

AGENDA

APRIL 12, 1994

1. Call to Order
2. Roll Call

3. Pledge of Allegiance
4. Approval of minutes of March 8, 1994 Board Meeting
5. Committee Reports:
 - I. Executive:
 - a. Summer Employment
 - b. Public Boat Launch Naming
 - c. Ted Martin Request
 - II. Legal, Permits, Waterways:
 - a. Letter of No Objections
 - b. Meet with Terrebonne Port Commission
 - III. Construction & Development:
 - a. Pool Offshore request to lease
 - b. Bollinger Shipyard request to lease
 - c. DAMET Marine request to lease
 - IV. Finance:
 - a. March Invoices
 - b. Financial Report
 - c. Approval of Folk Construction invoice for \$190,350
 - d. Approval of River Valley Services invoice for \$48,532.05
 - e. Adopt annual financial report for 1993
 - f. Adopt Systems Survey & Compliance Questionnaire in connection with 1993 financial report
6. Executive Director's Report
 - a. Multi-Use Dock Update
 - b. E-Slip Bulkhead Update
 - c. Beach stabilization project
 - d. Warehouse Facility
 - e. Multi-Use Dock Extension
 - f. Morehiser & Associates
7. Any other business
8. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION

APRIL 12, 1994

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session in the Conference Room of the Commission Administration Building in Galliano, Louisiana, on Tuesday, April 12, 1994, at 10:30 AM pursuant to the provision of due notice in writing to each and every member thereof and duly posted in the manner provided by law.

President Doucet called the meeting to order and requested that Secretary Cheramie call the roll.

PRESENT: Rodney Terrebonne, Vinton Crosby, Brent Duet, Tomey Doucet, Donald Vizier, Dudley Bernard, Robert Champagne and Harrison Cheramie, Jr.

ABSENT: None

Also present were Ted M. Falgout, Executive Director; John J. Plaisance, Marco Picciola II and Larry J. Picciola, Port Engineers; George J. Ledet, Jr., Port Attorney; Gerald A. Guidry, Harbor Police Chief; and Louverda Duet, Port Secretary.

President Doucet requested that Board Member Duet lead in the recitation of the Pledge of Allegiance.

Upon motion by Harrison Cheramie, Jr., seconded by Vinton J. Crosby, and unanimously passed, the minutes of the regular meeting of March 8, 1994 were approved.

EXECUTIVE:

President Doucet informed the Board it was time to authorize Director Falgout to advertise for summer employment. He further stated that hiring will be conducted in the same manner as the previous year. The Maintenance Foreman will choose two students from past years, and then the Board will pull four names. This will occur at the May meeting.

President Doucet stated that the Committee met and recommended that in keeping with the tradition of naming facilities after deceased Commission members, that the public boat launch be named in memory of the late Irvin Melancon. Mr. Melancon had been involved in the first stages of construction of the boat launch and in the recent improvements that have been made. Upon motion by Robert M. Champagne, seconded by Larry J. Griffin and unanimously passed, the

Board of Commissioners does hereby dedicate the boat launch at Port Fourchon as the Irvin P. Melancon Public Boat Launch in memory of the late Mr. Melancon. President Doucet went on to name the facilities that have been named after deceased members being: A. O. Rappelet Road, N. J. Theriot Drive, N. Doucet Drive, A. J. Estay Drive, Loyman Terrebonne Avenue, W. J. Anselmi Avenue, and Nerby Collins Commercial Fisherman's Marina.

President Doucet stated that Ted Martin has requested to execute a first right of refusal on certain properties at Port Fourchon for the purpose of bringing in major oil companies. Director Falgout explained that Martin is requesting the first right of refusal where the existing oil field dock is located in the E-Slip. This understanding will allow the Commission to have space available for major oil companies to locate on areas other than their own leases. Upon motion by Dudley Bernard, seconded by Robert M. Champagne and unanimously passed, the Board of Commissioners does hereby authorize Director Falgout to finalize negotiations with Martin Terminal, Inc., have the port attorney review same and if same meets with his approval, execute the Letter of Understanding with first right of refusal.

LEGAL, PERMITS & WATERWAYS:

Upon motion by Robert M. Champagne, seconded by Vinton J. Crosby and unanimously passed, the Board of Commissioners does hereby approve sending letters of no objection to the following applicants:

LOOP, Inc.
Vintage Petroleum Corp.
Chevron USA
Chevron USA

Director Falgout stated that the Navigation Committee and the Terrebonne Parish Port Commission Navigation Committee are working towards a channel connection between the Houma Navigational Canal and the Haviland Canal. Communication was established with Rep. Billy Tauzin to look into installing navigational aids in the old Freeport Sulphur channel that previously existed from Timbalier Bay to Terrebonne Bay. We have not received a comment yet but will continue to pursue same. We are also trying to get the channel dredged to a deeper depth to accommodate barge traffic. Discussion followed.

CONSTRUCTION & DEVELOPMENT:

Chairman Bernard stated that several requests had been received to lease property at Port Fourchon and requested that Director Falgout explain to the Board.

Director Falgout stated that Pool Company is requesting to lease a site on the E-Slip for the purpose of docking drilling rigs for refurbishing, etc. Upon motion by Dudley Bernard, seconded by Donald Vizier and unanimously passed, the Board of Commissioners does hereby approve the leasing of property on the E-Slip to Pool Company. IT IS FURTHER RESOLVED, that Tomey Doucet, President, be and he is hereby authorized to execute a Surface Lease with Pool Company.

Director Falgout stated he was negotiating with Bollinger Machine Shop & Shipyard, Inc. to lease a site to establish a dry dock facility. Upon motion by Dudley Bernard, seconded by Robert M. Champagne and unanimously passed, the Board of Commissioners does hereby approve leasing property to Bollinger Machine Shop & Shipyard, Inc. for the purpose of establishing a drydock facility. IT IS FURTHER RESOLVED that Tomey Doucet, President, be and he is hereby authorized to execute a Surface Lease with Bollinger Machine Shop & Shipyard, Inc.

Director Falgout then stated that DAMET Marine, a Holland based salvage company, has requested to lease the northern portion of the multi-use dock. They are in joint venture with Cleveland Wrecking Company, the largest dismantling company in the United States. Director Falgout is presently negotiating with DAMET. Upon motion by Dudley Bernard, seconded by Rodney J. Terrebonne and unanimously passed, the Board of Commissioners does hereby approve leasing the northern portion of the multi-use dock facility to DAMET Marine for the purpose of dismantling and salvaging oilfield rigs. IT IS FURTHER RESOLVED that Tomey Doucet, President, be and he is hereby authorized to execute a Surface Lease with DAMET Marine.

FINANCE:

Upon motion by Brent A. Duet, seconded by Harrison Cheramie, Jr. and unanimously passed, the Board of Commissioners does hereby approve payment of all invoices received the previous month.

Upon motion by Brent A. Duet, seconded by Donald J. Vizier and unanimously passed, the Board of Commissioners does hereby approve the financial report or March, 1994.

Upon motion by Brent A. Duet, seconded by Robert M. Champagne, and unanimously passed, the Board of Commissioners does hereby approve payment of the invoice from Folk Construction in the amount of \$190,350.00.

Upon motion by Brent A. Duet, seconded by Larry J. Griffin and unanimously passed, the Board of Commissioners does hereby approve payment of the invoice from River Valley Services, Inc. in the amount of \$174,588.91.

Chairman Duet then presented the 1993 Annual Financial Report to the Board for approval. Upon motion by Brent A. Duet, seconded by Harrison Cheramie, Jr. and unanimously passed, the Board of Commissioners does hereby approve the Annual Financial Report for the year ending December 31, 1993.

Upon motion by Brent A. Duet, seconded by Vinton Crosby and unanimously passed, the Board of Commissioner does hereby adopt a Systems Survey and Compliance Questionnaire as a required part of the Commission's financial and compliance audit as of December 31, 1993, in compliance with the request of the Office of the Legislative Auditor.

EXECUTIVE DIRECTOR:

Director Falgout called upon the project engineers for reports on their projects:

MULTI-USE DOCK

PHASE I & II - Mr. Plaisance reported that they are cooperating with DOTD to process the retainages.

PHASE III - The contractor has completed all items except for the connection of the ground rods to the fence. A final inspection is scheduled for April 13, 1994. Mr. Plaisance stated that at last month's meeting the Board had approved its share of Estimate #6 of construction. He now recommends that the Board approves DOTD's share of the invoice in the amount of \$24,328.15. Finance Committee Chairman presented the invoice for payment. Upon motion by Brent A. Duet, seconded by Rodney J. Terrebonne and unanimously passed, the Board of Commissioners does hereby approve payment of DOTD's portion of Estimate #6 in the amount of \$24,328.15.

In connection with the multi-use dock, Director Falgout stated that in connection with the damaged crane pad, Southern Scrap had received bids and awarded a contract for the repair of same. Mr. Plaisance recommended that the Board hire a concrete testing company to insure proper repair.

E-SLIP IMPROVEMENTS:

Mr. Picciola stated that the final inspection is scheduled for April 13th. The water line will be tested tomorrow. Director Falgout inquired about commencing the lien period. Mr. Picciola stated that the lien period will commence next month after presenting the final invoice.

BEACH STABILIZATION PROJECT:

In connection with the dredging aspect of this project, Mr. Picciola stated that the dredge started on April 1st and broke down during the night of April 6th, but did start up again on April 11th and is progressing.

In connection with the segmented breakwaters portion, Mr. Picciola stated that bids were received on April 7th. His recommendation is that the Commission take the bids under advisement until the May meeting which would allow the Commission an additional thirty days to determine if the River Gate material would be available. Upon motion by Robert M. Champagne, seconded by Dudley Bernard and unanimously passed, the Board of Commissioners does hereby take, under consideration, the bids received in connection with the segmented breakwaters portion of the beach stabilization project until the May meeting in order to allow the Commission an additional thirty days to determine if the River Gate material will be available.

WAREHOUSE FACILITY - Mr. Plaisance stated that he has resubmitted the plans and specifications to DOTD. He expects to have minor corrections, and hopes to advertise for bids in the near future.

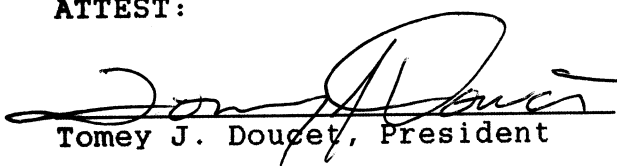
MULTI-USE DOCK EXTENSION - Mr. Picciola stated that he expects to present his first submittal to DOTD for review at weeks end. Director Falgout stated that the Commission is also applying to EDA for a federal grant to supplement the project allowing the Commission to put approximately 800' of aggregate material in the rear of the project to the new access road. The application is in its final stages. Changes are being made and it will be re-submitted by the end of the week. Hopefully, in about two-three months we will be invited to make a formal application. At that time we can start spending money on the project. Director Falgout stated that he also met with Ports & Waterways and DOTD in connection with the extension for the upcoming year. DOTD has stated they will participate in this existing funded project in the amount of approximately \$240,000 to bring the sheeting deeper to accommodate the deeper drafts. This will reduce our percentage of construction with EDA from 33% to 10%.

Upon motion by Larry J. Griffin, seconded by Vinton J. Crosby, and unanimously adopted, The Board of Commissioners does hereby authorize Ted M. Falgout, Executive Director, to sign and submit an application to the U. S. Department of Commerce, Economic Development Administration, for construction of an extension to the Multi-Use Dock at Port Fourchon, and to accept or affirm any grant award that may result therefrom. It is further resolved, that the applicant has obtained state assistance for the project in the amount of \$642,779 and does hereby certify that the Greater Lafourche Port Commission will contribute \$460,921 from its general fund to the project. ~~The Commission further certifies that it has certificates of deposits, in short term in excess of \$460,021 being held for the project.~~

Director Falgout stated that he has received a schedule from Morehiser & Associates in connection with the assumption of maintenance of Belle Pass which would advance the project by fifteen months. They have discussed a bonus for accomplishing this goal. Director Falgout recommended that the Board authorize him to negotiate and award a proper bonus. Upon motion by Larry J. Griffin, seconded by Harrison Cheramie, Jr. and unanimously passed, the Board of Commissioners does hereby authorize Director Falgout to award a suitable bonus to Morehiser & Associates should they accomplish the goal of advancing the assumption of maintenance by fifteen months.

There being no further business, upon motion by Brent A. Duet, seconded by Dudley Bernard and unanimously passed, the Board adjourned.

ATTEST:


Tomey J. Doucet, President


Harrison Cheramie, Jr., Secretary