

OFFICIAL PROCEEDINGS OF THE GREATER LAFOURCHE PORT COMMISSION

DECEMBER 10, 1991

The Board of Commissioners of the Greater Lafourche Port Commission met in regular session in the Conference Room of the Commission Administration Building in Galliano, Louisiana, on Tuesday, December 10, 1991, at 10:30 AM pursuant to the provision of due notice in writing to each and every member thereof and duly posted in the manner provided by law.

President Doucet called the meeting to order and requested that Board Member Cheramie call the roll.

PRESENT: Harrison Cheramie, Rodney Terrebonne, Vinton Crosby, Brent Duet, Toney Doucet, Robert Champagne and Donald Vizier

ABSENT: Roland Guidry and Dudley Bernard

Also present were Ted M. Falgout, Executive Director; George J. Ledet, Jr., Port Attorney; John Plaisance, Marco J. Picciola and Larry J. Picciola, Port Engineers; Gerald A. Guidry, Harbor Police Chief; and Louverda A. Duet, Port Secretary.

President Doucet then led in the recitation of the Pledge of Allegiance.

Upon motion by Robert M. Champagne, seconded by Harrison Cheramie, Jr., and unanimously passed, the minutes of the regular meeting of November 12, 1991 were approved.

LEGAL, PERMITS & WATERWAYS:

On motion by Robert Champagne, seconded by Harrison Cheramie, Jr., and unanimously passed, the Board of Commissioners does hereby authorize sending letters of no objection to the following applicant:

Greenhill Petroleum Corporation

CONSTRUCTION & DEVELOPMENT:

President Doucet reported that the Committee had met in connection with the multi use dock reviewed the bids with the engineer, and recommends awarding to the contract to the low bidder. He then called upon Project Engineer Plaisance, who stated that the low bid was by Plaquemine Contractor in the amount of \$1,840,678.75. Upon motion by Harrison Cheramie, Jr., seconded by Brent Duet and unanimously passed, the Board of Commissioners does hereby accept the bid by Plaquemine Contracting Co. in the amount of \$1,840,678.75 in connection with the "Multi Use Dock Facility-Phase 1" project contingent upon approval by DOTD and EDA. Mr. Plaisance stated that the bid has to be approved by DOTD and EDA before the contract can be signed. The contractor should commence work in March. He has nine months to complete same. Director Falgout stated he spoke to Mr. Bob Wattens with Plaquemine this morning and he indicated he was ready to move.

FINANCE:

Chairman Duet proceeded to present the invoices to the Board, pointing out the invoice from Bean Dredging. He then called upon Project Engineer Larry Picciola to explain and Mr. Picciola requested to present his report at the same time, since he had to leave shortly. He stated that he spoke to Bean this morning and they had only about 50 feet of dredging left to complete the dredging of the pass. The captain expects to complete this before noon today. Mr. Picciola indicated that he had taken cross sections Friday at Station 2200 to 2255 and there was approximately 32'-33' depth. The dredge will then proceed with Alternate D, with completion by the end of the week. The invoice from Bean Dredging is \$199,800 which does not include work done to date. At the next meeting the final invoice should be presented. Discussion followed.

Upon motion by Brent Duet, seconded by Robert Champagne and unanimously passed, the Board of Commissioners does hereby approve payment of all invoices received the previous month.

Upon motion by Brent A. Duet, seconded by Harrison Cheramie, Jr., and unanimously passed, the Board of Commissioners does hereby approve the financial report for November, 1991.

Chairman Duet then presented a contract for radio services with the Fire District to the Board. He stated the Committee had reviewed same with Mr. Larry Raymond, Administrator of the Fire District, and recommends that it be adopted by the Board. Upon motion by Brent Duet, seconded by Rodney Terrebonne and unanimously passed, the Board of Commissioners does hereby approve the Contract for Radio Services with the Lafourche Parish Fire District for an annual fee. BE IT FURTHER RESOLVED, that the Board of Commissioners does hereby authorize Director Falgout to execute said Contract, on such terms and conditions as he deems necessary and acceptable.

Chairman Duet then presented the 1992 budgets to the Board, which have been reviewed by the Committee. Chairman Duet then asked the executive director to explain the budgets to the Commission. Director Falgout explained that the General Fund Budget includes a 4% pay raise for all classified and unclassified employees and that several categories had been adjusted to meet the upcoming year's projections. Mr. Falgout went on to explain that the Capital Construction budget was the largest ever for the Port and included almost \$4,000,000 from state and federal grants. Chairman Duet stated the Committee recommends approving same. Upon motion by Brent Duet, seconded by Harrison Cheramie and unanimously adopted,

RESOLVED, that the General Fund Budget for the year 1992 be and the same is hereby adopted by the Board of Commissioners of the Greater Lafourche Port Commission to serve as the operating budget for the Greater Lafourche Port Commission, for the same period; said budget being as follows:

GREATER LAFOURCHE PORT COMMISSION

1992 GENERAL FUND BUDGET

BEGINNING FUND BALANCE \$1,000,000

REVENUES:

AD VALOREM TAXES	\$ 650,000	
REVENUE SHARING TAXES	65,000	
GRANTS	3,940,000	
LEASE RENTALS-PORT FOURCHON	1,800,000	
OFFICE RENTALS	6,000	
LOADING DOCK FEES	100,000	
WATER SALES	10,000	
PORT ADVERTISERS	4,000	
INTEREST ON INVESTMENTS	100,000	
MISCELLANEOUS REVENUES	<u>10,000</u>	<u>6,685,000</u>
GRAND TOTAL		<u>\$7,685,000</u>

EXPENDITURES:

SALARIES	\$ 440,000
PER DIEMS	32,000
ADVERTISING	6,000
AUTO & BOAT-FUEL & OIL	40,000
AUTO & BOAT-PARTS & REPAIRS	50,000
AUTO & BOAT-RADIO REPAIRS	
AND CONTRACTS	19,000
BANK FEES	3,000
BUILDING MAINTENANCE	7,000
DUES AND SUBSCRIPTIONS	20,000
GENERAL PORT MAINTENANCE	
AND CONSTRUCTION	200,000
HOSPITALIZATION INSURANCE	
CONTRIBUTIONS	75,000
CANCER INSURANCE CONTRIBUTIONS	5,000
RETIREMENT SYSTEM CONTRIBUTIONS	50,000
GENERAL INSURANCE	110,000
LEASES-PORT FOURCHON	150,000
LEGAL & ACCOUNTING FEES	25,000
OFFICE & SUPPLIES	15,000
WAREHOUSE SUPPLIES	5,000
TELEPHONE	18,000
PROJECT FEASIBILITY STUDY	60,000
TOOL ALLOWANCE	5,000
UTILITIES	25,000

TRAVEL	28,000	
ASSESSOR'S COMPENSATION	32,000	
MISCELLANEOUS	20,000	
MISCELLANEOUS-CONTINGENCY	100,000	
HARBOR POLICE EXPENSE	25,000	
EQUIPMENT & VEHICLE PURCHASES	<u>60,000</u>	<u>1,625,000</u>

OPERATING TRANSFERS OUT:

CAPITAL PROJECTS FUND	\$5,800,000	
DEBT SERVICE FUND	<u>260,000</u>	<u>6,060,000</u>

TOTAL EXPENDITURES		<u>7,685,000</u>
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ENDING FUND BALANCE		<u>\$ 0</u>
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BE IT FURTHER RESOLVED, that the Capital Projects Fund Budget for the year 1992 be and the same is hereby adopted by the Board of Commissioners of the Greater Lafourche Port Commission to serve as the construction budget for the Greater Lafourche Port Commission, for the same period, said budget being as follows:

GREATER LAFOURCHE PORT COMMISSION

1992 CAPITAL PROJECTS FUND BUDGET

MULTI USE DOCK PROJECT:

TOTAL PROJECT COST		\$4,040,000
EDA SHARE	\$1,155,000	
STATE SHARE	1,785,000	
PORT SHARE	<u>1,100,000</u>	<u>4,040,000</u>
		-0-

BULKHEADING OF E-SLIP PROJECT:

TOTAL PROJECT COST		\$1,385,000
STATE SHARE	\$1,000,000	
PORT SHARE	385,000	
		<u>1,385,000</u>
		-0-

PORT DREDGING PROJECT:

TOTAL PROJECT COST		\$ 375,000
PORT SHARE		<u>375,000</u>
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TOTAL CONSTRUCTION & ENGINEERING		<u>\$5,800,000</u>
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CAPITAL PROJECTS FUND

BEGINNING FUND BALANCE		\$ 0
REVENUES:		
OPERATING TRANSFERS IN		5,800,000
EXPENDITURES:		
CONSTRUCTION	\$5,365,000	
ENGINEERING	<u>435,000</u>	<u>5,800,000</u>
ENDING FUND BALANCE		<u>0</u>

BE IT FURTHER RESOLVED, that the Debt Service Fund Budget for the year 1992 be and the same is hereby adopted by the Board of Commissioners of the Greater Lafourche Port Commission to serve as the debt service fund budget for the Greater Lafourche Port Commission, for the same period, said budget being as follows:

DEBT SERVICE FUND

BEGINNING FUND BALANCE		\$ 0
REVENUES:		
OPERATING TRANSFERS IN		260,000
EXPENDITURES:		
PRINCIPAL RETIREMENT (1984 BONDS)	\$ 85,000	<u>260,000</u>
INTEREST EXPENSE (1984 BONDS)	<u>175,000</u>	
ENDING FUND BALANCE		<u>\$ 0</u>

EXECUTIVE COMMITTEE:

President Doucet stated that the Committee had received a request from Thoma-Sea Net Shop to terminate its lease. They will sell the buildings to American Offshore Diving, who would like to lease from the Commission. The Committee recommends authorizing Director Falgout to negotiate with both parties since Thoma-Sea has not installed bank stabilization on its lease as required in the lease. Upon motion by Harrison Cheramie, Jr., seconded by Robert Champagne and unanimously passed, the Board of Commissioners does hereby authorize Director Falgout to negotiate with Thoma-Sea Net Shop and American Offshore Diving in connection with the termination of the Thoma-Sea lease and a proposed lease to American Offshore Diving, since Thoma-Sea Net Shop has not installed bank stabilization on its site as required in the lease.

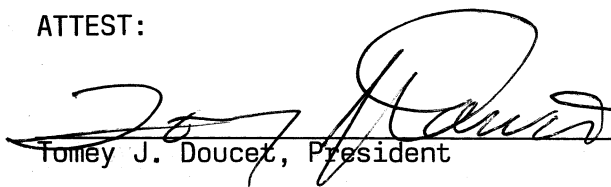
EXECUTIVE DIRECTOR'S REPORT:

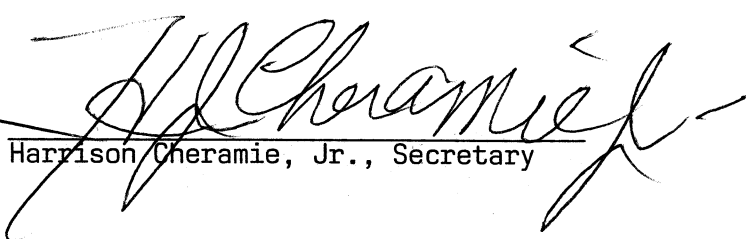
Since a report was already given on the multi-use dock, Director Falgout called upon Project Engineer Marco Picciola for a report on the relocation of the tug dock project. Mr. Picciola stated that the design was finished; however, he was waiting on the opening of the bids of the multi-use dock in order to further review his project insofar as cost is concerned. Now that these bids are opened, he feels that the preliminary estimates could be reduced. He, Director Falgout and Mr. Plaisance will meet with the EDA representative tomorrow. Then he and Director Falgout will further review, make minor changes and submit same to EDA for approval. He hopes to advertise in January with a bid opening in February prior to the Board meeting.

Director Falgout stated that a hearing has been scheduled for Thursday in Baton Rouge in connection with the parish capital outlay request for highway repairs. He will be attending with parish representatives.

There being no further business, upon motion by Robert Champagne, seconded by Rodney Terrebonne and unanimously passed, the Board adjourned.

ATTEST:


Toméy J. Doucet, President


Harrison Cheramie, Jr., Secretary