

AGENDA

DECEMBER 14, 1993

1. Call to Order
2. Roll Call

3. Pledge of Allegiance
4. Approval of minutes of November 9, 1993 Board Meeting
5. Committee Reports:
 - I. Executive:
 - a. DNR Cooperative Agreement on Fourchon Beach Stabilization Project
 - b. Amoco Request to assign lease to Brown & Root Co.
 - c. Authorize Executive Director to advertise for bids to sell 1989 Dodge Ramcharger
 - II. Legal, Permits, Waterways:
 - a. Letter of No Objections
 - b. Cut Off Bridge Removal
 - c. South East Canal Channel
 - III. Construction & Development:
 - a. Request from Anchor Drilling Fluids to lease former Dowell site
 - IV. Finance:
 - a. November Invoices
 - b. Financial Report
 - c. Approval of River Valley Services invoice for \$88,368.89
 - d. Approval of Folk Construction invoice for \$71,394.48
 - e. Approval of Barriere Construction invoice for \$204,449.06
 - f. Approval of 1994 Budget
6. Executive Director's Report
 - a. Multi-Use Dock Update
 - b. E-Slip Bulkhead Update
 - c. Beach stabilization project
 - d. Warehouse Facility
 - e. Multi-Use Dock Extension
7. Any other business
 - a. Harris Ceramie
8. Adjournment

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION

DECEMBER 14, 1993

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session in the Conference Room of the Commission Administration Building in Galliano, Louisiana, on Tuesday, December 14, 1993, at 10:30 AM pursuant to the provision of due notice in writing to each and every member thereof and duly posted in the manner provided by law.

President Doucet called the meeting to order and requested that Secretary Cheramie call the roll.

PRESENT: Harrison Cheramie, Jr., Rodney "PT" Terrebonne, Vinton Crosby, Brent Duet, Tomey Doucet, Donald Vizier, Dudley Bernard and Larry Griffin

ABSENT: Robert Champagne

Also present were Ted M. Falgout, Executive Director; John J. Plaisance, Marco Picciola II and Larry J. Picciola, Port Engineers; George Ledet, Jr., Port Attorney; Gerald A. Guidry, Harbor Police Chief; and Louverda A. Duet, Port Secretary.

President Doucet requested that Board Member Duet lead in the recitation of the Pledge of Allegiance.

Upon motion by Harrison Cheramie, Jr., seconded by Donald Vizier, and unanimously passed, the minutes of the regular meeting of November 9, 1993 were approved.

EXECUTIVE COMMITTEE:

President Doucet reported that DNR had allocated \$477,062 to match the FEMA funds for the beach stabilization project. Upon motion by Brent Duet, seconded by Vinton Crosby and unanimously passed, the Board of Commissioners does hereby authorize Ted M. Falgout, Executive Director, to execute a contract between said Commission and the Department of Natural Resources.

Continuing, President Doucet informed the Board that Amoco had requested to assign its lease to Brown & Root Energy Services and terminate its lease after assignment. Amoco has agreed to pay one year's rental as a penalty for termination of its lease. Upon motion by Harrison Cheramie, Jr., seconded by Rodney Terrebonne and unanimously passed, the Board of Commissioners does hereby approve

the termination of Amoco's lease of the Port Fourchon property upon payment of a year's rental as a penalty for said termination. Upon motion by Harrison Cheramie, Jr., seconded by Rodney J. Terrebonne, the Board of Commissioners does hereby approve the assignment of lease by Amoco to Brown & Root Energy Services under the same terms and conditions as the original lease except for revised environmental conditions.

President Doucet then announced that the Commission is going to sell a 1989 Dodge Ramcharger. Upon motion by Brent A. Duet, seconded by Vinton J. Crosby and unanimously passed, the Board of Commissioners does hereby authorize Director Falgout to advertise for and accept bids in connection with the sale of a 1989 Dodge Ramcharger.

LEGAL, PERMITS & WATERWAYS:

Upon motion by Vinton J. Crosby, seconded by Brent A. Duet and unanimously passed, the Board of Commissioners does hereby approve sending letters of no objection to the following applicants:

Texaco Pipeline, Inc.
Chevron USA, Inc.
Concord Resources

Mr. Crosby called upon Director Falgout to give a report on the problem created at the old Cut Off Bridge site. Director Falgout stated that Commission personnel had observed that in pulling the old pilings, the depths at which they were being broken are not sufficient for navigation. Commission personnel sounded the area and it was discovered that some pilings were not sufficiently below the waterline. Director Falgout felt that in time the area would erode and present navigation problems. The contractor was notified and, on his own, he cleaned up the area. While doing this, used cable was discovered in the water, left when the parish changed the cable on the bridge. The parish was notified to cease this practice. Commission personnel then made another sounding and could not find any significant pilings. The contractor made an extra effort to clean up the area and should be commended. Director Falgout told the Commission that the Commission's inspection does not relieve the contractor or others from liability if navigation problems occur in the future.

Mr. Crosby reported that the Southeast Canal channel was improperly marked according to users of the canal. The Coast Guard was informed and moved the beacons, which should solve the problem.

CONSTRUCTION & DEVELOPMENT:

Chairman Bernard informed the Board that Anchor Drilling Fluids was interested in leasing the former Dowell site. Director Falgout stated that he had negotiated with Anchor and they will lease the site for \$10,000 per month. Upon motion by Dudley Bernard, seconded by Larry J. Griffin and unanimously passed, the Board of Commissioners does hereby approve leasing Industrial Site #2 to Anchor Drilling Fluids. BE IT FURTHER RESOLVED, that Tomey Doucet, President, be and he is authorized to sign a Surface Lease with Anchor Drilling Fluids on such terms and conditions as he may deem necessary and advisable.

FINANCE:

Upon motion by Brent A. Duet, seconded by Harrison Cheramie, Jr. and unanimously passed, the Board of Commissioners does hereby approve payment of all invoices received the previous month.

Upon motion by Brent A. Duet, seconded by Dudley Bernard and unanimously passed, the Board of Commissioners does hereby approve the financial report for November, 1993.

Upon motion by Brent A. Duet, seconded by Harrison Cheramie, Jr. and unanimously passed, the Board of Commissioners does hereby approve payment of the invoice from River Valley Services, Inc. in the amount of \$88,368.89.

Upon motion by Brent A. Duet, seconded by Vinton J. Crosby and unanimously passed, the Board of Commissioners does hereby authorize payment of the invoice from Folk Construction Company in the amount of \$71,394.48.

Upon motion by Brent A. Duet, seconded by Rodney J. Terrebonne and unanimously passed, the Board of Commissioners does hereby approve payment of the invoice from Barriere Construction Company in the amount of \$204,449.06.

Chairman Duet then presented the 1994 budgets to the Board. He stated that the Finance Committee had reviewed same and recommended adoption. Chairman Duet highlighted several categories of the budget and explained that the proposed budget included a 7% pay increase for the Commission's unclassified employees as well as the pay increases mandated by Civil Service Commission for the classified employees. Upon motion by Brent A. Duet, seconded by Harrison Cheramie, Jr. and unanimously passed, the Board of Commissioners does hereby approve the General Fund Budget for the year 1994 to serve as the operating budget for said Commission, as follows:

GREATER LAFOURCHE PORT COMMISSION
1994 GENERAL FUND BUDGET

BEGINNING FUND BALANCE \$ 670,000

REVENUES:

AD VALOREM TAXES	\$ 650,000	
REVENUE SHARING TAXES	60,000	
GRANTS	3,445,000	
LEASE RENTALS-PORT FOURCHON	1,850,000	
LOADING DOCK FEES	200,000	
WATER SALES	19,000	
PORT ADVERTISERS	3,000	
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INTEREST ON INVESTMENTS	35,000	
MISCELLANEOUS REVENUES	25,000	
	<u>25,000</u>	<u>6,287,000</u>
TOTAL FUND BALANCE & REVENUES		<u>\$6,957,000</u>

EXPENDITURES:

SALARIES	\$ 485,000	
PER DIEMS	32,000	
ADVERTISING	8,000	
AUTO & BOAT - FUEL & OIL	30,000	
AUTO & BOAT - PARTS & REPAIRS	40,000	
AUTO & BOAT - RADIO REPAIRS & CONTRACTS	25,000	
BANK FEES	3,000	
BUILDING MAINTENANCE	20,000	
DUES & SUBSCRIPTIONS	20,000	
GENERAL PORT MAINTENANCE	500,000	
HOSP. INS. CONTRIBUTION	70,000	
CANCER INS. CONTRIBUTION	8,000	
RETIREMENT CONTRIBUTION	52,000	
GENERAL INSURANCE	130,000	
LEASE-PORT FOURCHON	135,000	
LEGAL & ACCOUNTING FEES	35,000	
OFFICE & SUPPLIES EXPENSE	14,000	
WAREHOUSE SUPPLIES	3,000	
TELEPHONE	20,000	
TOOL ALLOWANCE	5,000	
TRAVEL	25,000	
UTILITIES	40,000	
ASSESSOR'S COMPENSATION	35,000	
MISCELLANEOUS	15,000	
MISCELLANEOUS-CONTINGENCY	200,000	
HARBOR POLICE EXPENSE	20,000	
EQUIPMENT & VEHICLE PURCHASE	50,000	
ENGINEERING & CONSULTING FEES	50,000	
	<u>50,000</u>	<u>2,070,000</u>

OPERATING TRANSFERS OUT:

CAPITAL PROJECTS FUNDS	\$4,682,000	
DEBT SERVICE FUND	<u>205,000</u>	<u>4,887,000</u>
TOTAL EXPENDITURES		<u>\$6,957,000</u>
ENDING FUND BALANCE		<u>\$ 0</u>

Upon motion by Brent A. Duet, seconded by Harrison Cheramie, Jr. and unanimously passed, the Board of Commissioners does hereby approve the Capital Projects Fund Budget for the year 1994 to serve as the construction budget for said Commission, as follows:

GREATER LAFOURCHE PORT COMMISSION
1994 CAPITAL PROJECTS FUND BUDGET

PORT DREDGING PROJECT:

TOTAL PROJECT COST		\$1,550,000
REVENUES:		
FEMA SHARE	\$794,000	
DNR SHARE	263,000	
PORT SHARE	<u>493,000</u>	<u>1,550,000</u>
		0

OFFSHORE SEGMENTED BREAKWATERS PROJECT:

TOTAL PROJECT COST		\$1,061,000
REVENUES:		
FEMA SHARE	\$637,000	
STATE SHARE	213,000	
PORT SHARE	<u>211,000</u>	<u>1,061,000</u>
		0

PORT WAREHOUSE PROJECT:

TOTAL PROJECT COST		\$ 952,000
REVENUES:		
DOTD SHARE	\$714,000	
PORT SHARE	<u>238,000</u>	<u>952,000</u>
		0

PUBLIC DOCK EXTENSION PROJECT:

TOTAL PROJECT COST		\$ 857,000
REVENUES:		
DOTD SHARE	\$642,000	
PORT SHARE	<u>215,000</u>	<u>857,000</u>
		0

MULTI-USE DOCK PROJECT:

TOTAL PROJECT COST		\$ 122,000
REVENUES:		
DOTD SHARE	\$ 81,000	
PORT SHARE	<u>41,000</u>	<u>122,000</u>
		0

BULKHEADING OF E-SLIP PROJECT:

TOTAL PROJECT COST		\$ 140,000
REVENUES:		
DOTD SHARE	\$101,000	
PORT SHARE	<u>39,000</u>	<u>140,000</u>
		0

TOTAL CONSTRUCTION AND ENGINEERING		<u>\$4,682,000</u>
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SUMMARY

TOTAL PORT SHARE	\$1,237,000
TOTAL GRANTS	<u>3,445,000</u>
	<u>\$4,682,000</u>

Upon motion by Brent A. Duet, seconded by Harrison Cheramie, Jr. and unanimously passed, the Board of Commissioners does hereby approve the Debt Service Fund Budget for the year 1994 to serve as the debt service fund budget for said Commission, as follows:

DEBT SERVICE FUND

BEGINNING FUND BALANCE		\$ 0
REVENUES:		
OPERATING TRANSFERS IN		205,000
EXPENDITURES:		
PRINCIPAL RETIREMENT (1993 BONDS)	\$ 125,000	
INTEREST EXPENSE (1993 BONDS)	<u>80,000</u>	<u>205,000</u>
ENDING FUND BALANCE		<u>\$ 0</u>

EXECUTIVE DIRECTOR'S REPORT:

In connection with the Multi-Use Dock, Director Falgout called upon the project engineers for their reports:

PHASE I - Mr. Plaisance reported that the waterline had passed the test. His office is now putting together the last of the paperwork to submit to the Department of Transportation & Development.

PHASE II - The project is complete.

PHASE III - The Contractor has completed the marshalling yard and the binder course of the road. The items left to complete are the wearing course on the road and the fencing. Samples for the fencing have been submitted to DOTD for testing.

E-SLIP - Mr. Picciola reported that the contractor had completed driving all sheet piles and are now driving the mooring bollards. He has started the final dirt work and the dredging is being conducted. He then presented Change Order #3 for adoption. Upon motion by Brent Duet, seconded by Donald J. Vizier and unanimously passed, the Board of Commissioners does hereby approve Change Order #3 in connection with the above project.

DREDGING OF BELLE PASS - Mr. Picciola stated that the contractor has started building retainer levees on the beach.

SEGMENTED DETACHED BREAKWATERS - Mr. Picciola stated that bids were opened on December 9th. After reviewing the bids and in discussions with Director Falgout, Mr. Picciola recommends that further review of bids be performed while attempts are made to obtain an additional source of funding. Therefore, he is requesting that the bids be taken under advisement until the next meeting. Discussion followed.

WAREHOUSE - Mr. Plaisance stated that the plans and specifications have been submitted to DOTD for approval.


MULTI-USE DOCK EXTENSION - Mr. Picciola stated that his personnel have collected all of the necessary field data to design the project. The sub-soil investigation is being performed at the proposed site.

OTHER BUSINESS:

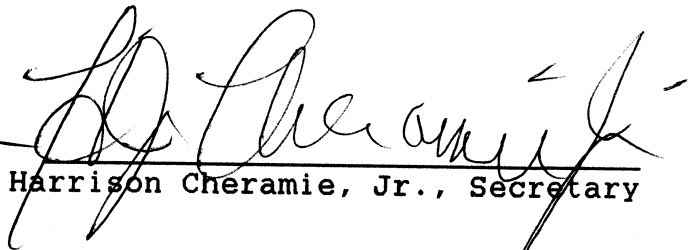
Mr. Harris Cheramie addressed the Board in connection with vessels creating wakes in the canal where his camp and other camps are located and the need for licensing of motorboat operators similar to that needed when driving a car. Discussion followed and the matter was referred to the navigation committee.

There being no further business, upon motion by Dudley Bernard, seconded by Larry J. Griffin and unanimously passed, the meeting adjourned.

ATTEST:



Tomey J. Doucét, President



Harrison Cheramie, Jr., Secretary