end of May.

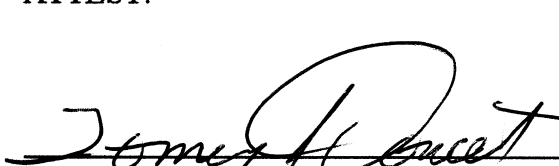
E-SLIP BULKHEAD - Mr. Larry Picciola stated that the sheet are on site. Half have been driven. the contractor is working long hours including Saturdays to complete the project. He also stated that the pay request approved earlier was for materials.

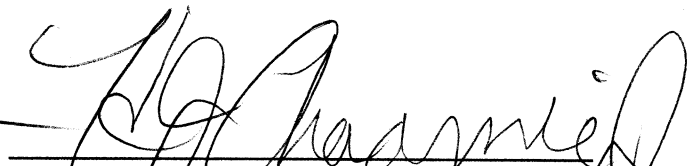
Continuing, Director Falgout stated that a meeting has been scheduled with Governor Foster for May 2nd in Baton Rouge to present the highway needs for this area, particularly from Golden Meadow south to the Port and the completion to US 90. He further stated that the Commission had contracted with Aztech Graphics to put together and coordinate a presentation for the meeting. The estimated cost for the presentation is \$20,000.00. Discussion followed.

In connection with concern about fire projection at the Port, Director Falgout stated that Chief Guidry had met several times with Larry Raymond, Administrator of the Fire District, to coordinate efforts to relieve the problem. They discussed hiring a firefighter at Port Fourchon to coordinate volunteers, etc.. Mr. Raymond compiled and furnished to the Board a cost estimate for hiring a firefighter, the estimate being approximately \$25,000 per year. However, in addressing the Board, Mr. Raymond stated that the District's ladder truck needs major repairs. The District is requesting assistance from the Commission to hire a full time employee. Director Falgout met with Chief Guidry, Mr. Raymond and Greg Galliano, Chairman of the District, and they discussed the Commission getting involved in order to initiate the employment process. The recommendation was that the Commission allocate \$20,000 to the District to hire a firefighter on a trial basis. Mr. Raymond stated that he was working on an agreement with the Grand Isle Fire Chief to get assistance from his district at Port Fourchon when they are called. Discussion followed. Upon motion by Robert Champagne, seconded by Vinton Crosby and unanimously passed, the Board of Commissioners does hereby authorize Director Falgout to negotiate a contract with the Fire District to pursue hiring a full time employee on a trial basis for one year.

There being no further business, upon motion by Dudley Bernard, seconded by Rodney Terrebonne and unanimously passed, the meeting adjourned.

ATTEST:


Tomey J. Doucet, President


Harrison J. Cheramie, Jr., Secretary